

Support Material Agenda Item No. 6

General Policy Committee Meeting

August 12, 2015

9:00 a.m.

Location:

SANBAG

First Floor Lobby

1170 W. 3rd Street, San Bernardino, California 92410

Discussion Calendar

Administrative Matters

6. Fiscal Year 2014/2015 Work Goals and Objectives Fourth Quarter Report

Receive update on the Fiscal Year 2014/2015 Work Goals and Objectives. Ray Wolfe

The Fourth Quarter Fiscal Year 2014/2015 Work Goals and Objectives are being provided for your review and information as a separate handout.

SAN BERNARDINO ASSOCIATED GOVERNMENTS
 FISCAL YEAR 2014/2015 INITIATIVES AND ACTION PLAN
 QUARTER 4 REPORT



Initiative #1: Transparent and Accountable Allocation Strategies					
1A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Implement electronic and financial records management system	Piggyback on Riverside County Superior Court ECS contract for Laserfiche program. Develop configuration and determine scope of agreement for the following: 1. Electronic procurement storage system. 2. Electronic purchase order requisitions. 3. Electronic purchase order approvals.	Execute agreement with ECS – Q2	Approved at September 3, 2014 Board meeting.	Finance
			Install and implement Laserfiche program – Q2	Software installed October 2014.	Finance
			Determine electronic storage of procurement files – Q3	Completed in May 2015.	Finance
			Test electronic purchase order process - Q4	Completed in May 2015 after determining electronic storage of procurement files.	Finance
			Finalize agency-wide electronic purchase order process - Q4	Completed in May 2015	Finance
Notes					
Future expansion will include the following: 1) Accounts Payable; 2) Accounts receivable; 3) Budget transfers; 4) Journal entries; 5) Mail sorting; and 6) Filing					

1 Yellow shading means the work is behind schedule
 Red text signifies urgent and significant challenges in completing the task

1B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Provide a comprehensive study and overview of key functions of the procurement and contract process for effectiveness and consistency.	Consultant evaluating current and proposed processes performed by project managers, contract administration, finance and other staff in the following areas: 1. IFB projects 2. A&E RFP projects 3. RFP projects 4. Contract management	Consultant provides possible changes and recommendations relating to: 1. Responsible parties 2. Processes 3. Staffing – Q1	Management Services conducted analysis in conjunction with the compensation/benefit study. Staff provided number of hours needed to implement tasks identified in flow chart of procurement/contract function. New structure was approved which included a Procurement Manager and two Procurement Analysts.	Finance
			Implement proposed changes and recommendations – Q3	Procurement Manager and two Procurement Analyst positions have been filled by Q2. Procurement staff initiated centralizing procurement functions with all departments, except construction contracts of Major Projects. Procurement’s goal is to complete centralization within the next three months.	Finance
Notes					

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Yellow shading means the effort is lagging the committed time schedule

Red text signifies serious impediments to progress that could translate to failure in completing the task

1C	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Manage local, state and federal transit funds in accordance with SANBAG Board priorities.	Develop a Short Range Transit Plan (SRTP) to ensure cost projections do not exceed revenues.	CTO awarded to on-call consultant in FY13-14 Q4. Final SRTP will be completed by end of FY14-15 Q4. SRTP is now scheduled to be completed by Q3 of FY15-16.	Draft SRTP is being reviewed – Public meetings conducted end of Jan. 2015. SRTP Tasks 1-2 have been approved by SANBAG and currently Task 3 is being reviewed. Task 3 is scheduled to be completed FY15-16 Q1.	Transit/Rail (Fund Admin.)
Notes					
SANBAG SRTP: A number of tasks have taken longer than expected in the original schedule. All reports are requiring SANBAG and all transit operators to review before it can be finalized.					
1D	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Deliver the highest quality and most cost effective rail & transit projects and service possible in San Bernardino County	Study the efficiency of all seven transit operators and explore consolidation of various functions to provide greater efficiencies and more coordinated service and project delivery	CTO issued to on-call consultant in FY13-14 Q3. Project completion expected FY14-15 Q4.	Existing conditions, transit workshops, and surveys have been completed. With the transition of Project Managers within SANBAG and the delays in external reviews, the recommendations were expected to be complete by Q4 but the implementation of recommendations will not be completed until 2016 Q2.	Fund Admin

