

## **AGENDA**

### **General Policy Committee Meeting**

**March 9, 2016**

**9:00 AM**

**Location**

**SANBAG**

*First Floor Lobby*

1170 W. 3rd Street, San Bernardino, CA 92410

### ***General Policy Committee Membership***

**Chair – SANBAG Vice President**

Supervisor Robert Lovingood  
County of San Bernardino, *MDC Chair*

**SANBAG President**

Council Member Ryan McEachron  
City of Victorville

**SANBAG Past President**

Mayor L. Dennis Michael  
City of Rancho Cucamonga

**Mt./Desert Representatives**

Mayor Pro Tem Bill Jahn  
City of Big Bear Lake

Council Member Joel Klink  
City of Twentynine Palms

**East Valley Representatives**

Council Member Dick Riddell  
City of Yucaipa

Mayor Larry McCallon  
City of Highland

Mayor Rhodes (Dusty) Rigsby  
City of Loma Linda

Supervisor James Ramos  
County of San Bernardino, *CRTC Chair*

**West Valley Representatives**

Mayor Dennis Yates  
City of Chino

Council Member Alan Wapner  
City of Ontario, *MVSS Chair*

Supervisor Janice Rutherford  
County of San Bernardino

*Ray Wolfe*  
*Executive Director*

*Eileen Monaghan Teichert*  
*SANBAG Counsel*

**San Bernardino Associated Governments  
County Transportation Commission  
County Transportation Authority  
County Congestion Management Agency  
Service Authority for Freeway Emergencies**

**AGENDA**

**General Policy Committee Meeting**

**March 9, 2016  
9:00 AM**

**Location  
SANBAG First Floor Lobby  
1170 W. 3rd Street, San Bernardino, CA 92410**

**CALL TO ORDER**  
(Meeting Chaired by Robert A. Lovingood)

- i. Pledge of Allegiance
- ii. Attendance
- iii. Announcements
- iv. Agenda Notices/Modifications - Diane Greve

**Possible Conflict of Interest Issues**

Note agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

**1. Information Relative to Possible Conflict of Interest**

Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

**This item is prepared monthly for review by SANBAG Board and Committee members.**

**CONSENT CALENDAR**

Items listed on the Consent Calendar are expected to be routine and non-controversial. The Consent Calendar will be acted upon as a single motion. Items on the Consent Calendar may be removed for discussion by Board Members.

**Consent - Administrative Matters**

**2. December 2015 and January/February 2016 Procurement Report**

Receive the December 2015 and January/February 2016 Procurement Report.

**Presenter: Hilda Flores**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**3. Budget to Actual Report for second quarter ending December 31, 2015**

Receive and file Budget to Actual Report for second quarter ending December 31, 2015.

**Presenter: Hilda Flores**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**DISCUSSION ITEMS**

**Discussion - Council of Governments**

**4. Report from the Inland Empire Economic Partnership**

That the General Policy Committee receive and file the information.

**Presenter: Duane Baker**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**5. State and Federal Legislative Update**

That the General Policy Committee recommend the Board receive and file this item.

**Presenter: Tricia Almiron**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**Discussion - Air Quality/Traveler Services**

**6. Yearly update on the Freeway Service Patrol Program and 2015 Freeway Service Patrol Driver Recognition Award**

That the General Policy Committee recommend the Board receive information pertaining to the Freeway Service Patrol Program in San Bernardino County, and acknowledge the 2015 Top Driver and Drivers of Excellence Awards.

**Presenter: Kelly Lynn**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**7. Yearly update on the progress of the Inland Empire 511 system**

That the General Policy Committee recommend the Board receive information on the progress of the Inland Empire 511 system since its launch in April 2010.

**Presenter: Kelly Lynn**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**Discussion - Regional/Subregional Planning**

**8. Rim of the World Park and Recreation District Active Transportation Plan Contract Award**

That the General Policy Committee recommend the Board, acting as the San Bernardino County Transportation Commission, approve Contract No. 16-1001417 with Michael Baker International for the development of a Rim of the World Recreation and Park District Active Transportation Plan in an amount not-to-exceed \$256,205.

**Presenter: Josh Lee**

**This item is not scheduled for review by any other policy committee or technical advisory committee. This item and the draft agreement have been reviewed by SANBAG General Counsel and Procurement Manager.**

**9. Transportation Development Act (TDA) Award of Article 3 Bicycle and Pedestrian Facilities and Transit Stop Access Improvement Projects**

That the General Policy Committee recommend the Board:

A. Award Transportation Development Act (TDA) Article 3 funds for Bicycle and Pedestrian Facilities projects in the amount of \$887,977 as identified in Attachment A to this item.

B. Award TDA Article 3 funds for Transit Stop Access Improvement projects in the amount of \$634,287 as identified in Attachment B to this item.

**Presenter: Josh Lee**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**Discussion - Administrative Matters**

**10. Amendment to Board Policy No. 10026 on Placement of Items on Consent and Discussion Agendas**

That the General Policy Committee recommend the Board approve this amendment to Board Policy No. 10026 on “Placement of Items on Consent and Discussion Agendas”.

**Presenter: Duane Baker**

**This item is not scheduled for review by any other policy committee or technical advisory committee. This item and the Policy amendment have been reviewed by General Counsel.**

**11. Audio and Video Recording and Distribution of SANBAG Meetings**

That the General Policy Committee recommend the Board approve Option 1 to begin posting audio of SANBAG Board and Board Committee meetings to the SANBAG website no later than two business days after the meeting.

**Presenter: Duane Baker**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**12. SANBAG Fiscal Year 2016/2017 Budget – General Policy Committee Task Review**

That the General Policy Committee review and provide direction relative to proposed tasks to be included in the Fiscal Year 2016/2017 Budget.

**Presenter: Hilda Flores**

**This item is not scheduled for review by any other policy committee or technical advisory committee.**

**Comments from Board Members**

Brief comments from Board members.

**Public Comment**

Brief comments from the General Public.

## **CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS -  
California Government Code Section 54957.6  
Agency Designated Representative: RAYMOND WOLFE, EXECUTIVE DIRECTOR  
Unrepresented Employee: ALL EMPLOYEES

## **ADJOURNMENT**

### **Additional Information**

Attendance Record  
SANBAG Entities  
Acronym List  
Mission Statement

The next General Policy Committee meeting will be held Wednesday, April 13, 2016

Complete packages of the agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

## Meeting Procedures and Rules of Conduct

**Meeting Procedures** - The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

**Accessibility** - The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3<sup>rd</sup> Street, 1st Floor, San Bernardino at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the SANBAG offices located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov).

**Agenda Actions** – Items listed on both the “Consent Calendar” and “Discussion” contain recommended actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors or unanimous vote of members present as provided in the Ralph M. Brown Act Government Code Sec. 54954.2(b).

**Closed Session Agenda Items** – Consideration of closed session items excludes members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a “Request to Speak” form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. Members of the public requesting information be distributed to the Board of Directors must provide 40 copies of such information in advance of the meeting, except for noticed public hearings. Information provided as public testimony is not read into the record by the Clerk.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board’s authority. Matters raised under “Public Comment” may not be acted upon at that meeting. “Public Testimony on any Item” still applies.

**Disruptive or Prohibited Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive or prohibited conduct includes without limitation addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, bringing into the meeting any type of object that could be used as a weapon, including without limitation sticks affixed to signs, or otherwise preventing the Board from conducting its meeting in an orderly manner. Your cooperation is appreciated!

**SANBAG General Practices for Conducting Meetings  
of  
Board of Directors and Policy Committees**

**Attendance.**

- The Chair of the Board or a Policy Committee (Chair) has the option of taking attendance by Roll Call or Self-Introductions. If attendance is taken by Roll Call, the Clerk of the Board will call out by jurisdiction or supervisorial district. The Member or Alternate will respond by stating his/her name. If attendance is by Self-Introduction, the Member or Alternate will state his/her name and jurisdiction or supervisorial district.
- A Member/Alternate, who arrives after attendance is taken, shall announce his/her name prior to voting on any item.
- A Member/Alternate, who wishes to leave the meeting after attendance is taken but before remaining items are voted on, shall announce his/her name and that he/she is leaving the meeting.

**Basic Agenda Item Discussion.**

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.
- The “aye” votes in favor of the motion shall be made collectively. Any Member who wishes to oppose or abstain from voting on the motion, shall individually and orally state the Member’s “nay” vote or abstention. Members present who do not individually and orally state their “nay” vote or abstention shall be deemed, and reported to the public, to have voted “aye” on the motion.

**The Vote as specified in the SANBAG Bylaws.**

- Each Member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

**Amendment or Substitute Motion.**

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he/she would like to amend the motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

**Call for the Question.**

- At times, a Member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

**The Chair.**

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Chair.

**Courtesy and Decorum.**

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

*Adopted By SANBAG Board of Directors January 2008  
Revised March 2014*

- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies

***Minute Action***

AGENDA ITEM: 1

***Date:*** March 9, 2016

***Subject:***  
 Information Relative to Possible Conflict of Interest

***Recommendation:***  
 Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

***Background:***  
 In accordance with California Government Code 84308, members of the SANBAG Board may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Principals & Agents	Subcontractors
8	16-1001417	Michael Baker International Tim Haile – Project Director	N/A

***Financial Impact:***  
 This item has no direct impact on the Fiscal Year 2015/2016 SANBAG budget.

***Reviewed By:***  
 This item is prepared monthly for review by SANBAG Board and Committee members.

***Responsible Staff:***  
 Duane Baker, Deputy Executive Director

Approved  
 General Policy Committee  
 Date: March 9, 2016  
 Witnessed By:

*Entity: CMA, COG, CTA, CTC, SAFE*

## *Minute Action*

AGENDA ITEM: 2

**Date:** *March 9, 2016*

**Subject:**

December 2015 and January/February 2016 Procurement Report

**Recommendation:**

Receive the December 2015 and January/February 2016 Procurement Report.

**Background:**

The Board of Directors adopted the Contracting and Procurement Policy (Policy No. 11000) on January 3, 1997, and approved the last revision on March 12, 2014. On February 6, 2013, the Board of Directors authorized the Executive Director, or designee, to approve: a) contracts and purchase orders up to \$100,000 and for purchase orders originally \$100,000 or more, increasing the purchase order amount up to 10% of the original purchase order value, not-to-exceed \$25,000; b) amendments with a zero dollar value; c) amendments to exercise the option term if the option term was approved by the Board of Directors in the original contract; and d) amendments that cumulatively do not exceed 50% of the original contract value or \$100,000, whichever is less and to release Request for Proposal (RFP), Request for Quote (RFQ) and Invitation for Bid (IFB) for proposed contracts from which funding has been approved in San Bernardino Associated Governments (SANBAG's) Annual Budget, and which are estimated not-to-exceed \$1,000,000. SANBAG staff has compiled this report that summarizes all contract actions approved by the Executive Director, or designee.

On July 11, 2012, the Board of Directors authorized SANBAG's General Counsel to award and execute legal services contracts up to \$50,000 with outside counsel as needed on behalf of SANBAG and its authorities organized under the umbrella of the Council of Governments. Also, periodically notify the Board after exercising such authority. A list of all Contracts and Purchase Orders that were executed by the Executive Director and/or General Counsel during the months of December 2015 and January/February 2016 is presented herein as Attachment A, and all RFPs and IFBs are presented in Attachment B.

**Financial Impact:**

This item imposes no impact on the Fiscal Year 2015/2016 budget. Presentation of the monthly procurement report demonstrates compliance with the Contracting and Procurement Policy.

**Reviewed By:**

This item is not scheduled for review by any other policy committee or technical advisory committee.

**Responsible Staff:**

Hilda Flores, Chief of Fiscal Resources

*Entity: CMA, COG, CTA, CTC, SAFE*

General Policy Committee Agenda Item  
March 9, 2016  
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Approved  
General Policy Committee  
Date: March 9, 2016  
Witnessed By:

## Attachment A

### January/February Contract Actions

#### New Contracts Executed:

Contract No.	Description of Specific Services	Vendor Name	Dollar Amount	Description of Overall Program
15-1001127	Metrolink ATP Pedestrian and Bicycle Access Improvement Project	City of Montclair	\$0.00	Cooperative Agreement for the Metrolink Station Accessibility Improvement Project
15-1001129	Metrolink ATP Pedestrian and Bicycle Access Improvement Project	City of Rancho Cucamonga	\$0.00	Cooperative Agreement for the Metrolink Station Accessibility Improvement Project
15-1001131	Metrolink ATP Pedestrian and Bicycle Access Improvement Project	City of Rialto	\$0.00	Cooperative Agreement for the Metrolink Station Accessibility Improvement Project
15-1001132	Metrolink ATP Pedestrian and Bicycle Access Improvement Project	City of San Bernardino	\$0.00	Cooperative Agreement for the Metrolink Station Accessibility Improvement Project
16-1001428	Right of Entry Permit	C Below, Inc.	\$0.00	Right of Entry Agreement to conduct potholing on the Redlands Subdivision

Attachment: Attachment A (2421 : Procurement Report)

## Attachment A

### January/February Contract Amendment Actions

**Contract Amendments Executed:**

<b>Contract No. &amp; Amendment No.</b>	<b>Reason for Amendment (include a description of the amendment)</b>	<b>Vendor Name</b>	<b>Previous Amendments &amp; Dollar Values</b>	<b>Dollar Amount of Amendment</b>	<b>Amended Contract Total</b>

**\*No Executed Contract Amendments to Report**

Attachment: Attachment A (2421 : Procurement Report)

## Attachment A

### January/February Contract Task Order Actions

**Contract Task Order (CTO) Executed:**

Contract No. & CTO No.	Description of CTO	Vendor Name	Contract Amount	Previously Issued CTOs	Dollar Amount of CTO
C14086 CTO 40	Study to connect the Ontario Airport with the Metrolink Rancho Cucamonga and East Ontario Stations	Parsons Brinckerhoff	\$20,000,000.00 Shared with Hatch Mott MacDonald (C14003)	CTO 1 \$92,500.00 CTO 2 \$520,105.00 CTO 3 \$20,000.00 CTO 5 \$388,136.00 CTO 6 \$222,223.00 CTO 9 \$29,917.00 CTO 21 \$3,014.70 CTO 12B \$276,230.96 CTO 27 \$13,774.98 CTO 33 \$377,893.00 CTO 36 \$14,762.07 CTO 37 \$209,788.00	Original: 34,026.00
15-1001226 CTO 5	Pre-Award service audit. Project: Monte Vista Grade Separation Project	Conrad LLP	\$500,000.00	CTO 1 \$33,569.00 CTO 3 \$40,120.00 CTO 4 \$1,840.00	\$10,480.00
15-1001310 CTO 1	Review and model four projects and generation of future ridership. Project: CMAQ Annual Report and LCTOP Application Assistance	PCR	\$50,000.00	None	\$7,040.00

Attachment: Attachment A (2421 : Procurement Report)

## Attachment A

### December/January/February Purchase Order Actions

**Purchase Orders:**

<b>PO No.</b>	<b>PO Issue Date</b>	<b>Vendor Name</b>	<b>Description of Services</b>	<b>PO Dollar Amount</b>
4001434	12/17/2015	Sigmanet, Inc.	Microsoft exchange server and software renewals.	\$16,975.00
4001437	01/27/2016	Sigmanet, Inc.	Purchase fifteen HP computers.	\$15,734.14
4001444	02/08/2016	County San Bernardino, Information Services Department	Aerial imagery street network subscription.	\$18,015.00
<b>Total</b>				<b>\$50,724.14</b>

Attachment: Attachment A (2421 : Procurement Report)

## Attachment A

### January/February Purchase Order Amendment Actions

**Purchase Order Amendments Executed:**

<b>Purchase Order No. &amp; Amendment No.</b>	<b>Description of Services and Reason for Amendment</b>	<b>Vendor Name</b>	<b>Previous Amendments &amp; Dollar Values</b>	<b>Dollar Amount of Amendment</b>	<b>Amended PO Total</b>
None					

Attachment: Attachment A (2421 : Procurement Report)

## Attachment B

### January/February RFP's and IFB's

#### Release of RFP's and IFB's

Release Date	RFP/IFB No.	Description of Services	Anticipated Dollar Amount	Anticipated Award Date	Description of Overall Program and Program Budget
2/1/16	16-1001454	Countywide Habitat Preservation/Conservation Framework Phase II Study	\$275,000	May 2016	Develop a Phase II Study for a Countywide Habitat Preservation/Conservation Framework
2/5/16	16-1001409	Railroad Right-of-Way Maintenance Services	\$500,000	May 2016	Railroad Right-of-Way Maintenance Services for the San Gabriel, Baldwin Park, and Redlands Subdivisions
				<b>Total</b>	<b>\$775,000.00</b>

Attachment: Attachment B (2421 : Procurement Report)

## *Minute Action*

AGENDA ITEM: 3

**Date:** *March 9, 2016*

**Subject:**

Budget to Actual Report for second quarter ending December 31, 2015

**Recommendation:**

Receive and file Budget to Actual Report for second quarter ending December 31, 2015.

**Background:**

SANBAG's Budget for Fiscal Year 2015/2016 for new activity was adopted by the Board of Directors on June 3, 2015. This report provides a summary of program activity and task activity compared to Budget based on the new string structure implemented in Fiscal Year 2015/2016. Budgetary information includes the original and revised budgets, and unaudited year-to-date expenditures as of December 31, 2015.

**Financial Impact:**

This item reports the status of expenditures against budget and imposes no financial impact on the Fiscal Year 2015/2016 Budget.

**Reviewed By:**

This item is not scheduled for review by any other policy committee or technical advisory committee.

**Responsible Staff:**

Hilda Flores, Chief of Fiscal Resources

Approved  
 General Policy Committee  
 Date: March 9, 2016

Witnessed By:

*Entity: CMA, COG, CTA, CTC, SAFE*

**San Bernardino Associated Governments  
Budget to Actual Report: July 2015 - December 2015  
Fiscal Year 2015/2016**

**ENVIRONMENTAL AND ENERGY CONSERVATION**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0101	Environment	436,137	-	27,143	408,994	101,029	307,965	24.70%
0111	Energy Conservation	1,230,490	(14,958)	-	1,215,532	437,197	778,335	35.97%
<b>TOTAL ENVIRONMENTAL AND ENERGY CONSERVATION</b>		<b>1,666,627</b>	<b>(14,958)</b>	<b>27,143</b>	<b>1,624,526</b>	<b>538,226</b>	<b>1,086,300</b>	<b>33.13%</b>

**COMMUTER AND MOTORIST ASSISTANCE**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0406	Traveler Services	2,371,345	-	12,809	2,358,536	38,189	2,320,347	1.62%
0702	Call Box System	2,426,632	-	67,758	2,358,874	514,850	1,844,024	21.83%
0704	Freeway Service Patrol/State	2,780,734	-	-	2,780,734	838,619	1,942,115	30.16%
<b>TOTAL COMMUTER AND MOTORIST ASSISTANCE</b>		<b>7,578,711</b>	<b>-</b>	<b>80,567</b>	<b>7,498,144</b>	<b>1,391,658</b>	<b>6,106,486</b>	<b>18.56%</b>

**REGIONAL AND SUBREGIONAL PLANNING**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0110	Regional Planning	489,052	-	-	489,052	238,157	250,895	48.70%
0203	Congestion Management	222,614	-	-	222,614	91,128	131,486	40.94%
0404	Subregional Planning	5,379,793	334,250	12,335	5,701,708	510,627	5,191,081	8.96%
0941	Mt./Desert Planning & Project Development	229,786	-	-	229,786	11,319	218,467	4.93%
<b>TOTAL REGIONAL AND SUBREGIONAL PLANNING</b>		<b>6,321,245</b>	<b>334,250</b>	<b>12,335</b>	<b>6,643,160</b>	<b>851,231</b>	<b>5,791,929</b>	<b>12.81%</b>

**GENERAL GOVERNMENT**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0100	Board of Directors	232,000	24,436	18,478	237,958	63,591	174,367	26.72%
0200	Executive Administration and Support	871,961	61,693	3,000	930,654	286,858	643,796	30.82%
0350	General Counsel	592,674	50,000	525,903	116,771	116,771	-	100.00%
0400	Financial Management	1,309,179	27,905	23,732	1,313,352	539,558	773,794	41.08%
0501	Intergovernmental Relations	588,535	8,175	-	596,710	140,227	456,483	23.50%
0503	Legislation	519,967	-	-	519,967	276,382	243,585	53.15%
0605	Public Affairs	1,145,929	(2,341)	-	1,143,588	271,189	872,399	23.71%
0805	Building Operation	14,201	61,474	-	75,675	47,151	28,524	62.31%
<b>TOTAL GENERAL GOVERNMENT</b>		<b>5,274,446</b>	<b>231,342</b>	<b>571,113</b>	<b>4,934,675</b>	<b>1,741,727</b>	<b>3,192,948</b>	<b>35.30%</b>

**TRANSIT AND PASSENGER RAIL**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0309	General Transit	605,277	-	104,152	501,125	239,499	261,626	47.79%
0310	Transit Operating	9,479,921	433,789	5,731,374	4,182,336	4,182,336	-	100.00%
0311	Transit Capital	345,965	2,648,152	9,823	2,984,294	63,185	2,921,109	2.12%
0322	San Bernardino Transit Center	3,319,941	124,114	133,980	3,310,075	987,042	2,323,033	29.82%
0323	Downtown San Bernardino Passenger Rail	53,504,351	(2,117,601)	2,737,332	48,649,418	11,831,212	36,818,206	24.32%
0324	Redlands Passenger Rail	25,946,323	913,514	448,500	26,411,337	(683,964) *	27,095,301	-2.59%
0325	San Gabriel Subdivision Line Improvements	4,337,870	(1,225,250)	507,662	2,604,958	91,692	2,513,266	3.52%
0326	Goldline Extension	-	50,000	-	50,000	6,856	43,144	13.71%
0327	Shortway Subdivision	-	4,067,830	407,074	3,660,756	376,661	3,284,095	10.29%
0352	General Commuter Rail	1,037,831	1,226,923	90,085	2,174,669	549,138	1,625,531	25.25%
0377	Commuter Rail Operating	16,993,375	(206,778)	7,912,355	8,874,242	7,709,612	1,164,630	86.88%
0379	Commuter Rail Capital	3,819,933	7,268,597	4,419,117	6,669,413	359,513	6,309,900	5.39%
0383	Vanpool Program	1,450,128	50,000	-	1,500,128	-	1,500,128	0.00%
<b>TOTAL TRANSIT AND PASSENGER RAIL</b>		<b>120,840,915</b>	<b>13,233,290</b>	<b>22,501,454</b>	<b>111,572,751</b>	<b>25,712,782</b>	<b>85,859,969</b>	<b>23.05%</b>

Attachment: budget to actual dec 31 2015 (2606 : Budget to Actual Report second quarter ending

**San Bernardino Associated Governments  
Budget to Actual Report: July 2015 - December 2015  
Fiscal Year 2015/2016**

**MAJOR PROJECT DELIVERY**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0815	Measure I Program Management	4,769,944	-	-	4,769,944	1,842,005	2,927,939	38.62%
0820	Freeway Projects	66,780,171	5,114,457	77,846	71,816,782	(3,060,282) *	74,877,064	-4.26%
0830	Interchange Projects	77,386,270	(700,000)	106,866	76,579,404	8,644,523	67,934,881	11.29%
0840	Grade Separation Projects	48,146,598	1,050,000	61,760	49,134,838	7,624,988	41,509,850	15.52%
0860	Arterial Projects	429,881	-	-	429,881	59,143	370,738	13.76%
<b>TOTAL MAJOR PROJECT DELIVERY</b>		<b>197,512,864</b>	<b>5,464,457</b>	<b>246,472</b>	<b>202,730,849</b>	<b>15,110,377</b>	<b>187,620,472</b>	<b>7.45%</b>

**FUND ADMINISTRATION AND PROGRAMMING**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0500	Fund Administration	1,095,350	-	-	1,095,350	527,320	568,030	48.14%
0550	Programming	152,835,442	1,948,139	112,892,366	41,891,215	10,699,667	31,191,548	25.54%
<b>TOTAL FUND ADMINISTRATION AND PROGRAMMING</b>		<b>153,930,792</b>	<b>1,948,139</b>	<b>112,892,366</b>	<b>42,986,565</b>	<b>11,226,987</b>	<b>31,759,578</b>	<b>26.12%</b>

**DEBT SERVICE**

TASK#	TASK DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	TASK BALANCE	% OF BUDGET EXPENDED
0965	2012 A Sales Tax Revenue Bond	6,080,438	-	-	6,080,438	2,043,469	4,036,969	33.61%
0966	2014 A Sales Tax Revenue Bond	5,138,613	-	-	5,138,613	2,567,556	2,571,057	49.97%
<b>TOTAL DEBT SERVICE PROGRAM</b>		<b>11,219,051</b>	<b>-</b>	<b>-</b>	<b>11,219,051</b>	<b>4,611,025</b>	<b>6,608,026</b>	<b>41.10%</b>

<b>GRAND TOTAL ALL PROGRAMS</b>	<b>504,344,651</b>	<b>21,196,520</b>	<b>136,331,450</b>	<b>389,209,721</b>	<b>61,184,013</b>	<b>328,025,708</b>	<b>15.72%</b>
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**CONSOLIDATED BY PROGRAM**

PROGRAM DESCRIPTION	ORIGINAL BUDGET	AMENDMENTS	ENCUMBRANCES	REVISED BUDGET	EXPENDITURES	PROGRAM BALANCE	% OF BUDGET EXPENDED
ENVIRONMENTAL AND ENERGY CONSERVATION	1,666,627	(14,958)	27,143	1,624,526	538,226	1,086,300	33.13%
COMMUTER AND MOTORIST ASSISTANCE	7,578,711	-	80,567	7,498,144	1,391,658	6,106,486	18.56%
REGIONAL AND SUBREGIONAL PLANNING	6,321,245	334,250	12,335	6,643,160	851,231	5,791,929	12.81%
GENERAL GOVERNMENT	5,274,446	231,342	571,113	4,934,675	1,741,727	3,192,948	35.30%
TRANSIT AND PASSENGER RAIL	120,840,915	13,233,290	22,501,454	111,572,751	25,712,782	85,859,969	23.05%
MAJOR PROJECT DELIVERY	197,512,864	5,464,457	246,472	202,730,849	15,110,377	187,620,472	7.45%
FUND ADMINISTRATION AND PROGRAMMING	153,930,792	1,948,139	112,892,366	42,986,565	11,226,987	31,759,578	26.12%
DEBT SERVICE	11,219,051	-	-	11,219,051	4,611,025	6,608,026	41.10%
<b>GRAND TOTAL ALL PROGRAMS</b>	<b>504,344,651</b>	<b>21,196,520</b>	<b>136,331,450</b>	<b>389,209,721</b>	<b>61,184,013</b>	<b>328,025,708</b>	<b>15.72%</b>

\* Reversal of prior year accrual exceeds current year expenditures.

**NOTES:** Certain budget appropriations represent timing of capital expenditures and can be expended over several years.  
Measure I Local pass through includes reversal of prior Fiscal Year accruals.  
Encumbrances reduce revised budget amount.

Attachment: budget to actual dec 31 2015 (2606 : Budget to Actual Report second quarter ending

## *Minute Action*

AGENDA ITEM: 4

**Date:** *March 9, 2016*

**Subject:**

Report from the Inland Empire Economic Partnership

**Recommendation:**

That the General Policy Committee receive and file the information.

**Background:**

SANBAG is a member of the Inland Empire Economic Partnership which exists to help create our two-county region's voice for business and quality of life. It is made up of public and private sector members and focuses on issues such as the local economy, education, manufacturing, logistics and advocacy for our region.

Paul Granillo, President and CEO of the Inland Empire Economic Partnership will give a brief overview of the group's activities over the past year and information on the upcoming year.

**Financial Impact:**

This item is consistent with the adopted Fiscal Year 2015/2016 SANBAG budget.

**Reviewed By:**

This item is not scheduled for review by any other policy committee or technical advisory committee.

**Responsible Staff:**

Duane Baker, Deputy Executive Director

Approved  
 General Policy Committee  
 Date: March 9, 2016

Witnessed By:

*Entity: COG*

## *Minute Action*

AGENDA ITEM: 5

**Date:** *March 9, 2016*

**Subject:**

State and Federal Legislative Update

**Recommendation:**

Receive and file the legislative update.

**Background:**

State Legislative Update

February 19th was the last day for bills to be introduced this year. In addition to bills that carried over from last year, there were over 1,300 Assembly and over 650 new Senate bills introduced. As bills move through the legislative process, staff will continue to monitor and bring bills forward that are of specific interest to SANBAG.

In July 2015, the Board of Directors authorized the Legislative Ad Hoc Committee (comprised of the Board President, Vice President/General Policy Committee Chair, and Immediate Past President) to take positions on state legislation on behalf of the Board of Directors when that proposed position is consistent with the current adopted legislative platform. The positions taken by the Legislative Ad Hoc Committee are then presented to the General Policy Committee at the next meeting. Bills that are particularly noteworthy or fall outside of the scope of the legislative platform are taken through the Board and Committee process for action.

Any positions taken by the Legislative Ad Hoc Committee on 2016 bills to date will be presented verbally at the General Policy Committee meeting.

Attachment A reflects bills of interest for SANBAG.

*Road Charge Update*

The California Transportation Commission (CTC) Road Charge Technical Advisory Committee (TAC) recently released its recommendations for the road charge pilot. The TAC recommendations are broken down into five categories: 1) Technical and Organizational Design, 2) Privacy, 3) Data Security, 4) Enforcement, and 5) Other Policy Issues and Recommendations.

The TAC recommendations are below:

1. Technical and Organizational Design
  - Offer drivers a choice in mileage recording methods.
  - Offer drivers a choice in account managers.

*Entity: CMA, COG, CTA, CTC, SAFE*

- Out-of-state vehicles should be included in the pilot and simulate payment for driving on California roads.
  - Test an open system design.
  - Test the interoperability of California's system with that of other states.
  - Include individuals, households, businesses, and at least one government agency.
  - Include a cross-section of at least 5,000 vehicles that are reflective of the fleet currently using California's road network.
  - Offer methods to exempt miles driven on private roads or out of state.
2. Privacy
- Feature specific governance, accountability, and legal protection approaches for protecting privacy.
3. Data Security
- Test ten data security features: Authentication, Authorization, Encryption, Data Modification Notification, Data Masking, Data Storage, Data Transmittal, Data Destruction, General IT Network Security, and Third Party Data Security System Verification.
4. Enforcement
- Check for anomalies in mileage reporting; such as ensuring mileage permits and odometer readings are current, and reviewing electronic logs of the automated distance measurement operational concepts.
5. Other Policy Issues and Recommendations
- Income equity implications of a road charge - Once the road charge pilot project yields data about the types of vehicles owned, mileage driven and opinions held by the participants, more in-depth analysis should be conducted on impacts on lower-income persons.
  - Potential differential impacts on urban vs. rural residents - this issue should be carefully monitored during the pilot, and that impacts of the road charge on rural drivers when compared with their urban counterparts should be assessed.
  - Payment Simulation Options for the Pilot - payments options should utilize both online and mail payment options, studying the administrative costs of each.
  - Rate setting for the Pilot - in order to adequately assess the ability to invoice based on per-mile rates, a revenue neutral rate should be developed for the pilot program.

With the submittal of the TAC's recommendations, the next step of the pilot program resides with the California State Transportation Agency (CalSTA) where the pilot program will be formally developed with an anticipated rollout of July 2016. A report on the program will be presented to the TAC in June 2017, where comments and recommendations will be received culminating in a final report to the Legislature in December 2017.

#### Federal Legislative Update

As the current Federal Aviation Administration authorization nears its expiration at the end of March, it is becoming increasingly likely that a short-term extension will be necessary as the

General Policy Committee Agenda Item

March 9, 2016

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House and Senate continue to debate the more contentious potential provisions. A three month extension is currently being contemplated.

The Aviation Innovation, Reform, and Reauthorization (AIRR) Act has not yet been scheduled for consideration on the floor. This is pushing the Senate Commerce Committee to consider releasing their proposal in the coming weeks in an attempt to get a bill to the Senate Floor in April.

***Financial Impact:***

This item has no impact on the FY 2015/2016 SANBAG Budget.

***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee.

***Responsible Staff:***

Tricia Almiron, Legislative Analyst

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Approved  
General Policy Committee  
Date: March 9, 2016

Witnessed By:

## Attachment A

## Bill Matrix

CA AB 12	<b>AUTHOR:</b>	Cooley [D]
	<b>TITLE:</b>	State Government: Administrative Regulations: Review
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	12/01/2014
	<b>LAST AMEND:</b>	08/19/2015
	<b>DISPOSITION:</b>	Pending - Carryover
	<b>LOCATION:</b>	Senate Appropriations Committee
	<b>SUMMARY:</b>	Requires each state agency after a noticed public hearing, to review the agency's regulations, identify any regulations that are duplicative, overlapping, inconsistent, or out of date, to revise those identified regulations, and report to the Legislature and Governor.
	<b>STATUS:</b>	08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.
	<b>Priority:</b>	High
CA AB 156	<b>AUTHOR:</b>	Perea [D]
	<b>TITLE:</b>	Global Warming Solutions Act: Disadvantaged Communities
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	01/20/2015
	<b>LAST AMEND:</b>	08/18/2015
	<b>DISPOSITION:</b>	Pending - Carryover
	<b>LOCATION:</b>	Senate Appropriations Committee
	<b>SUMMARY:</b>	Requires the State Air Resources Board, pursuant to the Global Warming Solutions Act of 2006, to post on its Internet Web site a specified report on the projects funded to benefit disadvantaged communities. Requires the Board to establish and accomplish a comprehensive technical assistance program, upon appropriation from the Greenhouse Gas Reduction Fund, for eligible applicants assisting defined eligible communities. Requires an allocation to the Board for the program.
	<b>STATUS:</b>	08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.
	<b>Priority:</b>	High
CA AB 278	<b>AUTHOR:</b>	Hernandez R [D]
	<b>TITLE:</b>	Municipal Elections
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	02/11/2015
	<b>LAST AMEND:</b>	02/18/2016
	<b>DISPOSITION:</b>	Pending

## Attachment A

**LOCATION:** Senate Elections and Constitutional Amendments Committee

**SUMMARY:**

Deletes the requirement that a municipal ordinance describe the boundaries, and number, of each legislative district. Requires the legislative body, or the proponents of the initiative measure, to prepare a proposed map describing the boundaries and number of legislative district after the ordinance is passed and enacted. Requires a legislative body effecting such a change to hold public hearings on the change. Requires compliance with the Voting Rights Act of 1965. Relates to local election ordinances.

**STATUS:**

02/18/2016 From SENATE Committee on ELECTIONS AND CONSTITUTIONAL AMENDMENTS with author's amendments.

02/18/2016 In SENATE. Read second time and amended. Re-referred to Committee on ELECTIONS AND CONSTITUTIONAL AMENDMENTS.

**Priority:** High

CA AB 326

**AUTHOR:** Frazier [D]**TITLE:** Public Works: Prevailing Wage Rates**FISCAL** no**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/13/2015**LAST AMEND:** 01/04/2016**DISPOSITION:** Pending**LOCATION:** SENATE**SUMMARY:**

Relates to civil wage and penalty assessments for contractors in violation of public works contract laws, including prevailing wage laws. Relates to an exception from liability for liquidated damages if a contractor, subcontractor, or surety deposits an amount of an assessment or notice, including penalties, to be held in escrow pending review. Requires the release of such funds plus interest within a certain number of days following the conclusion of administrative and judicial review.

**STATUS:**

01/15/2016 In ASSEMBLY. Read third time. Passed ASSEMBLY.  
\*\*\*\*\*To SENATE. (70-0)

**Priority:** High

CA AB 450

**AUTHOR:** McCarty [D]**TITLE:** Greenhouse Gas: Energy Efficiency: Financing.**FISCAL** no**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/23/2015**DISPOSITION:** Pending - Carryover**LOCATION:** Senate Environmental Quality Committee**SUMMARY:**

Amends an existing law which authorizes a public agency to issue revenue bonds that are secured by a voluntary contractual assessment agreed to between the public

## Attachment A

agency and a property owner to finance the installation of distributed generation renewable energy sources or energy or water efficiency improvements that are permanently affixed on the owner's real property. Authorizes the use of the moneys in the Greenhouse Gas Reduction Fund to provide funding for the implementation of the PACE Reserve Program.

**STATUS:**

05/14/2015 To SENATE Committees on ENVIRONMENTAL QUALITY and APPROPRIATIONS.

**Priority:** High

CA AB 516

**AUTHOR:** Mullin [D]  
**TITLE:** Vehicles: Temporary License Plates  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/23/2015  
**LAST AMEND:** 07/16/2015  
**DISPOSITION:** Pending  
**FILE:** 57  
**LOCATION:** Senate Third Reading File

**SUMMARY:**

Requires the Department of Motor Vehicles to develop an operational system that allows a dealer or lessor-retailer to electronically report the sale of a vehicle and provide a temporary license plate. Authorizes related fees and document fees. Prohibits a person from displaying or presenting to a peace officer, a temporary plate that was not issued for that vehicle. Relates to counterfeiting temporary plates. Requires the replacement or destruction of temporary plates upon receipt of permanent plates.

**STATUS:**

02/10/2016 In SENATE. Read second time. To third reading.

**Priority:** High

CA AB 620

**AUTHOR:** Hernandez R [D]  
**TITLE:** High-Occupancy Toll Lanes: Exemptions from Tolls  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/24/2015  
**LAST AMEND:** 01/27/2016  
**DISPOSITION:** Pending  
**LOCATION:** Senate Transportation and Housing Committee

**SUMMARY:**

Relates to high-occupancy toll lanes. Requires the Los Angeles county Metropolitan Transportation Authority to take steps to increase enrollment and participation in the low-income assistance program, through advertising and work with community organizations and social service agencies. Requires the Authority and the Department of Transportation to report to the Legislature on efforts to improve the HOT land program, including efforts to increase participation in that assistance program.

**STATUS:**

## Attachment A

02/18/2016 To SENATE Committee on TRANSPORTATION AND HOUSING.  
**Priority:** High

CA AB 645 **AUTHOR:** Williams [D]  
**TITLE:** California Renewables Portfolio Standard  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/24/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee  
**SUMMARY:**

Expresses the intent of the Legislature for the purposes of the Renewables Portfolio Standard program that the amount of electricity generated per year from eligible renewable energy resources be increased to an amount equal to at least 50% by a specified date. Requires the Public Utilities Commission to establish the quantity of electricity products from eligible renewable energy resources to be procured by each retail seller for specified periods.

**STATUS:**  
08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA AB 678 **AUTHOR:** O'Donnell [D]  
**TITLE:** Energy Efficiency and Greenhouse Gas Reductions  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/25/2015  
**LAST AMEND:** 08/18/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee  
**SUMMARY:**

Requires the State Air Resources Board to develop and implement the Energy Efficiency and Greenhouse Gas Reductions Ports Program to fund energy efficiency upgrades and investments at public ports. Requires a port to develop and adopt an energy plan for the port to receive funding for energy-related projects. Authorizes the State Board to expend moneys it receives from an appropriation from the fund for the purposes of these provisions.