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		Thru the County-wide Transit Efficiency Study, evaluate the expansion of the Victor Valley Vanpool program county-wide	CTO issued to on-call consultant in FY13-14 Q3. Project completion expected FY14-15 Q4.	Vanpool program development and implementation approved by Board in November 2014.	Transit/Rail (Fund Admin)
	Notes				
1E	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Complete timely audits of all TDA recipients	Manage audit consultant to ensure completion of all seven audits	Meet with Operators and Auditors in FY14-15 Q1 to develop a time table and action plan for milestones	VTD (auditor) met with Operators to establish schedule. Finance met with VTD in September 2014 to confirm plan and time table. Finance will meet with VTD (teleconference) every two weeks.	Finance (Fund Admin)
		Educate transit operators on expectations for audits	Work closely with Operators and Auditors in FY14-15 Q1 to ensure work begins quickly after the end of fiscal year	Sent letters to each Operator detailing expectations for FY 2014-2015 in September 2014.	Finance (Fund Admin)
		Provide update of audits to Board and local Transit Boards	Provide assistance and direction quickly on critical issues. Due end of Q2 annually	Review of FY 2012-2013 audits for MARTA, MBTA, Vtrans and VVTA submitted to Board on March 5, 2014. FY 2012-2013 audit for Omnitrans and BART submitted to Board on July 2, 2014. FY 2011-2012 audit for NAT	Finance (Fund Admin)

4

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				submitted to Board on December 3, 2014. NAT 2012-2013 audit not yet completed.	
Notes					
1F	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Manage geographic equity in fund distribution across the County	Define equity, create tracking database, run through committee and Board, and post on external (Board) website	Develop policies to define geographic areas to be tracked and “equity” by fund source – Q1	Consensus reached on proposed policy at October TAC meetings. Approved by Board at February 2015 meeting.	Fund Administration (Planning)
			Compile data that will allow for funds to be tracked per policy – Q2	Data tracking method has been developed. and updated per adopted policy.	Fund Administration (Planning)
			Present findings to Committees/Board and provide link to real-time “dashboard” on external Board website – Q4	Current status was presented with policy approval in February. Real time results will be available on Programming website, which is currently being coordinated with the internet administrator for placement. Expected to be complete August 2015	Fund Administration (Planning)
Notes					

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1G	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Use strategic programming to ensure that no funds are lost	Manage projects closely with Caltrans to ensure adequate review resources are available when projects are ready	May 1 is Caltrans' deadline for guaranteed access to federal OA	SANBAG entered into CMAQ loan agreement with SACOG to protect against future loss of funds and has offered loans to local jurisdictions. Other opportunities with other agencies will also be pursued.	Fund Admin. (Major Projects; Transit/Rail)
			June 30 is CTC deadline for project allocation or extension requests	Projects programmed in FY2014/2015 were allocated by June 30.	Fund Admin. (Major Projects)
Notes					
To accumulate the CMAQ needed for Redlands Rail and I-10 Improvements, SANBAG may need to seek a loan agreement in FY14/15 and FY15/16 with another agency to avoid an interim lapse in funding.					
1H	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Protect San Bernardino County's equitable share of available state and federal funds	Develop funding strategies that result in opportunities to seize additional state and federal funds	Use more than 100% federal OA each fiscal year to be candidate for additional OA through August redistribution – Q4	San Bernardino County received \$367,000 in additional OA at the close of federal fiscal year 2013/2014. As noted below, OA loan agreements, which are relatively uncommon, would be required to achieve additional OA for federal fiscal year 2014/2015; however, staff does not expect this to result in a loss of funds.	Fund Admin. (Major Projects; Transit/Rail)

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	Promote policies to garner more state and federal funding	Ongoing as issues arise	FY 2014/15 State Budget deal included new allocations for transportation. FY 2015/2016 transportation revenues are anticipated to be addressed in the special session called for by the Governor. VMT Pilot Program approved in SB 1077 **	Fund Admin. (Legislative Affairs)	
Notes					
<p>Achievement of 100% OA delivery in FY14/15 will likely require an OA loan agreement with another agency.</p> <p>* As part of the FY 2014/15 State Budget deal, transit capital and operations received \$100 million directly from Cap and Trade program revenues. Other transportation projects and programs are eligible expenditures in two other Cap and Trade funding programs totaling \$330 million, not including high speed rail allocations. In future years, 15% of ongoing revenues are allocated to transit and 10% for sustainable communities projects, with 40% of remaining revenues still unprogrammed and potentially available.</p> <p>In January 2015, the Governor released his FY 2015/16 Budget proposal, which calls for new revenues to fund deferred maintenance needs and freight movement projects. He also proposes expanded express lane authority through a process overseen by the California Transportation Commission and continues the FY 2014/15 adopted allocations from Cap and Trade. These issues have been deferred to a special session to address transportation funding and previously unallocated cap and trade revenues. Statewide Express Lanes Authority is proposed to be addressed through AB 194 (Frazier).</p> <p>** The Road User Charge Advisory Committee has met 6 times and is halfway through their timetable for developing the pilot program for consideration. The next meeting is scheduled for August 2015. At the July meeting, the Committee discussed the number and type of participants for the pilot program, system data security requirements, privacy principles, and the policy and design decisions made to date.</p>					
II	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Implement 2014 sales tax revenue bond program	Ensure project funding plans maximize use of 2014 bond proceeds	Expenditure of ½ of bond proceeds by Q4	Approximately 32% of bond proceeds have been expended through June 2015.	Fund Admin. (Finance, Major Projects, Transit/Rail)

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Notes					
Timely expenditure of bond proceeds will be evaluated in future bond sales. Some of the reasons we are not at 50% are the delay to delivery of projects relative to the delivery plan (RPRP, I-10 Cedar, I-10 Tippe ph 2, and Yucca Loma bridge) and the influx of PUC funds for grade separation projects that has reduced the MSI need for those projects. In the 15/16 budget, we have budgeted to spend all of the Cajon Pass, Victor Valley, Rail, and Interchange bond funds this fiscal year, leaving only a balance in Major Streets.					
Initiative # 2: Engender Public Trust					
2A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Secure an unmodified opinion of annual financial statements	Initial meeting with Audit Subcommittee and independent auditor in June. Preliminary audit work completed in July. Audit field work is scheduled to be finished by November. CAFR, Single Audit and other reports be submitted to Audit Subcommittee and General Policy Committee in December and to the Board in January 2015.	Due Q4 annually	Met with Audit Subcommittee and completed preliminary audit work in 1 st quarter. Submitted CAFR, Single Audit and other reports to Audit Sub-Committee in December 2014. Received an unmodified opinion with no findings in the Single Audit.	Finance
Notes					
2B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Obtain Certificate of Achievement for Excellence in Financial Reporting	Submit CAFR and application to GFOA in December 2014 for award program	Due Q2 annually	Submitted CAFR to GFOA in December 2014. Received GFOA award in April 2015.	Finance
Notes					

2C	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Update SANBAG Budget document	Identify long-term structural improvements to EDEN financial accounting software and changes to budget document –Q2		Issued PO to Tyler for \$3,500 to begin accounting structure changes. Identified new expenditure and revenue strings. New structure will provide roll-up capabilities for major projects and other programs and will provide break-down of general government administrative support which was identified by the Budget Sub-committee and Board members. The plan is to utilize the new structure in the 2015-2016 Budget. There will be no history detail comparisons for the first year implementation due to the structure changes. The new account structure was completed and is included in the FY 2015/2016 Budget.	Finance
Notes					

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2D	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Obtain Distinguished Budget Presentation Award		Submit Annual Budget and application to GFOA in July 5 for award program – Q1	GFOA award received in October 2014.	Finance
Notes					
2E	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Provide safe public transit facilities	Evaluate security and study possible consolidation of security services at Metrolink stations and for future DSBPRP/ RPRP.	CTO to be completed by FY15-16 Q4.	*CTO to be issued by FY15/16 Q1; the scope of work is being finalized and coordination with Metrolink who is installing cameras at the stations is ongoing. Coordination has caused some of the delay.	Transit/Rail
Notes					
2F	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Manage geographic equity in fund distribution across the County	Develop refined project priorities through 2025 for Mountain/Desert subareas for input into 2016 update to the Ten-Year Delivery Plan.	Hold subarea meetings to identify project priorities – Q3	North Desert Subarea met in October. Victor Valley Subarea met in September and January. A transportation study is being finalized for the Morongo Basin Subarea that will inform decisions regarding project priorities.	Fund Admin. (Planning)