**STATUS:**  
08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA AB 779 **AUTHOR:** Garcia [D]  
**TITLE:** Transportation: Congestion Management Program  
**FISCAL** yes

## Attachment A

**COMMITTEE:**  
**URGENCY** yes  
**CLAUSE:**  
**INTRODUCED:** 02/25/2015  
**LAST AMEND:** 08/19/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Transportation and Housing Committee  
**SUMMARY:**

Revises the definition of infill opportunity zone. Revises the requirements for a congestion management program by removing traffic level of service standards for a system of highways and roadways. Requires measures of effectiveness for such system. Requires the plan to analyze the relationship between local land use decisions and regional transportation systems. Requires a deficiency plan to be prepared if it is determined a county or its cities are not conforming with the management plan.

**STATUS:**  
08/25/2015 In SENATE Committee on TRANSPORTATION AND HOUSING: Not heard.  
**Priority:** High

CA AB 857

**AUTHOR:** Perea [D]  
**TITLE:** Clean Truck: Bus and Off-Road Vehicle Technology  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 08/18/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee  
**SUMMARY:**

Requires no less a percentage or a specified amount of money, under the Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program that is appropriated for technology development, demonstration, precommercial pilots, and early commercial deployments of zero- and near zero-emission, medium- and heavy-duty truck technology be allocated and spent to support commercial development existing zero- and near-zero-emission heavy-duty truck technology meeting or exceeding a specified emission standard.

**STATUS:**  
08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA AB 869

**AUTHOR:** Cooper [D]  
**TITLE:** Public Transportation Agencies: Fare Evasion  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 06/18/2015  
**DISPOSITION:** Pending - Carryover

## Attachment A

**FILE:** A-14  
**LOCATION:** Senate Inactive File  
**SUMMARY:**

Relates to prohibited conduct on public transit. Provides a person who fails to pay the administrative penalty when due or successfully complete the administrative process to dismiss the notice of fare evasion or passenger conduct violation may be subject to criminal penalties. Requires the notice of fare contain a printed statement that the person may be charged with an infraction or misdemeanor if the penalty is not paid or dismissed. Requires dismissal of collection if the person is criminally charged.

**STATUS:**

07/02/2015 In SENATE. From third reading. To Inactive File.

**Priority:** High

CA AB 904

**AUTHOR:** Perea [D]  
**TITLE:** Air Quality Improvement: Vehicle Rebate Project  
**FISCAL:** yes  
**COMMITTEE:**  
**URGENCY:** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 07/13/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee

**SUMMARY:**

Relates to the Clean Vehicle Rebate Project. Requires the state board to establish the Clean Reused Vehicle Rebate Project, as a part of the Air Quality Improvement Program, to provide rebates or other incentives for the acquisition of an eligible used vehicle, the replacement or refurbishment of a battery and related components for an eligible used vehicle, or an extended warranty for the battery or related components, or an extended service warranty to cover unexpected vehicles repairs.

**STATUS:**

08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.

**Priority:** High

CA AB 1030

**AUTHOR:** Ridley-Thomas S [D]  
**TITLE:** Global Warming Solutions Act of 2006: Greenhouse Gas  
**FISCAL:** yes  
**COMMITTEE:**  
**URGENCY:** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 07/07/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee

**SUMMARY:**

Amends existing law that relates to the Greenhouse Gas Reduction Fund. Requires priority be given to projects involving hiring that support the targeted training and hiring of workers from disadvantaged communities for career-track jobs.

**STATUS:**

08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.

## Attachment A

**Priority:** High

CA AB 1033 **AUTHOR:** Garcia E [D]  
**TITLE:** Economic Impact Analysis: Small Business Definition  
**FISCAL** no  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 02/08/2016  
**DISPOSITION:** Pending  
**LOCATION:** Senate Governmental Organization Committee  
**SUMMARY:**  
 Authorizes a State agency when preparing the economic impact assessment, to use a consolidated definition of small business to determine the number of small businesses within the economy, a specific industry sector, or geographic region. Defines small business.  
**STATUS:**  
 02/08/2016 From SENATE Committee on GOVERNMENTAL ORGANIZATION with author's amendments.  
 02/08/2016 In SENATE. Read second time and amended. Re-referred to Committee on GOVERNMENTAL ORGANIZATION.  
**Priority:** High

CA AB 1176 **AUTHOR:** Perea [D]  
**TITLE:** Vehicular Air Pollution  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** yes  
**CLAUSE:**  
**INTRODUCED:** 02/27/2015  
**LAST AMEND:** 08/18/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee  
**SUMMARY:**  
 Establishes the Advanced Low-Carbon Diesel Fuels Access program administered by the State Energy Resources Conservation and Development Commission, for reducing greenhouse gas emissions of diesel motor vehicles by providing capital assistance for projects that expand advanced low-carbon diesel fueling infrastructure in communities that are disproportionately impacted by environmental hazards and where the greatest air quality impacts can be identified. Relates to contract, grant, or loan extension.  
**STATUS:**  
 08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA AB 1218 **AUTHOR:** Weber [D]  
**TITLE:** Public Contracts: Disabled Veteran Business Enterprise  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no

## Attachment A

**CLAUSE:**  
**INTRODUCED:** 02/27/2015  
**LAST AMEND:** 07/07/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Appropriations Committee  
**SUMMARY:**

Requires a greater participation incentive by a public agency be provided a prime contractor who owns a certain disabled veteran business enterprise, and has not entered into contracts as a prime contractor. Requires the Department of Veterans Affairs to maintain additional information relating to its promotion efforts. Provides the records maintenance period for information provided by contractors of veteran business subcontractors used. Relates to certification of payments by contractors.

**STATUS:**  
08/27/2015 In SENATE Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA AB 1242

**AUTHOR:** Gray [D]  
**TITLE:** Water Quality and Storage  
**FISCAL:** yes  
**COMMITTEE:**  
**URGENCY:** no  
**CLAUSE:**  
**INTRODUCED:** 02/27/2015  
**LAST AMEND:** 09/01/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Rules Committee  
**SUMMARY:**

Provides provisions of law requiring a specified increase in statewide water storage capacity, and updating water strategies and implementation plans. Requires the Water Resources Control Board, in formulating policy for water quality control and adopting or approving a water quality control plan for the Sacramento-San Joaquin Delta, to take into consideration any applicable groundwater sustainability plan or alternative and available information on impacts of groundwater use and beneficial uses of water.

**STATUS:**  
09/02/2015 In SENATE. Read second time. To third reading.  
09/02/2015 Re-referred to SENATE Committee on RULES.  
**Priority:** High

CA AB 1455

**AUTHOR:** Rodriguez [D]  
**TITLE:** Ontario International Airport  
**FISCAL:** no  
**COMMITTEE:**  
**URGENCY:** no  
**CLAUSE:**  
**INTRODUCED:** 02/27/2015  
**LAST AMEND:** 06/30/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Senate Governance and Finance Committee  
**SUMMARY:**

Authorizes the City of Ontario to issue revenue bonds, for the purpose of financing

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the acquisition of the Ontario International Airport from the City of Los Angeles, that are secured solely by the revenues and charges at the Ontario International Airport. Requires a public agency that acquires the airport to comply with specified conditions relating to incumbent workers. Provides exceptions.

**STATUS:**

07/08/2015 In SENATE Committee on GOVERNANCE AND FINANCE:  
Not heard.

**Priority:** High

CA AB 1550	<b>AUTHOR:</b> Gomez [D] <b>TITLE:</b> Greenhouse Gases: Investment Plan: Communities <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 01/04/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> Assembly Natural Resources Committee <b>SUMMARY:</b> Requires the investment plan to allocate a minimum of 25% of the available moneys in the Greenhouse Gas Reduction Fund to projects located within disadvantaged communities and a separate and additional 25% to projects that benefit low-income households. <b>STATUS:</b> 02/01/2016 To ASSEMBLY Committee on NATURAL RESOURCES. <b>Priority:</b> High
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CA AB 1555	<b>AUTHOR:</b> Gomez [D] <b>TITLE:</b> Greenhouse Gas Reduction Fund <b>FISCAL</b> no <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 01/04/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> States the intent of the Legislature to enact future legislation that would appropriate from the Greenhouse Gas Reduction Fund for the 2015-16 fiscal year that would be allocated to different entities in amounts to be determined in the future legislation for purposes including low carbon transportation and infrastructure, clean energy communities, and community climate improvements, wetland and watershed restoration, and carbon sequestration. <b>STATUS:</b> 01/04/2016 INTRODUCED. <b>Priority:</b> High
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CA AB 1569	<b>AUTHOR:</b> Steinorth [R] <b>TITLE:</b> Environmental Quality Act: Exemption: Infrastructure <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no
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**CLAUSE:****INTRODUCED:** 01/04/2016**DISPOSITION:** Pending**LOCATION:** Assembly Natural Resources Committee**SUMMARY:**

Exempts from the provisions of the Environmental Quality Act a project, or the issuance of a permit for a project, that consists of the inspection, maintenance, repair, rehabilitation, or removal of, or the addition of an auxiliary lane or bikeway to, existing transportation infrastructure and that meets certain requirements.

**STATUS:**

02/01/2016 To ASSEMBLY Committees on NATURAL RESOURCES and TRANSPORTATION.

**Priority:** High

CA AB 1589

**AUTHOR:** Mathis [R]**TITLE:** Environmental Quality Act: Exemption**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 01/06/2016**LAST AMEND:** 02/24/2016**DISPOSITION:** Pending**LOCATION:** Assembly Natural Resources Committee**SUMMARY:**

Exempts from the requirements of the California Environmental Quality Act, for the duration of a state of emergency proclaimed by the Governor due to drought, flood, or fire, projects that are undertaken, carried out, or approved by a public agency to mitigate the effects or, or conditions caused by, drought, flood, or fire.

**STATUS:**

02/24/2016 From ASSEMBLY Committee on NATURAL RESOURCES with author's amendments.

02/24/2016 In ASSEMBLY. Read second time and amended. Re-referred to Committee on NATURAL RESOURCES.

**Priority:** High

CA AB 1591

**AUTHOR:** Frazier [D]**TITLE:** Transportation Funding**FISCAL** yes**COMMITTEE:****URGENCY** yes**CLAUSE:****INTRODUCED:** 01/06/2016**DISPOSITION:** Pending**LOCATION:** Assembly Transportation Committee**SUMMARY:**

Relates to transportation funding to include the Road Maintenance and Rehabilitation Program and its related fund which would include revenues from a motor vehicle fuel tax increase and a new vehicle registration fee for zero-emission vehicles, related county use of revenues from an approved transactions and use tax, revenue from a diesel fuel tax increase to the Trade Corridors Improvement Fund, truck parking improvements, greenhouse gas reduction, highway operation and

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improvements funding.

**STATUS:**

02/01/2016 To ASSEMBLY Committees on TRANSPORTATION and REVENUE AND TAXATION.

**Priority:** High

CA AB 1595 **AUTHOR:** Campos [D]  
**TITLE:** Employment: Mass Transportation Employers  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/06/2016  
**DISPOSITION:** Pending  
**LOCATION:** Assembly Labor and Employment Committee  
**SUMMARY:**

Relates to employment. Requires a private or public employer that provides mass transportation services to train its employees who are likely to interact or come into contact with victims of human trafficking, in recognizing the signs of human trafficking and how to report those signs to the appropriate law enforcement agency.

**STATUS:**

02/01/2016 To ASSEMBLY Committee on LABOR AND EMPLOYMENT.

**Priority:** High

CA AB 1640 **AUTHOR:** Stone [D]  
**TITLE:** Retirement: Public Employees  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/07/2016  
**DISPOSITION:** Pending  
**LOCATION:** Assembly Public Employees, Retirement and Social Security Committee

**SUMMARY:**

Extends indefinitely a specified exemption under the Public Employees' Pension Reform Act of 2013 for those public employees, whose collective bargaining rights are subject to specified provisions of federal law and who became a member of a state or local public retirement system prior to December 30, 2014.

**STATUS:**

02/04/2016 To ASSEMBLY Committee on PUBLIC EMPLOYEES, RETIREMENT AND SOCIAL SECURITY.

**Priority:** High

CA AB 1642 **AUTHOR:** Obernolte [R]  
**TITLE:** State Responsibility Areas: Fire Prevention Fees  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/11/2016  
**DISPOSITION:** Pending

## Attachment A

**LOCATION:** Assembly Natural Resources Committee

**SUMMARY:**

Extends the time when the fire prevention fee is due and payable from the date of assessment by the State Board of Equalization, and authorizes the petition for redetermination to be filed within a specified number of days after service of the notice of determination.

**STATUS:**

02/04/2016 To ASSEMBLY Committee on NATURAL RESOURCES.

**Priority:** High

CA AB 1657

**AUTHOR:** O'Donnell [D]

**TITLE:** Air Pollution: Public Ports and Intermodal Terminals

**FISCAL** yes

**COMMITTEE:**

**URGENCY** yes

**CLAUSE:**

**INTRODUCED:** 01/13/2016

**DISPOSITION:** Pending

**LOCATION:** Assembly Natural Resources Committee

**SUMMARY:**

Establishes the Zero- and Near-Zero-Emission Intermodal Terminals Program to be administered by the State Air Resources Board to fund equipment upgrades and investments at intermodal terminals, to help transition the state's freight system to be zero-emission and near-zero-emission operations. Authorizes the program to be implemented with moneys from the Greenhouse Gas Reduction Fund. Relates to port building energy efficiency.

**STATUS:**

02/04/2016 To ASSEMBLY Committees on NATURAL RESOURCES and TRANSPORTATION.

**Priority:** High

CA AB 1666

**AUTHOR:** Brough [R]

**TITLE:** Community Facilities Districts: Reports

**FISCAL** yes

**COMMITTEE:**

**URGENCY** no

**CLAUSE:**

**INTRODUCED:** 01/14/2016

**DISPOSITION:** Pending

**LOCATION:** Assembly Local Government Committee

**SUMMARY:**

Requires the legislative body to post, on its Internet Web site, information relating to bonded indebtedness incurred by a community facilities district, projects funded by, or that may be funded by, the district, expenses and costs of the district, and special taxes imposed by the district.

**STATUS:**

02/04/2016 To ASSEMBLY Committee on LOCAL GOVERNMENT.

**Priority:** High

CA AB 1691

**AUTHOR:** Gipson [D]

**TITLE:** Vehicular Air Pollution: Vehicle Retirement

**FISCAL** yes

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**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/21/2016  
**DISPOSITION:** Pending  
**LOCATION:** Assembly Transportation Committee

**SUMMARY:**

Requires the State Air Resources Board to adopt, as part of the enhanced fleet modernization program, an element of the program subject to appropriation by the Legislature, with a goal of annually replacing a specified number of vehicles from disadvantaged communities over a specified time period.

**STATUS:**

02/08/2016 To ASSEMBLY Committee on TRANSPORTATION.

**Priority:** High

CA AB 1746

**AUTHOR:** Stone [D]  
**TITLE:** Transit Buses  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/02/2016  
**DISPOSITION:** Pending  
**LOCATION:** Assembly Transportation Committee

**SUMMARY:**

Authorizes the operation of transit buses on the shoulder of a segment of a state highway designated under the program within the areas served by the transit services of specified entities, subject to the same conditions and requirements previously authorized.

**STATUS:**

02/18/2016 To ASSEMBLY Committee on TRANSPORTATION.

**Priority:** High

CA AB 1768

**AUTHOR:** Gallagher [R]  
**TITLE:** Bonds: Transportation  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** yes  
**CLAUSE:**  
**INTRODUCED:** 02/03/2016  
**DISPOSITION:** Pending  
**LOCATION:** Assembly Transportation Committee

**SUMMARY:**

Provides that no further bonds shall be sold for high-speed rail purposes pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, except as specifically provided with respect to an existing appropriation for high-speed rail purposes for early improvement projects in the Phase 1 blended system.

**STATUS:**

02/18/2016 To ASSEMBLY Committee on TRANSPORTATION.

**Priority:** High

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CA AB 1780	<b>AUTHOR:</b> Medina [D] <b>TITLE:</b> Greenhouse Gas Reduction Fund <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/03/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> Assembly Transportation Committee <b>SUMMARY:</b> Provides for a continuous appropriation of 25% of the annual proceeds of the Greenhouse Gas Reduction Fund to the state Transportation Commission for the Sustainable Trade Corridors Program. <b>STATUS:</b> 02/18/2016 To ASSEMBLY Committee on TRANSPORTATION. <b>Priority:</b> High
CA AB 1787	<b>AUTHOR:</b> Gomez [D] <b>TITLE:</b> Environmental Protection Agency: Enforcement Unit <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/04/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> Assembly Natural Resources Committee <b>SUMMARY:</b> Requires the cross-media enforcement unit of the California Environmental Protection Agency to prioritize the state's most disadvantaged communities for certain investment opportunities based on geographic, socioeconomic, public health, and environmental hazard criteria. <b>STATUS:</b> 02/18/2016 To ASSEMBLY Committee on NATURAL RESOURCES. <b>Priority:</b> High
CA AB 1813	<b>AUTHOR:</b> Frazier [D] <b>TITLE:</b> High-Speed Rail Authority: Membership <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/08/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Provides for appointment of one Member of the Senate by the Senate Committee on Rules and one Member of the Assembly by the Speaker of the Assembly to serve as ex officio members of the High-Speed Rail Authority. <b>STATUS:</b> 02/08/2016 INTRODUCED. <b>Priority:</b> High

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CA AB 1815	<b>AUTHOR:</b> Alejo [D] <b>TITLE:</b> Global Warming Solutions Act of 2006 <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/08/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Requires the State Air Resources Board to prepare and post on its Internet Web site a specified report on the projects funded to benefit disadvantaged communities. Requires the board to establish a comprehensive technical assistance program, upon the appropriation of moneys from the Greenhouse Gas Reduction Fund, for eligible applicants assisting eligible communities. <b>STATUS:</b> 02/08/2016 INTRODUCED. <b>Priority:</b> High
CA AB 1833	<b>AUTHOR:</b> Linder [R] <b>TITLE:</b> Transportation Projects: Environmental Mitigation <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/09/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Creates the Advanced Mitigation Program to implement environmental mitigation measures in advance of future transportation projects. Deletes the repeal date of existing law provisions that provides the State consents to the jurisdiction of the federal courts with regard to the compliance, discharge, or enforcement of the responsibilities of the Department of Transportation assumed as a participant in a surface transportation project delivery program regarding environmental review and clearance of projects. <b>STATUS:</b> 02/09/2016 INTRODUCED. <b>Priority:</b> High
CA AB 1886	<b>AUTHOR:</b> McCarty [D] <b>TITLE:</b> Environmental Quality Act: Transit Priority Projects <b>FISCAL</b> no <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/11/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Amends the Environmental Quality Act that specifies that a project is considered to be within a specified distance of a major transit stop or high quality transit corridor if

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all parcels within the project have no more than a specified percentage of their area farther than a specified distance from the stop or corridor. Increases the percentage of that area.

**STATUS:**

02/11/2016 INTRODUCED.

**Priority:** High

CA AB 1908	<b>AUTHOR:</b> Harper [R] <b>TITLE:</b> High Occupancy Vehicle Lanes <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/11/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Prohibits a high occupancy vehicle lane from being established on a state highway in southern California, unless that lane is established as a high occupancy vehicle lane only during the hours of heavy commuter traffic, as determined by the Department of Transportation. Requires any existing high occupancy vehicle lane in southern California to be modified to conform with those requirements. <b>STATUS:</b> 02/11/2016 INTRODUCED. <b>Priority:</b> High
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CA AB 1919	<b>AUTHOR:</b> Quirk [D] <b>TITLE:</b> Local Transportation Authorities: Bonds <b>FISCAL</b> no <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/11/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Relates to the Local Transportation Authority and Improvement Act. Provides for accrued interest and premiums received on the sale of bonds to be placed in the treasury of the local transportation authority to be used for allowable transportation purposes. <b>STATUS:</b> 02/11/2016 INTRODUCED. <b>Priority:</b> High
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CA AB 1943	<b>AUTHOR:</b> Linder [R] <b>TITLE:</b> Vehicles: Parking: Public Grounds <b>FISCAL</b> no <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/12/2016 <b>DISPOSITION:</b> Pending
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**LOCATION:** ASSEMBLY**SUMMARY:**

Relates to existing law which prohibits a person from driving or parking a vehicle upon the driveways, paths, or grounds of specified public entities, including a public transportation agency. Revises the definition of public transportation agency to include a county transportation commission.

**STATUS:**

02/12/2016 INTRODUCED.

**Priority:** High

CA AB 1964

**AUTHOR:** Bloom [D]**TITLE:** High-Occupancy Vehicle Lanes: Vehicle Exceptions**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/12/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Extends the operation of the provisions allowing super ultra-low emission vehicles, ultra-low emission vehicles, partial zero-emission vehicles, or transitional zero-emission vehicles, to use HOV lanes until the date federal authorization expires, or until the Secretary of State receives a specified notice, whichever occurs first.

**STATUS:**

02/12/2016 INTRODUCED.

**Priority:** High

CA AB 2014

**AUTHOR:** Melendez [R]**TITLE:** Freeway Service Patrol Act: Workload Study**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/16/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Requires the Department of the California Highway Patrol, in coordination with the Department of Transportation, to complete a workload study to assess resource needs to supervise freeway service patrols. Requires the departments to prepare their annual budget requests to the Legislature to accommodate the CHP's oversight of increased freeway service patrols.

**STATUS:**

02/16/2016 INTRODUCED.

**Priority:** High

CA AB 2034

**AUTHOR:** Salas [D]

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**TITLE:** Department of Transportation: Environmental Review  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/16/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Amends existing law that requires the U.S. Secretary of Transportation to carry out a surface transportation project delivery program, under which the participating states assume certain responsibilities for environmental review and clearance of transportation projects. Requires the Department of Transportation to submit a specified report to the Legislature.

**STATUS:**  
02/16/2016 INTRODUCED.  
**Priority:** High

CA AB 2049

**AUTHOR:** Melendez [R]  
**TITLE:** Bonds: Transportation  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** yes  
**CLAUSE:**  
**INTRODUCED:** 02/17/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Provides that no further bonds shall be sold for high-speed rail purposes pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, except as provided with respect to certain existing appropriations. Requires redirection of the proceeds received from certain outstanding bonds for use in retiring certain debt.

**STATUS:**  
02/17/2016 INTRODUCED.  
**Priority:** High

CA AB 2087

**AUTHOR:** Levine [D]  
**TITLE:** Regional Conservation Frameworks  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/17/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Authorizes the Department of Fish and Wildlife in the Natural Resources Agency to prepare or approve, and to adopt and amend, a regional conservation framework that identifies wildlife and habitat conservation needs, guides investments in conservation, infrastructure planning and compensatory mitigation for impacts to natural resources. Informs infrastructure planning, land use planning and the design

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and implementation of public and private projects. Relates to conservation action plans.

**STATUS:**

02/17/2016 INTRODUCED.

**Priority:** High

CA AB 2090 **AUTHOR:** Alejo [D]  
**TITLE:** Low Carbon Transit Operations Program  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/17/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Authorizes moneys appropriated to the Low Carbon Transit Operations Program to be expended to support the operation of existing bus or rail service if the governing board of the requesting transit agency declares a fiscal emergency and other criteria are met.

**STATUS:**

02/17/2016 INTRODUCED.

**Priority:** High

CA AB 2126 **AUTHOR:** Mullin [D]  
**TITLE:** Public Contracts: Construction Manager/General Contract  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/17/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Authorizes the Department of Transportation to use the Construction Manager/General Contractor method on a specified number of projects and requires a specified number of such projects to use Department employees or consultants under contract with the Department to perform all project design and engineering services.

**STATUS:**

02/17/2016 INTRODUCED.

**Priority:** High

CA AB 2148 **AUTHOR:** Holden [D]  
**TITLE:** Unmanned Aircraft Systems: Regulation  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/17/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY

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**SUMMARY:**

Requires the Department of Fish and Wildlife to develop guidelines for the use of unmanned aircraft systems, commonly known as drones, over the public lands managed by the department.

**STATUS:**

02/17/2016 INTRODUCED.

**Priority:** High

CA AB 2170	<p><b>AUTHOR:</b> Frazier [D]  <b>TITLE:</b> Trade Corridors Improvement Fund: Federal Funds  <b>FISCAL</b> yes  <b>COMMITTEE:</b>  <b>URGENCY</b> no  <b>CLAUSE:</b>  <b>INTRODUCED:</b> 02/18/2016  <b>DISPOSITION:</b> Pending  <b>LOCATION:</b> ASSEMBLY  <b>SUMMARY:</b>            Requires revenues apportioned to the state from the National Highway Freight Program established by the federal Fixing America's Surface Transportation Act to be deposited in the Trade Corridors Improvement Fund.  <b>STATUS:</b>            02/18/2016 INTRODUCED.  <b>Priority:</b> High</p>
CA AB 2222	<p><b>AUTHOR:</b> Holden [D]  <b>TITLE:</b> Transit Passes  <b>FISCAL</b> yes  <b>COMMITTEE:</b>  <b>URGENCY</b> no  <b>CLAUSE:</b>  <b>INTRODUCED:</b> 02/18/2016  <b>DISPOSITION:</b> Pending  <b>LOCATION:</b> ASSEMBLY  <b>SUMMARY:</b>            Appropriates a specified sum annually from the Greenhouse Gas Reduction Fund for the Transit Pass Program. Provides for moneys to be allocated to support transit pass programs of public agencies that provide free or reduced-fare transit passes to public school students and community college, California State University, and University of California students.  <b>STATUS:</b>            02/18/2016 INTRODUCED.  <b>Priority:</b> High</p>
CA AB 2276	<p><b>AUTHOR:</b> Brown [D]  <b>TITLE:</b> Greenhouse Gases: Emission Reduction  <b>FISCAL</b> no  <b>COMMITTEE:</b>  <b>URGENCY</b> no  <b>CLAUSE:</b>  <b>INTRODUCED:</b> 02/18/2016  <b>DISPOSITION:</b> Pending</p>

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**LOCATION:** ASSEMBLY**SUMMARY:**

Relates to greenhouse gases and emissions reduction. Makes nonsubstantive changes to existing law that requires a project eligible for funding pursuant to the program to be encouraged to promote specified objectives and economic growth, reduce public fiscal costs, support civic partnerships and stakeholder engagement, and integrate and leverage existing housing, transportation, and land use programs.

**STATUS:**

02/18/2016 INTRODUCED.

**Priority:** High

CA AB 2289

**AUTHOR:** Frazier [D]**TITLE:** Capital Improvement Projects**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/18/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Adds to the capital projects relative to the operation of those state highways and bridges. Prepares a state highway operation and protection program.

**STATUS:**

02/18/2016 INTRODUCED.

**Priority:** High

CA AB 2293

**AUTHOR:** Garcia [D]**TITLE:** Greenhouse Gas Reduction Fund**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/18/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Requires the State Air Resources Board to establish a technical assistance program, upon an appropriation of moneys from the Greenhouse Gas Reduction Fund, to assist small disadvantaged communities in applying for moneys from programs using moneys from the fund. Requires the Department of Finance to include in an allocation to the state board for that technical assistance program.

**STATUS:**

02/18/2016 INTRODUCED.

**Priority:** High

CA AB 2303

**AUTHOR:** Holden [D]**TITLE:** Vehicles: Specialized License Plates**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:**

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**INTRODUCED:** 02/18/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Requires the Department of Motor Vehicles, if 7,500 applications are received, to add a specified license plate design utilized by the department between 1982 and 1987 to the California Legacy License Plate Program.

**STATUS:**  
02/18/2016 INTRODUCED.  
**Priority:** High

CA AB 2332

**AUTHOR:** Garcia E [D]  
**TITLE:** Transportation  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/18/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Requires the Transportation Commission to establish a process whereby the local agencies receiving certain funding for highway capital improvements to prioritize projects that provide meaningful benefits to the mobility and safety needs of disadvantaged community residents.

**STATUS:**  
02/18/2016 INTRODUCED.  
**Priority:** High

CA AB 2343

**AUTHOR:** Garcia [D]  
**TITLE:** Greenhouse Gas Reduction Fund  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/18/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Relates to the California Global Warming Solutions Act of 2006, and regulating sources of emissions of greenhouse gases. Requires a minimum percentage of the moneys in the fund to be allocated to projects located in a city of an unspecified population within a disadvantaged community.

**STATUS:**  
02/18/2016 INTRODUCED.  
**Priority:** High

CA AB 2348

**AUTHOR:** Levine [D]  
**TITLE:** Department of Finance: Infrastructure Investigation  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no

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**CLAUSE:****INTRODUCED:** 02/18/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Authorizes the Department of Finance to identify infrastructure projects in the state for which the department will guarantee a rate of return on investment for an investment made in that infrastructure project by the Public Employment Retirement System, the State Teacher's Retirement Plan, or the retirement system created pursuant to the County Employees Retirement Law of 1937. Creates the Reinvesting in California Special Fund to pay the Return investment rate.

**STATUS:**

02/18/2016 INTRODUCED.

**Priority:** High

CA AB 2374

**AUTHOR:** Chiu [D]**TITLE:** Construction Manager/General Contractor Method**FISCAL** no**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/18/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Authorizes regional transportation agencies also to use certain authority on ramps that are not on the state highway system. Removes the requirement that the project be developed in accordance with an expenditure plan approved by voters.

**STATUS:**

02/18/2016 INTRODUCED.

**Priority:** High

CA AB 2382

**AUTHOR:** Lopez [D]**TITLE:** High-Speed Rail Authority: Membership**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/18/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Requires at least one member appointed by the Governor to the High-Speed Rail Authority to be a person who works directly with communities in the state that are most significantly burdened by, and vulnerable, high levels of pollution.

**STATUS:**

02/18/2016 INTRODUCED.

**Priority:** High

CA AB 2411

**AUTHOR:** Frazier [D]**TITLE:** Transportation Revenues**FISCAL** yes

## Attachment A

**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/19/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Deletes the transfer of miscellaneous revenues to the Transportation Debt Service Fund. Requires the miscellaneous revenues to be retained in the State Highway Account and to be used solely for transportation expenditures consistent with the restrictions for expenditures consistent with the restrictions for expenditure of fuel tax revenues.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

CA AB 2413

**AUTHOR:** Thurmond [D]**TITLE:** Sea Level Rise Preparation**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/19/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Requires the Natural Resources Agency to complete a study outlining the potential impact of sea level rise on low-income and at-risk communities and public projects and infrastructure. Requires the agency based on study, to make recommendations on preparing for sea level rise.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

CA AB 2415

**AUTHOR:** Garcia E [D]**TITLE:** Clean Technology Program**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/19/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Creates the California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program that funds zero- and near-zero-emission truck, bus, and off-road vehicle and equipment technologies and related projects with priority given to certain projects, including projects that benefit disadvantaged communities.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

## Attachment A

CA AB 2432	<b>AUTHOR:</b> Brown [D] <b>TITLE:</b> State and Local Truck Routes and Services <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/19/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Relates to the Department of Transportation. Requires the Department to prepare an inventory of all state and locally designated truck routes and services, publish a statewide Truck Route Network Internet Web site, and prepare a plan and schedule for addressing all inefficiencies and truck transportation network gaps, including an estimate of the annual cost and the total cost of carrying out the plan. <b>STATUS:</b> 02/19/2016 INTRODUCED. <b>Priority:</b> High
CA AB 2435	<b>AUTHOR:</b> Mayes [R] <b>TITLE:</b> Local Government Organization <b>FISCAL</b> no <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/19/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Makes a technical, nonsubstantive change relating to the territory of a disincorporated city, all inhabitants within the territory, and all persons formerly entitled to vote by reason of residing within that territory, and providing that such persons are no longer subject to the jurisdiction of the disincorporated city. <b>STATUS:</b> 02/19/2016 INTRODUCED. <b>Priority:</b> High
CA AB 2438	<b>AUTHOR:</b> Waldron [R] <b>TITLE:</b> Environmental Quality Act <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/19/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> ASSEMBLY <b>SUMMARY:</b> Relates to the Environmental Quality Act (CEQA). Exempts from CEQA a project for the construction and installation of a new pipeline or the maintenance, repair, restoration, reconditioning, relocation, replacement, removal, or demolition of an existing pipeline for the distribution of recycled water within a public street, highway, or right-of-way. Requires a public hearing.

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**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA AB 2452 **AUTHOR:** Quirk [D]  
**TITLE:** Environmental Quality Act and Judicial Remedies  
**FISCAL** no  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**  
Relates to the California Environmental Quality Act (CEQA) and environmental impact reports. Relates to an action or proceeding under CEQA. Prohibits a court from staying or enjoining transportation infrastructure projects based solely on the project's potential contribution to the emissions of greenhouse gases.  
**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA AB 2492 **AUTHOR:** Alejo [D]  
**TITLE:** Community Revitalization  
**FISCAL** no  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**  
Amends existing law which authorizes certain local agencies to form a community revitalization and investment authority for purposes related to infrastructure, affordable housing, and economic revitalization. Authorizes a certain calculation to be made with a combination of census tracts and census block groups. Authorizes an authority to receive funds allocated to it pursuant to a resolution adopted by a city or county and to transfer such funds from certain tax and assessment revenues.  
**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA AB 2514 **AUTHOR:** Brown [D]  
**TITLE:** Redevelopment: Successor Agencies to Redevelopment  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

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Includes federal base reuse obligations for the former Norton Air Force Base pursuant to specified agreements as preexisting obligation to the state or obligation imposed by state law.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

CA AB 2642	<b>AUTHOR:</b>	Garcia E [D]
	<b>TITLE:</b>	Removing Barriers to Employment Act
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	02/19/2016
	<b>DISPOSITION:</b>	Pending
	<b>LOCATION:</b>	ASSEMBLY
	<b>SUMMARY:</b>	Enacts the Removing Barriers to Employment Act, which would require the Workforce Investment Board to create a grant program to provide funds to local workforce investment boards and community-based organizations working in partnership on proposals that will address the needs of the persons who have multiple barriers to employment.
	<b>STATUS:</b>	
	02/19/2016	INTRODUCED.
	<b>Priority:</b>	High
CA AB 2653	<b>AUTHOR:</b>	Garcia E [D]
	<b>TITLE:</b>	Greenhouse Gas Reduction Fund: Report
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	02/19/2016
	<b>DISPOSITION:</b>	Pending
	<b>LOCATION:</b>	ASSEMBLY
	<b>SUMMARY:</b>	Creates additional requirements on state agencies submitting reports, including, among other things, identifying the types of business entities receiving moneys and the actions taken to connect residents of disadvantaged communities, and other target populations with the business, employment, and training opportunities offered throughout activities funded with money from the Greenhouse Gas Reduction Fund.
	<b>STATUS:</b>	
	02/19/2016	INTRODUCED.
	<b>Priority:</b>	High
CA AB 2697	<b>AUTHOR:</b>	Bonilla [D]
	<b>TITLE:</b>	Successor Agencies: Disposal of Assets
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	02/19/2016

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**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Requires a successor agency, prior to the disposal of land of the former redevelopment agency, to send a written offer to sell for the purposes of developing low- and moderate-income housing to any local public entity within whose jurisdiction the land is located. Requires the sale of land of the former redevelopment agency to be subject to certain requirements relating to affordable housing.

**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA AB 2722 **AUTHOR:** Burke [D]  
**TITLE:** Transformative Climate Communities Program  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**  
Creates the Transformative Climate Communities Program. Appropriates funds from the Greenhouse Gas Reduction Fund. Requires the council to award competitive grants to specified eligible entities for transformative climate community plans in disadvantaged communities.  
**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA AB 2742 **AUTHOR:** Nazarian [D]  
**TITLE:** Transportation Projects: Development Lease Agreements  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**  
Authorizes the Department of Transportation and regional transportation agencies to enter into comprehensive development lease agreements with public and private entities for certain transportation projects that may charge certain users of those projects tolls and user fees and provides for the authority to enter into public-private partnerships under these provisions.  
**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA AB 2783 **AUTHOR:** Garcia E [D]  
**TITLE:** Affordable Housing and Sustainable Communities  
**FISCAL** yes

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**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/19/2016**DISPOSITION:** Pending**LOCATION:** ASSEMBLY**SUMMARY:**

Requires the Strategic Growth Council to revise guidelines and selection criteria with respect to density requirements and to include specified factors, including energy efficiency, in its greenhouse gas quantification methodology.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

CA AB 2796	<b>AUTHOR:</b>	Low [D]
	<b>TITLE:</b>	Active Transportation Program
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	02/19/2016
	<b>DISPOSITION:</b>	Pending
	<b>LOCATION:</b>	ASSEMBLY
	<b>SUMMARY:</b>	Relates to the Active Transportation Program in the Department of Transportation. Relates to biking and walking. Requires a minimum of available funds in each distribution category to be awarded for planning and community engagement for active transportation in disadvantaged communities and for non-infrastructure purposes.
	<b>STATUS:</b>	
	02/19/2016	INTRODUCED.
	<b>Priority:</b>	High
CA AB 2847	<b>AUTHOR:</b>	Patterson [R]
	<b>TITLE:</b>	State Highways: Transfer to Local Agencies
	<b>FISCAL</b>	yes
	<b>COMMITTEE:</b>	
	<b>URGENCY</b>	no
	<b>CLAUSE:</b>	
	<b>INTRODUCED:</b>	02/19/2016
	<b>DISPOSITION:</b>	Pending
	<b>LOCATION:</b>	ASSEMBLY
	<b>SUMMARY:</b>	Relates to the Department of Transportation. Requires the department to participate in a pilot program under which 3 counties, one in Northern California, one in Southern California and one in the central valley, are selected to operate, maintain, and make improvements to all state highways, including freeways, in the affected county.
	<b>STATUS:</b>	
	02/19/2016	INTRODUCED.
	<b>Priority:</b>	High
CA ACR 128	<b>AUTHOR:</b>	Brown [D]

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**TITLE:** Deputy Sheriff Jeffery A. Hill Memorial Interchange  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/28/2016  
**LAST AMEND:** 02/04/2016  
**DISPOSITION:** Pending  
**LOCATION:** Assembly Transportation Committee  
**SUMMARY:**

Designates the interchange of Interstate Routes 15 and 215 in the County of San Bernardino as the San Bernardino County Deputy Sheriff Jeffery A. Hill Memorial Interchange.

**STATUS:**  
02/04/2016 To ASSEMBLY Committee on TRANSPORTATION.  
02/04/2016 From ASSEMBLY Committee on TRANSPORTATION with author's amendments.  
02/04/2016 In ASSEMBLY. Read second time and amended. Re-referred to Committee on TRANSPORTATION.  
**Priority:** High

CA SB 32

**AUTHOR:** Pavley [D]  
**TITLE:** Global Warming Solutions Act of 2006  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 12/01/2014  
**LAST AMEND:** 09/10/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Natural Resources Committee  
**SUMMARY:**

Requires the State Air Resources Board to approve a specified statewide greenhouse gas emission limits that are the equivalent to a specified percentage below the 1990 level to be achieved by 2030. Revises current provisions of existing law regarding the implementation of the next update of a greenhouse gas scoping plan under existing law. Requires reports regarding reaching these limits.

**STATUS:**  
09/10/2015 Re-referred to ASSEMBLY Committee on NATURAL RESOURCES.  
09/10/2015 From ASSEMBLY Committee on NATURAL RESOURCES with author's amendments.  
09/10/2015 In ASSEMBLY. Read second time and amended. Re-referred to Committee on NATURAL RESOURCES.  
**Priority:** High

CA SB 39

**AUTHOR:** Pavley [D]  
**TITLE:** Vehicles: High-Occupancy Vehicle Lanes  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** yes  
**CLAUSE:**

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**INTRODUCED:** 12/01/2014  
**LAST AMEND:** 04/08/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Transportation Committee  
**SUMMARY:**

Increases the number of vehicle identifiers that the Department of Motor Vehicle is authorized to issue for HOV lane usage.