				Mountains Subarea is initiating a similar study in Q3. Proposed Ten-Year projects lists are developed and subareas are working toward identification of priority projects through 2040.	
			Analyze Measure and State/Federal cash flows available to support project priorities – Q3	With approval of the Fund Equity Policy by the Board in February 2015 valuable revenue forecasts for this effort are available and subareas will be sizing their project lists through 2040 in response to these forecasts.	Fund Admin. (Finance)
			Identify financially constrained prioritized project lists for 2016 update to the Ten-Year Delivery Plan – Q4	Availability of State and Federal funds will depend largely on the updated schedules of the large freeway and rail projects in the Valley. This will require Board consideration of prioritization and/or deferral of funds between subareas in 2016 Q2.	Fund Admin.
Notes					

2G	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Administer Transportation Development Act (TDA) funds in an efficient and transparent manner	Coordinate with on-call consultant to prepare an update of the SANBAG TDA Manual and for development of a TDA database for tracking allocations and disbursements	Complete update of TDA Manual – Q3	Responsibility for RFP shifted to Fund Admin in September, which delayed initiation of this task. Rather than using on-call consultant, RFP was released in February and awarded in May. Effort is expected to be complete by 2016 Q3.	Fund Admin.
			Develop database for internal tracking of TDA allocations and disbursements – Q4	Implementation method of the database will be determined pending results of the Manual Update RFP.	Fund Admin.
			Develop electronic submittal method for TDA claimants – Q4	Implementation of the submittal method will be determined pending results of the Manual Update RFP.	Fund Admin.
Notes					
Initiative # 3: Focus on Creating and Strengthening Collaborative Partnerships with Governmental and Business Entities					
3A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Continue regional forums to discuss issues of regional interest throughout the County	Actively seek to develop programs on regional issues, coordinate meetings with key stakeholders including legislators.	Conduct forums in each of the subregions – ongoing as issues arise.	West Valley Subarea forum held October 29	Legislative/Public Affairs; COG

Notes					
<p>West Valley Forum held in partnership with the San Gabriel Valley Council of Governments and covered issues of interest to both subregions including public safety, express lanes, and transit access to Ontario Airport. Similar events with the Western Riverside Council of Governments (WRCOG) and the Coachella Valley Association of Governments are being considered. WRCOG forum was held on May 21, 2015. Items discussed were local control of ONT, economic development and healthy communities. There was interest on the Boards part for further cooperation on healthy communities. Staff of SANBAG and WRCOG will meet in August to develop an action plan for this FY.</p> <p>Have opportunity to co-host and plan an East Valley forum on Veterans Employment Issues with IEEP, County Workforce Development, Vet Voice Foundation and other stakeholders. Event targeted in 2015.</p> <p>Mountain/Desert Forum targeted for fall 2015. (Pending identification of topics and location)</p>					
3B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Coordinate regional input to the 2016 Air Quality Management Plan	<p>Work with stakeholders in San Bernardino and Riverside County on reviewing technical work that will serve as the basis of the AQMP.</p> <p>Leverage the similarities of the region in drafting responses and providing input into the drafting of the AQMP.</p> <p>Provide opportunities to educate policymakers on the issues, options and implications being considered for the AQMP.</p>	<p>Hold meeting with stakeholders to identify common areas of interest and strategies to review and influence the AQMP.</p> <p>Review technical “white papers” being prepared by AQMD and coordinate regional comments.</p>	<p>In addition to influencing the AQMP itself, strategies are being developed to raise awareness in DC. *</p> <p>SANBAG staff covering four AQMP white paper review groups: Freight, Passenger Transport, Business Case, & Off-road equipment. Provided input at AQMP meetings on June 23 and July 1.</p>	<p>COG (Legislative/Public Affairs; Planning)</p> <p>Planning</p>

			Hold special workshop on policy issues anticipated in the AQMP to give Board Members clear understanding of implications and provide opportunities for them to give direction.	Agreement with IEEP to host a forum on the AQMP after completion of “white papers”. Have AQMD Staff give presentation to SANBAG Board on the AQMP process and the “white papers” at the September Board meeting.	COG (Legislative/Public Affairs; Planning)
			Participate in technical committees responsible for reviewing AQMP	Participating on AQMP Advisory Group. Ongoing.	Planning
			Provide formal comments and testimony on AQMP	As the need arises.	Planning
Notes					
* Working with regional partners to develop a collective advocacy position to raise awareness of the region’s inability to meet pending 2023 ozone standards. SANBAG’s DC Advocacy Trip in April included these message points. Mobility 21 covered these issues during their June 2015 trip as well.					
3C	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Enhance COG role	Actively work to implement and further the Countywide Vision	Host a “Cradle to Career” Education forum and engage non-school stakeholders – Q4	Will work with newly elected Supt. of Schools to host in 2015	COG
Coordinate the Jobs/Economy Element group and publish and distribute a Business Friendly Best Practices Inventory – Q1			Complete. Now moving on to getting best practices implemented. Joint meeting with City Managers and	COG	