**STATUS:**  
05/22/2015 To ASSEMBLY Committee on TRANSPORTATION.  
**Priority:** High

CA SB 66

**AUTHOR:** Leyva [D]  
**TITLE:** Career Technical Education  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/07/2015  
**LAST AMEND:** 01/14/2016  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY  
**SUMMARY:**

Requires the Department of Community Affairs to make available to the Office of the Chancellor of the California Community Colleges any licensure information the Department has in electronic format for its boards, bureaus, commissions, or programs for the sole purpose of enabling the Office to measure employment outcomes of students who participate in career technical education programs offered by the California Community Colleges and recommend how these program may be improved.

**STATUS:**  
01/25/2016 In SENATE. Read third time. Passed SENATE. \*\*\*\*\*To ASSEMBLY. (38-0)  
**Priority:** High

CA SB 91

**AUTHOR:** Budget and Fiscal Review Cmt  
**TITLE:** Greenhouse Gas Reduction Fund: Investment Plan  
**FISCAL** no  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/09/2015  
**LAST AMEND:** 09/04/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Budget Committee  
**SUMMARY:**

Expresses the intent of the Legislature to enact legislation that amends the Budget Act of 2015 to reflect an expenditure plan for moneys in the Greenhouse Gas Reduction Fund that conforms to the 2015 investment plan for the moneys in the Fund as adopted by the Legislature.

**STATUS:**  
09/04/2015 In ASSEMBLY. Read third time and amended. To third reading.

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09/04/2015 Re-referred to ASSEMBLY Committee on BUDGET.  
**Priority:** High

CA SB 122 **AUTHOR:** Jackson [D]  
**TITLE:** Environmental Quality Act: Record of Proceedings  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/15/2015  
**LAST AMEND:** 06/01/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Appropriations Committee  
**SUMMARY:**  
 Amends the Environmental Quality Act. Relates to a database for the collection, storage, retrieval, and dissemination of environmental documents, notices of exemption, notices of preparation, notices of determination, and notices of completion provided to the office that shall be available online to the public through the internet. Provides for the phase-in of electronic documents. Requires the lead agency to submit to the State Clearinghouse a sufficient number of environmental documents for review.  
**STATUS:**  
 08/27/2015 In ASSEMBLY Committee on APPROPRIATIONS: Not heard.  
**Priority:** High

CA SB 207 **AUTHOR:** Wieckowski [D]  
**TITLE:** Greenhouse Gas Reduction Fund  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/11/2015  
**LAST AMEND:** 03/24/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Natural Resources Committee  
**SUMMARY:**  
 Amends existing law that requires a State agency expending moneys from the Greenhouse Gas Reduction Fund to create a records that includes a description of the expenditure and how it will contribute to achieving and maintaining greenhouse gas emissions reductions. Requires that record to be posted on the Internet Web sites of the related State agency and the State Air Resources Board prior to the expending of those moneys.  
**STATUS:**  
 05/14/2015 To ASSEMBLY Committee on NATURAL RESOURCES.  
**Priority:** High

CA SB 254 **AUTHOR:** Allen [D]  
**TITLE:** State Highways: Relinquishment  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**

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**INTRODUCED:** 02/18/2015  
**LAST AMEND:** 06/02/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Transportation Committee

**SUMMARY:**

Requires the State Department of Transportation to make a specified report to the State Transportation Commission on which State highway routes or segments primarily serve regional travel and do not primarily facilitate interregional movement of goods and people, and to identify which routes are best for relinquishment. Provides the procedures for the Commission to relinquish a portion of a State highway to a county or city. Requires the relinquishment is subject to certain conditions.

**STATUS:**

06/15/2015 To ASSEMBLY Committee on TRANSPORTATION.

**Priority:** High

CA SB 321

**AUTHOR:** Beall [D]  
**TITLE:** Motor Vehicle Fuel Taxes: Rates: Adjustments  
**FISCAL:** yes  
**COMMITTEE:**  
**URGENCY:** no  
**CLAUSE:**  
**INTRODUCED:** 02/23/2015  
**LAST AMEND:** 08/18/2015  
**DISPOSITION:** Pending - Carryover  
**FILE:** A-5  
**LOCATION:** Senate Inactive File

**SUMMARY:**

Relates to motor fuel tax rates. Requires the State Board of Equalization to adjust the rate in a manner as to generate an amount of revenue equal to the amount of revenue loss attributable to an exception that reflects the combined average of the actual fuel price over previous fiscal years and the estimated fuel price for the current fiscal year. Relates to revenue neutrality for each year.

**STATUS:**

09/11/2015 In SENATE. From Unfinished Business. To Inactive File.

**Priority:** High

CA SB 398

**AUTHOR:** Leyva [D]  
**TITLE:** Green Assistance Program  
**FISCAL:** yes  
**COMMITTEE:**  
**URGENCY:** no  
**CLAUSE:**  
**INTRODUCED:** 02/25/2015  
**LAST AMEND:** 06/02/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Appropriations Committee

**SUMMARY:**

Establishes the Green Assistance Program, to be administered by the Secretary for Environmental Protection that provides technical assistance to small businesses, small nonprofits, and disadvantaged communities in applying for an allocation of moneys from the Greenhouse Gas Reduction Fund.

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**STATUS:**  
08/27/2015 In ASSEMBLY Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA SB 471 **AUTHOR:** Pavley [D]  
**TITLE:** Water, Energy, Reduction of Greenhouse Gas Emissions  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 08/17/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Appropriations Committee  
**SUMMARY:**  
Includes reduction of greenhouse emissions associated with water treatment among the investments that are eligible for funding from the Greenhouse Gas Reduction Fund. Requires the State Water Resources Control Board to establish a grant and loan program for water projects that result in the net reduction of water-related greenhouse gas emissions.

**STATUS:**  
08/27/2015 In ASSEMBLY. Joint Rule 62(a) suspended.  
08/27/2015 In ASSEMBLY Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA SB 551 **AUTHOR:** Wolk [D]  
**TITLE:** State Water Policy: Water and Energy Efficiency  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 07/06/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Appropriations Committee  
**SUMMARY:**  
Declares the policy of the state that water use and water treatment shall operate in a manner that is as energy efficient as is feasible and energy use and generation shall operate in a manner that is as water efficient as is feasible. Requires all relevant state agencies to consider this state policy when revising, or establishing policies, regulations, and grant criteria when pertinent to these uses of water and energy.

**STATUS:**  
08/27/2015 In ASSEMBLY Committee on APPROPRIATIONS: Held in committee.  
**Priority:** High

CA SB 552 **AUTHOR:** Wolk [D]  
**TITLE:** Public Water Systems: Disadvantaged Communities  
**FISCAL** yes  
**COMMITTEE:**

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**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 07/07/2015  
**DISPOSITION:** Pending - Carryover  
**LOCATION:** Assembly Rules Committee

**SUMMARY:**

Requires the State Water Resources Control Board to hold at least one initial public meeting prior to ordering the consolidate or extension of public water system service and to obtain the consent of any domestic well owner. Provides any affected resident and domestic well owner within the service area who does not consent is ineligible for any future water-related grant funding. Requires the Board to compensate certain water systems. Prohibits a charge increase for certain customers.

**STATUS:**

07/09/2015 Re-referred to ASSEMBLY Committee on RULES.

**Priority:** High

CA SB 580

**AUTHOR:** Liu [D]  
**TITLE:** Surplus Residential Property: Affordable Housing  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/26/2015  
**LAST AMEND:** 09/04/2015  
**DISPOSITION:** Pending  
**LOCATION:** ASSEMBLY

**SUMMARY:**

Authorizes a local housing authority to purchase and rehabilitate surplus residential property within specified cities and a certain ZIP code. Requires the local housing authority to dedicate any profits realized from a subsequent sale to the construction of affordable housing. Authorizes purchase and rehabilitation of properties in specified cities. Provides for an account to deposit proceeds from the sale of surplus residential property.

**STATUS:**

01/28/2016 In SENATE. From Inactive File. To third reading.

01/28/2016 In SENATE. Ordered returned to ASSEMBLY. \*\*\*\*\*To ASSEMBLY.

**Priority:** High

CA SB 824

**AUTHOR:** Beall [D]  
**TITLE:** Low Carbon Transit Operations Program  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/07/2016  
**DISPOSITION:** Pending  
**LOCATION:** Senate Transportation and Housing Committee

**SUMMARY:**

Authorizes a recipient transit agency that does not submit a project for funding under the Low Carbon Transit Operations Program in a particular fiscal year to retain its

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funding share for expenditure in a subsequent fiscal year. Requires the Department of Transportation to annually calculate a funding share for each eligible recipient transit agency. Allows a recipient transit agency to loan or transfer its funding share to another transit agency. Relates to reporting requirements for project funding.

**STATUS:**

01/28/2016 To SENATE Committee on TRANSPORTATION AND HOUSING.

**Priority:** High

CA SB 876

**AUTHOR:** Liu [D]

**TITLE:** Homelessness

**FISCAL** yes

**COMMITTEE:**

**URGENCY** no

**CLAUSE:**

**INTRODUCED:** 01/14/2016

**LAST AMEND:** 02/22/2016

**DISPOSITION:** Pending

**LOCATION:** Senate Transportation and Housing Committee

**SUMMARY:**

Affords persons experiencing homelessness the right to use public spaces without discrimination based on their housing status and describes basic human and civil rights free from criminal or civil sanctions. Provides civil remedies for aggrieved persons. Requires all applicants for funding from the Federal Continuum of Care Homeless Assistance Program to provide a copy of its application for funding that includes the organization's response regarding steps taken to reduce criminalization of homelessness.

**STATUS:**

02/22/2016 From SENATE Committee on TRANSPORTATION AND HOUSING with author's amendments.

02/22/2016 In SENATE. Read second time and amended. Re-referred to Committee on TRANSPORTATION AND HOUSING.

**Priority:** High

CA SB 885

**AUTHOR:** Wolk [D]

**TITLE:** Construction Contracts: Indemnity

**FISCAL** no

**COMMITTEE:**

**URGENCY** no

**CLAUSE:**

**INTRODUCED:** 01/19/2016

**DISPOSITION:** Pending

**LOCATION:** Senate Judiciary Committee

**SUMMARY:**

Specifies, for construction contracts, that a design professional only has the duty to defend claims that arise out of, or pertain or relate to, negligence, recklessness, or willful misconduct of the design professional. Provides that a design professional would not have a duty to defend claims against any other person or entity arising from a construction project, except that person or entity's reasonable defense costs arising out of the design professional's degree of fault.

**STATUS:**

01/28/2016 To SENATE Committee on JUDICIARY.

## Attachment A

**Priority:** High

CA SB 901 **AUTHOR:** Bates [R]  
**TITLE:** Transportation Projects: Advanced Mitigation Program  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/21/2016  
**DISPOSITION:** Pending  
**LOCATION:** Senate Transportation and Housing Committee  
**SUMMARY:**  
 Creates the Advanced Mitigation Program in the Department of Transportation to implement environmental mitigation measures in advance of future transportation projects. Requires the department to set aside certain amounts of future appropriations for this purpose.  
**STATUS:**  
 02/04/2016 To SENATE Committees on TRANSPORTATION AND HOUSING and ENVIRONMENTAL QUALITY.  
**Priority:** High

CA SB 902 **AUTHOR:** Cannella [R]  
**TITLE:** Department of Transportation: Environmental Review  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 01/21/2016  
**DISPOSITION:** Pending  
**LOCATION:** Senate Transportation and Housing Committee  
**SUMMARY:**  
 Relates to existing federal law that requires the U.S. Secretary of Transportation to carry out a surface transportation delivery program, under which the participating states assume certain responsibilities for environmental review and clearance of transportation projects that would otherwise be the responsibility of the federal government, and that the State consents to such jurisdiction with regard to the State Department of Transportation assumed as a program participant. Requires a related report.  
**STATUS:**  
 02/04/2016 To SENATE Committee on TRANSPORTATION AND HOUSING.  
**Priority:** High

CA SB 903 **AUTHOR:** Nguyen [R]  
**TITLE:** Transportation Funds: Loan Repayment  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** yes  
**CLAUSE:**  
**INTRODUCED:** 01/21/2016  
**DISPOSITION:** Pending  
**LOCATION:** Senate Transportation and Housing Committee

## Attachment A

**SUMMARY:**

Relates to existing law that provides for loans of revenues from various transportation funds and accounts to the General Fund, including loans from the Traffic Congestion Fund, with various repayment dates. Acknowledges that there a specified amount of moneys in outstanding loans of certain transportation revenues, and would require that amount to be repaid from the General Fund by a specified date to the Traffic Congestion Fund, the Public Transportation Account and the State Highway Account.

**STATUS:**

02/04/2016 To SENATE Committee on TRANSPORTATION AND HOUSING.

**Priority:** High

CA SB 998

**AUTHOR:** Wieckowski [D]

**TITLE:** Vehicles: Mass Transit Guideways

**FISCAL** yes

**COMMITTEE:**

**URGENCY** no

**CLAUSE:**

**INTRODUCED:** 02/10/2016

**DISPOSITION:** Pending

**LOCATION:** Senate Transportation and Housing Committee

**SUMMARY:**

Prohibits a person from operating a motor vehicle, or stopping, parking, or leaving a vehicle standing, on a public mass transit guideway.

**STATUS:**

02/18/2016 To SENATE Committee on TRANSPORTATION AND HOUSING.

**Priority:** High

CA SB 1000

**AUTHOR:** Leyva [D]

**TITLE:** Land Use: General Plans: Environmental Justice

**FISCAL** yes

**COMMITTEE:**

**URGENCY** no

**CLAUSE:**

**INTRODUCED:** 02/10/2016

**DISPOSITION:** Pending

**LOCATION:** Senate Governance and Finance Committee

**SUMMARY:**

Amends the Planning and Zoning Law. Adds to the required elements of the general plan an environmental justice element that identifies and appraises the burdens of undesirable land uses within disadvantaged communities, or that disproportionately impact a particular population on the basis of race, national origin ethnic group identification, religion, age, sex, sexual orientation, color, or disability for specified purposes.

**STATUS:**

02/18/2016 To SENATE Committees on GOVERNANCE AND FINANCE and ENVIRONMENTAL QUALITY.

**Priority:** High

## Attachment A

CA SB 1066	<b>AUTHOR:</b> Beall [D] <b>TITLE:</b> Transportation Funds: Fund Estimates <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/16/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> SENATE <b>SUMMARY:</b> Relates to the state transportation improvement program process. Requires certain estimates to identify and include federal funds derived from apportionments made to the state under the Fixing America's Surface Transportation Act of 2015. <b>STATUS:</b> 02/16/2016 INTRODUCED. <b>Priority:</b> High
CA SB 1141	<b>AUTHOR:</b> Moorlach [R] <b>TITLE:</b> State Highways: Transfer to Local Agencies: Pilot <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/18/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> SENATE <b>SUMMARY:</b> Requires the Department of Transportation to participate in a pilot program to operate, maintain, and make improvements to all state highways, including freeways, in an affected county. Requires moneys to be appropriated for these purposes as a block grant in the annual Budget Act to a participating county. <b>STATUS:</b> 02/18/2016 INTRODUCED. <b>Priority:</b> High
CA SB 1170	<b>AUTHOR:</b> Wieckowski [D] <b>TITLE:</b> Public Contracts: Water Pollution Prevention Plans <b>FISCAL</b> yes <b>COMMITTEE:</b> <b>URGENCY</b> no <b>CLAUSE:</b> <b>INTRODUCED:</b> 02/18/2016 <b>DISPOSITION:</b> Pending <b>LOCATION:</b> SENATE <b>SUMMARY:</b> Relates to public contracts and pollution prevention plans. Prohibits a public entity, charter city, or charter county from delegating to a contractor the development of a plan to prevent or reduce water pollution or runoff on a public works contract, or to assume responsibility for the completeness and accuracy of a plan developed by that entity.

## Attachment A

**STATUS:**  
02/18/2016 INTRODUCED.  
**Priority:** High

CA SB 1197 **AUTHOR:** Cannella [R]  
**TITLE:** Intercity rail Corridors: Extensions  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/18/2016  
**DISPOSITION:** Pending  
**LOCATION:** SENATE  
**SUMMARY:**  
Authorizes the amendment of a joint power agreement to provide for the extension of the affected rail corridor to provide intercity rail service beyond the defined boundaries of the corridor. Requires a proposed extension to first be recommended and justified in the business plan adopted by the joint powers board, and then would require the approval of the Secretary of Transportation.

**STATUS:**  
02/18/2016 INTRODUCED.  
**Priority:** High

CA SB 1259 **AUTHOR:** Runner [R]  
**TITLE:** Vehicles: Toll Payment: Veterans  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/18/2016  
**DISPOSITION:** Pending  
**LOCATION:** SENATE  
**SUMMARY:**  
Exempts vehicles occupied by a veteran and displaying a specialized veterans license plate, from payment of a toll or related fines on a toll road, high-occupancy toll lane, toll bridge, toll highway, a vehicular crossing, or any other toll facility.

**STATUS:**  
02/18/2016 INTRODUCED.  
**Priority:** High

CA SB 1305 **AUTHOR:** Morrell [R]  
**TITLE:** Advanced Electrical Distributed Technology  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** SENATE  
**SUMMARY:**

Deletes provisions in existing law relating to advanced electrical distributed generation technology.

## Attachment A

**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA SB 1320 **AUTHOR:** Runner [R]  
**TITLE:** State Transportation Commission  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** SENATE  
**SUMMARY:**  
Excludes the Transportation Commission from the Transportation Agency. Establishes it as an entity in State government. Requires it to act in an independent oversight role. Requires the Department of Transportation to program capital outlay support resources for each project in its State highway operation and protection program. Provides project rejection and acceptance procedures. Requires approval of the Commission of any change in programmed project's cost, scope, or schedule.  
**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA SB 1383 **AUTHOR:** Lara [D]  
**TITLE:** Short-Lived Climate Pollutants  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending  
**LOCATION:** SENATE  
**SUMMARY:**  
Requires the State Air Resources Board to approve and implement that comprehensive strategy to reduce emissions of short-lived climate pollutants to achieve a reduction in methane by forty percent, hydro-fluorocarbon gases by forty percent, and anthropogenic black carbon by fifty percent below 2013 levels by 2030.  
**STATUS:**  
02/19/2016 INTRODUCED.  
**Priority:** High

CA SB 1397 **AUTHOR:** Huff [R]  
**TITLE:** Highway Safety and Information Program  
**FISCAL** yes  
**COMMITTEE:**  
**URGENCY** no  
**CLAUSE:**  
**INTRODUCED:** 02/19/2016  
**DISPOSITION:** Pending

## Attachment A

**LOCATION:** SENATE**SUMMARY:**

Enacts the Highway Safety and Information Act. Authorizes the Department of Transportation to enter into an agreement pursuant to a best value procurement and competitive process for a project with a contractor to construct, upgrade or reconstruct, and operate a network of changeable message signs within the rights-of-way of the state highway system.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

CA SB 1464

**AUTHOR:** De Leon [D]**TITLE:** Greenhouse Gas Emissions Reduction**FISCAL** yes**COMMITTEE:****URGENCY** no**CLAUSE:****INTRODUCED:** 02/19/2016**DISPOSITION:** Pending**LOCATION:** SENATE**SUMMARY:**

Amends the California Global Warming Solutions Act of 2006 to require the State Air Resources Board to also consult with local agencies for certain purposes relating to greenhouse gas reduction.

**STATUS:**

02/19/2016 INTRODUCED.

**Priority:** High

## *Minute Action*

AGENDA ITEM: 6

**Date:** *March 9, 2016*

**Subject:**

Yearly update on the Freeway Service Patrol Program and 2015 Freeway Service Patrol Driver Recognition Award

**Recommendation:**

That the General Policy Committee recommend the Board receive information pertaining to the Freeway Service Patrol Program in San Bernardino County, and acknowledge the 2015 Top Driver and Drivers of Excellence Awards.

**Background:**

SANBAG began pursuing funding for the Freeway Service Patrol (FSP) Program in Fiscal Year (FY) 2005/2006, when the first allocation for SANBAG was provided. SANBAG celebrated its 10<sup>th</sup> year of service to the motoring public in January of this year. FSP consists of a fleet of tow trucks that travel on selected San Bernardino County freeways during peak periods of congestion to assist motorists with their disabled vehicles. The designated segment of highway that the tow trucks patrol up and down is referred to as a “Beat.” Over the years, the FSP program has demonstrated many benefits to the motoring public by reducing the amount of time a motorist is in an unsafe condition, reducing traffic congestion, as well as decreasing fuel consumption, vehicle emissions, and secondary incidents. SANBAG began FSP operations in January 2006, and now has eight (8) separate Beats in operation. The services are provided Monday through Friday in two separate shifts to accommodate peak traffic hours: One from 5:30a.m. to 8:30a.m. and the other from 2:30p.m. to 6:30p.m. Service areas are as follows:

- Beat 1: I-10 Indian Hill (LA County Line) to Haven Avenue
- Beat 2: I-10 Haven Avenue to Sierra Avenue
- Beat 3: I-10 Sierra to Waterman
- Beat 4: SR-60 Reservoir Street (LA County Line) to Milliken Avenue
- Beat 5: I-15 Jurupa St (Riverside County Line) to Sierra Avenue
- Beat 6: I-215 Center St. (Riverside County Line) to 2<sup>nd</sup> St.
- Beat 7: I-215 2<sup>nd</sup> St. to Palm/Kendall Avenue
- Beat 8: I-10 Waterman Avenue to Yucaipa Blvd.

In 2015, SANBAG re-evaluated all existing and potential Beat areas of the program. This evaluation was taken pursuant to a Benefit/Cost Ratio model that is used by Caltrans Headquarters/Sacramento to monitor the performance of FSP Programs statewide. The model takes into account lane configurations, traffic flow, length of service area, number of tow trucks assisting motorists in service area, operating hours, number of assists per hour, as well as the hourly program costs to produce a Benefit/Cost Ratio. A high “Benefit/Cost” ratio indicates that

*Entity: CMA, CTC*

## General Policy Committee Agenda Item

March 9, 2016

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the FSP services are being implemented efficiently and effectively for each dollar invested. Ideally, for every \$1 dollar spent on the program Caltrans Headquarters would like to see a minimum of \$3 in benefit.

The end results showed a need for service along the SR-210 from the LA County line to Citrus Avenue. In September of 2015, SANBAG applied for a grant with the MSRC (Mobile Source Air Pollution Reduction Review Committee) to provide funding for this service area. At this time, SANBAG has been preliminarily awarded grant funds to proceed with this project and it is expected that service will begin in early 2017. Another modification made to the program areas are to combine Beat's 6 and 7 into one service area and add a service truck component to have a better benefit/cost ratio. This modification will also take place in early 2017.

Since the program's inception, the FSP Program has assisted more than 340,000 motorists on San Bernardino County highways. Highly trained FSP Tow Drivers provide a wide range of services to motorists and work closely with the California Highway Patrol (CHP) while doing so. The assists include services such as a flat tire change, a battery jump start, providing a gallon of gas, and performing driver safety checks, which is when a FSP Driver will check on a vehicle that is parked alongside the freeway to see if the motorist, if available, is in need of assistance and provide information on the FSP program. FSP Drivers can also help a motorist when they have accidentally locked their keys in the car while stopped along the freeway.

In 2015, FSP drivers assisted more than 40,000 stranded motorists. The type of assistance they provided is broken down into the following categories:

<b>Assist Type</b>	<b>2015 count</b>
Driver safety check	12,360
Debris removal	10,170
Flat tire	5,505
Mechanical	5,056
Accident	2,777
Abandoned vehicle	2,308
Out of gas	2,262
Overheated	1,619
Electrical problems	675
Unable to locate	48
Lock-out	47
Fire	24
<b>Total</b>	<b>42,851</b>

The FSP program has received more than 10,000 survey comments from motorists that have been assisted by our FSP Drivers. Overall, 99.8% rated their experience as excellent or good.

For the past six (6) years, a Top Driver and three (3) Drivers of Excellence have been selected and recognized. This year, the award categories were updated to allow more opportunities for

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drivers to be recognized: One (1) Top Driver, One (1) Driver of Excellence, One (1) Rookie of the Year, One (1) Most Accurate Data Award, and One (1) Public Choice Award.

Top Driver and Driver of Excellence awards are based on the following criteria:

1. The driver must perform a minimum of 1,000 assists in the prior calendar year.
2. The driver must not have any “write-ups” during the period (occurs when a driver does not follow FSP procedures).
3. The driver must not have any “late arrivals” when starting their “Beat”.
4. The driver’s accuracy rating when entering assist data into the data device must be extremely high.
5. The driver received numerous compliments from the motorists they assisted.

Rookie of the Year criteria:

1. The driver has less than one year of service, but can be in their 4<sup>th</sup> quarter of the prior calendar year
2. The driver must not have any “write-ups” during the period (occurs when a driver does not follow FSP procedures).
3. Ranks the highest among all Rookie statistics
4. Performed excellent service in his/her first year as an FSP driver.

Public Choice Award criteria

1. The driver must perform a minimum of 1,000 assists in the prior calendar year.
2. The driver must not have any “write-ups” during the period (occurs when a driver does not follow FSP procedures).
3. The driver must not have any “late arrivals” when starting their “Beat”
4. The driver received the highest number of positive customer surveys within the calendar year.

Most Accurate Award criteria

1. The driver must perform a minimum of 1,000 assists in the prior calendar year.
2. The driver must not have any “write-ups” during the period (occurs when a driver does not follow FSP procedures).
3. The driver must not have any “late arrivals” when starting their “Beat”
4. The driver’s accuracy rating when entering assist data into the data device was extremely high, with approximately less than a one percent error rate.\*

\*The data described is the collection of the motorist information and assist information being provided. It is imperative to collect the most accurate information, as the data is submitted to Caltrans Sacramento on a yearly basis and is used for evaluation of the Beat areas and allocation purposes.

The five drivers selected in each of these categories shall be recognized at the March 15<sup>th</sup> quarterly drivers meeting. Those drivers will be introduced at the April 2016 Board meeting to

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be recognized for their outstanding efforts, high-level of professionalism, and the excellent customer service they provided to stranded motorists along San Bernardino County freeways.

***Financial Impact:***

There is no financial impact related to this informational item. The San Bernardino County FSP Program receives an annual allocation from the State of California to implement FSP services, which is matched 20% by local revenues.

***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee.

***Responsible Staff:***

Kelly Lynn, Chief of Mobility and Air Quality Programs

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Approved  
General Policy Committee  
Date: March 9, 2016

Witnessed By:

## *Minute Action*

AGENDA ITEM: 7

**Date:** *March 9, 2016*

**Subject:**

Yearly update on the progress of the Inland Empire 511 system

**Recommendation:**

That the General Policy Committee recommend the Board receive information on the progress of the Inland Empire 511 system since its launch in April 2010.

**Background:**

On July 21, 2000 the Federal Communications Commission (FCC) designated 511 as the single travel information telephone number to be made available to states and local jurisdictions across the country. The FCC ruling left the implementation of the 511 system to state and local agencies, as well as telecommunications carriers. In May 2009, San Bernardino Associated Governments (SANBAG) and the Riverside County Transportation Commission (RCTC) Board of Directors took action to develop and implement an Inland Empire 511 system (IE511). In November 2009, a beta version of the system was available. On April 7, 2010, SANBAG and RCTC announced the program's launch at the SANBAG Board meeting. IE511 was the first 511 system to begin operations in the Los Angeles Metropolitan area.

Nearly six years since its launch, the system has had great success in usage. In 2015, the IE511 system assisted more than 250,000 callers and 470,000 website visitors. More than 2.2 million callers and more than 2.2 million website visitors have benefitted from this system since its launch in April 2010. IE511 provides a source of information for all transportation needs including transit, rideshare, and real time traffic and incident information. There are three ways to access the system: online at [www.ie511.org](http://www.ie511.org) from either a home computer or smart phone, downloading the smartphone application for Android and Apple, or by dialing 5-1-1 from a cell phone or landline within San Bernardino and Riverside counties or if outside of the Inland Empire, the system can also be reached outside of the counties by dialing 1-877-MYIE511.

In 2012, a smartphone application for Apple and Android was launched, which has had more than 40,000 downloads to date.

Since the launch date, SANBAG and RCTC have made great efforts in marketing the program. Marketing the system has been key in spreading the word about the system and gaining users. Marketing efforts include:

- Android and Apple smartphone application: IE511
- Installation of more than 80 IE511 freeway signs
- IE511 brochures
- Radio advertisements
- Newspaper advertisements
- Other print media such as the "Inland Empire Magazine"
- Billboard advertisements
- Facebook/Twitter pages- where followers are notified immediately of major highway incidents and sig alerts.

*Entity: CMA, CTA, CTC*

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In addition, SANBAG partnered with two local minor league sports teams for the 2015 season: the Inland Empire 66ers (IE 66ers) and the Rancho Cucamonga Quakes for further awareness and promotion of the IE511 system. The IE 66ers provided large event exit signage promoting IE511 at all major entrances/exits of the ballpark. The Rancho Cucamonga Quakes provided the same signage as well as made IE511 the sponsor of the Post-Game Public Announcement. All signage provided ballpark attendees an opportunity to download the IE511 App with a Quick Response (QR) Code. This gave SANBAG staff the opportunity to track the success of the marketing; the increased website contacts made as a result of the QR Codes being downloaded at the games, which is why staff is currently working with both teams once again for a 2016 collaboration.

Another milestone for 2016 was the launch of special project notification pages on IE511.org to address construction challenges such as the Devore Interchange Project and the Cajon Pass Rehabilitation Project. The goal of the special project “buttons” on the front page of IE511 is to provide detailed and accurate lane and ramp closure information on complicated high profile projects for the commuting public. SANBAG worked on this coordination effort very closely with Caltrans District 8 and as a result both agencies have received numerous compliments from the public appreciating the accuracy of the information that is now being displayed on the site.

In addition, the HERE (real time data provided by cellular blue-tooth devices) data has now been uploaded into the IE511 traffic map, so that the majority of the Inland Empire is now able to indicate real-time speed information for commuters utilizing the IE511 traffic map. Prior to this there were numerous highways or sections of freeway throughout the Inland Empire that had no real-time traffic information that could be shared with commuters due to the lack of loop detection because of construction activity in the area, etc.

As always, a big part of the program is reminding commuters through various IE511 advertisement and marketing programs that ideally they should look up their commute route before leaving the house or work at IE511.org and “Know Before You Go” – a key component of the campaign, reminding commuters to access IE511 prior to getting on the road for their commute.

Users can also visit IE511’s YouTube channel for an informative video on how to use the IE511 system. <http://www.youtube.com/user/IE511>

***Financial Impact:***

This item has no impact to the Fiscal Year 2015/2016 SANBAG Budget.

***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee.

***Responsible Staff:***

Kelly Lynn, Chief of Mobility and Air Quality Programs

Approved  
General Policy Committee  
Date: March 9, 2016

Witnessed By:

## *Minute Action*

AGENDA ITEM: 8

**Date:** *March 9, 2016*

**Subject:**

Rim of the World Park and Recreation District Active Transportation Plan Contract Award

**Recommendation:**

That the General Policy Committee recommend the Board, acting as the San Bernardino County Transportation Commission, approve Contract No. 16-1001417 with Michael Baker International for the development of a Rim of the World Recreation and Park District Active Transportation Plan in an amount not-to-exceed \$256,205.

**Background:**

On September 2, 2015, the SANBAG Board approved Cooperative Agreement 16-1001343 with the Rim of the World Recreation and Park District (District) for the development of the Districtwide Active Transportation Plan in an amount not-to-exceed \$284,250 with SANBAG project management costs not-to-exceed \$28,000 to assist the District with project management and procurement process. Subsequently, on November 18, 2015, the SANBAG Executive Director authorized the advertisement of Request for Proposals (RFP) 16-1001417 for Professional Services for the Rim of the World Active Transportation Plan in accordance with SANBAG Contracting Procurement Policy 11000, Section VII.B.1. The scope of work for the RFP as described in Exhibit A of the Contract includes updating the Non-Motorized Transportation Plan (NMTP) and create public awareness, outreach and community input to implement active transportation improvements within and between rural villages and to plan for safe routes to schools and/or bus stops.

The Request for Proposals (RFP) 16-1001417 was released on November 18, 2015, on SANBAG's website and was sent electronically to vendors registered in PlanetBids, approximately fifty-three (53) consultants downloaded the RFP.

Four (4) proposals, KTU+A, Michael Baker International, MIG, and Transpo Group, were received by the date and time specified in the RFP. A responsiveness review was conducted by the Procurement Analyst which found the four (4) proposals to be responsive.

An evaluation committee consisting of two SANBAG representatives, one representative from Rim of the World, one representative from the City of Big Bear Lake and one representative from the County of San Bernardino evaluated the proposals based on the following criteria and weight:

- Qualifications of the Firm (30%)
- Proposed Staffing and Project Organization (30%)
- Technical Approach/Work Plan (30%)
- Cost (10%)

**Entity:** *CTC*

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The weight of each of these criteria was identified in the RFP. The RFP identified that overall scoring would weigh an interview as 60% and the technical proposal as 40%, for a maximum possible score of 100%. On January 6, 2016, the evaluation committee reviewed and scored the four proposals based on the evaluation criteria. Michael Baker International received the highest score among all four submittals based on their technical proposal. On February 4, 2016, interviews were held with three of the firms. At the conclusion of the interviews, the evaluation committee discussed their interview scores for all three of the firms. The overall score given to Michael Baker International was higher than the other firms that submitted proposals. Michael Baker International indicated a superior knowledge of San Bernardino County especially in the Rim of the World Community. Also, they currently have staff working on another community project from the County that would provide some cost savings to the project. The selection panel agreed on recommending Michael Baker International to develop the Rim of the World Active Transportation Plan.

Staff is requesting approval to award Contract 16-1001417 to Michael Baker International in the amount not to exceed \$256,205, to be funded with Active Transportation - State funds.

***Financial Impact:***

This item is consistent with the Fiscal Year 2015/2016 SANBAG approved budget. The contract is to be funded with Active Transportation – State grant funds which were specifically awarded for the purpose of developing Rim of the World Community Active Transportation Plan.

***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee. This item and the draft agreement have been reviewed by SANBAG General Counsel and Procurement Manager.

***Responsible Staff:***

Josh Lee, Senior Planner

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Approved  
General Policy Committee  
Date: March 9, 2016

Witnessed By:

**Contract Summary Sheet**

**General Contract Information**

Contract No: 16-1001417 Amendment No.: \_\_\_\_\_ Vendor No.: 03168  
 Vendor/Customer Name: Michael Baker International Sole Source?  Yes  No  
 Description: Rim of the World Active Transportation Plan Services  
 Start Date: 04/06/2016 Expiration Date: 04/30/2018 Revised Expiration Date: \_\_\_\_\_  
 Has Contract Term Been Amended?  No  Yes - Please Explain \_\_\_\_\_  
 List Any Related Contracts Nos.: 16-1001343

Dollar Amount			
Original Contract	\$ 256,205.00	Original Contingency	\$ -
Revised Contract (Inclusive of Prior Amendments)	\$ -	Revised Contingency (Inclusive of Prior Amendments)	\$ -
Current Amendment	\$ -	Contingency Amendment	\$ -
<b>TOTAL CONTRACT VALUE</b>	<b>\$ 256,205.00</b>	<b>TOTAL CONTINGENCY VALUE</b>	<b>\$ -</b>
		<b>TOTAL DOLLAR AUTHORITY (Contract Value and Contingency)</b>	<b>\$ 256,205.00</b>

**Contract Authorization**

Executive Director Date: \_\_\_\_\_  
 Executive Director Action: \_\_\_\_\_  
 Board of Directors Date: 04/06/2016  
 Board of Directors Action: Approve Contract No. 16-1001417

**Contract Management: Payable/Miscellaneous**

Invoice Warning: 20% Renewals: \_\_\_\_\_ Type:  Capital  PAA  Other  
 Retention: \_\_\_\_\_ % Maximum Retention: \$ \_\_\_\_\_  
 Services:  Construction  Intrgrnt/MOU/COOP  A & E Services  Other Professional Services  
 Disadvantaged Business Enterprise (DBE) Goal \_\_\_\_\_ %

**Contract Management: Receivable**

E-76 and/or CTC Date \_\_\_\_\_ (Attach Copy)  Program Supplement No.: \_\_\_\_\_  
 Finance Letter  Reversion Date: \_\_\_\_\_  EA No.: \_\_\_\_\_

**All of the above MUST be submitted to FINANCE including originals, amendments and miscellaneous transaction changes**

**Additional Information**

Project Manager: Josh Lee

Attachment: Contract Summary Sheet [Revision 1] (2599 : Rim of the World Recreation and Park District ATP Contract Award)

**CONTRACT NO. 16-1001417****BY AND BETWEEN****SANBAG****AND****MICHAEL BAKER INTERNATIONAL****FOR****RIM OF THE WORLD ACTIVE TRANSPORTATION PLAN SERVICES**

This contract (referred to as “Contract”), is made and entered into by and between the San Bernardino County Transportation Commission (“SANBAG”), whose address is: 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, California 92410-1715; and Michael Baker International (“CONSULTANT”) whose address is: 14725 Alton Parkway, Irvine, CA 92618. SANBAG and CONSULTANT are each a “Party” and collectively the “Parties”.

**RECITALS:**

**WHEREAS**, SANBAG requires certain work services as described in Exhibit “A” of this Contract;

**WHEREAS**, CONSULTANT has confirmed that CONSULTANT has the requisite professional qualifications, personnel and experience and is fully capable and qualified to perform the services identified herein; and

**WHEREAS**, CONSULTANT desires to perform all Work identified herein and to do so for the compensation and in accordance with the terms and conditions set forth herein.

**NOW, THEREFORE**, the Parties agree as follows:

**ARTICLE 1. PROJECT DESCRIPTION/SCOPE OF WORK**

- 1.1 CONSULTANT agrees to perform the work and services set forth in Exhibit A “Scope of Work” (“Work”), in accordance with all applicable professional standards which are generally accepted in the State of California, in material accordance with the terms and conditions expressed herein and in the sequence, time, and manner defined herein. The word “Work” includes without limitation, the performance, fulfillment and discharge by CONSULTANT of all obligations, duties, tasks, and services imposed upon or assumed by CONSULTANT hereunder; and the Work performed hereunder shall be completed in accordance with prevailing applicable professional standards of care.
- 1.2 The Project Manager for this Contract is Josh Lee, or such other designee as shall be designated in written notice to CONSULTANT from time to time by the Executive

Director of SANBAG or his or her designee. The Project Manager shall have authority to act on behalf of SANBAG in administering this Contract, including giving notices (including without limitation, notices of default and/or termination), technical directions and approvals; issuing; demanding performance and accepting work performed, but is not authorized to receive or issue payments or execute amendments to the Contract itself.

## **ARTICLE 2. CONTRACT TERM**

The Contract term shall commence upon issuance of a written Notice To Proceed (NTP) issued by SANBAG's Procurement Analyst, and shall continue in full force and effect through April 30, 2018 until otherwise terminated, or unless extended as hereinafter provided by written amendment. Except that all indemnity and defense obligations hereunder shall survive termination of this Contract. CONSULTANT shall not be compensated for any Work performed or costs incurred prior to issuance of the NTP.

## **ARTICLE 3. COMPENSATION**

- 3.1 The total Contract Not-To-Exceed Amount is Two Hundred Fifty-Six Thousand and Two Hundred Five Dollars (\$256,205). The method of payment for this Contract will be based on lump sum. The total lump sum price paid CONSULTANT will include compensation for all Work and deliverables, including any approved travel and equipment described in the Scope of Work. No additional compensation will be paid to CONSULTANT, unless there is a change in the Scope of Work. In the instance of a change in the Scope of Work, adjustment to the total lump sum compensation will be negotiated between the Parties. Adjustment in the total lump sum will not be effective until authorized contract amendment and approved by SANBAG.
- 3.2 Progress payments may be made monthly in arrears based on the percentage of Work completed by CONSULTANT.
- 3.3 CONSULTANT shall not start any Work until this Contract has been approved by SANBAG and a NTP has been issued by SANBAG. No payment will be made prior to approval of any Work, or for any Work performed prior to approval of this Contract.

## **ARTICLE 4. INVOICING**

- 4.1 Payment to CONSULTANT as provided herein shall be payable in four (4) week billing period payments, forty-five (45) calendar days after receipt of an acceptable invoice by SANBAG of an invoice prepared in accordance with instructions below. Payment shall not be construed to be an acceptance of Work.
- 4.2 CONSULTANT shall prepare invoices in a form satisfactory to and approved by SANBAG, and it shall be accompanied by documentation supporting each element of measurement and/or cost. Each invoice will be for a four-week billing period and will be marked with SANBAG'S contract number, description and task order number, if applicable. Invoices shall be submitted within fifteen (15) calendar days for the period covered by the invoice. Invoices shall include request for payment for Work (including additional services authorized by SANBAG) completed by CONSULTANT during each billing period and shall include back-up information sufficient to establish the validity of

the invoice. Any invoice submitted which fails to comply with the terms of this Contract, including the requirements of form and documentation, may be returned to CONSULTANT. Any costs incurred by CONSULTANT in connection with the resubmission of a proper invoice shall be at CONSULTANT's sole expense. The final invoice shall be marked "FINAL" and will be submitted within 60 calendar days after SANBAG has received and approved all Work and deliverables. Invoices shall be submitted to SANBAG as follows:

**SANBAG**  
**1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor**  
**San Bernardino, CA 92410-1715**  
**Contract No. 16-1001417**  
**Attention: Accounts Payable**

- 4.3 CONSULTANT shall include a statement and release with each invoice, satisfactory to SANBAG, that CONSULTANT has fully performed the Work invoiced, pursuant to the Contract for the period covered, that all information included with the invoice is true and correct and that all payments to and claims of CONSULTANT and its subconsultants for Work during the period will be satisfied upon making of such payment. SANBAG shall not be obligated to make payments to CONSULTANT until CONSULTANT furnishes such statement and release.
- 4.4 Intentionally Omitted
- 4.5 No payment will be made prior to approval of any Work, nor for any Work performed prior to the NTP, nor for any Work under any amendment to the Contract until SANBAG's Awarding Authority takes action.
- 4.6 CONSULTANT agrees to promptly pay each subconsultant for the satisfactory completion of all Work performed under this Contract, no later than ten (10) calendar days from the receipt of payment from SANBAG. CONSULTANT also agrees to return any retainage payments to each subconsultant within ten (10) calendar days after the subconsultants work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval by SANBAG. SANBAG reserves the right to request documentation from CONSULTANT showing payment has been made to its subconsultants. SANBAG also reserves the right, at its own sole discretion, to issue joint checks to CONSULTANT and any subconsultant(s), which shall constitute payment to CONSULTANT in compliance with the terms of this Contract. This clause applies to both DBE and non-DBE subconsultants.
- 4.7 Any costs for which payment has been made to CONSULTANT that are determined by subsequent audit to be unallowable under 48 CFR, Ch. 1, subch. E, Part 31 are subject to repayment by CONSULTANT to SANBAG.

## **ARTICLE 5. TAXES, DUTIES AND FEES**

Except to the extent expressly provided elsewhere in this Contract, CONSULTANT shall pay when due, and the compensation set forth herein, shall be inclusive of all: a) local, municipal, State, and federal sales and use taxes; b) excise taxes; c) taxes on personal property owned by CONSULTANT; and d) other governmental fees and taxes or charges of whatever nature applicable to CONSULTANT to enable it to conduct business.

## **ARTICLE 6. AVAILABILITY OF FUNDS**

The award and performance of this Contract is contingent on the availability of funds. If funds are not appropriated and/or allocated and available to SANBAG for the continuance of Work performed by CONSULTANT, Work directly or indirectly involved may be suspended or terminated by SANBAG at the end of the period for which funds are available. When SANBAG becomes aware that any portion of Work, which will or may be affected by a shortage of funds, it will promptly notify CONSULTANT. Nothing herein shall relieve SANBAG from its obligation to compensate CONSULTANT for work already performed pursuant to this Contract. No penalty shall accrue to SANBAG in the event this provision is exercised.

## **ARTICLE 7. PERMITS AND LICENSES**

CONSULTANT shall, without additional compensation, keep current all governmental permits, certificates and licenses (including professional licenses) necessary for CONSULTANT to perform Work identified herein.

## **ARTICLE 8. DOCUMENTATION AND RIGHT TO AUDIT**

- 8.1 CONSULTANT shall maintain all records related to this Contract in an organized way in the original format, electronic and hard copy, conducive to professional review and audit, for a period of three (3) years from the date of final payment by SANBAG, or until the conclusion of all litigation, appeals or claims related to this Contract, whichever is longer. CONSULTANT shall provide SANBAG, and the California State Auditor, or other authorized representatives of SANBAG, access to Consultants' records which are directly related to this Contract for the purpose of inspection, auditing or copying during the entirety of the records maintenance period above. CONSULTANT further agrees to maintain separate records for costs of Work performed by amendment. CONSULTANT shall allow SANBAG, and its representatives or agents to reproduce any materials as reasonably necessary.
- 8.2 The cost proposal and/or invoices for this Contract are subject to audit by SANBAG and/or any state or federal agency funding this Project at any time. After CONSULTANT receives any audit recommendations, the cost or price proposal shall be adjusted by CONSULTANT and approved by SANBAG's Project Manager to conform to the audit recommendations. CONSULTANT agrees that individual items of cost identified in the audit report may be incorporated into the Contract at SANBAG's sole discretion. Refusal by CONSULTANT to incorporate the audit or post award recommendations will be considered a breach of the Contract and cause for termination of the Contract. Any dispute concerning the audit findings of this Contract shall be reviewed by SANBAG's

Chief Financial Officer. CONSULTANT may request a review by submitting the request in writing to SANBAG within thirty (30) calendar days after issuance of the audit report

8.3 Subcontracts in excess of \$25,000 shall contain this provision.

## **ARTICLE 9. RESPONSIBILITY OF CONSULTANT**

- 9.1 CONSULTANT shall be responsible for the professional quality, technical accuracy, and assurance of compliance with all applicable federal, State and local laws and regulations and other Work furnished by CONSULTANT under the Contract. The Contract includes reference to the appropriate standards for Work performance stipulated in the Contract.
- 9.2 In addition to any other requirements of this Contract or duties and obligations imposed on CONSULTANT by law, CONSULTANT shall, as an integral part of its Work, employ quality control procedures that identify potential risks and uncertainties related to scope, schedule, cost, quality and safety of the Project and the Work performed by CONSULTANT within the areas of CONSULTANT's expertise. At any time during performance of the Scope of Work, should CONSULTANT observe, encounter, or identify any unusual circumstances or uncertainties, which could pose potential risk to SANBAG or the Project, CONSULTANT shall immediately document such matters and notify SANBAG in writing. CONSULTANT shall also similarly notify SANBAG in regard to the possibility of any natural catastrophe, or potential failure, or any situation that exceeds assumptions and could precipitate a failure of any part of the Project. Notifications under this paragraph shall be specific, clear and timely, and in a form which will enable SANBAG to understand and evaluate the magnitude and effect of the risk and/or uncertainties involved.

## **ARTICLE 10. REPORTING AND DELIVERABLES**

All reports and deliverables shall be submitted in accordance with Exhibit A "Scope of Work". At a minimum, CONSULTANT shall submit monthly progress reports with their monthly invoices. The report shall be sufficiently detailed for SANBAG to determine if CONSULTANT is performing to expectations, or is on schedule; to provide communication of interim findings, and to sufficiently address any difficulties or problems encountered, so remedies can be developed.

## **ARTICLE 11. TECHNICAL DIRECTION**

- 11.1 Performance of Work under this Contract shall be subject to the technical direction of SANBAG's Project Manager who will be identified in writing to the CONSULTANT, upon issuance of the NTP and/or subsequently by written notice during the Contract. The term "Technical Direction" is defined to include, without limitation:
- 11.1.1 Directions to CONSULTANT, which redirect the Contract effort, shift work emphasis between work areas or tasks, require pursuit of certain lines of inquiry, fill in details or otherwise serve to accomplish the Scope of Work.

- 11.1.2 Provision of written information to CONSULTANT, which assists in the interpretation of reports, or technical portions of the Scope of Work described herein.
  - 11.1.3 Review and, where required by the Contract, approval of technical reports, and technical information to be delivered by CONSULTANT to SANBAG under the Contract.
  - 11.1.4 SANBAG's Project Manager may modify this Contract for certain administrative modifications as requested by CONSULTANT without issuing a written amendment. Administrative modifications are limited to: substitutions of personnel identified in the Contract, including Key Personnel and subconsultants; modifications to classifications, hourly rates and names of personnel in Exhibit B; and modifications of the address of the CONSULTANT. All such modifications will be documented in writing between the Parties.
- 11.2 Technical Direction must be within the Scope of Work under this Contract. SANBAG's Project Manager does not have the authority to, and may not, issue any Technical Direction which:
- 11.2.1 Increases or decreases the Scope of Work;
  - 11.2.2 Directs CONSULTANT to perform Work outside the original intent of the Scope of Work;
  - 11.2.3 Constitutes a change as defined in the "CHANGES" Article of the Contract;
  - 11.2.4 In any manner causes an increase or decrease in the Contract price as identified in the "COMPENSATION" Article or the time required for Contract performance;
  - 11.2.5 Changes any of the expressed terms, conditions or specifications of the Contract; unless identified herein;
  - 11.2.6 Interferes with CONSULTANT's right to perform the terms and conditions of the Contract unless identified herein; or
  - 11.2.7 Approves any demand or claims for additional payment.
- 11.3 Failure of CONSULTANT and SANBAG's Project Manager to agree that the Technical Direction is within the scope of the Contract, or a failure to agree upon the Contract action to be taken with respect thereto shall be subject to the provisions of "DISPUTES" Article herein.
- 11.4 All Technical Direction shall be issued in writing by SANBAG's Project Manager.
- 11.5 CONSULTANT shall proceed promptly with the performance of Technical Direction issued by SANBAG's Project Manager, in the manner prescribed by this Article and within their authority under the provisions of this Article. If, in the opinion of CONSULTANT, any instruction or direction by SANBAG's Project Manager, falls within one of the categories defined in sections 11.2.1 through 11.2.7 above,

CONSULTANT shall not proceed but shall notify SANBAG in writing within five (5) working days after receipt of any such instruction or direction and shall request SANBAG to modify the Contract accordingly. Upon receiving the notification from CONSULTANT, SANBAG shall:

- 11.5.1 Advise CONSULTANT in writing within thirty (30) calendar days after receipt of CONSULTANT's letter that the Technical Direction is or is not within the scope of this Contract.
- 11.5.2. Advise CONSULTANT within a reasonable time whether SANBAG will or will not issue a written amendment.

## **ARTICLE 12. CHANGES**

- 12.1 The Work shall be subject to changes by additions, deletions, or revisions made by SANBAG. CONSULTANT will be advised of any such changes by written notification from SANBAG describing the change. This notification will not be binding on SANBAG until SANBAG's Awarding Authority has approved an amendment to this Contract.
- 12.2 Promptly after such written notification of change is given to CONSULTANT by SANBAG, the Parties will attempt to negotiate a mutually agreeable adjustment to compensation or time of performance, and amend the Contract accordingly.

## **ARTICLE 13. EQUAL EMPLOYMENT OPPORTUNITY**

During the term of this Contract, CONSULTANT shall not willfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, gender, marital status, sexual orientation, age, political affiliation or disability. CONSULTANT agrees to comply with the provisions of Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Employment and Housing Act and other applicable Federal, State and County laws and regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

## **ARTICLE 14. CONFLICT OF INTEREST**

CONSULTANT agrees that it presently has no interest, financial or otherwise and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of Work required under this Contract or be contrary to the interests of SANBAG as to the Project. CONSULTANT further agrees that in the performance of this Contract no person having any such interest shall be employed. CONSULTANT is obligated to fully disclose to SANBAG, in writing, any conflict of interest issues as soon as they are known to CONSULTANT. CONSULTANT agrees that CONSULTANT's staff designated by SANBAG's Executive Director as "Consultants" under the Political Reform Act shall timely file Statements of Economic Interest with the SANBAG Clerk of the Board.

## ARTICLE 15. KEY PERSONNEL

The personnel specified below are considered to be essential to the Work being performed under this Contract. Prior to diverting any of the specified individuals to other projects, or reallocation of any tasks or hours of Work that are the responsibility of key personnel to other personnel, CONSULTANT shall notify SANBAG in writing in advance and shall submit justifications (including proposed substitutions, resumes and payroll information to support any changes to the labor rates) in sufficient detail to permit evaluation of the impact on the Project. Diversion or reallocation of key personnel shall not be made without prior written consent of SANBAG's PM. CONSULTANT shall not substitute any key personnel without the prior written consent of SANBAG which consent shall not be unreasonably withheld, conditioned or delayed. In the event that the Parties cannot agree as to the substitution of key personnel, SANBAG may terminate this Contract. Key Personnel are:

Name	Job Classification/Function
Tim Haile	Project Director
Siri Champion	Project Manager
Susan Harden, Gary Warkentin	Project Advisor & QA/QC
Mark Friis, Driz Cook	Local Non Profit Advisors
Jenna Tourje	Task Lead – Community Engagement & Facility Assessment
Seth Torma	Task Lead – Data Analysis

## ARTICLE 16. REPRESENTATIONS

All Work supplied by CONSULTANT under this Contract shall be supplied by personnel who are qualified, careful, skilled, experienced and competent in their respective trades or professions. CONSULTANT agrees that they are supplying professional services, findings, and/or recommendations in the performance of this Contract and agrees with SANBAG that the same shall conform to professional standards that are generally accepted in the profession in the State of California.

## ARTICLE 17. PROPRIETARY RIGHTS/CONFIDENTIALITY

- 17.1 If, as a part of this Contract, CONSULTANT is required to produce materials, documents data, or information (“Products”), then CONSULTANT, if requested by SANBAG, shall deliver to SANBAG the original of all such Products which shall become the sole property of SANBAG.
- 17.2 All materials, documents, data or information obtained from SANBAG's data files or any SANBAG-owned medium furnished to CONSULTANT in the performance of this Contract will at all times remain the property of SANBAG. Such data or information may not be used or copied for direct or indirect use outside of this Project by CONSULTANT without the express written consent of SANBAG.
- 17.3 Except as reasonably necessary for the performance of the Work, CONSULTANT agrees that it, its employees, agents and subconsultants will hold in confidence and not divulge to third parties without prior written consent of SANBAG, any information obtained by

CONSULTANT from or through SANBAG unless (a) the information was known to CONSULTANT prior to obtaining same from SANBAG pursuant to a prior contract; or (b) the information was at the time of disclosure to CONSULTANT, or thereafter becomes, part of the public domain, but not as a result of the fault or an unauthorized disclosure of CONSULTANT or its employees, agents, or subconsultants, or (c) the information was obtained by CONSULTANT from a third party who did not receive the same, directly or indirectly, from SANBAG and who had, to CONSULTANT's knowledge and belief, the right to disclose the same. Any materials and information referred to in this Article, which are produced by CONSULTANT, until released in writing by SANBAG, except to the extent such materials and information become subject to disclosure by SANBAG under the California Public Records Act, or other law, or otherwise become public information through no fault of CONSULTANT, or its employees or agents.

- 17.4 CONSULTANT shall not use SANBAG's name or photographs in any professional publication, magazine, trade paper, newspaper, seminar or other medium without first receiving the express written consent of SANBAG.
- 17.5 All press releases, or press inquiries relating to the Project or this Contract, including graphic display information to be published in newspapers, magazines, and other publications, are to be made only by SANBAG unless otherwise agreed to in writing by both Parties.

#### **ARTICLE 18. TERMINATION**

- 18.1 Termination for Convenience - SANBAG shall have the right at any time, with or without cause, to terminate further performance of Work by giving thirty (30) calendar days written notice to CONSULTANT specifying the date of termination. On the date of such termination stated in said notice, CONSULTANT shall promptly discontinue performance of Work and shall preserve Work in progress and completed Work, pending SANBAG's instruction, and shall turn over such Work in accordance with SANBAG's instructions.
- 18.1.1 CONSULTANT shall deliver to SANBAG, all deliverables prepared by CONSULTANT or its subconsultants or furnished to CONSULTANT by SANBAG. Upon such delivery, CONSULTANT may then invoice SANBAG for payment in accordance with the terms herein.
- 18.1.2 If CONSULTANT performed all material obligations under this Contract up to the date of termination, CONSULTANT shall be entitled to receive from SANBAG as complete and full settlement for such termination a pro rata share of the Contract cost based upon the percentage of all contracted Work satisfactorily executed to the date of termination.
- 18.1.3 CONSULTANT shall be entitled to receive the actual costs incurred by CONSULTANT to return CONSULTANT's tools and equipment, if any, to it or its suppliers' premises, or to turn over Work in progress in accordance with

SANBAG's instructions plus the actual cost necessarily incurred in effecting the termination.

18.2 Termination for Cause - In the event CONSULTANT shall file a petition in bankruptcy court, or shall make a general assignment for the benefit of its creditors, or if a petition in bankruptcy court shall be filed against CONSULTANT or a receiver shall be appointed on account of its insolvency, or if CONSULTANT shall default in the performance of any express obligation to be performed by it under this Contract and shall fail to promptly correct (or if prompt correction is not possible, shall fail to commence and diligently continue action to correct) such default within ten (10) calendar days following written notice, SANBAG may, without prejudice to any other rights or remedies SANBAG may have, and in compliance with applicable Bankruptcy Laws; (a) hold in abeyance further payments to CONSULTANT; (b) stop any Work of CONSULTANT or its subconsultants related to such failure until such failure is remedied; and/or (c) terminate this Contract by written notice to CONSULTANT specifying the date of termination. In the event of such termination by SANBAG, SANBAG may take possession of the deliverables and finished Work by whatever method SANBAG may deem expedient. A waiver by SANBAG of one default of CONSULTANT shall not be considered to be a waiver of any subsequent default of CONSULTANT, of the same or any other provision, nor be deemed to waive, amend, or modify any term of this Contract.

18.2.1 CONSULTANT shall deliver to SANBAG all finished and unfinished deliverables under this Contract prepared by CONSULTANT or its subconsultants or furnished to CONSULTANT by SANBAG within ten (10) working days of said notice.

18.3 All claims for compensation or reimbursement of costs under any of the foregoing provisions shall be supported by documentation submitted to SANBAG, satisfactory in form and content to SANBAG and verified by SANBAG. In no event shall CONSULTANT be entitled to any payment for prospective profits or any damages because of such termination.

## **ARTICLE 19. STOP WORK ORDER**

Upon failure of CONSULTANT or its subconsultants to comply with any of the requirements of this Contract, SANBAG shall have the right to stop any or all Work affected by such failure until such failure is remedied or to terminate this Contract in accordance with section "Termination For Cause" above.

## **ARTICLE 20. CLAIMS**

SANBAG shall not be bound to any adjustments in the Contract amount or schedule unless expressly agreed to by SANBAG in writing. SANBAG shall not be liable to CONSULTANT for any claim asserted by CONSULTANT after final payment has been made under this Contract.

## ARTICLE 21. INSURANCE

21.1 Without in any way affecting the indemnity provisions of this Contract, CONSULTANT shall, at the CONSULTANT's sole expense, and prior to the commencement of any Work, procure and maintain in full force, insurance with carriers and with terms and conditions acceptable to SANBAG through the entire term of this Contract. Except as specifically permitted below, the policies shall be written by a carrier authorized to do business in the State of California with a recent A.M. Best rating of A-VII or better, and shall be written with at least the following limits of liability:

21.1.1 Professional Liability - Professional Liability Insurance in an amount not less than \$1,000,000, per claim and \$3,000,000 in the aggregate for all claims. Professional Liability shall be made on a claims made basis. If such policy contains a retroactive date for coverage of prior acts, this date will be prior to the date the CONSULTANT begins to perform Work under this Contract. CONSULTANT shall secure and maintain this insurance and "tail" coverage throughout the term of this Contract and for a minimum of three (3) years after Contract completion.

21.1.2 Worker's Compensation - Worker's Compensation insurance shall be provided in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employers Liability with \$1,000,000 per occurrence covering all persons providing labor or services on behalf of CONSULTANT and all risks to such persons under this Contract. Where coverage is provided through the California State Compensation Insurance Fund, the requirement for a minimum A.M. Best rating does not apply.

21.1.3 Employer's Liability - Employer's Liability insurance shall include coverage in the amount of \$1,000,000 for Bodily injury per accident, a policy limit of \$1,000,000 Bodily Injury by Disease and \$1,000,000 Bodily Injury by Disease for each employee.

21.1.4 Commercial General Liability - Commercial General Liability insurance shall include coverage for Premises and Operations, Contractual Liability, Personal Injury Liability, Products/Completed Operations Liability, Broad-Form Property Damage and Independent Contractors Liability, in an amount of not less than \$1,000,000 per occurrence, combined single limit, and \$2,000,000 in the aggregate written on an occurrence form. Also included shall be \$1,000,000 in the aggregate for Personal Injury/Advertising, \$100,000 for Damages to Rented Premises, and \$10,000 for Medical Expenses. For products and completed operations a \$2,000,000 aggregate shall be provided. Commercial General Liability insurance is to be primary and non-contributory with any insurance carried or administered by SANBAG.

21.1.5 Automobile Liability - To include owned, non-owned and hired automobiles, in an amount of not less than \$1,000,000 combined single limit. The Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance, covering materials to be transported by CONSULTANT pursuant to the contract if applicable.

21.1.6 Pollution Liability - Intentionally Omitted

- 21.2 Proof of Coverage - Prior to issuance of the NTP or prior to commencing any Work, as SANBAG specifies, CONSULTANT shall furnish SANBAG with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with all insurance requirements set forth in this Article. The certificate(s) of insurance are to include the Contract number and Project Manager's name on the face of the certificate(s) and shall be submitted directly to SANBAG's Procurement Analyst. If CONSULTANT fails to obtain or maintain any insurance required, SANBAG reserves the right to terminate the Contract, or purchase such insurance and bill the CONSULTANT for such insurance or deduct the cost for such insurance from any payments owed to CONSULTANT.
- 21.3 Additional Insured - All policies, except for Worker's Compensation and Professional Liability policies, shall contain endorsements naming San Bernardino County Transportation Commission, San Bernardino Associated Governments, the San Bernardino County Transportation Authority, San Bernardino Congestion Management Agency, and San Bernardino County Service Authority for Freeway Emergencies (the "SANBAG Entities") and their officers, members, employees, contractors, agents, and volunteers as additional insured parties with respect to liabilities arising out to the performance of Work hereunder. The additional insured endorsements shall not limit the scope of coverage for SANBAG to vicarious liability but shall allow coverage for SANBAG to the full extent provided by the policy.
- 21.4 Waiver of Subrogation Rights - CONSULTANT shall require the carriers of Commercial General Liability, Automobile Liability, Pollution Liability and Worker's Compensation to waive all rights of subrogation against the SANBAG Entities, their officers, employees, agents, volunteers, and contractors. Such insurance coverage provided shall not prohibit CONSULTANT or CONSULTANT's employees or agents from waiving the right of subrogation prior to a loss or claim. CONSULTANT hereby waives all rights of subrogation against the SANBAG Entities.
- 21.5 Subconsultant Insurance - All coverage for subconsultants shall be subject to all of the insurance requirements stated in this Article. CONSULTANT shall include all subconsultants as insured under its policies or shall furnish separate certificates and endorsements for each subconsultant.
- 21.6 Submission of Policies - If requested by SANBAG at any time, CONSULTANT shall submit copies of all required insurance policies including endorsements.
- 21.7 If the CONSULTANT maintains higher limits than the minimums shown above, SANBAG requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to SANBAG and the SANBAG Entities.
- 21.8 Claims Made Insurance Forms - If any of the above insurances are written on a claims-made form: the retroactive date must be set forth on the certificate and the policy or

applicable endorsement, and must be before the date of the Contract or the beginning of Contract Work. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, CONSULTANT must purchase, provide and document extended period coverage for a minimum of five (5) years after completion of contract work. A copy of the claims reporting requirements must be submitted to SANBAG for review.

- 21.9 Special Risks or Circumstances - SANBAG reserves the right to modify any or all of the above insurance requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
- 21.10 Cancellation - If any insurance company elects to cancel or non-renew coverage for any reason, CONSULTANT will provide SANBAG thirty (30) days prior written notice of such cancellation or nonrenewal. If the policy is cancelled for nonpayment of premium, CONSULTANT will provide SANBAG ten (10) days prior written notice of any other change to any insurance coverage required herein which CONSULTANT receives within one business day after with a copy of any notice of termination or notice of any other change to any insurance coverage required herein which CONSULTANT receives it by emailing it to SANBAG at [procurement@sanbag.ca.gov](mailto:procurement@sanbag.ca.gov), to the attention of SANBAG's Procurement Manager, and by depositing a copy of the notice in the U.S. Mail in accordance with the notice provisions in this Contract.

## **ARTICLE 22. INDEMNITY**

- 22.1 To the extent, but only to the extent, that CONSULTANT's Work falls within the scope of Civil Code Section 2782.8, the following indemnification is applicable:

CONSULTANT shall indemnify and defend (with legal counsel reasonably approved by SANBAG) SANBAG, the SANBAG Entities and their authorized officers, employees, agents and volunteers (collectively "Indemnitees"), from any and all losses, damages, liability, actions, and/or costs for claims that arise out of, pertain to, or are related to the negligence, recklessness, or willful misconduct of the professional.

- 22.2 For all other Work, CONSULTANT agrees to indemnify, defend (with legal counsel reasonably approved by SANBAG) and hold harmless SANBAG, the SANBAG Entities and their authorized officers, employees, agents and volunteers (collectively "Indemnitees"), from any and all claims, actions, losses, damages and/or liability (Claims) arising out of this Contract from any cause whatsoever, including acts, errors, or omissions of any person and for any costs or expenses incurred by SANBAG on account of any claim except where such indemnification is prohibited by law. This indemnification provision shall apply regardless of the existence or degree of fault of Indemnitees. CONSULTANT's indemnification obligation applies to SANBAG's "active" as well as "passive" negligence but does not apply to SANBAG's "sole negligence" or "willful misconduct" within the meaning of Civil Code section 2782.

## **ARTICLE 23. ERRORS AND OMISSIONS**

CONSULTANT shall be responsible for the professional quality, technical accuracy, and coordination of all Work required under this Contract. CONSULTANT shall be liable for SANBAG costs resulting from material errors or deficiencies, in Work furnished under this Contract, including, but not limited to any fines, penalties, damages, and costs required because of a material error or deficiency in the Work provided by CONSULTANT under this Contract.

## **ARTICLE 24. OWNERSHIP OF DOCUMENTS**

All deliverables, including but not limited to, drawings, reports, worksheets, and other data developed by CONSULTANT under this Contract shall become the sole property of SANBAG when prepared, whether delivered to SANBAG or not.

## **ARTICLE 25. SUBCONTRACTS**

- 25.1 CONSULTANT shall not subcontract performance of all or any portion of Work under this Contract, except to those subconsultants listed in CONSULTANT's proposal, without first notifying SANBAG in writing of the intended subcontracting and obtaining SANBAG's written approval of the subcontracting and the subconsultant. The definition of subconsultant and the requirements for subconsultants hereunder shall include all subcontracts at any tier.
- 25.2 CONSULTANT agrees that any and all subconsultants of CONSULTANT performing Work under this Contract will comply with the terms and conditions of this Contract applicable to the portion of Work performed by them. CONSULTANT shall incorporate all applicable provisions of this Contract into their subcontracts regardless of the tier. If requested by SANBAG, CONSULTANT shall furnish SANBAG a copy of the proposed subcontract for SANBAG's approval of the terms and conditions thereof and shall not execute such subcontract until SANBAG has approved such terms and conditions. SANBAG approval shall not be unreasonably withheld.
- 25.3 Approval by SANBAG of any Work to be subcontracted and the subconsultant to perform said Work will not relieve CONSULTANT of any responsibility or liability in regard to the acceptable and complete performance of said Work. Any substitution of subconsultants must be approved in writing by SANBAG. CONSULTANT shall have sole responsibility for managing all of their subconsultants, including resolution of any disputes between CONSULTANT and its subconsultants.

## **ARTICLE 26. RECORD INSPECTION AND AUDITING**

SANBAG, or any of its designees, representatives or agents shall at all times have access during normal business hours to CONSULTANT's operations and products wherever they are in preparation or progress to the extent that CONSULTANT has control over the facilities, and CONSULTANT shall provide sufficient, safe, and proper facilities for such access and inspection thereof. Inspection or lack of inspection by SANBAG shall not be deemed to be a waiver of any of their rights to require CONSULTANT to comply with the Contract or to subsequently reject reasonably unsatisfactory Work or products.

## **ARTICLE 27. INDEPENDENT CONTRACTOR**

CONSULTANT is and shall be at all times an independent contractor. Accordingly, all Work provided by CONSULTANT shall be done and performed by CONSULTANT under the sole supervision, direction and control of CONSULTANT. SANBAG shall rely on CONSULTANT for results only, and shall have no right at any time to direct or supervise CONSULTANT or CONSULTANT's employees in the performance of Work or as to the manner, means and methods by which Work is performed. All personnel furnished by CONSULTANT pursuant to this Contract, and all representatives of CONSULTANT, shall be and remain the employees or agents of CONSULTANT or of CONSULTANT's subconsultant(s) at all times, and shall not at any time or for any purpose whatsoever be considered employees or agents of SANBAG.

## **ARTICLE 28. ATTORNEY'S FEES**

If any legal action is instituted to enforce or declare any Party's rights under the Contract, each Party, including the prevailing Party, must bear its own costs and attorneys' fees. This Article shall not apply to those costs and attorneys' fees directly arising from any third party legal action against a Party hereto and payable under the "Indemnity" provision of the Contract.

## **ARTICLE 29. GOVERNING LAW AND VENUE**

This Contract shall be subject to the law and jurisdiction of the State of California. The Parties acknowledge and agree that this Contract was entered into and intended to be performed in whole or substantial part in San Bernardino County, California. The Parties agree that the venue for any action or claim brought by any Party to this Contract will be the Superior Court of California, San Bernardino County. Each Party hereby waives any law or rule of court, which would allow them to request or demand a change of venue. If any action or claim concerning this Contract is brought by any third party, the Parties hereto agree to use their best efforts to obtain a change of venue to the Superior Court of California, San Bernardino County.

## **ARTICLE 30. FEDERAL, STATE AND LOCAL LAWS**

CONSULTANT warrants that in the performance of this Contract, it shall comply with all applicable federal, State and local laws, ordinances, rules and regulations.

## **ARTICLE 31. PRECEDENCE**

- 31.1 The Contract consists of this Contract Articles, Exhibit A "Scope of Work", and Exhibit B "Price Form", SANBAG's Request for Proposal and CONSULTANT's proposal, all of which are incorporated into this Contract by this reference.
- 31.2 The following order of precedence shall apply: first, the Contract Articles; second Exhibits A and B; third, SANBAG's Request for Proposal; and last, CONSULTANT's proposal. In the event of a conflict between the Contract Articles and the Scope of Work, the Contract Articles will prevail.
- 31.3 In the event of an express conflict between the documents listed in this Article, or between any other documents, which are a part of the Contract, CONSULTANT shall notify

SANBAG in writing within three (3) business days of its discovery of the conflict and shall comply with SANBAG's resolution of the conflict.

### **ARTICLE 32. COMMUNICATIONS AND NOTICES**

Notices sent by mail shall be by United States Mail, postage paid, certified mail (return receipt requested). Any and all notices permitted or required to be given hereunder shall be deemed duly given and received: (a) upon actual delivery, if delivery is personally made or if made by fax during regular business hours; (b) the first business day following delivery by fax when not made during regular business hours; or (c) on the fourth business day after deposit of such notice into the United States Mail. Each such notice shall be sent to the respective Party at the address indicated below or to any other address as the respective Parties may designate from time to time by a notice given in accordance with this Article. CONSULTANT shall notify SANBAG of any contact information changes within ten (10) business days of the change.

<b>To CONSULTANT</b>	<b>To SANBAG</b>
14725 Alton Parkway	<b>1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor</b>
Irvine, CA 92618	<b>San Bernardino, CA 92410-1715</b>
Attn: Siri Champion	<b>Attn: Josh Lee</b>
	<b>cc: Procurement Manager</b>
Phone: (562) 714-9772	<b>Phone: (909) 884-8276</b>

### **ARTICLE 33. DISPUTES**

33.1 In the event any dispute, other than an audit, arises between the Parties in connection with this Contract (including but not limited to disputes over payments, reimbursements, costs, expenses, Work to be performed, Scope of Work and/or time of performance), the dispute shall be decided by SANBAG's Procurement Manager within thirty (30) calendar days after notice thereof in writing which shall include a particular statement of the grounds of the dispute. If CONSULTANT does not agree with the decision, then CONSULTANT shall have ten (10) calendar days after receipt of the decision in which to file a written appeal thereto with SANBAG's Executive Director. If the Executive Director fails to resolve the dispute in a manner acceptable to CONSULTANT, then such dispute is appealable to a court of competent jurisdiction.

33.2 During resolution of the dispute, CONSULTANT shall proceed with performance of this Contract with due diligence.

### **ARTICLE 34. GRATUITIES**

CONSULTANT, its employees, agents, or representatives shall not offer or give to any officer, official, agent or employee of SANBAG, any gift, entertainment, payment, loan, or other gratuity.

### **ARTICLE 35. REVIEW AND ACCEPTANCE**

All Work performed by CONSULTANT shall be subject to periodic review and approval by SANBAG at any and all places where such performance may be carried on. Failure of SANBAG to make such review, or to discover defective work, shall not prejudice the rights of SANBAG at

the time of final acceptance. All Work performed by CONSULTANT shall be subject to periodic and final review and acceptance by SANBAG upon completion of all Work.

#### **ARTICLE 36. CONFIDENTIALITY**

Any SANBAG communications or materials to which CONSULTANT or its subconsultants or agents have access, or materials prepared by CONSULTANT under the terms of this Contract, shall be held in confidence by CONSULTANT, who shall exercise reasonable precautions to prevent the disclosure of confidential information to anyone except as expressly authorized by SANBAG. Any communications with or work product of SANBAG's legal counsel to which CONSULTANT or its subconsultants or agents have access in performing work under this Contract shall be subject to the attorney-client privilege and attorney work product doctrine, and shall be confidential. CONSULTANT shall not release any reports, information or promotional material or allow for the use of any photos related to this Contract for any purpose without prior written approval of SANBAG.

#### **ARTICLE 37. EVALUATION OF CONSULTANT**

CONSULTANT's performance may be evaluated by SANBAG periodically throughout the Contract performance period, such as at the completion of certain milestones as identified in Scope of Work and/or at the completion of the Contract. A copy of the evaluation will be given to CONSULTANT for their information. The evaluation information shall be retained as part of the Contract file and may be used to evaluate CONSULTANT if they submit a proposal on a future RFP issued by SANBAG.

#### **ARTICLE 38. SAFETY**

CONSULTANT shall strictly comply with OSHA regulations and local, municipal, state, and federal safety and health laws, orders and regulations applicable to CONSULTANT's operations in the performance of Work under this Contract. CONSULTANT shall comply with all safety instructions issued by SANBAG or their representatives.

#### **ARTICLE 39. DRUG FREE WORKPLACE**

CONSULTANT agrees to comply with the Drug Free Workplace Act of 1990 per Government Code section 8350 et seq.

#### **ARTICLE 40. ASSIGNMENT**

CONSULTANT shall not assign this Contract in whole or in part, voluntarily, by operation of law, or otherwise without first obtaining the written consent of SANBAG. SANBAG's exercise of consent shall be within its sole discretion. Any purported assignment without SANBAG's prior written consent shall be void and of no effect, and shall constitute a material breach of this Contract. Subject to the foregoing, the provisions of this Contract shall extend to the benefit of and be binding upon the successors and assigns of the Parties.

**ARTICLE 41. AMENDMENTS**

The Contract may only be changed by a written amendment duly executed by the Parties. Work authorized under an amendment shall not commence until the amendment has been duly executed.

**ARTICLE 42. PREVAILING WAGES**

The State of California's General Prevailing Wage Rates are not applicable to this Contract.

**ARTICLE 43. CONTINGENT FEE**

CONSULTANT warrants, by execution of this Contract, that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by CONSULTANT for the purpose of securing business. For breach or violation of this warranty, SANBAG has the right to terminate this Contract without liability, pay only for the value of the Work actually performed, or in its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

**ARTICLE 44. FORCE MAJEURE**

CONSULTANT shall not be in default under this Contract in the event that the Work performed by CONSULTANT is temporarily interrupted or discontinued for any of the following reasons: riots, wars, sabotage, acts of terrorism, civil disturbances, insurrection, explosion, pandemics, quarantines, acts of God, acts of government or governmental restraint, and natural disasters such as floods, earthquakes, landslides, and fires, or other catastrophic events which are beyond the reasonable control of CONSULTANT and which CONSULTANT could not reasonably be expected to have prevented or controlled. "Other catastrophic events" does not include the financial inability of CONSULTANT to perform or failure of CONSULTANT to obtain either any necessary permits or licenses from other governmental agencies or the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of CONSULTANT.

**ARTICLE 45. WARRANTY**

CONSULTANT warrants that all Work performed shall material be in accordance with the Contract and all applicable professional standards of care. In the event of a breach of this provision, CONSULTANT shall take the necessary actions to correct the breach at CONSULTANT's sole expense. If CONSULTANT does not take the necessary action to correct the breach, SANBAG, without waiving any other rights or remedies it may have, may take the necessary steps to correct the breach, and the CONSULTANT shall promptly reimburse SANBAG for all expenses and costs incurred.

**ARTICLE 46. ENTIRE DOCUMENT**

- 46.1 This Contract constitutes the sole and only agreement governing the Work and supersedes any prior understandings, written or oral, between the Parties respecting the Project. All previous proposals, offers, and other communications, written or oral, relative to this Contract, are superseded except to the extent that they have been expressly incorporated into this Contract.
- 46.2 No agent, official, employee or representative of SANBAG has any authority to bind SANBAG to any affirmation, representation or warranty outside of, or in conflict with, the stated terms of this Contract, and CONSULTANT hereby stipulates that it has not relied, and will not rely, on same.
- 46.3 Both Parties have been represented or had the full opportunity to be represented by legal counsel of their own choosing in the negotiation and preparation of this Contract. Therefore, the language in all parts of this Contract will be construed, in all cases, according to its fair meaning, and not for or against either Party.