				<p>development representatives took place November 2014 to push for wider implementation. Gave update to the Board January 2015 and now BIA has begun outreach to select cities to have one on one discussions about best practices implementation on both the city and the developer side. Item scheduled to come back to the City/County Manager's TAC this winter for discussions on lessons learned from interaction between cities and BIA</p>	
			<p>Develop a measurement tool that can be used to measure progress toward "business friendliness" – Q2</p>	<p>Looking to complete by Q4. Tactic has changed. Developing a measurement tool just for SB County area was not practical. Instead will be working with the City/County Manager's TAC to develop ways to recognize cities for adopting certain best practices. CCMTAC will discuss in September.</p>	<p>COG</p>

			Keep Board informed on a regular basis of Council of Government and Vision activities	Items scheduled each month at Board meeting. Will introduce a quarterly COG newsletter for the Board. Expect first edition in August '15.	COG
	Notes				
3D	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Environmental Stewardship	Provide leadership and assistance to our members in implementing clean energy and conservation projects to reduce utility bills and greenhouse gas emissions.	Implement a Joint Solar Power Procurement with interested government agencies to install solar PV systems – Q1	Complete. Not enough participants for joint procurement. Individual cities have contracted separately with SANBAG's consultant to continue their own efforts.	COG
			Launch and market the commercial HERO program to conservation specialists, building officials, and community/economic development officials throughout the County – Q1	Commercial program has been launched and has funded two projects. Informational meetings held with City Manager's TAC and being meetings are scheduled with local Chambers of Commerce on an ongoing basis.	COG
Apply for grant funding to implement public EV charging			In progress. Staff is preparing an RFP for a	COG	

			<p>networks in the region – Q2</p>	<p>consultant to help us prepare a EV network plan that will be shelf ready for grant funding opportunities expected from the state later in 2015. RFP to be released end of July with consultant selection at October Board.</p>	
			<p>Establish an Energy Leader partnership with SCE to provide incentives to local governments for energy conservation efforts – Q2</p>	<p>Application submitted. Awaiting approval from CPUC. Still awaiting CPUC action. Have sent staff to neighboring COGs to gain information on how they administer their programs in anticipation of our ultimate CPUC approval. Delivery date revised to Q4. The CPUC approved our application in April 2015. Formal agreements with SCE and the Gas Co. to implement the partnership will be brought to the September Board meeting. Partnership will be launched with our agencies after that date. Additional</p>	<p>COG</p>

				negotiation over the agreement has delayed agreement coming to the Board until September.	
Notes					
3E	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Identify development opportunities in the vicinity of existing and planned rail and transit stations	Continue constraints analysis and development feasibility study at the Upland Metrolink station	Complete study by FY15-16 - Q3	Study substantially complete and two alternatives have been identified. Next step is a public meeting and City Council approval of the concepts.	Transit/Rail (Planning)
		Initiate development of a Programmatic EIR/EIS with the cities of San Bernardino and Redlands for TOD improvements around proposed stations on the Redlands Passenger Line. The completion of the Redlands Passenger Rail Project is not dependent on this effort.	Award CTO to an on-call consultant and enter into agreements with cities .	CTO scope to be finalized after award of RPRP final design & program management services contract to ensure coordination. CTO issuance is estimated for Q2 FY15/16.	Transit/Rail (Planning)
Notes					

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Initiative # 4: Accelerate Delivery of Capital Projects					
4A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Effectively advocate to maintain or grow historic funding levels provided by state and federal governments	Work with regional and statewide entities to ensure that funding structures and policies are in place that are consistent with SANBAG's goals and priorities	Map-21 Reauthorization or Extension – Q4	MAP-21 was extended at existing funding levels through July 31, 2015*	Legislative/Public Affairs (Fund Admin.; Planning)
			State Budget and Funding options – Q1 Passage of state legislation to take effect in 2015 – Q2	State Budget approved reflected SANBAG priorities and potential new funding for projects. Governor's January 2015 budget proposal also called for new revenues and expanded project delivery authorities. End of Year report on legislation taking effect in 2015 went to General Policy Committee in November and to the full Board in December.	Legislative/Public Affairs
		Advocate for legislation that protects and grows state and federal funds	Evaluate results of prior year advocacy efforts – Q2	New State Advocacy Contract approved by the Board of Directors in October. New Federal Advocacy Contract was approved by the Board of Directors on July 1, 2015.	Legislative/Public Affairs
			Develop platform for next fiscal year – Q2	Final 2015-2016 state and federal platforms	Legislative/Public Affairs