**ARTICLE 47. COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT**

CONSULTANT shall comply with all applicable provisions of the Americans with Disabilities Act in performing Work under this Contract.

**ARTICLE 48. EFFECTIVE DATE**

The date that this Contract is executed by SANBAG shall be the Effective Date of the Contract.

-----SIGNATURES ARE ON THE FOLLOWING PAGE-----

**IN WITNESS WHEREOF**, the Parties hereto have executed this Contract below.

**CONSULTANT**

**SANBAG**

By: \_\_\_\_\_  
Darin P. Johnson  
Ontario Office Executive

By: \_\_\_\_\_  
Ryan McEachron  
President, Board of Directors

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Eileen Monaghan Teichert  
General Counsel

**CONCURRENCE**

By: \_\_\_\_\_  
Jeffery Hill  
Procurement Manager

**EXHIBIT A – “SCOPE OF WORK”**

**Introduction:**

The San Bernardino County Transportation Commission (“SANBAG”) is soliciting services from Consultant to develop a Rim of the World Active Transportation Plan based on the Memorandum of Understanding (MOU) signed on September 29, 2015 between SANBAG and District. (Contract and MOU No. 16-1001343)

**Background:**

The Rim of the World Recreation and Park District (“District” or “ROWRPD”) received a Cycle One California Active Transportation Program grant from Caltrans in the amount of \$284,250 to develop a districtwide Active Transportation Plan. However, the District was unable to proceed with the project. In June 2015, rather than forfeiting the grant, the District applied for an extension of the grant to pursue a partnership with SANBAG. SANBAG staff believed that the project management assistance for the District was consistent with the agency’s core mission and thus agreed to move the item forward for General Policy Committee and Board consideration. In September 2015, SANBAG Board approved and signed Cooperative Agreement 16-1001343 with the District for the development of the Districtwide Active Transportation Plan and allowing SANBAG to proceed with the release of Request for Proposal (RFP) 16-1001417.

**Project Description:**

The Rim of the World Active Transportation Plan’s purpose is to develop a non-motorized transportation plan and create public awareness, outreach and community input to implement active transportation improvements within and between rural villages and to plan for safe routes to schools and/or bus stops. This plan is needed to address safety and health concerns and to reduce air pollution and greenhouse gas emissions. The scope of work is to produce a master plan of educational opportunities, pedestrian, bicycle, and equestrian paths and facilities with a list of prioritized projects. Local public agencies and private organizations will be consulted regarding potential route selection; most particularly CALTRANS, the Rim of the World Unified School District, San Bernardino National Forest, County of San Bernardino, SANBAG, chambers of commerce, Snow Valley Resort, Rim Nordic, MARTA and San Bernardino Mountains Land Trust.

**Overall Objective:**

The overall objective is to produce a master plan of pedestrian, bicycle, and equestrian improvements with a list of prioritized projects, budget, financing and maintenance plan, and a public information outreach strategy. Specific objectives for the Project and resulting master plan include:

- Achieve/exceed goals for public participation.
- Provide information exchange opportunities for the public.
- Active Transportation Program eligible projects to add and improve bicycle lanes.
- Project list to add and improve pedestrian and equestrian facilities, including but not limited to: sidewalks, pathways, trails, signage and parking with a focus on separating usage wherever possible.
- Complete street designs to expand transportation system(s), increase modal choices, and protect natural resources.
- Expand the use of Mountain Transit facilities and equipment.

- Traffic calming project list to increase pedestrian and bicycle safety (e.g. strategic crosswalk signalization and signage).
- Economic development strategies promoting jobs, training and business opportunities that capitalize on non-motorized facilities, including but not limited to eco-tourism.
- A map identifying proposed projects, land acquisition (including conservation easements and rights-of-way), public improvements and services (including transportation, police and fire management and maintenance).
- Identify funding opportunities for safe routes to school projects.

### **Scope of Work & Project Deliverables:**

The following provides details of the scope of services that will be required under the contract.

#### **1. Project Initiation**

##### **Task 1.1 Project Management and Project Kick-off Meeting**

The Consultant will submit written/verbal monthly progress reports with invoices and will participate in regular conference calls with the District staff. District staff will regularly update SANBAG and the ROWRPD Board of Directors. Progress reports will document specific accomplishments of each task, identify percent completion by task, difficulties encountered, and recommended adjustments to the project schedule. The Consultant will maintain all electronic and hard copy files pertaining to the project and will provide District staff with an electronic version of all reports, technical memos, and backup data prior to completion of the Project. All deliverables will be provided; the first for District staff team review and comment and the second for stakeholder review and comment.

Following the Notice to Proceed, SANBAG's project manager and appropriate technical staff will attend a kick-off meeting with District staff to review the schedule and communication protocols. A final schedule and communication protocols will be established and agreed upon at the kick-off meeting.

- **Responsible Party: SANBAG/Consultant**

##### **Task 1.2 Invoicing**

Submit complete invoice packages to Caltrans based on milestone completion—at least quarterly, but no more frequently than monthly.

#### **Deliverable Documentation**

- Finalize the schedule
- Discuss communication preferences
- One kickoff meeting including meeting agenda and meeting notes
- Regular call with District staff and SANBAG for the term of the contract
- Written/verbal quarterly progress reports for the term of the contract
- Electronic and hard copy files of the Project maintained for the term of the contract

- Provide District staff with an electronic version of all reports, technical memos, and backup data prior to completion of the Project compatible with District and SANBAG software

## 2. Project Development

### Task 2.1 Community-Based Assessment of Pedestrian, Bicycle, and Equestrian Facilities

Complete accessibility, environmental and safety analysis:

- Tour to familiarize stakeholders with existing facilities.
- Data collection and base mapping: Apply applicable Smart Mobility Framework performance metrics and map existing facilities and environmental constraints.
- Clearly define and delineate project area boundaries.
- Community field activities: Walking [Walk to School Day], biking [Bike to School Day], and horseback riding.
- Stakeholder Advisory Committee led tours to increase awareness and solicit community input.
- Community Survey: Web and paper survey to collect and rank public opinion on bike/ped usage and perception in the community to be served as the base data. This survey will include businesses, local residents, secondary home owners, and visitors.
- Identify primary origins, destinations, and access needs.
- Opportunities and constraints mapping: Develop conceptual plan identifying multi-modal, pedestrian, bicycle, and equestrian opportunities and environmental, legal, political and physical constraints.
- “Walking and Biking Safely” art contest: Provide public input into design and planning of an active transportation plan, create contest guide, and judge artwork.
- Project website: Contract Website Developer.
- Design and maintain website to enhance public involvement and communication. Utilize Facebook, Twitter and other social media sites.
- Identify funding opportunities for implantation purpose.
- **Responsible Party: Consultant/District staff**

### Deliverable Documentation

- Accessibility, environmental and safety analysis: Accessibility, environmental and safety report, and public participation targets
- Existing facilities tour map, participant notes, and photos
- Data collection and base map of existing facilities and constraints map, and performance measure matrix
- Community field activities: Public announcement, participant lists, maps, leader notes, and photos
- Community survey: Survey tool and results
- Opportunities and Constraints mapping: Opportunities and constraints map, and photo summary of precedents
- Art contest: Public notices, guidebook, and artwork
- Project website: Website, number of hits, inquiries, Facebook Page and Twitter

- Funding opportunities: Social equality, and economic development

### **Task 2.2 Data Analysis**

Completion of these tasks is a major milestone prior to the beginning of Master Plan Development and will serve as a major source of content.

- Access to Transit Opportunities: Review existing Mountain Area Regional Transportation Authority (Mountain Transit) ridership and potential for non-motorized improvements to increase ridership. Identify intermodal connection opportunities (e.g. parking, trailheads, bus stops).
- Traffic analysis: Review motorized traffic problems that affect non-motorized users, particularly all schools within project area. Review accident trends. Identify opportunities for traffic calming measures and complete street design. Coordinate with SANBAG Safe Routes to School Plan and Mountain Area Transportation Study (MATS).
- Land use analysis: Analyze existing land use patterns, the Rim of the World Community Plan and County General Plans, and Specific Plans to identify current and future location opportunities. Analyze access to Points of Interests and Designations by examining existing economic trends and plans to integrate recreational pathways into economic development strategies, focusing on major attractions, including but not limited to:
  - ✓ All Rim of the World Unified School District (ROWUSD) schools
  - ✓ Crestline, Twin Peaks and Running Springs senior/community centers
  - ✓ Villages of Crestline (including Valley of Enchantment/school/trails/stables, and Cedarpines Park)
  - ✓ Lake Arrowhead (including Twin Peaks/Harich Field/senior housing)
  - ✓ Blue Jay, Rim Forest/Strawberry Peak and trail
  - ✓ Sky Forest, Deer Lodge Park, Cedar Glen/PCT, and Running Springs (including Arrowbear Lake, Park, trail)
  - ✓ Deerlick/Caltrans yard, Green Valley Lake/trails/x-country ski, Deep Creek parcel/trail, Brulte/Caplinger Fields
  - ✓ Lake Gregory County Regional Park/trail
  - ✓ Lake Silverwood State Park trail system/connection to Pacific Crest Trail (PCT)
  - ✓ ROWRPD/ San Bernardino Mountains Land Trust Arrowhead Ridge trail
  - ✓ San Bernardino National Forest (including Heaps Peak Arboretum trail, PCT, Children's Forest/Children's Forest Trail, Snow Valley/Rim Nordic trails, Dogwood campground/trail)
  - ✓ Connecting and coordinating with the City of Big Bear Lake, pedestrian, bicycle and equestrian master plan of trails
- Based on community input and data analysis, identify specific pedestrian, bicycle, and equestrian project opportunities. Map the potential projects, identify key issues, right of way constraints, and estimated costs. Develop a prioritization of the potential project list to allow the community to begin applying for infrastructure funding.
- Discuss initial project list with Caltrans, the County, Forest Service, and SANBAG.

### **Deliverable Documentation**

- Technical Memo documenting potential projects
- Transit Analysis: Report on ridership and intermodal connections
- Traffic Analysis: Report on traffic and pedestrian/bicycle accidents

- Land Use Analysis: Report on land use and economic generators (focus on existing and future points of interests and destinations)

### **Task 2.3 Pedestrian, Bicycle and Equestrian Master Plan Development**

- Public Workshop 1: Strengths, weaknesses, opportunities and constraints analysis: Conduct safety survey, contrast with community survey, present existing conditions and opportunities, and host work stations for community brainstorming and input.
- Stakeholder Advisory Committee and Consultant report to discuss the Public Workshop 1: Present results of workshop and collect feedback from ROWRPD, Caltrans, U.S. Forest Service and County officials.
- Preparation of Draft Master Plan: Draft master plan based on community input and initial potential project prioritization list from Task 2.2.
- Public Workshop 2: Master Plan Concept Confirmation: Present draft master plan concept, and conduct workshop to gather feedback.
- Consultant & Stakeholder Advisory Committee report to discuss feedback on workshop. Report on workshop results and collect feedback from ROWRPD and County officials.
- Revision of Draft Master Plan: Review draft master plan based on previous task inputs.
- Public Workshop 3: Presentation of Revised Master Plan: Present revised master plan and receives final community input.
- Consultant and Stakeholder Advisory Committee report on Revised Master Plan: Report on workshop results and collect final input from ROWRPD, Caltrans, and County officials.
- Preparation of Final Master Plan: Make final revisions to the master plan.
- Presentation of Final Master Plan: Presentation of plan to San Bernardino County Planning Dept.

### **Deliverable Documentation**

- Public Workshop 1 - Public notices
- Survey results, public comments, meeting notes and minutes
- Complete Streets Workshop/Design Team Meeting Notices, Handouts, Meeting notes, Photos, and Designs. Suitable traffic calming and complete street designs.
- Draft Master Plan: Draft conceptual plan including existing conditions, a non-motorized master plan with inter-modal connections, design guidelines, and an implementation plan (including budget, financing and maintenance)
- Public Workshop 2 - Meeting: public notices, photos, public comments, meeting notes and minutes
- Revised Draft Master Plan
- Public Workshop 3 - Meeting: Public notices, photos, public comments, meeting notes and minutes
- Final Master Plan: Final Master Plan Stakeholder Advisory Committee and ROWRPD acceptance, meeting notes and minutes

**EXHIBIT B – “APPROVED PRICE FORM”**



Exhibit B -- Price List for:  
(Fixed Price)

Contract No. 16-1001417

Task Number	Task Description	Task Hours	Total Task Cost	
1.1	Project Management	151	\$	23,507
1.2	Invoicing	75	\$	11,003
2.1	Community-Based Assessment	559	\$	79,929
2.2	Data Analysis	390	\$	49,207
2.3	Pedestrian, Bicycle and Equestrian Master Plan Development	622	\$	92,559
<b>TOTAL TASK AMOUNT:</b>			<b>\$</b>	<b>256,205</b>

## *Minute Action*

AGENDA ITEM: 9

**Date:** *March 9, 2016*

**Subject:**

Transportation Development Act (TDA) Award of Article 3 Bicycle and Pedestrian Facilities and Transit Stop Access Improvement Projects

**Recommendation:**

That the General Policy Committee recommend the Board:

A. Award Transportation Development Act (TDA) Article 3 funds for Bicycle and Pedestrian Facilities projects in the amount of \$887,977 as identified in Attachment A to this item.

B. Award TDA Article 3 funds for Transit Stop Access Improvement projects in the amount of \$634,287 as identified in Attachment B to this item.

**Background:**

On January 6, 2016 the SANBAG Board authorized the release of the TDA Article 3 Call for Projects for 1) Bicycle and Pedestrian Facilities projects and 2) Transit Access Improvement Projects. Local jurisdictions and transit agencies were notified of this opportunity through the SANBAG Transportation Technical Advisory Committee (TTAC) on January 7. The amount of Article 3 funds anticipated to be available for award was \$887,977 and \$634,287, respectively, for a total of \$1,522,264. In addition to the approval of the Call for Projects by the Board, staff discussed the Call for Projects with the TTAC on February 1, 2016. The closing date for the Call for Projects was February 5, 2016.

The TDA provides that 2% of the State of California Local Transportation Funds (LTF) be made available to counties and cities for facilities for the exclusive use of bicyclists and pedestrians, known as the TDA Article 3 Program. In August 1999 the SANBAG Board approved a policy that 20% of the TDA Article 3 program would be made available for projects that improve access to transit stops for pedestrians and persons with disabilities. The remaining 80% would be available for bicycle and pedestrian projects. In 2015, the Board also approved a 10% set-aside (\$253,715) from the original TDA Article 3 Bicycle and Pedestrian Projects for maintenance of existing bicycle and pedestrian facilities.

### **Bicycle and Pedestrian Facilities Applications**

In total, nine (9) Bicycle and Pedestrian Facilities project applications from nine (9) jurisdictions were submitted for a total funding request of \$1,444,860. An evaluation panel comprised of representatives from SANBAG, the Inland Empire Biking Alliance, Safe Routes to School National Partnership, Riverside County Transportation Commission (RCTC), and Caltrans District 8 scored the projects using the evaluation criteria below. At the request of the Board, SANBAG staff did not include any local jurisdiction representatives this year.

*Entity: CTC*

Attachment A provides the Bicycle/Pedestrian Facilities scoring results in order and identifies five (5) projects as recommended for funding, sponsored by the Cities of Big Bear Lake, County of San Bernardino, Highland, Chino, and Ontario. There were two applications that unfortunately did not meet the eligibility requirements of the grant program. Although innovative, Rialto's SRTS Program support is not an infrastructure project, therefore at this time, the review committee could not recommend approval of the project. For the City of San Bernardino, the project did not provide enough local match funding to be considered in the grant program. TDA applications must provide at least a 10% local funding match and be used specifically for bicycle or pedestrian facilities and not be utilized for non-infrastructure programs. After funding of four projects, there was \$45,617 left for partial funding for the City of Chino's "Talk the Walk" project. Staff contacted the City of Chino and the City agreed to reduce the scope of the project to take advantage of the remaining funds.

**Project Evaluation Criteria:**

Evaluation Criteria	Possible Score
<b>Overall Quality of Application</b> – Overall quality of the application submitted for a project considering clarity of project description, project purpose and need and satisfactorily addressing evaluation criteria.	20
<b>Project Purpose and Need</b> – Describe the purpose and need of the project including the extent of the potential use of the facility. Provide socioeconomic data, historic or current bicycle or pedestrian count volumes, ADT/trip generation information or other data to support the forecasted use and/or need for the project. The relation of the proposed project to the regional and local active transportation network. The level of connectivity the proposed project offers to intermodal opportunities. The extent to which the proposed project will improve safety for the non-motorized public. Consideration will be given to number of accidents in a project area, severity of accidents in an area.	30
<b>Destinations Served</b> – The extent that the proposed project serves destinations, the nature of destinations served and the likelihood of proposed project usage by destination related activity. (e.g., employment center, school or college, retail center and/or downtown area, park and other recreational use, public building, including library, museum and civic center).	15
<b>Local Matching Funds</b> – Proposed projects will receive the following points based upon the extent of local match provided: 5 points for 15-24%; 10 points for 25-34%; 15 points for 35-49%; and 20 points for 50% or greater.	20
<b>Project readiness</b> –Existing infrastructure such as roadways, pavement conditions and intersection signalization that may accelerate project development and delivery with ten points awarded where project design and environment clearances are complete and can be verified.	10
<b>Timeliness of Prior Project Completion</b> – Ability to demonstrate project completion in a timely manner.	5
<b>Total Possible Score</b>	100

### **Transit Stop Access Improvement Applications**

In addition, fifteen (15) agencies submitted project applications to improve access to over 75 bus stops as part of the Transit Stop Access Improvement projects for a total funding request of \$723,368. Since the funding request was only \$89,081 over the available funding limit, SANBAG staff contacted each of the applicants and asked them to reduce their scope of work for several projects that were below the available funding limit. This allows funding of bus stops to all of the applicants who submitted an application rather than scoring each bus stop and not funding any projects in one particular jurisdiction. Also, when reviewers reviewed the applications, most of the transit stops scored in a very similar range because the majority of the applications were submitted by our County's transit agencies on behalf of the jurisdictions. Therefore, all of the reviewers agreed that it would be in the best interest of the grant program to have SANBAG staff contact each applicant to either reduce the scope or eliminate one or two stops from their proposal. As the result shows in Attachment B, the cities of Highland and Yucaipa reduced the scope of their projects, while most of the jurisdictions eliminated one or two transit stops from their proposals. Attachment B provides the results and identifies that all requested projects are recommended for funding.

If approved, the jurisdictions and transit agencies will have three years to spend the awarded grant funds. Jurisdictions and agencies with project awards in excess of \$250,000 may bill SANBAG for progress payments until \$250,000 remains on the allocation. The final payment would then be provided to the agency following documented completion of the project. Jurisdictions with project awards less than \$250,000 will be provided with cost reimbursement following documented completion of the project.

#### ***Financial Impact:***

The administration of TDA funds is the responsibility of SANBAG. Expenses associated with this responsibility are included in the adopted budget under Task 0502 – TDA Administration. The funding source is Local Transportation Fund – Administration. The award of \$887,977 for Pedestrian and Bicycle Facilities projects and \$634,287 for Transit Stop Access Improvement projects is consistent with the amount of Article 3 funds held in Task 0506 – Local Transportation Funds – Pass Through.

#### ***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee.

#### ***Responsible Staff:***

Josh Lee, Senior Planner

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Approved  
 General Policy Committee  
 Date: March 9, 2016

Witnessed By:

**Attachment A: 2016 TDA Article 3 Phase II Award List (Bike/Ped Infrastructure Program)**

Jurisdiction	Project Title	Rank	Project Cost	Request Amount	Award Amount	Cumulative	Notes
County of San Bernardino	Trona Bike Path Resurfacing (Maintenance)	1	\$143,000	\$128,700	\$128,700	\$128,700	Funded: 10 percent maintenance set-aside
Big Bear Lake	Stanfield Cutoff Connectivity Project	2	\$650,000	\$325,000	\$325,000	\$453,700	Funded
Highland	Water Street Bicycle and Pedestrian	3	\$186,400	\$121,160	\$121,160	\$574,860	Funded
Ontario	G Street Crosstown Route	4	\$300,000	\$267,500	\$267,500	\$842,360	Funded
Chino	"Talk the Walk"	5	\$198,000	\$143,000	\$45,617	\$887,977	Partially Funded
Redlands	City of Redlands Class II Bicycle Lane Installation	6	\$102,000	\$91,800			
Rialto	Citywide SRTS Support	7	\$43,600	\$32,700			Not Eligible: project is not an infrastructure project
Rancho Cucamonga	Sidewalk Improvements along East side of Haven Ave from Banyan St to Wilson	8	\$260,000	\$195,000			
San Bernardino	Inland Center Drive Bike Lane Segment	9	\$150,000	\$140,000			Not Eligible: project did not meet the minimum local match requirement
			<b>\$2,033,000</b>	<b>\$1,444,860</b>			
			<b>Total Available Funding</b>	<b>\$887,977</b>			

Attachment: GPC Agenda Item TDA Art 3 Award Attachment A 022416 (2637 : TDA Article 3 Award)

**Attachment B: 2016 TDA Article 3 Phase II Award List (Transit Stop Access Program)**

Jurisdiction	Project Title	Project Cost	Request Amount	Notes
Highland	Transit Access Improvements to Omnitrans Bus Routes #3, #4 and #15	\$85,300	\$55,123	Reduced Scope
Rancho Cucamonga	Bus Stop No. 1-9 Various Locations	\$58,246	\$46,596	Will fund 9 out of 12 bus stops proposed
Victorville	Path of Travel within City of Victorville	\$58,895	\$47,115	Will fund 8 out of 9 bus stops proposed
Yucaipa	Bus Stop Landing and Sidewalk Improvements for OmniGo Route 310	\$220,183	\$50,502	Reduced Scope
Needles	ADA Accesibility Improvements Needles Area Transit	\$60,378	\$30,189	Will fund 5 out of 5 bus stops proposed
Victor Valley Transit Authority (VVTA)	Web-based Mapping Project	\$60,000	\$48,000	
Fontana	Bus Stop No. 1-8	\$40,872	\$40,872	Will fund 8 out of 10 bus stops proposed
San Bernardino County	Bus Stops No. 1-3	\$47,319	\$47,319	Will fund 3 out of 4 bus stops proposed
Loma Linda	Bus Stop No. 1-3	\$54,628	\$54,628	Will fund 3 out of 7 bus stops proposed
Montclair	Bus Stop No. 1-2	\$20,507	\$20,507	Will fund 2 out of 2 bus stops proposed
Ontario	Bus Stop No. 1-2	\$31,134	\$31,134	Will fund 2 out of 3 bus stops proposed
Rialto	Bus Stop No. 1-5	\$47,510	\$47,510	Will fund 5 out of 6 bus stops proposed
Redlands	Bus Stop No. 1-2	\$22,489	\$22,489	Will fund 2 out of 2 bus stops proposed
San Bernardino City	Bus Stop No. 1-4	\$53,176	\$42,539	Will fund 4 out of 6 bus stops proposed
Colton	Bus Stop No. 1-4	\$49,764	\$49,764	Will fund 4 out of 5 bus stops proposed
		<b>\$910,401</b>	<b>\$634,287</b>	
		<b>Total Available Funding</b>	<b>\$634,287</b>	

Attachment: GPC Agenda Item TDA Art 3 Award Attachment B 022416 (2637 : TDA Article 3 Award)

## *Minute Action*

### AGENDA ITEM: 10

**Date:** *March 9, 2016*

**Subject:**

Amendment to Board Policy No. 10026 on Placement of Items on Consent and Discussion Agendas

**Recommendation:**

That the General Policy Committee recommend the Board approve this amendment to Board Policy No. 10026 on “Placement of Items on Consent and Discussion Agendas”.

**Background:**

At the February 3, 2016, SANBAG Board of Directors meeting, staff was directed to develop a policy regarding how Board Members may place items on SANBAG Board and Committee agendas. Currently there is no specific policy concerning this matter and the staff is in need of direction from the Board. Because of the limited staff resources at SANBAG, before time and resources are committed to an item, an indication from the Board that this is a topic of broad interest would be helpful to the staff.

The amendment being proposed for Policy No. 10026 on “Placement of Items on Consent and Discussion Agendas” adds the following:

**Placement of Items on the Agenda by Board Members**

*Any Board Member may request the Executive Committee to place an item on the agenda by making a request through the Board President. If the Executive Committee does not agree to place the item on the agenda, the item may still be placed on a future agenda if, during an open session, the requesting Board Member has the support of a majority of the Board Members present.*

This policy amendment mirrors policies found in many cities. It provides a way for items to be added to agendas in a way that recognizes direction from the Board and the need for effective use of staff resources. This policy also complies with the exception under the Brown Act to the prohibition against taking action or discussing any item not on the agenda. The exception permits the Board to direct staff to place a matter of business on a future agenda.

**Financial Impact:**

This item will not have an impact on the adopted Fiscal Year 2015/2016 SANBAG budget.

**Reviewed By:**

This item is not scheduled for review by any other policy committee or technical advisory committee. This item and the Policy amendment have been reviewed by General Counsel.

**Responsible Staff:**

Duane Baker, Deputy Executive Director

*Entity: CMA, COG, CTA, CTC, SAFE*

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March 9, 2016  
Page 2

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Approved  
General Policy Committee  
Date: March 9, 2016  
Witnessed By:

San Bernardino Associated Governments	<b>Policy</b>	<b>10026</b>
Adopted by the Board of Directors	December 6, 1995	Revised 1/24/13
<b>Placement of Items on Consent and Discussion Agendas</b>	Revision No.	<u>45</u>

**Important Notice: A hardcopy of this document may not be the document currently in effect. The current version is always the version on the SANBAG Intranet.**

<b>Table of Contents</b>
<a href="#">Purpose</a>   <a href="#">Definitions</a>   <a href="#">Policy</a>   <a href="#">Revision History</a>

**I. PURPOSE**

This policy establishes guidelines for the placement of items on consent and discussion agendas for SANBAG Board of Directors and Policy Committees.

**II. DEFINITIONS**

**SANBAG Policy Committees.** Created as subcommittees by the SANBAG Board of Directors, the SANBAG Policy Committees provide oversight and policy guidance concerning development and implementation of SANBAG programs. Membership is composed of the SANBAG Board of Directors and includes the General Policy Committee, Commuter Rail & Transit Committee, and the Mountain/Desert Committee.

**III. POLICY**

**A. Consent and Discussion Items**

SANBAG Board of Directors and Policy Committee agendas shall contain a listing of action items which, as appropriate, incorporates both consent and discussion items. The consent calendar shall be composed of items which are routine and non-controversial in nature. Items placed on the discussion calendar are those which are accompanied by presentations which enhance understanding of issues and promote development of informed policy debate and direction. The following rules shall apply in consideration of the listing of items:

1. Items which are of controversial nature shall be placed on the discussion agenda, as well as items which carry significant programmatic impact.
2. The consent calendar shall be used extensively as a tool to identify routine items, therefore preserving sufficient time for items placed on discussion which require considerable attention and deliberation at the policy level.
3. Any member of the Board of Directors or a Policy Committee may pull an item from the Consent Calendar for discussion purposes.
4. It shall be the standard practice for all action items placed before the SANBAG Board of Directors to be considered first by an appropriate SANBAG Policy Committee.
5. SANBAG Policy Committees may establish the appropriate placement of items on either consent or discussion agendas of the Board of Directors. In the instances of two or more minority votes at the Policy Committee level, the item shall be placed on the discussion agenda of the Board.
6. In recognition of time constraints and extenuating circumstances, the Board of Directors acknowledges the need to place action items on agendas which have not had Policy Committee review. In such instances, the following procedures shall govern the placement of items:

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- a. Placement of items on consent or discussion agendas shall be made by SANBAG staff based on the best available information relative to programmatic impact and the routine or non-controversial nature of the action.
- b. Notations will be made on the face agenda declaring the absence of Policy Committee review and citing the reason.
- c. Justification for the lack of Policy Committee review shall be contained in the agenda item under the section marked *Reviewed By*. The Executive Director shall approve placement of items on the Board of Directors agenda that have not had prior Policy Committee review.

**B. Placement of Items on the Agenda**

Any Board Member may request the Executive Committee place an item on the agenda by making a request through the Board President. If the Executive Committee does not agree to place the item on the agenda, the item may be placed on a future agenda if, during an open session, the requesting Board Member has the support of a majority of the Board Members present.

**IV. REVISION HISTORY**

Revision No.	Revisions	Adopted
0	Adopted.	12/06/95
1	- Para. 1.5: Added "In the instances of two or more minority votes at the Policy Committee level, the item shall be placed on the discussion agenda of the Board." - Para. 1.6.3: Added "The Executive Director shall approve placement of items on the Board of Directors agenda that have not had prior Policy Committee review."	06/02/99
2	Board reaffirmed the current policy, specifically paragraphs III.1 through 5; reformatted policy to SANBAG's current standard policy format.	10/01/08
3	Par. II: Revised name of committee – was Commuter Rail Committee. The name change was approved by the Board on October 7, 2009.	04/06/11
4	Par. II: Revised the name of the Administrative Committee to General Policy Committee; deleted the Major Projects Committee and the Plans and Programs Committee. This update does not require Board approval since the agenda items for the renaming and deletion of policy committees have already addressed these changes.	01/24/13
<u>5</u>	<u>Par. III. Reformatted existing policy as section A and added Par. III. B: Placement of Items on the Agenda.</u>	<u>pending</u>

## *Minute Action*

### AGENDA ITEM: 11

**Date:** *March 9, 2016*

**Subject:**

Audio and Video Recording and Distribution of SANBAG Meetings

**Recommendation:**

That the General Policy Committee recommend the Board approve Option 1 to begin posting audio of SANBAG Board and Board Committee meetings to the SANBAG website no later than two business days after the meeting.

**Background:**

Board Members have expressed interest in SANBAG distributing the audio or creating video of its meetings to share or stream online. Staff has looked at a range of options for consideration and has gathered some preliminary costs associated with each option.

As the Committee considers this information, recall that SANBAG does not have the Public, Education, Government (PEG) fees that your cities receive to pay for some of these costs. It should also be noted that SANBAG does not have access to cable channels for broadcasting so these proposals are for online posting or streaming only.

**Option 1 – Post Audio Online within Two Business Days**

In this first option, the digital recording that is made of the SANBAG Board and Board Committee meetings would be posted online through a link on the SANBAG webpage. These online audio recordings would be posted within two business days of the meeting in question and would be done with our existing technology and staff resources. The only exception would be with the Mountain/Desert Committee meeting, which is held off-site, where some changes in procedures or meeting location might be required to provide an audio recording of sufficient quality to be useful.

In this option, the audio provided would be the raw audio recording of the meeting with no indexing to tie the recording to the particular items on the agenda.

Cost for Option 1 – No additional cost.

**Option 2 – Stream Audio of Meeting**

In this option, the audio of the meeting would be streamed live through SANBAG's web page as the meeting is happening. This option would require a data connection to be run to the Board Room from SANBAG's Data Room on the second floor and it would require SANBAG to pay for an encoder that converts the audio signal into a form that can be streamed online. Streaming may not be an option for the Mountain/Desert Committee meetings. Instead of streaming, these meetings would have their audio posted online as in Option 1.

Another possibility available with this option is indexing of audio content to match up with the agenda. After the meeting has been completed and has been streamed live, the audio that is

*Entity: CMA, COG, CTA, CTC, SAFE*

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archived to the SANBAG website can be indexed to the agenda. So if someone wanted to hear the discussion related to item 14 on a particular agenda, they could click on item 14 on the agenda archived online and hear the audio of that portion of the meeting.

Cost for Option 2 – Costs approximately \$4,000/year for indexed audio plus additional one-time costs of approximately \$6,500 to run data lines into the Board Room and add rack space and a switch in the data room.

**Option 3 – Video Meetings**

This would provide for the installation of cameras in the Board Room along with equipment necessary to transmit the signal over the internet. The size of the SANBAG Board Room and the number of our Board of Directors pose some challenges. To effectively cover the entire Board Room a system of at least three and maybe even four cameras would be needed. These cameras would be permanently installed in the Board Room and could either be locked into specific shots or be controlled remotely. This option also requires a data connection to the Board Room and an encoder as well. Streaming may not be an option for the Mountain/Desert Committee meetings. Instead of streaming, these meetings would have their audio posted online as in Option 1.

After the one-time investments for the equipment there will be ongoing costs for hosting the video stream and additional costs for indexing the video to the agenda and if desired, additional costs for a service to dynamically switch and zoom the cameras to focus on speakers and presenters while the meeting is in progress.

Costs for Option 3 – Range from \$32,000 to \$33,500 for the cameras, encoder and related equipment. Plus there is the one time cost of running data lines to the Board Room of approximately \$6,500. There will also be additional costs for streaming and indexing from \$4,000 to \$11,400/year. Finally, the cost to have the cameras dynamically controlled during the meeting could be up to \$6,500/year.

Based on the fact that SANBAG receives no revenue to support this function, staff is recommending Option 1. This would allow us to post audio of our meetings within our existing budget. This can be done and evaluated for its effectiveness before investing funds from existing programs which would most likely be our Council of Governments program.

***Financial Impact:***

The recommended action would not have a negative impact on the adopted Fiscal Year 2015/2016 SANBAG budget. If Options 2 or 3 are selected then staff would need to adjust the budget to allocate these costs against the Council of Governments budget.

***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee.

***Responsible Staff:***

Duane Baker, Deputy Executive Director

Approved  
General Policy Committee  
Date: March 9, 2016

Witnessed By:

## *Minute Action*

### AGENDA ITEM: 12

**Date:** *March 9, 2016*

**Subject:**

SANBAG Fiscal Year 2016/2017 Budget – General Policy Committee Task Review

**Recommendation:**

That the General Policy Committee review and provide direction relative to proposed tasks to be included in the Fiscal Year 2016/2017 Budget.

**Background:**

The review of tasks is intended to gain input on the appropriateness of the type and scope of the work effort. Narrative descriptions and detail budget information is provided. At this time, budget amounts, fund types, and narratives are preliminary pending agency-wide revenue and expenditure compilation, and review by SANBAG policy committees. Budget amounts include prior year Board approved appropriations to be expended in Fiscal Year 2016/2017.

Explanations for major variances from prior year's budget are included in the Work Elements section for each task. General increase in all tasks for indirect allocation is mainly due to budget amounts for general counsel allocated to indirect tasks, depot improvements within lobby area and new furnishings for work areas, new virtual servers and network, and replacement of 25 computer workstations. Significant legal work performed by General Counsel on a particular task will be charged internally to the task and credited to indirect cost allocation. Overtime is budgeted in specific tasks, but may be shifted to other tasks, as needed.

Fund Administration and Programming Task 0500 is revised to include Federal/State Fund Administration, Transportation Improvement Program, Measure I Administration and Strategic Planning/Delivery Planning activities. TDA Administration, which was previously included in Fund Administration, is now accounted for in the Transit Program.

Allocations/Pass Throughs Task 0550 is revised to include Measure I Valley Allocation, Measure I Mountain/Desert Allocation, Measure I Project Advancement and Measure I Pass Through activities. The Transportation Improvement Program and Strategic Planning/Delivery activities were previously accounted for in the Programming Task and are now included in the Fund Administration and Programming Task 0500 described above so that all administrative costs are in Task 0500 and all allocations and pass throughs are in Task 0550. The Federal Administration Act Programming activities and LTF and STAF Apportionments which were previously included in Programming are now accounted for in the Transit Program.

The changes outlined above will provide a better understanding and overview of Fund Administration and Programming and Transit programs as it relates to administration, operations, capital, and contributions and subsidies.

*Entity: CMA, COG, CTA, CTC, SAFE*

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In addition, staff would like to highlight the proposed use of the Mountain/Desert subarea Project Development/Traffic Management System (PD/TMS) funding sources in Fiscal Year 2016/2017. SANBAG staff activities involving congestion management and planning had previously been paid for by a once-a-year billing to jurisdictions in the Mountain/Desert subareas. The Mountain/Desert Committee recommended, and the Board approved, transitioning these expenses to PD/TMS funds for each of the Mountain/Desert subareas. This is a much more efficient way to accommodate SANBAG's staff support than individual jurisdiction billings. Additionally staff is proposing the use of Victor Valley PD/TMS to fund a portion of the administration of the vanpool and traveler services programs. The subarea representatives are being advised of these uses for Fiscal Year 2016-2017.

The following tasks are presented for Committee review:

<b>Task</b>	<b>General Government Support Program</b>	<b>Manager</b>	<b>Proposed Budget</b>
0100	Board of Directors	Watson	\$220,700
0200	Executive Administration and Support	Watson	\$2,275,313
0350	General Counsel	Teichert	\$895,431
0400	Financial Management	Stawarski	\$3,927,067
0450	Management Services	Baker	\$985,942
0470	Human Resources	Baker	\$217,243
0501	Intergovernmental Relations	Baker	\$1,216,634
0503	Legislation	Strack	\$702,986
0605	Public Affairs	Strack	\$1,597,745
0805	Building Operation	Baker	\$952,301
<b>Task</b>	<b>Environment and Energy Conservation Program</b>	<b>Manager</b>	<b>Proposed Budget</b>
0101	Environment	Baker	\$1,879,195
0111	Energy Conservation	Baker	\$1,527,144
<b>Task</b>	<b>Commuter and Motorist Assistance Program</b>	<b>Manager</b>	<b>Proposed Budget</b>
0383	Vanpool Program	Baker	\$1,865,267
0406	Traveler Services	Baker	\$1,974,175
0702	Call Box System	Baker	\$1,846,521
0704	Freeway Service Patrol/State	Baker	\$3,067,133
<b>Task</b>	<b>Regional and Sub-Regional Planning Program</b>	<b>Manager</b>	<b>Proposed Budget</b>
0110	Regional Planning	Smith	\$630,673
0203	Congestion Management	Smith	\$201,069
0404	Subregional Planning	Smith	\$4,240,078
0941	Mountain/Desert Planning & Project Development	Smith	\$377,115
<b>Task</b>	<b>Fund Administration and Programming Program</b>	<b>Manager</b>	<b>Proposed Budget</b>
0500	Fund Administration and Programming	Zureick	\$2,344,616
0550	Allocations/Pass Throughs	Zureick	\$77,108,001

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<b>Task</b>	<b>Debt Service Program</b>	<b>Manager</b>	<b>Proposed Budget</b>
0965	2012A Sales Tax Revenue Bond	Stawarski	\$6,084,437
0966	2014A Sales Tax Revenue Bond	Stawarski	\$5,897,113

The General Policy Committee serves as the primary policy committee for budget review. This agenda item provides for task level review. In May 2016, in conjunction with the Budget Workshop, the anticipated levels of revenue from all sources, staffing, and program level budgets will be presented.

***Financial Impact:***

The tasks under the purview of the General Policy Committee are those which deal with the overall agency administration and support. These tasks will be part of the overall budget adoption which establishes the financial and policy direction for the next fiscal year.

***Reviewed By:***

This item is not scheduled for review by any other policy committee or technical advisory committee.

***Responsible Staff:***

Hilda Flores, Chief of Fiscal Resources

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Approved  
General Policy Committee  
Date: March 9, 2016

Witnessed By:

## General Government

**Task** 0100 Board of Directors

### Purpose

The Board of Directors (Board) membership is comprised of the Mayor or a Council Member from each of the 24 cities within San Bernardino County and the 5 members of the County Board of Supervisors. The Board serves as the governing body of the Council of Governments, County Transportation Authority, Service Authority for Freeway Emergencies, Congestion Management Agency and the County Transportation Commission. The Board membership of the County Transportation Commission includes an ex-officio member appointed by the Governor of California. The Board is responsible for setting policies to enhance the quality of life of residents within the County, promote cooperative regional planning, strengthen economic development efforts, exert leadership in creative problem solving and establishing priorities for the expenditure of funds in the most efficient and beneficial way to deliver projects and services.

### Accomplishments

The effective leadership and advocacy of the Board of Directors on behalf of the residents of San Bernardino County is essential. The policy guidance provided by the Board ensures the effective use of precious tax dollars and advances the delivery of critical programs and projects. Their efforts have led to the retainment of local control of cross-county issues protecting the public investment of San Bernardino County tax dollars. Board actions this past year significantly increased the focus on the Council of Governments, while delving deeply into the agency's formation documents and identifying legislative language to modernize the organization. The Board also approved implementation of the Maintenance of Effort requirement in the Ordinance, ensuring compliance with and transparency of the funds entrusted to its purview. The Board considered its role in transit operations, taking initial steps to assign operations and maintenance of equipment for the Redlands Passenger Rail project to Omnitrans as the local transit provider when it commences revenue service in 2020. It also considered opportunities to more effectively provide transit services, including folding the Consolidated Transportation Services Agency function from a separate external agency under the Omnitrans umbrella.

### Work Elements

1. Establishing policy guidelines to advance key initiatives, programs and projects across the County.
2. Participation on SANBAG Policy Committees, Ad Hoc Committees and Study Sessions.
3. Participation on regional boards.
4. Legislative advocacy in Sacramento and Washington, D.C.

Budgetary changes include reduction of travel expense of \$36,589.

### Product

Policy direction and goal setting for the agency.

### Manager

Vicki Watson, Clerk of the Board/Administrative Supervisor

## General Government

Task 0100 Board of Directors

			2015-2016	
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Attendance Fees	-	-	144,400	144,000
Security	-	-	22,347	23,000
Training/Membership	-	-	1,000	1,000
Postage	-	-	500	200
Travel Expense - Non-Employee	-	-	65,589	29,000
Travel Expense-Mileage-Non-Employee	-	-	19,100	18,000
Meeting Expense	-	-	4,600	5,500
Total Expenditures	-	-	257,536	220,700
<b>Funding Sources</b>				
Local Transportation Fund - Planning				53,790
MSI Administration				105,100
MSI Valley Fund-Freeway Projects				18,220
MSI Valley Fund-Fwy Interchange				17,990
MSI Valley Fund-Grade Separations				6,530
SAFE-Vehicle Registration Fees				19,070
Total Funding Sources				220,700

NOTE: New account structure implemented in Fiscal Year 2015/2016 budget. It does not include prior year history.

## General Government

**Task** 0200 Executive Administration and Support

### Purpose

Provide leadership and direction to implement Board policies and priorities. The Executive Administration and Support task provides for the overall administration of the agency and support services to the Board of Directors (Board), management staff and internal/external customers. This includes preparation of agendas and minutes for the Board of Directors meetings, Policy Committee and Technical Advisory Committee meetings.

### Accomplishments

1. Strengthened our role as the Council of Governments by hosting joint regional forums with agencies outside San Bernardino County.
2. Continued participation with key stakeholders in the development of the State Freight Plan, which was required in the last federal transportation authorization, Moving Ahead for Progress in the 21st Century Act (MAP-21), and will be rolled into a national freight plan framework developed by the United States Department of Transportation (USDOT).
3. Implemented online access to submit public records requests using Laserfiche.

### Work Elements

This task provides for the following:

1. Executive Director oversight and management to implement Board priorities and managing the executive staff.
2. Executive Director participation on conference panels as necessary to maintain agency presence and participation in issues of regional significance.
3. Executive Director advocacy in Sacramento and Washington, D.C.
4. Preparation of agendas and minutes.
5. Maintenance of all official records and documents.
6. Monitoring Political Reform Act and Conflict of Interest Code filings.
7. Certify documents pertaining to SANBAG affairs.
8. Administrative Support for all workgroups within the agency.

Budgetary changes include mainly an increase in consulting services for records retention policy and document destruction schedule.

### Product

Executive leadership to ensure that Board priorities are met. Administrative support to ensure timely posting of agendas and preparation of minutes to document agency actions. Compliance with applicable laws and state requirements.

### Contract Information

- a. New Contracts
  - i. RFP, Assist with development of Records Retention and Document Destruction Schedule, Amount Budgeted \$120,000, Total Estimated Contract Amount \$120,000.

### Manager

Vicki Watson, Clerk of the Board/Administrative Supervisor

## General Government

**Task** 0200 Executive Administration and Support

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	-	-	610,504	684,800
Overtime	-	-	14,500	8,000
Fringe Allocation-General	-	-	593,605	741,918
Professional Services	-	-	76,000	61,000
Consulting Services	-	-	50,000	120,000
Maintenance-Office Equipment	-	-	3,094	5,000
Rentals-Office Equipment	-	-	57,114	70,000
Dues & Subscriptions	-	-	2,000	2,500
Training/Membership	-	-	4,600	3,500
Postage	-	-	10,500	29,000
Travel Expense - Employee	-	-	4,000	5,000
Travel Expense-Mileage-Employee	-	-	1,000	1,000
Printing - External	-	-	3,500	5,000
Printing - Internal	-	-	17,000	45,000
Record/Equipment Storage	-	-	33,700	31,000
Office Expense	-	-	33,000	60,800
Meeting Expense	-	-	4,800	4,800
Indirect Allocation-General	-	-	388,965	396,995
Total Expenditures	-	-	<u>1,907,882</u>	<u>2,275,313</u>
<b>Funding Sources</b>				
MSI Administration				211,379
Local Transportation Fund - Planning				235,550
Property Assessed Clean Energy Fund				58,561
Planning, Programming & Monitoring				10,371
SAFE-Vehicle Registration Fees				61,522
MSI Valley Fund-Freeway Projects				88,870
MSI Valley Fund-Fwy Interchange				67,258
MSI Valley Fund-Grade Separations				65,183
MSI Valley Fund-Metrolink/Rail Service				21,262
MSI Valley Fund-Traffic Mgmt Sys				39,274
Indirect Cost Allocation Fund-Project				106,519
Indirect Cost Allocation Fund-General				<u>1,309,564</u>
Total Funding Sources				<u>2,275,313</u>

NOTE: New account structure implemented for the Fiscal Year 2015/2016 budget. It does not include prior year history.

## General Government

**Task** 0350 General Counsel

### Purpose

General Counsel is the chief legal advisor for SANBAG and its associated entities. The General Counsel, under the authority of the SANBAG Board of Directors (Board), renders legal advice and provides legal representation for SANBAG regarding matters relating to or arising out of SANBAG's projects, programs and policies.

### Accomplishments

1. Introduced Statutory Entity concept to Board, and drafted legislation to mitigate risk and clarify legal duties.
2. Provided comprehensive quarterly litigation and claims updates for the Board.
3. Continued improving contract templates and policies to simplify contract drafting and approval.

### Work Elements

1. Provides legal advice to SANBAG and the Board of Directors in all of their capacities.
2. Oversees outside counsel representing SANBAG in litigation matters.
3. Reviews, drafts or provides advice regarding hundreds of contracts and related agenda items annually.
4. Updates and advises the Board regarding major legal issues and litigation matters.
5. Provides risk mitigation legal strategies and advice.
6. Aids SANBAG in attaining legal compliance in all activities.

Budgetary changes include charging all expenditures to the indirect fund.

### Product

Assistant General Counsel legal services are provided under contract for legal services (00-1000731) with \$300,000 budgeted for such services in Fiscal Year 2016/2017.

Law office management software and implementation services are needed to organize and account for the legal services provided by General Counsel's office. A request for proposals may be issued.

In 2012, a panel of qualified legal counsel was established pursuant to a request for qualifications for various legal services needed from time-to-time by SANBAG. General Counsel will be issuing a new request for qualifications and/or request for proposals to refresh and augment the panel of qualified attorneys.

In the prior year the majority of the costs attributed to general counsel are accounted for in the indirect costs allocation funds and charged to various tasks. The Fiscal Year 2016/2017 budget accounts for all the cost in the indirect cost allocation fund and work performed for seroton tasks will be billed internally throughout the year. Specialty legal work provided by outside counsel, such as in the areas of environmental law, eminent domain, bankruptcy, and litigation, are budgeted under the project task numbers that created the need for outside legal representation.

### Contract Information

- a. Existing Contracts
  - i. 00-1001010, Legal Services - Public Employment, Amount Budgeted \$5,000.
  - ii. 00-1000731, Legal Services - Assistant to General Counsel, Amount Budgeted \$300,000.
  - iii. 00-1000801, Legal Research Database, Amount Budgeted \$7,000.
  - iv. 00-1001039, Legal Services, Amount Budgeted \$20,000.

### Manager

Eileen Monaghan Teichert, General Counsel

## General Government

Task 0350 General Counsel

			2015-2016	
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	-	-	240,299	254,157
Overtime	-	-	2,000	2,000
Fringe Allocation-General	-	-	236,702	274,319
Professional Services	-	-	15,830	15,860
Consulting Services	-	-	10,000	10,000
Legal Fees	-	-	300,000	330,000
Training/Membership	-	-	3,995	3,995
Postage	-	-	200	200
Travel Expense - Employee	-	-	4,000	4,000
Travel Expense-Mileage-Employee	-	-	200	200
Printing - Internal	-	-	500	500
Office Expense	-	-	500	-
Meeting Expense	-	-	200	200
Indirect Allocation-General	-	-	175,134	-
Total Expenditures	-	-	989,560	895,431
<b>Funding Sources</b>				
Indirect Cost Allocation Fund-Project				617,696
Indirect Cost Allocation Fund-General				277,735
Total Funding Sources				895,431

NOTE: New account structure implemented in Fiscal Year 2015/2016 budget. It does not include prior year history.

## General Government

### Task 0400 Financial Management

#### Purpose

Provide for SANBAG's finance and accounting, procurement and contract administration, and risk management activities.

#### Accomplishments

1. Implementing electronic insurance tracking system and accounts payable financial management system.
2. Provided revenue forecast update for the ten-year delivery plan.
3. Received Government Finance Officers Association (GFOA) awards for the Comprehensive Annual Financial Report and Annual Budget.
4. Enhanced budget document to include budgetary summaries and revenue detail section.
5. Establishing short-term financing programs including notes, commercial paper and other options.

#### Work Elements

##### *Finance and Accounting*

This activity provides for the financial administration, general accounting, grant and project accounting, budgeting, payroll, accounts payable, independent audit, revenue forecasting, and cash and debt management. The activity entails the following consulting contracts:

1. Auditing and accounting services:
  - i. Independent financial audit and single compliance audit.
  - ii. Financial Measure I and Transportation Development Act (TDA) compliance audits of transit operators and cities.
2. Financial advisory services will include continuing review of strategic plan and cash flows, taking into account:
  - i. The short and long-term needs of SANBAG.
  - ii. Financing options and alternative debt structures.
  - iii. Financing timetables.
  - iv. Revenue forecasts.
3. Investment advisory services will include the following:
  - i. Advice on portfolio performance.
  - ii. Advice on current investment strategies, cash management and cash flow projections.
  - iii. Monthly preparation of investment report and review.
  - iv. Review investment policies, practices, procedures and portfolio status.
  - v. Observations and recommendations regarding the adequacy of investment controls.
4. As necessary, review financing timetables and structure new money bond issue including rating agency presentations and official statements.

##### *Procurement and contract administration*

This activity provides the centralized purchasing and contracts administration for the Agency. It includes federal, state and local agreements and contracts. Staff works with departments initiating requests for proposals, evaluating proposals, negotiations and contract awards. This ensures proper documentation and procedures are adhered to according to various federal and state regulations. The activity entails the following contracts:

1. Imaging software program to store various contract and support documents (accounted for in Management Services).
2. Disadvantaged Business Enterprise Services.
3. On-line Vendor Registration Database to disseminate bidding information to vendors (accounted for in Management Services).
4. On-call Labor Compliance Services during contract administration to ensure compliance.
5. Audit and Price Review services to verify consultant rates and obtain conformance letter on federal projects.

## General Government

### Task 0400 Financial Management

#### **Risk Management**

The activity includes the marketing and obtaining proposals for the Agency insurance coverage: 1) workers compensation, 2) property, 3) general and excess liability, 4) crime, and 5) automobile. It also includes review of various contracts for proper vendor coverage and certificate of insurance. The activity includes the following professional contracts:

1. Insurance and Risk Management consultant:
  - i. Marketing and seeking proposals from various carriers for Agency insurance policies.
  - ii. Review Agency contracts for proper insurance coverages and certificate of insurance.
2. Insurance Certificate Tracking to provide and maintain a database of all required certificates of insurance for all contracts (accounted for in Management Services).
3. Third Party Administrator to manage claims and negotiate possible outcomes before forwarding claim to insurance carrier.

Budgetary changes include increase in salaries due to addition of two accounting assistant positions for revenue reimbursement activities.

#### **Product**

The majority of the costs attributed to financial management are accounted for in the indirect costs allocation funds and charged to various tasks.

#### **Contract Information**

- a. Existing Contracts
  - i. 00-1000874, Financial Advisory Services, Amount Budgeted \$50,000.
  - ii. 00-1000668, Auditing Services for SANBAG, Amount Budgeted \$126,850.
  - iii. 00-1000728, Auditing Services for transit operators, Amount Budgeted \$165,000.
  - iv. 00-1000729, Auditing Services for Measure I local pass through recipients, Amount Budgeted \$205,000.
  - v. 00-1000798, Investment Advisory Services, Amount Budgeted \$83,000.
  - vi. 15-1001107, Disadvantaged Business Enterprise Services, Amount Budgeted, \$10,000.
  - vii. 00-1000755, Insurance and Risk Management Services, Amount Budgeted, \$50,000.
  - viii. 15-1001051, Third Party Administrator Services, Amount Budgeted, 30,000.
  - ix. 00-1000726 & 00-1000736, On-call Labor Compliance Services, Amount Budgeted \$10,000.
  - x. 15-1001183, 15-1001197 & 15-1001198, On-call Temporary Employment Services, Amount Budgeted \$150,000.
  - xi. 15-1001061 & 15-1001226, Agreed Upon Procedures and Price Review services, Amount Budgeted \$100,000.
- b. New Contracts
  - i. RFP, Banking Services, Amount Budgeted \$1,000, Total Estimated Contract Amount \$7,000.
  - ii. RFP, Auditing Services for SANBAG, Amount Budgeted-\$0\*, Total Estimated Contract Amount \$850,000.
  - iii. RFP, Auditing Services for transit operators, Amount Budgeted-\$0\*, Total Estimated Contract Amount \$1,137,500.
  - iv. RFP, Auditing Services for Measure I local pass through recipients, Amount Budgeted-\$0\*, Total Estimated Contract Amount \$1,509,500.
  - v. RFP, On-call Labor Compliance Services, Amount of Budget-\$0\*, Total Estimated Contract Amount \$400,000.

\*These new contracts were not budgeted for FY 2017 since work will commence in FY 2018.

#### **Manager**

William Stawarski, Chief Financial Officer

## General Government

Task 0400 Financial Management

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
Expenditures	Actuals	Actuals	Budget	Budget
Regular Full-Time Employees	-	-	557,543	741,504
Regular Part-Time Employees	-	-	10,000	-
Overtime	-	-	12,500	4,000
Fringe Allocation-General	-	-	557,132	798,360
Professional Services	-	-	486,100	274,500
Consulting Services	-	-	114,000	110,000
County Fees	-	-	43,394	100,000
Auditing & Accounting	-	-	748,200	787,000
Investment Management Fees	-	-	70,500	83,000
General Liability Insurance	-	-	161,558	140,000
Umbrella Liability Insurance	-	-	86,857	75,000
Property Insurance	-	-	51,591	40,000
Crime Insurance	-	-	15,000	25,000
Public Officials Liability Insurance	-	-	198,060	175,000
Automotive Insurance	-	-	1,815	1,500
Dues & Subscriptions	-	-	1,000	1,550
Training/Membership	-	-	19,900	21,000
Postage	-	-	2,200	2,200
Travel Expense - Employee	-	-	1,000	1,000
Travel Expense-Mileage-Employee	-	-	750	750
Advertising	-	-	1,000	1,000
Printing - External	-	-	9,000	10,000
Communications	-	-	4,000	2,000
Office Expense	-	-	5,000	-
Meeting Expense	-	-	2,000	2,200
Computer Hardware & Software	-	-	15,000	-
Indirect Allocation-General	-	-	314,880	530,503
Total Expenditures	-	-	3,489,980	3,927,067
<b>Funding Sources</b>				
Local Transportation Fund - Admin				405,803
Local Transportation Fund - Planning				100,051
MSI Administration				803,049
MSI Valley Fund-Freeway Projects				83,683
MSI Valley Fund-Fwy Interchange				83,683
MSI Valley Fund-Grade Separations				83,683
Property Assessed Clean Energy Fund				11,218
Rail Assets				500
SAFE-Vehicle Registration Fees				75,499
Valley Metrolink/Rail Bond Fund				75,499
Indirect Cost Allocation Fund-Project				1,245,189
Indirect Cost Allocation Fund-General				959,210
Total Funding Sources				3,927,067

NOTE: New account structure implemented in Fiscal Year 2015/2016 budget. It does not include prior year history.

## General Government

**Task** 0450 Management Services

### Purpose

Provide for SANBAG's information technology, records management, telecommunications systems and vehicle maintenance.

### Accomplishments

1. Automated the Purchase Order request process using the Laserfiche and Eden systems.
2. Increased work efficiency for staff by upgrading to dual monitors with ergonomic stands.
3. Negotiated an agreement for increased internet bandwidth at a reduced rate resulting in a savings to SANBAG.
4. Developed and implemented a new policy for processing visitors to the SANBAG office.
5. Through the assistance of the contracted network administrator, resolved an average of seventy two (72) desktop support and data center work tickets per month within established service level agreement (SLA) guidelines.

### Work Elements

Conduct administrative functions necessary to maintain the operation of SANBAG's information technology system, records management, telecommunications system, and vehicle maintenance.

Changes include an increase of \$50,000 to integrate new records software into operations and \$30,000 for assistance in evaluating SANBAG's IT systems overall performance and recommending appropriate upgrades.

### *Information Technology*

This activity provides for the performance of computer hardware and software, computer networks, internet, Wi-Fi, software licenses and assurances, data network infrastructure and disaster recovery. This task provides for three contracts related to computer network administration.

### *Records Management*

This activity provides for the management and upkeep of the agency Intranet site where SANBAG related policies, procedures, forms, and related information is maintained.

### *Telecommunications*

This activity provides for use and maintenance of SANBAG's electronic devices and ShoreTel telephone system.

### *Vehicle Maintenance*

This activity provides for the use and maintenance of the single agency Sports Utility Vehicle (SUV).

### Product

1. Continue to improve administrative efficiency through automation of records processing using Laserfiche and Sharepoint.
2. Examine the SharePoint, Eden, Laserfiche, and Minute Traq software programs for increased efficiencies and opportunities for integration.

## General Government

### Task 0450 Management Services

3. Replace 25 computer network workstations as part of a standard rotation plan.
4. Upgrade network environment to virtual servers.
5. Upgrade backup and recovery system to an enterprise solution with scalable storage and more efficient data restoration abilities
6. Purchase 20 computer network monitors and 20 monitor stands for increased efficiency and ergonomic positioning.
7. Provide computer software training to increase employee learning and efficiency.
8. Procure a consultant for network system design and modernization.

### Contract Information

- a. Existing Contracts
  - i. 00-1000732, Information & Communication Technology Services, Amount Budgeted \$136,400.
  - ii. 15-1001256, Internet Bandwidth Service, Amount Budgeted \$24,000.
  - iii. 00-1000887, Depot WiFi Service, Amount Budgeted \$4,000.
- b. New Contracts
  - i. RFP, Professional Services - System Design and Modernization Consulting, Amount Budgeted \$30,000, Total Estimated Contract Amount \$30,000.
  - ii. RFP, Professional Services – Information & Communication Technology Services, Amount Budgeted \$0\*, Total Estimated Contract Amount \$954,800.

\*These new contracts were not budgeted for FY 2017 since work will commence in FY 2018.

### Manager

Duane Baker, Deputy Executive Director

## General Government

Task 0450 Management Services

			2015-2016	
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	-	-	80,639	83,623
Fringe Allocation-General	-	-	78,778	89,552
Professional Services	-	-	231,404	256,950
Maintenance-Motor Vehicles	-	-	1,500	1,500
Training/Membership	-	-	10,000	10,000
Postage	-	-	500	500
Travel Expense - Employee	-	-	2,000	1,000
Travel Expense-Mileage-Employee	-	-	200	200
Printing - Internal	-	-	100	100
Communications	-	-	39,340	94,700
Office Expense	-	-	1,500	1,500
Meeting Expense	-	-	200	200
Office Furniture/Software-Inventorial	-	-	124,883	224,635
Computer Hardware & Software	-	-	120,482	221,482
Total Expenditures	-	-	691,526	985,942
<b>Funding Sources</b>				
Indirect Cost Allocation Fund-General				960,798
Indirect Cost Allocation Fund-Project				25,144
Total Funding Sources				985,942

NOTE: New account structure implemented in Fiscal Year 2015/2016 budget. It does not include prior year history.

## General Government

**Task** 0470 Human Resources

### Purpose

Human Resources responsibilities include the recruitment, selection, and appraisal process; training and development; classification and compensation studies; benefits administration; preventative illness and injury program; employee relations; and, recommending, implementing and maintaining personnel policies, procedures, and practices in accordance with state and federal guidelines.

### Accomplishments

1. Recruited and filled seven (7) full-time positions and one (1) intern position.
2. Processed over three hundred forty (340) employment applications.
3. Created a new Deputy Executive Director classification within the Senior Management group.
4. Implemented a new employee identification badge system.
5. Conducted agency-wide fire, earthquake, and active shooter training and practice drills.
6. Recognized and rewarded employee contributions, longevity, and successes through several service awards and employee recognition events.
7. Provided opportunity for optional employee elected cancer and accident insurance and health savings account debit cards.

### Work Elements

1. Provide information to enhance the employee's knowledge of current personnel policies and procedures in various forms including electronic access, trainings, and printed information.
2. Ensure that employee personnel records are documented and updated timely for various personnel actions.
3. Provide tools to supervisors so they can complete annual employee evaluations.
4. Employ and recruit a dynamic and talented workforce.
5. Maintain a compensation program that ensures internal equity and external competitiveness.
6. Provide appropriate and timely training to meet the demands of the organization and professional growth and development of all staff members.
7. Provide a safe working environment with the maintenance of an injury and illness prevention program.
8. Assist employees in utilizing employer-paid benefits to enhance their health, wellness, and quality of life.
9. Maintain a proactive employee relations process by facilitating a collaborative, professional working environment with all staff members.
10. Maintain an employee recognition program that rewards employees for outstanding service delivery and longevity.
11. Promote a healthy work-life balance.

### Product

1. Develop leadership competency across the agency through training and development initiatives, to ensure leaders have both the skills and the tools necessary to effectively and fairly manage staff.
2. Audit and replenish emergency kits.
3. Research, develop, and deliver ways to automate human resource processes to improve efficiency and reduce costs.
4. Utilize consultant services to seek medical, dental, and vision benefit plan options that are cost effective.

### Manager

Duane Baker, Deputy Executive Director

## General Government

Task 0470 Human Resources

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	-	-	66,645	71,302
Fringe Allocation-General	-	-	65,105	76,357
Professional Services	-	-	650	300
Legal Fees	-	-	15,000	15,000
Dues & Subscription	-	-	1,634	1,634
Training/Membership	-	-	19,450	15,450
Postage	-	-	200	200
Travel Expense - Employee	-	-	5,500	6,500
Travel Expense-Mileage-Employee	-	-	200	500
Advertising	-	-	10,000	10,000
Printing - Internal	-	-	1,000	1,000
Contributions/Subsidies	-	-	5,000	5,000
Office Expense	-	-	1,100	1,500
Meeting Expense	-	-	12,500	12,500
Total Expenditures	-	-	203,984	217,243
<b>Funding Sources</b>				
Indirect Cost Allocation Fund-General				217,243
Total Funding Sources				217,243

NOTE: New account structure implemented in Fiscal Year 2015/2016 budget. It does not include prior year history.

## General Government

### Task 0501 Intergovernmental Relations

#### Purpose

Promote and encourage regional collaboration among agencies in San Bernardino County through our role as the Council of Governments.

#### Accomplishments

SANBAG, working as the Council of Governments, facilitates collaboration among our members to improve the region. This is done by coordinating the monthly San Bernardino City/County Managers Technical Advisory Committee and by putting on the annual City/County Conference and the annual SANBAG General Assembly. Participating in the coordination and implementation of the Countywide Vision is another way that SANBAG fosters collaboration through this task.

#### Work Elements

This task also covers the coordination of the Countywide Vision and regional programs.

1. Support of SANBAG's City/County Managers Technical Advisory Committee meetings and the League of California Cities San Bernardino County managers group.
2. Sponsorship, planning and logistics for the annual City/County Conference.
3. Coordination of the Countywide Vision implementation such as the Business Friendly County initiative and the "Cradle to Career" education initiative.
4. Coordination with local agencies and civic groups on regional programs on issues of importance to the various regions in the County.
5. Includes a \$5,000 sponsorship for preparation of the annual Community Indicators Report under contributions/subsidies.
6. Partner with the County, City of Rancho Cucamonga and the US Forest Service by helping fund development of a Forest Management Plan with an emphasis on Cucamonga Canyon, Lytle Creek and other urban interface areas.
7. Host grant writing seminars for SANBAG member agencies.

Changes include an increase of \$98,500 to fund grant writing services, and increases in salary and benefits of \$266,836 to fund a COG Manager and a Management Analyst I position.

#### Product

1. Monthly meeting of the City/County Managers Technical Advisory Committee.
2. Annual City/County Conference.
3. Three regional programs.
4. Forest Management Plan.
5. Grant writing workshops.

#### Contract Information

- a. Existing Contracts
  - i. 15-1001281, Forest Management Plan with US Forest Service, Amount Budgeted \$198,334.
- b. New Contracts
  - i. RFP, Grant Search and Writing services, Amount Budgeted \$98,500, Total Estimated Contract Amount \$260,500.

#### Local Funding Source Detail

- i. Rancho Cucamonga Fire Protection District - \$36,000.
- ii. San Bernardino County - \$76,667.

#### Manager

Duane Baker, Deputy Executive Director

## General Government

Task 0501 Intergovernmental Relations

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	122,194	122,506	61,950	189,235
Overtime	2,910	2,245	-	-
Fringe Allocation-General	125,227	121,504	60,518	202,652
Professional Services	3,240	-	59,500	108,500
Attendance Fees	-	700	-	-
Maintenance-Motor Vehicles	-	-	200	200
Dues & Subscriptions	-	-	1,000	500
Training/Membership	43,562	52,951	16,750	21,750
Postage	11	-	200	200
Travel Expense - Employee	2,519	4,493	5,000	5,000
Travel Expense - Non-Employee	-	-	-	1,000
Travel Expense-Mileage-Employee	609	297	500	500
Travel Expense-Mileage-Non-Employee	-	134	-	500
Travel Expense-Other-Metrolink Tickets	-	-	200	200
Printing - External	-	-	100	100
Printing - Internal	-	-	100	100
Contributions/Subsidies	3,000	5,800	205,000	194,334
Office Expense	10	-	100	100
Meeting Expense	40,259	33,620	90,000	90,000
Office Equipment/Software-Inventorial	-	125	-	-
Indirect Allocation-General	135,498	168,508	95,592	401,763
Total Expenditures	<u>479,039</u>	<u>512,885</u>	<u>596,710</u>	<u>1,216,634</u>
<b>Funding Sources</b>				
General Assessment Dues				203,725
Local Projects Fund				112,667
MSI Administration				167,669
MSI Valley Fund-Freeway Projects				18,986
Property Assessed Clean Energy Fund				713,587
Total Funding Sources				<u>1,216,634</u>

## General Government

### Task 0503 Legislation

#### Purpose

Advocate for policies, funding, legislation, and regulatory actions that advance the transportation and council of government priorities as established by the Board of Directors in order to enable the efficient delivery of transportation projects and SANBAG programs.

#### Accomplishments

SANBAG continued to work with its member jurisdictions, State/Federal advocates, regional and statewide agencies, and key stakeholders to advance transportation policies beneficial to SANBAG, protect critical funding sources, and ensure that SANBAG's priority projects were able to move forward.

The work supported by this task included, but was not limited to, legislative outreach, policy research and bill analysis, drafting of support/advocacy materials, coordinating regional responses to various proposals, building coalitions, briefing elected officials and their staff on critical issues, and organizing advocacy trips to advance agency priorities.

At the Federal level, SANBAG Board Members' and staffs' advocacy efforts in Washington, D.C. resulted in:

1. A fully funded, five-year surface transportation bill – Fixing America's Surface Transportation (FAST) Act that includes \$10.8 billion in dedicated funding for freight related projects for the first time and enhances streamlining provisions originally included in Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21).
2. An expanded Primary Freight Network in the FAST Act that goes beyond the initial 27,000 mile designation and allows the creation of a more connected system at 41,000 miles nationwide.
3. Increased awareness of pending Air Quality deadlines that could threaten SANBAG's receipt of federal transportation funds.
4. Enhanced awareness of and support for major SANBAG projects and programs including the Redlands Passenger Rail Project and the Interstate 10/Interstate 15 (I-10/I-15) Corridor Projects.

In Sacramento, SANBAG Board Members and staffs' advocacy efforts included:

1. Securing express lanes authority for I-10/I-15 in San Bernardino County, as well as partnered with regional and statewide stakeholders to secure statewide express lane authority for future projects.
2. Seeking to reduce transportation funding losses in the State Transportation Improvement Program (STIP) and local streets and roads programs.
3. Advocating for Cap and Trade program allocations for transportation projects and worked with statewide partners to promote maximum flexibility in program guidelines.
4. Hosting high profile workshops at SANBAG serving to enhance SANBAG's statewide image.
5. Participating in discussions surrounding the development of the state's road charge pilot program to ensure San Bernardino County driver needs are appropriately considered.
6. Representing SANBAG's interests as new funding proposals are considered to address the state's ongoing deferred maintenance and overall infrastructure funding shortfalls, including ensuring that a proper balance in state and local project delivery responsibilities is promoted as process reforms are considered as part of a final package.

#### Work Elements

This program has four components; 1) represent SANBAG's positions on State and Federal legislative, funding, and regulatory actions as directed by the Board; 2) collaborate with both public and private sector regional, state,

and federal level stakeholders to advance the agency's legislative priorities; 3) where appropriate, sponsor legislative proposals and coordinate legislative strategies to address agency needs; and 4) support SANBAG's council of governments role through outreach and advocacy efforts at the regional, state, and federal levels.

Budgetary changes include an increase in salaries and benefits that were accounted for in Task 0605 in prior year.

### **Product**

Products of this work element include the retention and/or expansion of funding for SANBAG's projects and programs; a more efficient project delivery system; the inclusion of SANBAG's positions and priorities in major legislative initiatives; and enhanced knowledge of State and Federal transportation and council of government issues amongst SANBAG Board Members and staff.

In Fiscal Year 2016/2017, SANBAG will continue to actively advocate for transportation funding at the State and Federal levels, promote the inclusion of SANBAG corridors into federal goods movement policies and funding plans, promote expanded alternative project delivery mechanisms and additional environmental process streamlining, as well as to advance SANBAG's adopted legislative platform through the legislative process.

### **Contract Information**

- a. Existing Contracts
  - i. 15-1001161, Federal Advocacy Services, Amount Budgeted \$109,992.
  - ii. 15-1001149, State Advocacy Services, Amount Budgeted \$64,250.

### **Manager**

Wendy Strack, Director of Legislative and Public Affairs

## General Government

Task 0503 Legislation

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	129,595	102,404	58,788	102,955
Overtime	2,162	5,647	-	-
Fringe Allocation-General	131,886	105,239	60,416	110,256
Professional Services	160,187	166,311	230,309	179,242
Dues & Subscriptions	3,784	9,723	14,900	15,950
Training/Membership	965	225	28,400	28,300
Postage	192	58	350	350
Travel Expense - Employee	19,591	36,591	24,400	30,000
Travel Expense - Non-Employee	3,662	6,089	-	-
Travel Expense-Mileage-Employee	1,663	2,347	3,000	3,000
Travel Expense-Mileage-Non-Employee	90	-	-	-
Printing - External	208	544	2,000	2,000
Printing - Internal	-	-	1,600	500
Record/Equipment Storage	-	-	200	200
Office Expense	-	-	500	500
Meeting Expense	1,725	1,534	16,500	11,150
Indirect Allocation-General	142,704	145,951	78,604	218,583
Total Expenditures	<u>598,414</u>	<u>582,662</u>	<u>519,967</u>	<u>702,986</u>
<b>Funding Sources</b>				
MSI 1990-Valley Fund-Major Projects				64,250
MSI Administration				66,450
MSI Valley Fund-Freeway Projects				296,787
MSI Valley Fund-Fwy Interchange				134,744
MSI Valley Fund-Grade Separations				134,477
MSI Valley Fund-Metrolink/Rail Service				6,278
Total Funding Sources				<u>702,986</u>

## General Government

**Task** 0605 Public Affairs

### Purpose

Maintain a comprehensive public communications program to engage member agencies, private partners, and the community on the broad range of SANBAG programs and projects, as well as opportunities to plan and provide input on future projects and needs.

### Accomplishments

Through this task, SANBAG has established a cooperative working relationship with community and business stakeholders, the public, and the media that engages the public into the development and implementation of SANBAG programs and projects. In Fiscal Year 2015/2016, this included the following:

1. Continued to provide outreach, communications, and education programs to support highway, streets and roads, and transit/rail projects to mitigate impacts to commuters and local communities.
2. Expanded outreach opportunities by bringing forward new tools, including enhancing our social media and online presence through a growth in Twitter followers from 1300 to more than 1800, increasing our presence on Instagram to include agency and project-based profiles with a combined 294 followers, launched both agency and project-based Facebook pages with a combined following of 871, and introducing a news blog - @sanbagnewsroom to share SANBAG and SANBAG partner generated information.
3. Worked with the media to ensure accurate, consistent, and timely messages were communicated and promoted SANBAG programs and projects through newspaper, radio, and television opportunities. Issued more than 150 traffic alerts, press releases, and editorials that resulted in print media in the Valley and High Desert areas and twelve on-air interviews related to the agency.
4. Enhanced SANBAG's communications program through the release of two requests for proposals for marketing and for on-call graphic design services. Combined, these additional resources are helping to create a more uniform look for SANBAG materials, building SANBAG's reputation, establishing an internal and external communications plan, and extending SANBAG's communications reach to improve engagement with the public.
5. Completed a redesign of public outreach services procurement to better align contract authority with the appropriate department and improve service delivery by allowing Public Affairs to allocate resources to projects or corridors as needed.
6. Further improved communications surrounding SANBAG's council of governments (COG) function, including the introduction of the COG Communicator in August 2015 and published quarterly and the establishment of a dedicated COG section on the SANBAG website; providing communications support to the newly formed Energy Partnership Program, HERO Program, Alliance for Education, Countywide Vision, and IEEP; and lead the planning of the 6<sup>th</sup> Annual General Assembly on June 16, 2016 and helped support the planning of the annual City-County Conference.
7. Hosting web content for a monthly rideshare publication and online content for the Freeway Service Patrol program.
8. Coordinated a special countywide training on crisis communication.
9. Secured a Low Carbon Transit Operations Program grant to develop and provide resources towards transit marketing programs and subsidies for Mountain/Desert transit operators.

### Work Elements

This task provides for SANBAG's outreach to the wide array of external customers interested in SANBAG's projects, programs and services. Communicating the vision of the Board, mitigating project impacts, developing content for a variety of digital engagement opportunities, and showcasing COG and transportation successes through media and supplemental marketing are among the many activities managed by this office.

## General Government

### Task 0605 Public Affairs

Budgetary changes include a decrease in salaries and benefits that are accounted for in Task 0503.

### Product

Products of this work element include advocacy materials, hosted-venue for strategic partners, media advisories, digital engagement materials like @SANBAGnews, COG Communicator, Executive Director Updates, social media engagement, and YouTube project updates, complement the ongoing efforts in the areas of graphic design, photography, speech writing, presentation development, project fact sheets, and a variety of agency-specific brochures. The task also participates in the planning and delivery of the annual City-County Conference, the SANBAG General Assembly, and multiple public events commemorating the start and/or finish of major capital improvement projects.

In Fiscal Year 2016/2017, SANBAG will actively grow communications opportunities including the further development of SANBAG's traditional and online media presence; continuing to evaluate new tools to engage the public and provide information on SANBAG's programs and services; and seek to build awareness of SANBAG, Measure I, and transportation opportunities in the region.

### Contract Information

- a. Existing Contracts
  - i. 16-1001370 On-Call Marketing Services, Amount Budgeted \$100,000.
  - ii. 16-1001371, 16-1001443, 16-1001444, 16-1001445 On-Call Graphic Design, Amount Budgeted \$90,000.
  
- b. New Contracts
  - i. RFP, Marketing & Branding Services for Mountain/Desert Transit Agencies, Amount Budgeted \$461,683, Total Estimated Contract Amount \$461,683.
  - ii. RFP, Measure I Outreach, Amount Budgeted \$45,000, Total Estimated Contract Amount \$90,000.

### Manager

Wendy Strack, Director of Legislative and Public Affairs

## General Government

Task 0605 Public Affairs

Expenditures	2013-2014	2014-2015	2015-2016	
	Actuals	Actuals	Revised Budget	2016-2017 Budget
Regular Full-Time Employees	153,149	74,014	233,496	193,697
Fringe Allocation-General	153,299	72,087	228,103	207,430
Professional Services	8,717	9,895	130,000	661,683
Maintenance-Office Equipment	-	-	1,000	-
Dues & Subscriptions	2,049	4,398	2,500	4,500
Training/Membership	748	1,379	3,000	6,500
Postage	-	18	1,000	1,100
Travel Expense - Employee	3,324	7,608	5,000	8,000
Travel Expense - Non-Employee	-	240	-	-
Travel Expense-Mileage-Employee	785	983	2,250	2,150
Advertising	-	313	-	-
Public Information Activities	1,789	22,918	157,150	87,250
Printing - External	-	1,636	5,000	5,000
Other Service Charges	-	-	100	-
Office Expense	-	719	1,500	1,500
Meeting Expense	376	1,858	5,200	1,700
Office Equip/Software-Inventorial	108	177	10,000	6,000
Indirect Allocation-General	165,873	99,974	358,289	411,235
Total Expenditures	<u>490,217</u>	<u>298,219</u>	<u>1,143,588</u>	<u>1,597,745</u>
<b>Funding Sources</b>				
Low Carbon Transit Operations Program				461,683
MSI Administration				35,856
MSI Valley Fund-Freeway Projects				550,940
MSI Valley Fund-Fwy Interchange				190,721
MSI Valley Fund-Grade Separations				159,335
MSI Valley Fund-Metrolink/Rail Service				199,210
Total Funding Sources				<u>1,597,745</u>

Attachment: General Government Support Program (2581 : SANBAG Fiscal Year 2016/2017 Budget Task Review)

## General Government

**Task** 0805 Building Operation

### Purpose

Manage the operations, maintenance, and improvement of the historic Santa Fe Depot.