				approved by the Board in November.	
Notes					
<p>* At the time of this report, the House passed an extension through December 18, 2015. Senate actions on an extension or multi-year proposal had not yet occurred as this report was written. Highway Trust Fund and Mass Transit Fund Balances are expected to be depleted in the fall, absent action by Congress.</p>					
4B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Promote expanded alternative project delivery mechanisms and project streamlining	Work with statewide and regional partners on streamlining and expanded/extended authorities for project delivery.	P3 state authority expires 2017	Working with stakeholders on statewide tolling authority as well as preparing SANBAG specific authority to be considered by the Legislature in 2015.*	Legislative/Public Affairs
			MAP-21 reauthorization – Q4	MAP-21 extended until July 2015. Advocacy efforts for a new bill or another extension continue.	Legislative/Public Affairs
Notes					
<p>* AB 914 contains SANBAG specific tolling authority. AB 194 is the key vehicle for statewide authority. Extension of the 2017 for other P3 authority is not expected to advance in 2015.</p>					

4C	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Achieve: Project Study Report (PSR) Milestones	SR-60 Central Ave Interchange (PSR)	PSR/PA&ED start March 2015 – Estimated duration to complete PSR: 12 months	Consultant selected. Audit of consultant in progress. On schedule. 4th Q – On schedule	Major Projects
		SR-60 Archibald Interchange (PSR)	PSR/PA&ED start November 2014 – Estimated duration to complete: 18 months	Consultant selected. Project delayed due to the City wanting to reach consensus with Caltrans on the landscape maintenance requirements. Also, delayed so consultants had an opportunity to submit on this and the Central Ave. project. Contract scheduled to be awarded in May 2015. 4 th Q – On schedule	Major Projects
		I-10 Mt. Vernon Ave. Interchange (PSR)	PSR start November 2014- Estimated duration to complete: 18 months	The complexity of the interchange improvements has required more extensive studies than originally anticipated for the development of a feasible concept to be further developed in the PSR. Concepts have been developed, Co-Op agreements and procurement packages are being prepared. Revised award March 2016	Major Projects

			4 th Q – Viable alternatives developed. On schedule to award in March 2016	
	I-10 University Street Interchange (PSR)	PSR/PA&ED start January 2015 – Estimated duration to complete: 18 months	Contract awarded in Dec. 2014. On schedule. 4 th Q – On schedule	Major Projects
	I-10 Eastbound Truck Climb/Live Oak/County Line (PSR)	PSR start December 2014 – Estimated duration to complete: 12 months	Discussions/negotiations with RCTC and Caltrans which took longer than anticipated, have been completed. Revised PSR start date, July 2015. 4 th Q- RCTC has decided not to participate in the project. Determining if it is viable to limit truck lane to SBd County. New start date has not been determined.	Major Projects
Notes				

4D	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Achieve: Project Approval and Environmental Document (PAED) Milestones	I-15 Corridor Improvement (PAED)	PAED Start October 2014 – Estimated duration: 3 years	PA/ED contract awarded at October Board meeting. NTP given on 10/15/14. On schedule. 4 th Q – On schedule	Major Projects
		I-215 University Parkway/State Street Interchange (PAED)	PAED Start January 2015- Estimated duration: 2 years	A new alternative that provides congestion relief and is more cost effective has been developed. Revised start date March 2016.. 4 th Q – City of SBd to complete PSR early 2016. On schedule to start PA/ED March 2016.	Major Projects
		SR-210 Lane Addition (PAED)	PAED Finish October 2015	Noise study is taking longer than anticipated. Revised PA/ED finish Dec 2015. 4 th Q – Due to noise study issue, revised PA/ED finish is April 2016. Procurement of design consultant will overlap PA/ED to gain some of the time lost.	Major Projects
		I-10 Pepper Avenue Interchange (PAED)	PAED Finish August 2014	New requirements for Native American consultation have delayed PA/ED. PA/ED approved Feb 2015. Project is being concurrently designed to	Major Projects

				allow construction to proceed on schedule. 4 th Q- On schedule. Construction scheduled to start Jan. 2016.	
Notes					
4E	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Achieve Construction Milestones	I-15 Baseline Road Interchange	Start Construction September 2014	Construction Contract Awarded June 2014. Actual construction started October 2014. Delayed due to incomplete submittals from the contractor. 4 th Q – On schedule. Open to traffic summer 2016.	Major Projects
		I-215 Construction Landscape Segment 3	Start Construction January 2015	Obligation of federal funds has been delayed. Issues have been resolved with obligation anticipated in June allowing contract to be awarded in Sept 2015. (See note below) 4 th Q – On hold due to drought (State directive)	Major Projects