### Accomplishments

SANBAG oversees the day-to-day operations of the Santa Fe Depot which is co-owned by SANBAG and the City of San Bernardino. As a result, SANBAG has procured the services of a property manager to assist with managing and marketing the facility. In addition to SANBAG's tenancy, there are currently three tenants occupying the Depot which include; San Bernardino Historical and Pioneer Society, Southern California Regional Rail Authority (SCRRA) crew offices, and Southern California Association of Governments (SCAG) local office and teleconferencing location. The revenue from leasing these units aids in offsetting the operational and maintenance costs of the Depot along with the cost sharing arrangement between SANBAG and the City of San Bernardino. Additionally, staff has worked diligently in collaboration with our property management company to implement added security measures which include the installation of the board room railing, metal detector and security station in the Depot lobby, and new employee access system to accommodate after-hours access to the Depot. Also, staff has implemented a revised visitor procedure which serves to optimize safety and security while still serving the public efficiently with continued excellence.

### Work Elements

1. Monthly review of property manager's reports and allocated costs to this task as appropriate.
2. Coordinate all facility maintenance activities between SANBAG and the property manager.
3. Continue the search for a new tenant for the snack shop space.
4. Coordinate all furniture procurements and repair for SANBAG.
5. Review budgets quarterly and adjust as necessary.
6. Ongoing oversight of the property management account.
7. Coordinate activities related to the Metrolink extension that will impact the Depot.
8. Continued oversight over added security measures.

Budgetary changes include increases to office furniture and equipment of \$165,000 in anticipation of SANBAG's ability to occupy office space on the first floor previously occupied by SCRRA and SCAG. Also includes changes to building maintenance of \$156,500 to fund deferred maintenance items such as carpet replacement and bathroom refinishing. Include changes of \$25,000 to computer hardware and software to replace control systems for building HVAC controls.

### Product

Active management of the facility.

### Contract Information

- a. New Contracts
  - i. Execute a new contract with the San Bernardino Historical and Pioneer Society (SBHPS) for the lease of approximately 6,973 square feet in the San Bernardino Santa Fe Depot for the space formerly called the Wesley McDaniel Community Room.

### Local Funding Source Detail

The fund that tracks this activity is a proprietary fund and is treated as an internal service fund. SANBAG receives \$4,800 annually from AMTRAK for the rail station host program and is recorded in the general fund.

### Manager

Duane Baker, Deputy Executive Director

## General Government

Task 0805 Building Operation

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	5,720	14,757	17,647	27,335
Fringe Allocation-General	5,725	14,373	17,239	29,273
Professional Services	3,200	2,400	7,608	25,208
Program Management Fees	-	-	3,400	-
Utilities	-	-	68,600	75,000
Maintenance-Buildings	5,258	5,300	501,443	499,000
Maintenance-Motor Vehicles	-	-	5,150	-
Postage	6	-	-	-
Communications	-	-	20,000	20,000
Other Service Charges	-	-	2,600	5,000
Office Expense	-	-	6,350	13,450
Office Furniture & Equipment	-	-	-	165,000
Office Equip/Software-Inventorial	-	-	5,000	10,000
Computer Hardware & Software	-	-	30,000	25,000
Indirect Allocation-General	6,195	19,934	27,089	58,035
Total Expenditures	<u>26,105</u>	<u>56,765</u>	<u>712,126</u>	<u>952,301</u>
<b>Funding Sources</b>				
Amtrak				4,800
Local Transportation Fund - Rail				50,000
Rail Assets				122,143
Indirect Cost Allocation Fund-Project				31,000
Indirect Cost Allocation Fund-General				744,358
Total Funding Sources				<u>952,301</u>

## Environment and Energy Conservation

**Task** 0101 Environment

### Purpose

Improve air and general environmental quality of San Bernardino County through a variety of programs that reduce vehicle emissions, encourage alternative fuels, and reduce greenhouse gas emissions.

### Accomplishments

1. Provided grant funding for the deployment of a fleet of 202 natural gas fueled trucks by Ryder.
2. Participated in review of white papers prepared by the South Coast Air Quality Management District that will inform the creation of the updated Air Quality Management Plan.
3. Assisted jurisdictions with implementing the Regional Greenhouse Gas Inventory and Reduction Plan and prepared climate action plan implementation tools.
4. Acquired grant award from the California Air Resources Board (CARB) for the Multi-class heavy duty zero emission Truck Development Project for intermodal and warehouse facilities.
5. Began feasibility study in cooperation with Western Riverside Council of Governments (WRCOG) and Coachella Valley Association of Governments (CVAG) of Community Choice Aggregation (CCA) for electric power.

### Work Elements

1. Represent SANBAG through participation in technical committees of the South Coast Air Quality Management District (SCAQMD), Mojave Desert Air Quality Management District (MDAQMD), Mobile Source Air Pollution Reduction Review Committee (MSRC) and other groups for implementation of attainment strategies.
2. Provide information and analysis to the SANBAG Board regarding SCAQMD, CARB and Environmental Protection Agency (EPA) programs which may impact SANBAG's transportation programs, local governments, and the private sector.
3. Assist San Bernardino County fleets/site owners in securing funding sources from the MSRC and other State and/or Federal sources for clean or alternative vehicle implementation.
4. Participate with public and private sectors to study air quality issues important to the Inland Empire, and to formulate and advocate positions that will benefit the County.
5. Continue to monitor the progress of the completed Alternative Fuel project by Compressed Natural Gas (CNG) and Liquefied Natural Gas (LNG) fuel usage, as well as tracking emission reductions.
6. Develop an Electric Vehicle (EV) implementation strategy for the region. Collaborate with local agencies on model ordinances to make EV adoption simpler and more uniform throughout the County.
7. Work to achieve SB375 targets for greenhouse gasses as part of Southern California Association of Governments (SCAG)'s Sustainable Communities Strategy.
8. Complete CCA feasibility study and present findings to Board for direction.
9. Oversee Phase I of CARB Zero Emission Truck Projects in San Bernardino and Fontana.

Budgetary changes include incorporating revenues and expenditures of nearly \$1.2 million for the CARB Zero Emission Truck project. Changes also include an increase of \$150,000 to provide for preparation of a regional EV readiness and deployment plan.

### Product

1. Completion of a regional EV readiness and deployment plan.
2. Develop model ordinances and other policies and procedures for use by local agencies to streamline EV implementation.
3. Obtain grants for installation of EV charging stations at public facilities.

## Environment and Energy Conservation

### Task 0101 Environment

4. Identify LNG/CNG funding opportunities to help the urban Valley improve air quality.
5. Completion of Phase I of CARB Zero Emission Truck deployment in San Bernardino and Fontana.
6. Completion of CCA feasibility study with WRCOG and CVAG.

### Contract Information

- a. New Contracts
  - i. RFP, Electric Vehicle Readiness and Implementation Plan, Amount Budgeted \$150,000, Total Estimated Contract Amount \$150,000.
  - ii. RFP, Air Quality Management Plan Analysis Amount Budgeted \$50,000, Total Estimated Contract Amount \$50,000.

### Manager

Duane Baker, Deputy Executive Director

## Environment and Energy Conservation

Task 0101 Environment

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	69,882	39,054	49,947	61,461
Regular Part-Time Employees	-	-	3,600	600
Overtime	921	53	-	2,000
Fringe Allocation-General	70,872	38,089	52,310	68,603
Professional Services	567,723	10,753	86,539	1,449,800
Consulting Services	34,493	2,990	-	-
Program Management Fees	41,913	-	-	-
County Fees	3,080	-	-	-
Legal Fees	49,850	-	-	-
Maintenance-Motor Vehicles	-	-	450	450
Training/Membership	3,157	1,399	2,000	2,000
Postage	-	-	350	350
Advertising	1,251	-	-	-
Travel Expense - Employee	190	2,806	5,000	5,000
Travel Expense-Mileage-Employee	1,703	557	550	550
Printing - External	278	-	1,000	1,000
Printing - Internal	-	-	300	300
Contributions/Subsidies	-	-	150,000	150,000
Office Expense	-	-	325	325
Meeting Expense	807	660	750	750
Indirect Allocation-General	76,685	52,824	83,016	136,006
Indirect Allocation-Project Management	2,827	-	-	-
Total Expenditures	<u>925,630</u>	<u>149,187</u>	<u>436,137</u>	<u>1,879,195</u>
<b>Funding Sources</b>				
Low Carbon Transportation Fund				1,220,800
MSI 1990-Valley Fund-TMEE				281,000
MSI Valley Fund-Traffic Mgmt Sys				277,395
Property Assessed Clean Energy Fund				<u>100,000</u>
Total Funding Sources				<u>1,879,195</u>

Attachment: Environmental and Energy Conservation Program (2581 : SANBAG Fiscal Year 2016/2017 Budget Task Review)

## Environment and Energy Conservation

**Task** 0111 Energy Conservation

### Purpose

Reduce energy costs, overall energy consumption and water use by encouraging property owners to install energy efficiency and water conservation improvements and assisting local governments with energy efficiency efforts.

### Accomplishments

1. Helped over 11,600 property owners complete over \$216 million in energy efficiency and water conservation improvements through the Home Energy Retrofit Opportunity (HERO) Program (a Property Assessed Clean Energy program).
2. HERO Program projects created \$12.1 million in utility bill savings and 23,000 tons of greenhouse gas reductions.
3. Received approval from the California Public Utilities Commission (CPUC) to implement the San Bernardino Regional Energy Partnership (SBREP).
4. Hosted five holiday light emitting diode (LED) light exchange events.

### Work Elements

1. Assist 5,200 property owners with energy efficiency and water conservation improvements through the HERO Program.
2. In partnership with Southern California Edison (SCE) and The Gas Company, assist cities and towns with reducing energy consumption and achieving savings through SBREP.
3. Increase participation in the SBREP by encouraging additional cities to pass resolutions to join.
4. Host holiday LED light exchange events in the Fall/Winter 2016.

Budgetary changes include changes in salary and benefits that are accounted for in different task(s) than in the prior year and an increase of \$111,920 to account for expenditures and services related SBREP activities. Also professional services increase for the implementation of SBREP.

### Product

1. Increase economic activity in the County through private investment in energy efficiency and water conservation improvements.
2. Reduce energy and water consumption by private property owners and public agencies.

### Contract Information

- a. Existing Contracts
  - i. 00-1000735, Legal services for the HERO Program.
  - ii. 00-1000775, Financial Advisor and Program Manager for the HERO Program, Amount Budgeted \$670,000.
  - iii. 00-1000776, Special Tax Consultant and Assessment Engineer for the HERO Program.
  - iv. 00-1000872, Administration services for Commercial HERO Program.
  - v. 00-1000871, Administration services for the Residential HERO Program.
  - vi. 15-1001306, SBREP Implementation, Amount Budgeted \$70,000.
  - vii. 15-1001307, SBREP Implementation, Amount Budgeted \$336,000.
- b. New Contracts
  - i. RFP, Marketing Materials, Amount Budgeted \$50,000, Total Estimated Contract Amount \$50,000.
  - ii. RFP, Energy Planning, Amount Budgeted \$75,000 Total Estimated Contract Amount \$75,000.

### Local Funding Source Detail

- i. Southern California Edison - \$70,000.
- ii. Southern California Gas Company - \$112,000.

### Manager

Duane Baker, Deputy Executive Director

**Environment and Energy Conservation**

**Task** 0111 Energy Conservation

	<b>2015-2016</b>			
	<b>2013-2014</b>	<b>2014-2015</b>	<b>Revised</b>	<b>2016-2017</b>
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	18,373	27,182	21,392	51,467
Regular Part-Time Employees	-	-	-	6,720
Overtime	-	121	-	-
Fringe Allocation-General	18,391	26,592	20,897	62,313
Professional Services	242,979	687,143	618,238	777,256
Training/Membership	-	-	3,500	-
Postage	108	35	7,000	1,400
Travel Expense - Employee	-	83	7,300	3,600
Travel Expense-Mileage-Employee	-	-	600	1,100
Printing - External	-	-	5,000	2,000
Bank Charges	-	9,060	24,000	-
Other Service Charges	469,507	293,804	465,000	494,000
Office Expense	-	-	1,250	1,250
Meeting Expense	-	3	6,100	2,500
Indirect Allocation-General	19,900	36,879	33,755	123,538
<b>Total Expenditures</b>	<b>769,259</b>	<b>1,080,902</b>	<b>1,214,032</b>	<b>1,527,144</b>
<b>Funding Sources</b>				
Local Projects Fund				182,000
Property Assessed Clean Energy Fund				1,345,144
<b>Total Funding Sources</b>				<b>1,527,144</b>

Attachment: Environmental and Energy Conservation Program (2581 : SANBAG Fiscal Year 2016/2017 Budget Task Review)

## Commuter & Motorist Assistance

**Task** 0383 Vanpool Program

### Purpose

Operate and maintain a countywide vanpool program as an alternative mode of transportation for residents commuting within San Bernardino County.

### Accomplishments

In October 2011, Victor Valley Transit Authority (VVTA), in partnership with SANBAG, was awarded a grant from the Federal Transit Administration (FTA) 5309 – Bus Livability Program, for the San Bernardino Regional Vanpool Program – Victor Valley Phase. Based on the success of this program, SANBAG studied opportunities to expand the program countywide. The analysis identified that significant benefits exist in creating a vanpool program throughout San Bernardino County and possibly, in partnership with Riverside County Transportation Commission, into Riverside County. With the final recommendations from the study, the SANBAG board in November 2014 approved creating and implementing a vanpool program throughout San Bernardino County.

For program implementation, staff has worked with Southern California Association of Governments (SCAG) to add the SANBAG Vanpool Program into the Federal Transportation Improvement Program (FTIP) as well as worked with Omnitrans to become a sub-recipient in order to report and receive funds associated with the Vanpool Program. This project will be using Congestion Mitigation Air Quality (CMAQ) funds to cover the first three years of the project.

### Work Elements

1. Maintain accurate records and databases of vanpools for National Transit Database (NTD) database input for the FTA review and evaluation.
2. Work with local FTA grantee agencies through a Memorandum of Understanding (MOU) for allocation of FTA funds derived from the vanpool program Urbanized Area and Non-Urbanized Area.
3. Work with consultants for implementation and administration of the Vanpool Program.
4. Procure consultants for asset management online system and marketing.
5. Work closely with businesses on how to best utilize the Vanpool Program to increase participation with employees.
6. Work with the Riverside County Transportation Commission for possible partnership opportunities to expand the Vanpool Program into Riverside County.

Budgetary changes include expenditures to advance the vanpool program.

### Product

1. Implement participation marketing campaign on introduction to new Vanpool Program.
2. Begin vanpool subsidy in Fiscal Year 2016/2017.
3. Monitor and report on vanpool participation regularly to the SANBAG Board.

### Contract Information

- a. Existing Contracts
  - i. 00-1000940, Consulting Services and Program Administration, Amount Budgeted \$595,000.
- b. New Contracts
  - i. RFP, Professional Services - Vanpool Leasing Vendor, Amount Budgeted \$551,800, Total Estimated Contract Amount \$2,197,400.
  - ii. RFP, Professional Services - Asset Management System, Amount Budgeted \$228,000, Total Estimated Contract Amount \$310,000.
  - iii. RFP, Professional Services - Marketing Services, Amount Budgeted \$150,000, Total Estimated Contract Amount \$230,000.

### Manager

Duane Baker, Deputy Executive Director

## Commuter &amp; Motorist Assistance

Task 0383 Vanpool Program

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	-	-	74,439	31,969
Regular Part-Time Employees	-	-	-	1,500
Fringe Allocation-General	-	-	72,720	35,841
Professional Services	-	-	659,300	1,109,300
Consulting Services	-	-	528,000	595,000
Training/Membership	-	-	-	5,000
Postage	-	-	200	200
Travel Expense - Employee	-	-	200	-
Travel Expense-Mileage-Employee	-	-	200	8,000
Travel Expense-Other-Metrolink Tickets	-	-	200	200
Printing - External	-	-	200	5,000
Printing - Internal	-	-	-	200
Office Expense	-	-	200	1,000
Meeting Expense	-	-	50,200	1,000
Indirect Allocation-General	-	-	114,269	71,057
Total Expenditures	-	-	1,500,128	1,865,267
<b>Funding Sources</b>				
Federal Transit Administration 5307 - CMAQ				1,704,300
MSI Valley Fund-Traffic Mgmt Sys				140,367
MSI Victor Valley Fund-Traffic Mgmt Sys				20,600
Total Funding Sources				1,865,267

## Commuter & Motorist Assistance

**Task** 0406 Traveler Services

### Purpose

Reduce congestion, increase mobility, and improve air quality in San Bernardino County by reducing single occupant vehicle trips. Trips will be reduced through assistance to county employers and through the provision of direct incentives to county residents, promoting carpooling, vanpooling, bus transit, rail transit, bicycling, walking, and telecommuting.

### Accomplishments

Creation of a regional database of commuter information; a regional guaranteed ride home program; and the coordination of 511, a telephone (by dialing 511 or 1-877-MYIE511), web (www.IE511.org), and now smart phone application-based service providing transportation solutions, including real-time traffic information, and ridesharing options. In 2015, the IE511 phone system had more than 250,000 visits. The website had more than 450,000 visits. The smartphone application, which launched in early 2012 has had more than 40,000 downloads to date. In 2015, IE511 launched a special page and application section dedicated to three major projects in the inland empire: The 91 CIP Project, Devore Interchange Project, and Cajon Pass Rehab Project. These newly featured sections of the website and app provide daily closure updates directly from project management. A rideshare site, IE Commuter was integrated into the IE511 website so that when commuters visit the IE511 for real-time traffic information they now have instant access to rideshare features and information through IE Commuter, which includes ride-matching and park and ride lot information. In 2015, the IE Commuter website was expanded to provide commuters access to applying for rideshare incentives online, also providing employers the ability to approve applications using the system.

SANBAG continues its Park and Ride (P&R) lease program, which reimburses businesses for the use of their parking spaces for P&R purposes, in lieu of constructing and owning Park and Ride lots. To date, seven leased P&Rs have been added to the County's network of twenty-one lots. In addition, new marketing materials and other on-line tools have been developed and implemented over the past few years.

### Work Elements

1. Work with other agencies and vendors to market and manage a comprehensive regional rideshare program.
2. Seek funds and grants to support the continuation of ridesharing and trip reduction activities.
3. Maintain accurate records and databases of commuters to evaluate the effectiveness of ridesharing programs. Use surveys of participants and employers to better evaluate programs.
4. Work closely with air quality grant agencies and other funding programs for ridesharing. Provide feedback, and participate in rideshare studies conducted by other public agencies.
5. Solicit public/private interest to lease parking for P&R spaces.
6. Evaluate the 511 system, look for ways to improve voice response on the phone system, and smartphone apps to enhance public transit and rail trip generator, and seek improved website technological smartphone apps to enhance public transit and rail access.
7. Continue work with the media, especially with Traffic Reporters (radio and television), to promote and encourage commuters to Rideshare which includes public transit (bus/train), carpooling, vanpooling, bicycling, walking or Telecommuting. Additional special emphasis will take place with the Traffic Reporters prior and during the Rideshare Week campaign, first full week of October, to help get out the message during the campaign each year.

Budgetary changes include an increase of \$10,000 for additional rideshare and 511 marketing throughout the County and an additional \$20,000 for park and ride lot leases.

## Commuter & Motorist Assistance

**Task** 0406 Traveler Services

### Product

1. Add at least two new P&R lots to the current network.
2. Research opportunities to promote safety of vehicles utilizing P&R lots.
3. Implement promotional marketing campaigns and materials during the year. Sponsor regional networking meetings and other workshops/events with employer representatives throughout the year to increase vanpool and rideshare participants.
4. Explore improving the 511 system with improved voice response and public transit and rail trip generation on the web page and smartphone app. Provide assistance to the Southern California Inland Veterans' Transportation One-Call/One-Click Project with more efficient and more direct access to transit information in the region for veterans.
5. Explore possible regional partnerships with other 511 systems in Southern California Los Angeles County Metropolitan Transportation Authority and Orange County Transportation Authority (OCTA).
6. Continue to look for inventive ways to install Inland Empire 511 signage and promote and advertise the IE511.org website.

### Contract Information

- a. Existing Contracts
  - i. 15-1001303, Park & Ride Lot lease, Amount Budgeted \$12,600.
  - ii. 15-1001253, Park & Ride Lot lease, Amount Budgeted \$3,060.
  - iii. 15-1001248, Park & Ride Lot lease, Amount Budgeted \$9,000.
  - iv. 15-1001247, Park & Ride Lot lease, Amount Budgeted \$10,200.
  - v. 15-1001246, Park & Ride Lot lease, Amount Budgeted \$6,636.
  - vi. 15-1001249, Park & Ride Lot lease, Amount Budgeted \$2,880.
  - vii. 15-1001046, Park & Ride Lot lease, Amount Budgeted \$10,080.
  - viii. 15-1001164, Technical Consulting, Amount Budgeted \$2,000.
- b. New Contracts
  - i. Contract for San Bernardino County Implementation of Trip Reduction/Rideshare and 511 Programs, Amount Budgeted \$1,900,000, Total Estimated Contract Amount \$1,900,000.
  - ii. Contract for Park & Ride Lot Leases, Amount Budgeted \$40,000, Total Estimated Contract Amount \$40,000.

### Manager

Duane Baker, Deputy Executive Director

## Commuter &amp; Motorist Assistance

Task 0406 Traveler Services

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	56,306	67,897	70,168	50,243
Regular Part-Time Employees	-	-	-	1,500
Overtime	-	516	200	2,000
Fringe Allocation-General	56,361	66,632	68,742	57,554
Professional Services	1,697,135	854,033	2,048,616	1,670,176
Consulting Services	1,152	908	26,500	24,500
Program Management Fees	3,588	-	600	-
Maintenance-Motor Vehicles	-	-	200	200
Training/Membership	-	892	2,000	2,000
Postage	-	69	100	100
Travel Expense - Employee	290	1,822	3,000	3,000
Travel Expense-Mileage-Employee	1,943	3,728	3,200	3,200
Printing - External	-	1,675	39,400	45,000
Printing - Internal	-	-	100	100
Office Expense	-	-	250	250
Meeting Expense	59	48	250	250
Indirect Allocation-General	60,984	92,409	108,019	114,102
Total Expenditures	<u>1,877,818</u>	<u>1,090,629</u>	<u>2,371,345</u>	<u>1,974,175</u>
<b>Funding Sources</b>				
Congestion Mitigation & Air Quality				1,620,176
MSI Valley Fund-Traffic Mgmt Sys				249,899
MSI Victor Valley Fund-Traffic Mgmt Sys				104,100
Total Funding Sources				<u>1,974,175</u>

## Commuter & Motorist Assistance

**Task** 0702 Call Box System

### Purpose

Maintain and operate a countywide motorist aid call box system responsive to the needs of motorists in San Bernardino County. The current system consists of approximately 1,200 call boxes along 1,800 centerline highway miles.

### Accomplishments

Last year 7,695 motorists received assistance through the call box system. The call box system had previously been upgraded from an analog to a digital cellular signal and has now begun being upgraded from 2G to 3G due to a nationwide phase out of 2G cellular service. Satellite call boxes have been installed in locations where no consistent, reliable digital signal is available. Satellite sites selected have helped fill previous large service gaps in areas that are more remote and/or in areas where the terrain is more limiting or does not provide a consistent digital signal, in some cases where there has never been a call box available to motorists before. All call boxes are equipped with Text Telephone (TTY's – to assist the hearing and speech impaired) devices and improvements continue to be made to provide better access to motorists with physical and mobility disabilities. A TTY satellite upgrade has been developed and implemented as well. Literature promoting the call box system in San Bernardino County and briefly explaining how it works is placed in Department of Motor Vehicle locations throughout the County.

### Work Elements

Continue upgrading the call box network from 2G to 3G and transitioning cellular carriers. At the same time, staff is working with state agencies for reducing call boxes in areas where other motorist aid support (i.e. Freeway Service Patrol) or services (i.e. fueling stations, restaurants, shopping centers) exists.

Following the 3G upgrade, review/survey each call box in the San Bernardino system to analyze and determine if each call box is Americans with Disabilities Act (ADA) compliant. When the survey is completed, a plan to address any non-ADA compliant call boxes will be developed. Additionally, staff will begin researching and working with other agencies for implementing a Mobile Call Box program that would allow motorists to call for motorist assistance from their cellular phones.

1. Manage day-to-day operations and maintenance of the Call Box Program.
2. Oversee work performed by consultants and other agencies for the call box system.
3. Ensure knocked down or damaged call boxes are replaced or repaired in a timely manner to minimize inconvenience to motorists.
4. Update and maintain digitized photo log, call box locations via longitude/latitude indicators and global positioning systems, and coordinate transfer of digital data from contractors for input into the SANBAG Data Management Office.
5. Temporarily remove and/or install call boxes along highway construction corridors throughout the county, assisting California Department of Transportation (CALTRANS)/California Highway Patrol (CHP) with traffic mitigation projects.
6. Continue to review and perhaps reduce call boxes in the urban/valley area, where call volume is low or where there are other existing motorist aid services available nearby.
7. Continue to upgrade call boxes from 2G to 3G and transition cellular carriers.
8. Research implementation of a Mobile Call Box program.

Budgetary changes include a \$150,000 increase for a one time ADA analysis of the call box network, a \$40,000 increase for removing call boxes to reduce the overall size of the call box network, and \$150,000 for researching the potential for a Mobile Call Box program.

## Commuter & Motorist Assistance

**Task** 0702 Call Box System

### Product

Operate an efficient Call Box Program providing maximum benefit to the public. Products include upgrading the call boxes to the 3G cellular network, the repair or installation of call boxes which have been damaged/knocked down, and other upgrades/improvements. Oversee and monitor the Call Answering Center (CAC), ensuring a high level of quality assistance to the motoring public.

1. Audit random samples of recorded call box calls for quality control purposes.
2. Prompt repair or replacement of damaged call boxes.
3. Upgrade call boxes to the 3G cellular network and change cellular carriers.

### Contract Information

- a. Existing Contracts
  - i. 15-1001189, Call Box Liaison support with CHP Sacramento, Amount Budgeted \$5,400.
  - ii. 00-1000553, Call Box Call Answering Services, Amount Budgeted \$200,000.
  - iii. 00-1000829, Call Box Maintenance Services, Amount Budgeted \$600,000.
  - iv. 15-1001148, Call Box Knockdown Recovery Services, Amount Budgeted \$35,000.
  - v. 15-1001164, Call Box Technical Consultation, Amount Budgeted \$20,000.
- b. New Contracts
  - i. RFP, ADA Analysis, Amount Budgeted, \$150,000. Total Estimated Contract Amount \$150,000.
  - ii. RFP, Mobile Call Box Program, Amount Budgeted, \$150,000. Total Estimated Contract Amount \$150,000.

### Manager

Duane Baker, Deputy Executive Director

## Commuter &amp; Motorist Assistance

Task 0702 Call Box System

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	46,352	49,004	49,450	46,012
Regular Part-Time Employees	-	-	-	1,560
Overtime	2	-	100	2,000
Fringe Allocation-General	46,399	47,728	48,405	53,088
Professional Services	152,892	135,198	264,400	390,400
Consulting Services	7,328	12,364	124,000	194,000
Mountain Avenue Callbox	396	403	1,425	1,425
Maintenance-Motor Vehicles	-	-	120	120
Maintenance-Call Boxes	482,175	570,545	1,750,000	980,000
Training/Membership	-	-	150	150
Postage	29	15	100	100
Travel Expense - Employee	582	1,105	4,150	4,150
Travel Expense-Mileage-Employee	616	705	620	620
Printing - External	353	1,239	500	500
Printing - Internal	-	-	150	150
Communications	93,940	94,362	100,000	60,000
Record/Equipment Storage	1,501	2,252	5,000	5,000
Office Expense	324	1,005	1,500	1,500
Meeting Expense	18	-	500	500
Call Boxes	193,417	88,080	-	-
Indirect Allocation-General	50,205	66,192	76,062	105,246
Total Expenditures	<u>1,076,528</u>	<u>1,070,199</u>	<u>2,426,632</u>	<u>1,846,521</u>
<b>Funding Sources</b>				
MSI 1990-Valley Fund-TMEE				680,000
SAFE Reimbursement				121,425
SAFE-Vehicle Registration Fees				1,045,096
Total Funding Sources				<u>1,846,521</u>

Attachment: Commuter &amp; Motorist Assistance Program (2581 : SANBAG Fiscal Year 2016/2017 Budget Task Review)

## Commuter & Motorist Assistance

**Task** 0704 Freeway Service Patrol/State

### Purpose

To fund, implement, and maintain a Freeway Service Patrol (FSP) Program which is responsive to the needs of stranded motorists traveling on designated highways of San Bernardino County.

### Accomplishments

SANBAG operates a FSP Program on a total of eight (8) Beats along 67 centerline miles of highway in the Valley area that assists approximately 35,000 motorists each year. 3G Automatic Vehicle Locators (AVL) were installed on all FSP back-up tow trucks as well as the primary trucks due to the frequency with which they are used in actual field services. The analog radio system between the FSP tow trucks and California Highway Patrol (CHP) was converted to a digital radio system that greatly improved communications and safety between the FSP tow drivers and CHP, who oversees the daily operations of the FSP program. In addition, the San Bernardino FSP Program converted all FSP radio equipment from wideband to narrowband as mandated by the Federal Communication Commission. In 2014, data collection methods for the program were enhanced by providing wireless data collection tablets in each truck. The tablet automatically connects to the FSP server while the FSP Driver is entering the assist out in the field. Now, both SANBAG and CHP, who oversee and manage the field operations of the program, have immediate access to the assist data. If there is a concern, or a need to investigate an assist, both SANBAG and CHP can do so immediately. In 2015, SANBAG concluded research on finding the best provider for push-to-talk network communications in the field and changed the contract requirements as needed. In addition, the program continued to provide Construction FSP (CFSP) services to three major construction projects in San Bernardino County under the Memorandum of Understanding (MOU) executed with California Department of Transportation (CALTRANS) in March 2014 for CFSP services including: the 215 Bi-County Project, the Devore Interchange Project, and the Cajon Pass Rehabilitation Project. Lastly, in 2015, SANBAG extended Friday afternoon service hours as a result of analyzing the traffic patterns and assist volumes. Hours on Fridays now begin at 12:30p.m., which is a two hour increase. (normally started at 2:30 p.m.)

### Work Elements

1. Explore further technology to enhance program efficiency, in addition to those mentioned above.
2. Prepare quarterly reports and invoices to the State for funding reimbursement.
3. Coordinate the program with the Riverside County Transportation Commission (RCTC), local and state CHP, CALTRANS District 8 and CALTRANS Headquarters. Attend Inland Empire FSP Technical Advisory Committee meetings, statewide FSP meetings, and other meetings as needed throughout the year.
4. Explore new and cost saving technologies for the program.
5. Continue to evaluate the current eight beat areas of the FSP Program and to seek other possible service areas.
6. Continue to explore ways in which the program can be changed to better serve the public and maximize resources.
7. Continue to work and encourage tow operators that are interested in converting their own diesel tow truck inventory to alternative fuel on any upcoming Request for Proposals (RFP)'s for FSP Beats.
8. Continue to work toward public awareness of the program.
9. Continue to expand the SANBAG FSP Marketing plan when is aimed at bringing awareness to the program, its requirements, and upcoming opportunities to tow companies in the area.
10. Explore the use of service trucks in the County of San Bernardino.

Changes also include a \$107,000 increase for contract towing services due to higher prices on the most recent bids.

## Commuter & Motorist Assistance

**Task** 0704 Freeway Service Patrol/State

### Product

Oversight of the ongoing FSP program. Produce FSP reports and statistics. Provide necessary reports and invoices to seek reimbursement from the State. Secure additional funding for program continuation and expansion.

1. Procure and award for Beat 6, which will be combining two Beat's into 1 and introduce the concept of service trucks into the program
2. Procure and award for Beat 31, which will service a new area along the SR-210 from the LA County line to Citrus Avenue
3. Maintain close relationships with the tow industry for marketing and outreach of the program.
4. Conduct periodic driver meetings to reinforce safety, customer service and FSP policies.
5. Procure and award for a new contract for digital radio lease of repeaters.

### Contract Information

- a. Existing Contracts
  - i. 00-1001020, FSP tow services along Beat 1, Amount Budgeted \$192,270.
  - ii. 15-1001074, FSP tow services along Beat 2, Amount Budgeted \$219,564.
  - iii. 15-1001224, FSP tow services along Beat 3, Amount Budgeted \$251,520.
  - iv. 15-1001181, FSP tow services along Beat 4, Amount Budgeted \$219,564.
  - v. 15-1001095, FSP tow services along Beat 5, Amount Budgeted \$213,300.
  - vi. 00-1000555, FSP tow services along Beat 6, Amount Budgeted \$268,520.
  - vii. 00-1000556, FSP tow services along Beat 7, Amount Budgeted \$142,900.
  - viii. 15-1001225, FSP tow services along Beat 8, Amount, Budgeted \$258,400.
  - ix. 15-1001184, FSP daily oversight and supervision plus additional ½ of a full-time CHP Officer, Amount Budgeted \$136,536.
  - x. 00-1000671, FSP digital radio services, Amount Budgeted \$2,500.
  - xi. 00-1001164, FSP Technical Services, Amount Budgeted, \$24,000.
- b. New Contracts
  - i. RFP, Freeway Service Patrol Beat 6, Amount Budgeted \$142,900, Total Estimated Contract Amount \$1,292,000.
  - ii. RFP, Freeway Service Patrol Beat 31, Amount Budgeted \$138,720, Total Estimated Contract Amount \$1,085,280.
  - iii. RFP, Freeway Service Patrol Digital Radio Frequency provider, Amount Budgeted \$8,000, Total Estimated Contract Amount \$100,000.

### Manager

Duane Baker, Deputy Executive Director

### Commuter & Motorist Assistance

**Task** 0704 Freeway Patrol Service/State

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	77,318	72,554	52,339	31,595
Regular Part-Time Employees	-	-	-	17,053
Overtime	1,884	1,633	-	-
Fringe Allocation-General	79,279	72,256	51,130	52,097
Professional Services	1,459,135	1,637,195	2,449,871	2,671,105
Consulting Services	23,934	23,863	24,500	25,500
Maintenance-Motor Vehicles	-	-	400	400
Training/Membership	-	-	300	300
Postage	77	262	1,000	1,000
Travel Expense - Employee	1,166	789	4,000	4,000
Travel Expense-Mileage-Employee	1,744	2,425	3,000	3,000
Printing - External	25,439	22,935	37,500	50,000
Printing - Internal	-	-	500	500
Communications	26,034	39,920	74,650	102,100
Office Expense	-	-	700	700
Meeting Expense	64	261	500	4,500
Indirect Allocation-General	85,782	100,208	80,344	103,283
Total Expenditures	<u>1,781,858</u>	<u>1,974,299</u>	<u>2,780,734</u>	<u>3,067,133</u>
<b>Funding Sources</b>				
CALTRANS Local Reimbursement				600,000
Freeway Service Patrol				1,442,331
MSI Valley Fund-Traffic Mgmt Sys				185,500
SAFE-Vehicle Registration Fees				735,262
SCAQMD/Mobile Source Review Comm.				104,040
Total Funding Sources				<u>3,067,133</u>

## Regional & Subregional Planning

### Task 0110 Regional Planning

#### Purpose

Improve mobility, safety, and environmental quality by developing and coordinating countywide input to updates and amendments of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), and mobile source components of air quality plans to meet State and Federal requirements. Develop and coordinate countywide input and understanding of updates, revisions, refinement, policies, or other issues associated with the regional growth forecast used as the basis for State and Federally mandated regional plans, including regional transportation, freight, air quality, and housing plans, the SB 375 Sustainable Communities Strategy, and preparation of subregional and corridor travel demand forecasts. SANBAG represents the subregion on the Southern California Association of Governments' (SCAG's) and South Coast Air Quality Management District (SCAQMD) advisory committees which provide technical and policy recommendations at the regional level. In addition, SANBAG reviews and provides comments on State-level plans and programs, such as: California Transportation Plan 2040, Inter-regional Transportation Strategic Plan, California Freight Mobility Plan, Sustainable Freight Strategy, and guidelines for State Cap-and-Trade programs and other statewide policy documents such as California Environmental Quality Act (CEQA) guidelines.

#### Accomplishments

Consistent with SANBAG's Memorandum of Understanding and subsequent contracts with SCAG, SANBAG coordinates and provides subregional and County Transportation Commission input to the RTP/SCS. SANBAG has provided substantive input to the 1994, 1998, 2001, 2004, and 2008 Regional Transportation Plan (RTP)s, as well as the 2012 and 2016 RTP/SCSs. SANBAG worked with local jurisdictions to provide updated growth forecasts for the 2016 RTP/SCS and lists of highway, transit, and other projects for inclusion in San Bernardino County's portion of the RTP/SCS. The RTP/SCS also serves as the basis for the mobile source elements of the South Coast Air Quality Management Plans (AQMPs). SANBAG has participated in preparation of all South Coast AQMPs since 1994. SANBAG has been very active in many venues in its efforts to address critical RTP issues including impacts of growth, regional aviation, transportation finance, and freight movement, through its leadership in SCAG's Transportation Working Group and the Chief Executive Officers (CEO)s' Sustainability Working Group. The countywide transportation plan, various subarea and corridor studies, and current project development efforts serve as a basis for SANBAG's input to RTP/SCS updates. This task also includes technical support for SCAG delegates from San Bernardino County on regional transportation and emission reduction planning issues, and coordination with other subregional agencies and County Transportation Commissions in regional transportation, freight, and emission reduction planning, transportation finance, and plan implementation. Extensive input was provided to the statewide plans and guidelines listed above.

#### Work Elements

1. Track implementation of the 2016 RTP/SCS and provide technical input into initiation of the 2020 RTP/SCS and mobile source emission reduction elements for the next AQMP for the South Coast Air Basin. SCAG is scheduled to approve the 2016 RTP/SCS and Program Environmental Impact Report (PEIR) in April 2016 and will initiate growth forecasting and framework development for the 2020 RTP/SCS in Fiscal Year 2016/2017. SANBAG will coordinate with SCAG, other County Transportation Commissions, and other subregions to address regional or intercounty transportation planning and implementation issues.
2. Update Geographic Information System (GIS) coverages for existing land use, General Plan/Specific Plan land use, and student populations. Continue the upgrade to the SANBAG GIS growth distribution model to better address issues such as: higher density non-residential development; improved association of non-residential land use with employment sectors; incorporation of more Specific Plan land use mapping; addition of control totals for additional unincorporated areas; and better analysis of infill/redevelopment areas.

## Regional & Subregional Planning

### Task 0110 Regional Planning

3. Monitor the updated growth distribution for San Bernardino County for use in the 2020 RTP/SCS. Coordinate local agency development and review of draft growth forecasts and scenario alternatives, including alternatives incorporating transit oriented development.
4. Coordinate with SCAG and other subregions in addressing regional growth-related planning, policy, and implementation issues, including monitoring and implementation of the 2016 RTP/SCS. SANBAG will continue participating in the SCAG CEOs' Sustainability Committee, Transportation Working Group, Aviation Technical Advisory Committee (ATAC), and other regional-level advisory committees.
5. Develop technical input and policy recommendations as needed for regional transportation, aviation, air quality and goods movement studies conducted by SCAG, Caltrans, air districts, other subregional agencies, and transportation commissions, and participate on steering committees for those studies managed by other agencies, including follow-up analysis of SCAG's East-West Freight Corridor Study, regional open space/conservation studies, and Regional Express Lane Study.
6. Coordinate with other subregions, SCAG, and State and Federal Agencies in addressing regional goods movement issues through the Southern California National Freight Gateway Collaboration (SCNFGC).
7. Provide review and analysis of the statewide plans, programs, and guidelines identified in the Purpose section of this task, and provide formal comments where appropriate.
8. Provide technical support as needed for SCAG delegates regarding the RTP/SCS, air quality issues, and regional goods movement issues.
9. Assist in public outreach and information dissemination regarding technical and policy issues associated with the RTP/SCS, aviation, air quality issues, and goods movement.
10. Coordinate development and inclusion in the RTP of South Coast Air Basin Transportation Control Measures (TCM's) consistent with the TCM structure defined by the State Implementation Plans for ozone and fine particulates.
11. Participate in agency and industry conferences relevant to specific work elements such as GIS, air quality conformity, goods movement, inter-modal accessibility, or planning.

### Product

Updated growth databases at the transportation analysis zone level and coordination with SCAG and local jurisdictions on their generation; written materials addressing countywide project lists and other products and recommendations for incorporation into regional transportation plans and programs; informal and formal comments and recommendations related to each cycle of the RTP/SCS, AQMP, and subarea, corridor, or modal studies prepared by SCAG or statewide agencies; reporting on TCM implementation as needed to support air quality conformity findings by SCAG.

### Manager

Steven Smith, Director of Planning

### Regional & Subregional Planning

Task 0110 Regional Planning

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	125,979	140,284	136,377	146,775
Overtime	196	49	-	-
Fringe Allocation-General	126,298	136,680	133,227	157,182
Professional Services	-	-	-	10,000
Legal Fees	-	-	600	-
Training/Membership	150	450	-	-
Travel Expense - Employee	2,043	875	2,500	2,500
Travel Expense-Mileage-Employee	297	80	500	500
Travel Expense-Other-Metrolink Tickets	530	607	1,000	1,000
Contributions/Subsidies	-	-	5,000	-
Office Expense	94	-	200	200
Meeting Expense	238	283	300	300
Indirect Allocation-General	136,658	189,555	209,348	311,616
Total Expenditures	<u>392,482</u>	<u>468,862</u>	<u>489,052</u>	<u>630,073</u>
<b>Funding Sources</b>				
Local Transportation Fund - Planning				<u>630,073</u>
Total Funding Sources				<u>630,073</u>

## Regional & Subregional Planning

### Task 0203 Congestion Management

#### Purpose

Meet State and Federal Congestion Management requirements. Maintain performance levels on the regionally significant transportation system in ways that are consistent with air quality attainment strategies within all air basins of the County. Establish and maintain a nexus between land use decisions and the ability of the transportation system to support the use.

#### Accomplishments

The countywide Congestion Management Program (CMP) was adopted in November 1992, after more than two years work and preparation of an Environmental Impact Report. The program has been updated in odd-numbered years since that time. A major update was completed on the Development Mitigation Nexus Study (Appendix K of the CMP) in 2013 and another revision is anticipated in early 2016. All jurisdictions have adopted and implemented the Land Use Transportation Analysis Program as required by law and, along with Caltrans, are continuing to monitor their portions of the regional transportation system, as specified in the CMP as a condition of compliance. A project to develop a refined methodology to satisfy State and Federal requirements regarding monitoring of the regional transportation system was completed in 2015. Model improvements for the CMP, San Bernardino County Transportation Analysis Model (SBTAM), Subregional Planning (Task 0404) have been undertaken periodically within the Valley, Victor Valley, Morongo Basin, and Barstow/Northeast Desert subareas.

#### Work Elements

1. A major update of the entire CMP is anticipated for 2016. The CMP will be administered and updated as needed to reflect changes in conditions and requirements since the last update of the program, including revisions to reflect any statutory changes. Changes to the estimates of costs for the Development Mitigation Nexus Study will be tracked based on the Caltrans Construction Cost Index, with periodic opportunities for new cost estimates.
2. Trends in traffic growth will be tracked through a new approach that relies on congestion monitoring data available from the private sector that is based on vehicle probe data for freeways and arterials. These data will be more robust and reliable indicators of system performance than the traditional reliance on traffic volume counts. The statewide Performance Measurement System (PeMS) and locally collected traffic counts will continue to be used for traffic volume purposes. These data can also be used as a basis for traffic studies for roadway and land development projects and for prioritization of transportation projects by SANBAG for discretionary funding.
3. Review Traffic Impact Analysis (TIA) reports prepared by local governments in the rural Mountain/Desert areas, and monitor compliance with the program as required by law.
4. Represent the Congestion Management Agency in discussions with other counties and regional, State, and Federal agencies regarding CMP and Congestion Management System consistency, performance measurement, data requirements, intercounty mitigation, and other issues.
5. Provide travel demand forecasting support to local jurisdictions preparing TIAs, local traffic studies, and Environmental Impact Reports.

#### Product

Updated and continued implementation of the Congestion Management Program for San Bernardino County. Updated process and data for monitoring system performance.

#### Contract Information

- a. Existing Contracts:
  - i. 16-1001364, Congestion Monitoring Program Tool Hosting and Support, Amount Budgeted \$75,000.

#### Manager

Steven Smith, Director of Planning

### Regional & Subregional Planning

**Task** 0203 Congestion Management

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	35,683	20,899	26,883	29,177
Fringe Allocation-General	35,718	20,355	26,263	31,246
Consulting Services	-	95,263	125,000	75,500
Legal Fees	-	-	1,000	1,000
Travel Expense - Employee	-	-	500	500
Travel Expense-Mileage-Employee	-	-	1,000	1,000
Printing - Internal	-	-	500	500
Meeting Expense	-	-	200	200
Indirect Allocation-General	38,648	28,229	41,268	61,946
Total Expenditures	<u>110,049</u>	<u>164,746</u>	<u>222,614</u>	<u>201,069</u>
<b>Funding Sources</b>				
Congestion Management Program				500
MSI Valley Fund-Traffic Mgmt Sys				170,280
MSI Victor Valley Fund-Traffic Mgmt Sys				30,289
Total Funding Sources				<u>201,069</u>

## Regional & Subregional Planning

### Task 0404 Subregional Planning

#### Purpose

Optimize SANBAG investments in transportation infrastructure through a comprehensive, coordinated, and continuing process of identification and evaluation of multimodal transportation options and funding solutions. SANBAG will maintain a long-range Countywide Transportation Plan (CTP), for input into the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), developed in conjunction with the Southern California Association of Governments (SCAG) through Regional Planning (Task 0110). This task also includes the conduct of transportation and land use studies in individual corridors or for subareas of the county. It includes maintenance of the Measure I 2010-2040 Strategic Plan, the Non-Motorized Transportation Plan, and work on various sustainability initiatives in conjunction with SCAG, local jurisdictions, and other stakeholders.

#### Accomplishments

Subregional planning is an ongoing process, and has provided a basis for SANBAG's input to the 1998, 2001, 2004, and 2008 Regional Transportation Plans and the 2012 and 2016 RTP/SCS. It has served as a foundation for the development of the Expenditure Plan for the reauthorization of Measure I and for the Congestion Management Program (Task 0203), including the Development Mitigation Nexus Study. In Fiscal Year 2015/2016 the CTP report was finalized and approved by the Board for submittal to SCAG for input into the RTP/SCS. An improved process for monitoring of Congestion Management Program roadways was implemented. The Planning Department continued to support other departments and jurisdictions with transportation analysis, such as interchange phasing analyses and the Morongo Basin Area Transportation Study. This task supported the activities of both the Transportation Technical Advisory Committee (TTAC) and the Planning and Development Technical Forum (PDTF), key advisory committees for review of technical and policy issues.

SANBAG staff also worked on multiple sustainability initiatives in Fiscal Year 2015/2016. Implementation tools were developed in support of local Climate Action Plans; substantial progress was made on development of a Habitat Preservation/Conservation Framework for the Environment Element of the Countywide Vision; and planning studies were completed to assist in local implementation of the state's Complete Streets requirements and Safe Routes to School plans. Staff completed the Advanced Regional Rail Integrated Vision – East (ARRIVE) planning study for the San Bernardino Metrolink corridor. Staff assisted jurisdictions in competing for the state's second cycle of Active Transportation Program grants. The Data Management Office (DMO) supported the maintenance and updating of fifteen datasets that are needed for regional and subregional planning activities. The DMO provided mapping and analysis support for all SANBAG departments.

#### Work Elements

1. Work with SCAG and local jurisdictions to maintain and apply the San Bernardino County Transportation Analysis Model (SBTAM). SBTAM is the forecasting tool used to support traffic and environmental studies for all of SANBAG's primary transportation projects, as well as selected local planning projects and development-related traffic studies. The model includes a more detailed network and zone system and is based on SCAG's TransCAD version five Regional Model.
2. Support the jurisdictions of San Bernardino County in the planning and implementation of sustainability initiatives and the Countywide Vision.
3. Support both TTAC and PDTF, consisting of staff from local jurisdictions providing input on transportation and local government planning issues.

## Regional & Subregional Planning

### Task 0404 Subregional Planning

4. Manage multiple SCAG and California Department of Transportation (CALTRANS) grant-funded and other-funded projects, including:
  - a. Points of Interest Pedestrian Plan, Customer-Based Ridesharing and Transit Interconnectivity Study, San Bernardino County Habitat Conservation Framework, Safe Routes to School, Alternative Paths toward Vehicle Technology and Alternative Fuel Transition in San Bernardino County and several state Active Transportation Program (ATP) grants. Submit additional grants for sustainability projects. The budget includes \$200,000 in contributions/subsidies to match planning, project development, and/or construction funds for Sustainability and Active Transportation studies/projects in the Valley and \$50,000 in contributions/subsidies for the Mountain/Desert Region. The purpose is to make SANBAG and jurisdiction grant applications as competitive as possible.
  - b. Rim of the World Active Transportation Plan. SANBAG staff is managing this project on behalf of the County of San Bernardino at their request. The budget includes funding from the County for management of the study.
5. Manage the development of an update to the 2009 SANBAG Long Range Transit Plan.
6. Support SANBAG project development efforts with traffic analyses and impact assessments.
7. Maintain the policies in the Measure I 2010-2040 Strategic Plan.
8. Seek to implement the San Bernardino County Non-Motorized Transportation Plan (NMTP), in conjunction with local jurisdictions. The Non-Motorized Plan requires updating every five years to maintain project funding eligibility for the new statewide and regional ATP, but periodic amendments are also required to keep it current. A major update and rebranding of the NMTP is anticipated in FY 2016/2017 to include a pedestrian component from the Points of Interest Pedestrian Plan.
9. Manage the Active Transportation and Sustainability initiatives for SANBAG as part of the implementation of the SCAG RTP/SCS, based on the SCAG/SANBAG Sustainability MOU and in keeping with the goals and objectives of agencies in San Bernardino County.
10. Participate in subregional planning efforts led by local jurisdictions, SCAG, transit agencies or other agencies.
11. Maintain data management capabilities including the Data Management Office Network, Geographic Information System (GIS) workstations and data sets needed to support SANBAG programs.
12. As needed, provide assistance to local jurisdictions to access and manage planning and project data disseminated by SANBAG.
13. Maintain a monitoring database in coordination with the Congestion Management Program and GIS based regional planning data.
14. Collect and compile data, and distribute data as appropriate to other agencies and organizations.
15. Continue to manage \$1,250,000 in grant funds available from the South Coast Air Quality Management District (SCAQMD)/Mobile Source Review Committee as contributions/subsidies to support signal synchronization and other signal upgrades to improve arterial traffic flow in the Valley.
16. Coordinate with Project Delivery to secure and manage an additional \$1,000,000 in SCAQMD/Mobile Source Review Committee as contributions/subsidies to support the SANBAG management of the San Bernardino County Valley Traffic Signal Synchronization system.
17. Manage \$250,000 in grant funds available from the South Coast Air Quality Management District (SCAQMD)/Mobile Source Review Committee (MSRC) as contributions/subsidies to support SCAG's *Go Human* Bike/Ped Safety Open Streets Events.

### Product

Update of the Non-Motorized Transportation Plan and supporting reports on active transportation; update of SBTAM; Analysis support for the Measure I Strategic Plan and project development activities; data and analyses supporting development and updating of the CTP, Modal Alternatives Analyses, and related activities.

## Regional & Subregional Planning

**Task** 0404 Subregional Planning

### Contract Information

- a. Existing Contracts
  - i. 15-1001172, Points of Interest Pedestrian Plan, Amount Budgeted \$200,000.
  - ii. 15-1001193, Safe Routes to School Phase II, Amount Budgeted \$250,000.
  - iii. 16-1001417, Rim of the World Active Transportation Plan, Amount Budgeted \$200,000.
  - iv. 16-1001454, Habitat Preservation/Conservation Framework, Phase II, Amount Budgeted \$275,000.
  - v. 15-1001101, MSRC Signal Synchronization Partnership Program, Amount Budgeted \$90,000 (City of Yucaipa).
  - i. 15-1001102, MSRC Signal Synchronization Partnership Program, Amount Budgeted \$325,390 (City of Highland).
  - ii. 15-1001103, MSRC Signal Synchronization Partnership Program, Amount Budgeted \$305,000 (City of Chino).
  - iii. 15-1001104, MSRC Signal Synchronization Partnership Program, Amount Budgeted \$268,800 (City of Ontario).
  - iv. 15-1001105, MSRC Signal Synchronization Partnership Program, Amount Budgeted \$124,810 (City of Rancho Cucamonga).
  - v. 15-1001106, MSRC Signal Synchronization Partnership Program, Amount Budgeted \$136,000 (City of Colton).
  
- b. New Contracts
  - i. RFP, SBTAM Update and Transit Model Calibration/Validation, Amount Budgeted \$200,000, Total Estimated Contract Amount \$200,000.
  - ii. RFP, Long Range Transit Plan Support, Amount Budgeted \$50,000, Total Estimated Contract Amount \$50,000.

### Local Funding Source Detail

- i. San Bernardino County - \$225,000.
- ii. SCAG - \$50,000.

### Manager

Steven Smith, Director of Planning

## Regional &amp; Subregional Planning

Task 0404 Subregional Planning

Expenditures	2013-2014	2014-2015	2015-2016	2016-2017
	Actuals	Actuals	Revised Budget	Budget
Regular Full-Time Employees	275,243	272,617	290,083	295,060
Overtime	2,953	-	-	-
Fringe Allocation-General	278,469	265,521	286,477	315,979
Professional Services	10,130	16,432	519,250	50,000
Consulting Services	190,618	200,295	880,000	1,250,000
Program Management Fees	29,626	17,948	75,000	-
Legal Fees	-	-	-	-
Information Technology Services	32,958	33,404	34,000	35,000
Maintenance-Office Equipment	2,893	1,200	8,000	-
Construction Capital	-	17,379	1,600,000	-
Training/Membership	1,394	1,761	3,000	3,000
Postage	121	16	-	-
Travel Expense - Employee	2,639	5,570	5,000	5,000
Travel Expense-Mileage-Employee	1,248	1,582	1,800	1,800
Travel Expense-Other-Metrolink Tickets	-	108	-	-
Advertising	317	-	500	500
Printing - Internal	543	670	500	300
Contributions/Subsidies	91,612	34,641	1,550,000	1,650,000
Office Expense	-	-	500	500
Meeting Expense	57	66	500	500
Office Equip/Software-Inventorial	5,706	1,602	5,000	5,000
Computer Hardware & Software	-	-	3,000	1,000
Indirect Allocation-General	301,310	368,239	445,299	626,439
Indirect Allocation-Project Management	-	1,269	6,134	-
Total Expenditures	<u>1,227,838</u>	<u>1,240,320</u>	<u>5,714,043</u>	<u>4,240,078</u>

## Funding Sources

Active Transportation Program - State	717,045
General Fund-Local/Other	22,330
Greenhouse Gas Fund	20,376
Local Projects Fund	275,000
Local Transportation Fund - Admin	29,615
Local Transportation Fund - Planning	355,610
MSI Morongo Basin Fund-Traffic Mgmt Sys	3,577
MSI Mountain Fund-Traffic Mgmt Sys	3,577
MSI North Desert Fund-Traffic Mgmt Sys	3,577
MSI Administration	32,137
MSI Valley Fund-Express Bus//Rapid Trans	26,271
MSI Valley Fund-Freeway Projects	73,982
MSI Valley Fund-Fwy Interchange	67,401
MSI Valley Fund-Traffic Mgmt Sys	1,127,371
MSI Victor Valley Fund-Traffic Mgmt Sys	208,097
Planning, Programming & Monitoring	16,075
SAFE-Vehicle Registration Fees	8,037
SCAQMD/Mobile Source Review Comm.	1,250,000
Total Funding Sources	<u>4,240,078</u>

## Regional & Subregional Planning

**Task** 0941 Mountain/Desert Planning and Project Development

### Purpose

Provide for policy oversight, planning, and project development support for projects in the Mountain/Desert subregion.

### Accomplishments

Provided support to the Mountain/Desert Policy Committee for detailed review and discussion of items of specific impact to that subregion. The task also includes additional staff support in the areas of planning and project development for projects in the Mountain/Desert subregion. In Fiscal Year 2015/2016, SANBAG staff worked with staff of the Mountain/Desert subareas to identify both project priorities for inclusion in the 2016 update to the Ten-Year Delivery Plan, the 2012-2040 Regional Transportation Plan/Sustainable Communities Strategy and long-term priorities over the life of Measure I 2010-2040. In the Mountain subarea additional efforts are required to identify priority projects, which led to initiation of the Mountain Area Transportation Study, similar to a recent effort for the Morongo Basin. SANBAG provided support for further development of the High Desert Corridor.

### Work Elements

1. Identify and analyze issues of a routine or special nature that may require policy input specifically from Mountain/Desert jurisdictions, including regional transportation planning, allocation of funds, air quality issues, and legislative issues.
2. Provide support and coordination for regular meetings of the Mountain/Desert Policy Committee and Mountain/Desert Committee.
3. Respond to special requests for reports and materials related to program implementation in the Mountain/Desert subregion.
4. Assist Mountain/Desert representatives with identification of priority projects and strategies for implementing those projects.
5. Participate on project development teams for major transportation projects in the Mountain/Desert subregions.
6. Support efforts for regional cooperation and possible public private partnerships to realize construction of the High Desert Corridor.
7. Participate with the High Desert Corridor Joint Powers Authority and project partners in the completion of the Investment Grade Rail Ridership and Revenue Forecast Study that was initiated in FY 2015/2016.
8. Manage the Mountain Area Transportation Study.

Budgetary changes include a reduction of Attendance Fees and Non-Employee Travel Expenses. These activities are now budgeted in Task 0100 Board of Directors.

### Product

1. Policy direction and involvement in SANBAG programs affecting the Mountain/Desert subregion.
2. Planning and technical assistance in cooperation with California Department of Transportation (CALTRANS) and local jurisdictions relative to project development in the Mountain/Desert subregions.
3. Mountain Area Transportation Study Final Report.

### Contract Information

- a. Existing Contracts
  - i. 15-1001173, Mountain Area Transportation Study, Amount Budgeted \$100,000.

### Manager

Steve Smith, Director of Planning

### Regional & Subregional Planning

**Task** 0941 Mountain/Desert Planning and Project Development

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	22,101	25,015	21,551	27,686
Overtime	87	-	-	-
Fringe Allocation-General	22,210	24,363	21,053	29,649
Professional Services	-	-	149,500	10,000
Consulting Services	-	-	-	100,000
Attendance Fees	6,400	6,200	-	-
Maintenance-Motor Vehicles	-	-	100	-
Postage	-	-	400	-
Travel Expense - Employee	170	-	400	-
Travel Expense-Mileage-Employee	1,362	1,143	2,000	-
Travel Expense-Mileage-Non-Employee	3,411	3,201	-	-
Advertising	-	-	500	1,000
Printing - Internal	-	-	500	-
Office Expense	32	22	200	-
Meeting Expense	-	-	500	-
Indirect Allocation-General	24,032	33,788	33,082	58,780
Total Expenditures	<u>79,804</u>	<u>93,731</u>	<u>229,786</u>	<u>227,115</u>

#### Funding Sources

MSI Colorado River Fund-Traffic Mgmt Sys	6,568
MSI Morongo Basin Fund-Traffic Mgmt Sys	10,203
MSI Mountain Fund-Traffic Mgmt Sys	144,003
MSI North Desert Fund-Traffic Mgmt Sys	10,203
MSI Victor Valley Fund-Traffic Mgmt Sys	56,138
Total Funding Sources	<u>227,115</u>

## Fund Administration & Programming

### Task 0500 Fund Administration and Programming

#### Purpose

Facilitate and oversee the administration and programming of transportation projects through funding provided by a variety of Federal and State revenue sources and Measure I to allow delivery of transportation projects on schedule and to demonstrate compliance with applicable State, Federal, and local guidelines, fiscal constraint and air quality conformity requirements. Federal and State revenue sources include Fixing America's Surface Transportation (FAST) Act programs, such as Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ); State Transportation Improvement Program (STIP); State Active Transportation Program (ATP); State Proposition 1B Bond programs; and various federal appropriations.

#### Accomplishments

SANBAG staff has administered and programmed the above funding based on the Board of Director's approved priorities and strategies as communicated through the Ten-Year Delivery Plan, program apportionments, and project-specific allocations. Through strategic fund management and timely delivery of existing committed funds, SANBAG has maximized and protected State and Federal funding revenues. In addition, SANBAG has supported local agencies with information on funding opportunities and transportation program guidelines, requirements, policies, and schedules. SANBAG serves as a liaison between local agencies and the California Department of Transportation (CALTRANS), the California Transportation Commission (CTC), and various other state and federal agencies to assist local implementation of projects funded by State and Federal sources.

#### Work Elements

1. Program and allocate State and Federal funds, leverage funding, and integrate with local and private funds to maximize delivery of high priority transportation projects, comply with Measure I Strategic Plan Policy, and minimize administrative burdens. Ensure the region's delivery goals are met or exceeded on an annual basis, long-term projects can be adequately funded, and equity is maintained within the different subareas of the county.
2. Develop program-level annual delivery plans to ensure member agencies deliver projects as planned to maximize funding opportunities and guard against loss. Maintain SANBAG's program/project-level database to support program management activities. Monitor and track obligation and implementation progress of projects funded with State and Federal funds to protect SANBAG's fiscal allocations pursuant to timely use of funds deadlines.
3. Identify eligible candidate projects for various competitive grant programs and provide support to responsible agencies to submit applications and implement projects if selected.
4. Identify and submit candidate projects for inclusion into the Federal Transportation Improvement Program (FTIP) from the SANBAG Nexus Study and Measure I 2010-2040 Strategic Plan, the Ten-Year Delivery Plan, the Regional Transportation Plan (RTP), local agencies, and CALTRANS. Review and assist local candidate project submittals and work with SCAG, CALTRANS District 8, and CALTRANS Headquarters to ensure that candidate FTIP projects meet eligibility requirements, including fiscal constraint. Prepare, submit and track FTIP amendments.
5. Prepare recommendations for project funding from the State Transportation Improvement Program (STIP) to be considered by the SANBAG Board of Directors. Meet and confer with CTC staff and Commissioners to advocate for STIP funding of key projects through the Regional and Interregional Programs as appropriate. Assist in coordination of inter-county projects during the development of STIP candidate project recommendations. Assist in development of legislative support for candidate projects.
6. Implement and monitor the 2016 Update to the Measure I 2010-2040 Ten-Year Delivery Plan.
7. Request Capital Project Needs Analyses from Valley and Victor Valley subarea jurisdictions and SANBAG program managers and compile into a comprehensive assessment of funding needs for each

- fiscal year. Conduct cash-flow analyses of needs versus available revenues and develop alternatives for the allocation of Measure I funds, together with the use of State and Federal funds.
8. Facilitate Mountain/Desert subarea meetings for project identification, prioritization, and allocations, and present Mountain/Desert subarea representatives' recommendations to the Mountain/Desert Policy Committee and Board for approval.
  9. Represent San Bernardino countywide programming interests at statewide meetings such as the Regional Transportation Planning Agencies' meeting, CTC meetings, Southern California's Programming/Planning group meeting, Transportation Conformity Working Group meetings, and the California Federal Programming Group meetings.
  10. Coordinate activities and provide assistance in responding to inquiries from Board members, member agencies, and transit operators through the Transportation Technical Advisory Committee (TTAC) and other interagency forums.

Budgetary changes include reorganization of this task to include administrative costs that were previously budgeted in Task 0550 Allocations/Pass Throughs. All administrative costs are now budgeted in Task 0500 Fund Administration and Programming. There is no proposed increase in staffing levels from prior year.

### **Product**

An objective, efficient, and timely process to program and allocate Federal, State, and local funds in cooperation with regional and local agencies to maximize the use of revenue sources, to support the delivery of transportation projects that provide the greatest transportation benefit relative to their cost, and to ensure that all transportation funds allocated to projects within San Bernardino County are used in a timely manner without risk of loss.

### **Contract Information**

- a. Existing Contracts
  - i. 15-1001310, On-call Air Quality Analysis, Amount Budgeted \$10,000.

### **Prior Year Budgeted Commitments**

The proposed Fiscal Year 2016/2017 budget includes Board approved Fiscal Year 2015/2016 appropriations in the estimated amount of \$2,960.

### **Manager**

Andrea Zureick, Director of Fund Administration and Programming

### Fund Administration & Programming

**Task** 0500 Fund Administration & Programming

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	405,384	370,108	448,351	552,898
Regular Part-Time Employees	19,557	20,116	15,400	-
Overtime	120	286	-	-
Fringe Allocation-General	405,901	360,753	453,040	592,099
Professional Services	59,702	41,183	-	-
Consulting Services	-	-	10,000	10,000
Auditing & Accounting	220,294	287,468	-	-
Attendance Fees	31,200	28,100	-	-
Legal Fees	6,683	753	-	-
Training/Membership	895	1,413	4,000	4,000
Postage	78	165	300	400
Travel Expense - Employee	3,914	3,582	7,400	8,000
Travel Expense-Mileage-Employee	764	920	1,700	3,700
Travel Expense-Mileage-Non-Employee	405	286	-	-
Advertising	-	-	100	-
Printing - External	2,140	-	2,800	3,800
Printing - Internal	-	-	1,100	-
Communications	-	-	-	-
Office Expense	532	-	400	500
Meeting Expense	-	57	850	850
Indirect Allocation-General	449,780	514,075	710,751	1,168,369
Total Expenditures	<u>1,607,349</u>	<u>1,629,264</u>	<u>1,656,192</u>	<u>2,344,616</u>
<b>Funding Sources</b>				
Local Transportation Fund - Planning				24,450
MSI Administration				606,253
MSI Valley Fund-Freeway Projects				115,477
MSI Valley Fund-Fwy Interchange				177,867
MSI Valley Fund-Grade Separations				85,074
MSI Valley Fund-Metrolink/Rail Service				91,941
Planning, Programming & Monitoring				<u>1,243,554</u>
Total Funding Sources				<u>2,344,616</u>

Attachment: Fund Administration & Programming Program (2581 : SANBAG Fiscal Year 2016/2017 Budget Task Review)

## Fund Administration and Programming

**Task** 0550 Allocations/Pass Throughs

### Purpose

To serve as a depository for Measure I 2010-2040 local pass through and reimbursement funds prior to disbursement to local agencies.

### Accomplishments

As the administrator of Measure I, SANBAG is responsible for the disbursement of funding from the Measure I 2010-2040 local pass through and reimbursement programs. SANBAG staff disburses these funds based on the Board of Director's approved priorities and strategies as communicated through the Ten-Year Delivery Plan, program apportionments, and project-specific allocations.

### Work Elements

1. Reimburse jurisdictions for Measure I Project Advancement Agreements, Measure I Valley Major Street/Arterial Sub-Program, and Measure I Mountain/Desert Major Local Highway and Project Development/Traffic Management Systems Programs expenditures based on invoices received.
2. Disburse Measure I Local Pass Through funds to Valley jurisdictions and the Valley portion of the County based on the ratio of each jurisdiction's population to the total Valley population, as specified by Ordinance to the Valley and Mountain/Desert cities and the County of San Bernardino.
3. Disburse Measure I Local Pass Through funds to Mountain/Desert jurisdictions and the Mountain/Desert portion of the County with a formula based 50% on sales and use tax generated at point of generation in each subarea and 50% on population, as specified by Ordinance.

Budgetary changes include reorganization of this Task to represent only funding allocations and pass through payments. All administrative costs are now budgeted in Task 500 Fund Administration and Programming.

### Product

Fiscal Accounting. Disbursements that support the delivery of State and locally funded projects in San Bernardino County.

### Contract Information

- a. Existing Contracts
  - i. Various, Jurisdictional Master Agreements, Amount Budgeted \$10,000,000.
  - ii. Various, Project Advancement Agreements, Amount Budgeted \$9,155,657.
  - iii. 00-1000662, Apple Valley Yucca Loma Bridge MLH, Amount Budgeted \$3,814,424.
  - iv. 15-1001116, Apple Valley Yucca Loma Road Widening MLH, Amount Budgeted \$2,597,480 .
  - v. 15-1001119, Barstow First Avenue Bridge over BNSF MLH, Amount Budgeted \$620,694.
  - vi. 15-1001118, Barstow First Avenue Bridge over Mojave River MLH, Amount Budgeted \$314,038.
  - vii. 16-1001410, High Desert Corridor JPA High Desert Corridor Rail Study PDTMS, Amount Budgeted \$200,000.
  - viii. 00-1000927, Needles Connector Project MLH, Amount Budgeted \$50,000.
  - ix. 00-1000847, San Bernardino County Yates Road MLH, Amount Budgeted \$1,209,677.
  - x. 15-1001157, San Bernardino County Baker Boulevard MLH, Amount Budgeted \$34,000.
  - xi. 16-1001374, San Bernardino County Park Boulevard MLH, Amount Budgeted \$1,050,000.
  - xii. 00-1001090, Twentynine Palms Lear Avenue Signal MLH, Amount Budgeted \$250,000.
  - xiii. 15-1001115, Victorville Green Tree Boulevard MLH, Amount Budgeted \$1,240,465.

## Fund Administration and Programming

**Task** 0550 Allocations/Pass Throughs

### Prior Year Budgeted Commitments

The proposed Fiscal Year 2016/2017 budget for Jurisdictional Master Agreements includes Board approved Fiscal Year 2015/2016 appropriations in the estimated amount of \$3,580,344.

The proposed Fiscal Year 2016/2017 budget for Project Advancement Agreements includes Board approved Fiscal Year 2015/2016 appropriations in the estimated amount of \$966,835.

The proposed Fiscal Year 2016/2017 budget for MLH and PDTMS allocations includes Board approved Fiscal Year 2015/2016 appropriations in the estimated amount of \$7,553,074.

### Manager

Andrea Zureick, Director of Fund Administration and Programming

### Fund Administration & Programming

**Task** 0550 Allocations/Pass Throughs

	2015-2016			
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Regular Full-Time Employees	44,718	43,217	61,518	-
Fringe Allocation-General	44,762	42,092	60,097	-
Legal Fees	135	-	-	-
Postage	-	-	100	-
Travel Expense - Employee	-	-	100	-
Travel Expense-Mileage-Employee	6	-	100	-
Pass-Thru Payments	40,354,747	41,424,529	40,887,400	45,571,566
Stimulus Payments	665,863	-	-	-
Project Advancements Payments	18,996,482	11,298,284	11,527,486	9,155,657
Major Street Payments	2,641,109	1,976,470	10,000,000	10,000,000
Major Local Highway Payments	5,404,012	8,519,292	11,880,090	12,180,778
Project Develop Traffic Mgmt Sys Pmt	26,042	500,000	455,012	200,000
Indirect Allocation-General	48,433	58,375	94,435	-
Total Expenditures	<u>68,226,308</u>	<u>63,862,258</u>	<u>74,966,338</u>	<u>77,108,001</u>

#### Funding Sources

MSI Colorado River Fund-Local Street	183,116
MSI Colorado River Fund-Major Local High	50,000
MSI Morongo Basin Fund-Local Street	1,429,501
MSI Morongo Basin Fund-Major Local Hwy	1,300,000
MSI Mountain Fund-Local Street	1,261,295
MSI North Desert Fund-Local Street	6,536,593
MSI North Desert Fund-Major Local Hwy	968,732
MSI Valley Fund-Arterials	10,000,000
MSI Valley Fund-Fwy Interchange	966,835
MSI Valley Fund-Local Street	24,663,079
MSI Valley Fund-Project Adv Agreements	8,188,822
MSI Victor Valley Fund-Local Street	11,497,982
MSI Victor Valley Fund-Major Local Hwy	7,872,110
MSI Victor Valley Fund-Traffic Mgmt Sys	200,000
Victor Valley Major Local Hwy Bond Fund	<u>1,989,936</u>
Total Funding Sources	<u>77,108,001</u>

## Debt Service

**Task** 0965 2012A Sales Tax Revenue Bond

### Purpose

Account for the proceeds held by the Bond Trustee, Union Bank., for the Debt Service on the 2012A Sales Tax Revenue Bond.

### Accomplishments

SANBAG monitored the activities of the trustee in the investment and disbursement of bond proceeds. This activity relates to the 2012A Sales Tax Revenue Bond issuance.

### Work Elements

This task accounts for the debt service of the 2012A Sales Tax Revenue Bond.

The task contains the accounting of the principal, interest and fiscal charges of the debt service fund. This task is for accounting purposes only.

### Product

Fiscal Accounting.

### Manager

William Stawarski, Chief Financial Officer

**Debt Service****Task 0965 2012A Sales Tax Revenue Bond**

	<b>2015-2016</b>			
	<b>2013-2014</b>	<b>2014-2015</b>	<b>Revised</b>	<b>2016-2017</b>
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Bond Principal	-	1,910,000	1,990,000	2,090,000
Bond Interest	4,163,338	4,163,338	4,086,938	3,987,437
Fiscal Agent Fees	2,325	2,360	3,500	7,000
<b>Total Expenditures</b>	<b>4,165,663</b>	<b>6,075,698</b>	<b>6,080,438</b>	<b>6,084,437</b>

**Funding Sources**

MSI Cajon Pass Fund	2,287,748
MSI Valley Fund-Grade Separations	2,488,535
MSI Victor Valley Fund-Major Local Hwy	1,308,154
<b>Total Funding Sources</b>	<b>6,084,437</b>

## Debt Service

**Task** 0966 2014A Sales Tax Revenue Bond

### Purpose

Account for the proceeds held by the Bond Trustee, Union Bank, for the Debt Service on the 2014A Sales Tax Revenue Bond.

### Accomplishments

SANBAG monitored the activities of the trustee in the investment and disbursement of bond proceeds. This activity relates to the 2014A Sales Tax Revenue Bond issuance.

### Work Elements

This task accounts for the debt service of the 2014A Sales Tax Revenue Bond.

The task contains the accounting of the principal, interest and fiscal charges of the debt service fund. This task is for accounting purposes only.

### Product

Fiscal Accounting.

### Manager

William Stawarski, Chief Financial Officer

**Debt Service**

Task 0966 2014A Sales Tax Revenue Bond

			2015-2016	
	2013-2014	2014-2015	Revised	2016-2017
<b>Expenditures</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
Bond Principal	-	-	-	755,000
Bond Interest	-	4,692,921	5,135,113	5,135,113
Fiscal Agent Fees	-	2,625	3,500	7,000
<b>Total Expenditures</b>	<b>-</b>	<b>4,695,546</b>	<b>5,138,613</b>	<b>5,897,113</b>

**Funding Sources**

MSI Cajon Pass Fund	983,050
MSI Valley Fund-Fwy Interchange	1,179,423
MSI Valley Fund-Grade Separations	2,112,934
MSI Valley Fund-Metrolink/Rail Service	1,326,850
MSI Victor Valley Fund-Major Local Hwy	294,856
<b>Total Funding Sources</b>	<b>5,897,113</b>

## GENERAL POLICY COMMITTEE ATTENDANCE RECORD – 2016

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Bill Jahn</b> City of Big Bear Lake	X	X										
<b>Joel Klink</b> City of Twentynine Palms	X	X										
<b>Robert Lovingood</b> Board of Supervisors		X										
<b>Larry McCallon</b> City of Highland	X											
<b>L. Dennis Michael</b> City of Rancho Cucamonga		X										
<b>Ryan McEachron</b> City of Victorville		X										
<b>Dick Riddell</b> City of Yucaipa	X	X										
<b>Rhodes “Dusty” Rigsby</b> City of Loma Linda	X	X										
<b>Janice Rutherford</b> Board of Supervisors	X	X										
<b>James Ramos</b> Board of Supervisors	X	X										
<b>Alan Wapner</b> City of Ontario	X											
<b>Dennis Yates</b> City of Chino	X											

X =Member attended meeting.      Empty box = Member did not attend meeting.      Crossed out box = Not a member at the time.      \*\* =The General Policy Committee did not meet this month

Communication: Attendance Record (Additional Information)

*San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.*

*In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:*

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

*Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.*

This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist SANBAG Board Members and partners as they participate in deliberations at SANBAG Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. SANBAG staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CPUC	California Public Utilities Commission
CSAC	California State Association of Counties
CTA	California Transit Association
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DBE	Disadvantaged Business Enterprise
DEMO	Federal Demonstration Funds
DOT	Department of Transportation
EA	Environmental Assessment
E&D	Elderly and Disabled
E&H	Elderly and Handicapped
EIR	Environmental Impact Report (California)
EIS	Environmental Impact Statement (Federal)
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICTC	Interstate Clean Transportation Corridor
IIEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds

MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
NAT	Needles Area Transit
NEPA	National Environmental Policy Act
OA	Obligation Authority
OCTA	Orange County Transportation Authority
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PNRS	Projects of National and Regional Significance
PPM	Planning, Programming and Monitoring Funds
PSE	Plans, Specifications and Estimates
PSR	Project Study Report
PTA	Public Transportation Account
PTC	Positive Train Control
PTMISEA	Public Transportation Modernization, Improvement and Service Enhancement Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
RSTIS	Regionally Significant Transportation Investment Study
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCIF	Trade Corridor Improvement Fund
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 <sup>st</sup> Century
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TSM	Transportation Systems Management
TSSDRA	Transit System Safety, Security and Disaster Response Account
USFWS	United States Fish and Wildlife Service
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

# ***San Bernardino Associated Governments***



## **MISSION STATEMENT**

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
- Develop an accessible, efficient, multi-modal transportation system
- Strengthen economic development efforts
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993  
Reaffirmed March 6, 1996