		SR-210 Landscaping Segment 11	Construction Complete August 2014	Construction complete in July, 2014. Currently in 1 year plant establishment. 4 th Q – On schedule. Four year maintenance contract awarded.	Major Projects
		I-15 Ranchero Road Interchange	Construction Complete October 2014	Construction delayed due to fire. Open to traffic, Feb. 2015. 4 th Q – Closing out project	Major Projects
		I-10 Cherry Ave Interchange	Construction Complete November 2014	Open to traffic Jan 2015. 4 th Q – Closing out project	Major Projects
		Hunts Lane Grade Separation	Construction Complete October 2014	Opened to traffic on 10/30/14. 4 th Q – Closing out project	Major Projects
	Notes				
*Attempting to capture savings of federal funds from I-215 north project and utilize on this landscaping project in the same vicinity. This requires deobligation and obligation which are time consuming activities through Caltrans and FHWA.					
4F	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Deliver all transit and rail project commitments listed in the FY 14/15 budget	Continue construction on Downtown San Bernardino Passenger Rail Project Complete construction of San Bernardino Transit Center	Complete Construction Complete Construction	Estimated completion in Q2 of FY16/17. 29% of contract work complete. Project substantially complete and Omnitrans has occupancy. Final sign off in Q1 of FY 15-16.	Transit/Rail Transit/Rail

		Initiate final design of the Redlands Passenger Rail Project	Award final design and program management services contracts.	Award of final design scheduled for early Q2 of FY 15-16 and award of program management services contracts scheduled for Q1 of FY15/16.	Transit/Rail
		Initiate preliminary design of improvements on the San Gabriel Subdivision, grade crossing/quiet zone on Shortway	Environmental Clearance	CTO awarded and preliminary engineering is underway. Environmental clearance scheduled for Q1 of FY16/17.	Transit/Rail
		FTA Grantees	Work with SANBAG departments to comply with FTA guidelines to submit to FTA - Q4	Determination made not to pursue FTA Direct Grantee in Q2 of FY14/15. A review of SANBAG FTA compliance is underway. Title VI compliance will be completed Q1 of FY 15-16. FTA procurement compliance is pending SANBAG Procurement Manual completion. The manual is 95% complete and anticipated to be completed in Q1 of FY 15-16.	Transit/Rail (All)
Notes					

Initiative # 5: Maximize Funding Opportunities and Cost-Effectiveness of Investments					
5A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Ensure SANBAG's freight needs are recognized	Promote the inclusion of regional corridors in goods movement policies and plans	Primary Freight Network - Ongoing	Provided comments on draft CFMP and project list in Q1.	Planning
		Support funding for freight priorities	Map-21 Reauthorization: Freight Title – Q2	Submitted comments on the draft California Freight Mobility Plan, being done in response to MAP-21.	Planning
	Notes				
5B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Conduct complete review of Valley Freeway Interchange Program, including phasing and priorities	Prepare interchange program analysis and options for consideration by SANBAG Board	Prepare Interchange Program Options Paper - Q1	Prepared Interchange Issues and Options Paper and Reviewed the City Manager Ad Hoc in July 2014.	Planning (Major Projects; Fund Admin.)
			Prepare updated interchange phasing and priority list - Q3	Estimated costs and benefits of individual phases. Prepared interchange phasing and priorities paper in June. Reviewing with CCMTAC and TTAC in FY 16 Q1	Planning (Major Projects; Fund Admin.)
	Notes				

Initiative # 6: Develop Marketing Strategies					
6A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Build awareness of SANBAG programs and services	Identify key local and regional projects to highlight Measure I's contributions to the transportation system	Create communications opportunities including station displays, media outreach, local and regional publications, signage, and materials	Information about SANBAG's programs and services included in regional publications, media, signage, and on social media.	Legislative/Public Affairs (COG)
			Expand social media, outreach, media and communications opportunities	Twitter followers have grown from 700 in FY 2013/14 to more than 1,500 in FY 2014/15.	Legislative/Public Affairs
			Enhance public engagement and information sharing	SANBAG has launched a new blog to share information about SANBAG and member agency programs and services. SANBAG NewsRadio was launched on Saturday afternoons for a 10 week period to share information about projects.	Legislative/Public Affairs
			Leverage and grow social media opportunities	SANBAG's Facebook and Instagram pages launched in the spring.	Legislative/Public Affairs
Notes					
SANBAG works regularly with regional partners and advocacy groups to include information about our projects, programs, and services in their publications and materials including Mobility 21, WTS, Self Help Counties Coalition, and Bradco High Desert Report. In addition, SANBAG has secured positive media coverage regarding our projects and programs including Rancho Road Interchange, 215 Bi-County, I-10/Citrus and Cherry Interchanges, Lenwood Road Grade Separation, I-15/Base Line Road Interchange, Rideshare Program, and HERO.					

6B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Highlight transit options to key events across San Bernardino County	Identify events and work with transit providers on the best ways to highlight transit connectivity	As needed in advance of key events	Ongoing	Legislative/Public Affairs; Transit/Rail (COG)
		Create media to educate the public on alternative transportation options to attend events as well as promoting events themselves	Consider participation in the MSRC's Major Event Transportation Program to large events throughout San Bernardino County	Ongoing	Legislative/Public Affairs; Transit/Rail; COG
Notes					
Working to develop a transit marketing approach for SANBAG to support regional partners in promoting transit use and service.					
Initiative #7: Long Range Strategic Planning					
7A	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Develop Countywide Transportation Plan (CTP) for input to SCAG 2016 RTP/SCS	Work with SCAG and local jurisdictions on 2040 projects and funding levels	Define 2040 projects - Q1	Structured baseline and "aggressive" financial scenarios and began populating with projects, together with locals. Submitted projects to SCAG on Nov. 30.	Planning (All)
			Coordinate financial assumptions with SCAG - Q2	Estimated funding available to 2040 following delivery of projects in 10-year Delivery Plan.	Planning (All)
		Conduct analysis of transportation and land use scenarios	Complete analysis - Q2	Completed 2012 model run and 2040 run on existing network.	Planning (All)

			Develop draft CTP Report - Q3	Internal draft CTP completed in May. External draft completed in June and discussed with TTAC on 6/29 and CM AdHoc on 6/30. Draft posted and notifications initiated on 7/1.	Planning (All)
	Notes				
7B	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Complete 2015 re-evaluation of the Measure I Expenditure Plan	Provide report to SANBAG Board on comments received and path forward	Report to Board - Q1	Reported to July Board – defer changes to MI Exp. Plan to 2017/18. Documented responses to comments in Board item. Followed up with matrix of policy options for CM Ad Hoc. Will take to committee in Q2.	Planning (All)
	Notes				
7C	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Develop a habitat preservation/conservation framework in conjunction with local	Complete habitat preservation/conservation framework and report to TACs and Board	Inventory of existing conservation plans - Q2	Dudek completed inventory task for both existing conservation areas and variety of	Planning

	jurisdictions and Environment Element Group of Vision			habitat-related coverages. Prepared draft conservation principles and next steps. Held Env. Elem. Group meeting Dec. 11.	
			Report on preservation/conservation options and recommendations - Q3	Dudek completed Framework Report in February. Env. Element Group requested Phase 2 funding in its April 3 letter. County and SANBAG responding with budget and scope proposal.	Planning
	Notes				
7D	Division Strategy	Action Plan	Milestones	Milestone Status	Responsibility
	Pursue Active Transportation and Sustainability Grant funding in coordination with local jurisdictions	Facilitate applications by SANBAG and local jurisdictions at federal and state level	Develop comprehensive list of grant opportunities - Q1	Compiled inventory of cap-and-trade opportunities. COG investigated grant consultant options.	Planning (Fund Admin.)
			Apply for grants as the opportunities arise	SANBAG issued a TDA Article 3 Call-for-Projects to provide matching funds for Cycle 2 State ATP applications. Designated TDA Awards in early May. Provided information	Planning (Fund Admin.)

				and advice to assist jurisdiction sin ATP applications through June1. Applied for Cap-and-Trade TIRCP funds for Metrolink double track project.	
	Notes				