



San Bernardino Associated Governments

1170 W. 3rd Street, 2nd Floor, San Bernardino, CA 92410
Phone: (909) 884-8276 Fax: (909) 885-4407
Web: www.sanbag.ca.gov



-
- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
 - San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies
-

AGENDA
Mountain/Desert Policy Committee

June 19, 2015

9:30 AM

Location

Town of Apple Valley

14975 Dale Evans Parkway, Apple Valley, CA 92307

Mountain/Desert Policy Committee Membership

Chair

*Ryan McEachron, Council Member
City of Victorville*

*Julie McIntyre, Mayor
City of Barstow*

*Joel Klink, Mayor
City of Twentynine Palms*

Vice Chair

*Robert Lovingood
Board of Supervisors*

*Bill Jahn, Mayor Pro Tem
City of Big Bear Lake*

*George Huntington, Mayor
Town of Yucca Valley*

*Rich Kerr, Mayor
City of Adelanto*

*Mike Leonard, Council Member
City of Hesperia*

*James Ramos
Board of Supervisors*

*Curt Emick, Council Member
Town of Apple Valley*

*Ed Paget, Mayor
City of Needles*

*Janice Rutherford
Board of Supervisors*

**San Bernardino Associated Governments
County Transportation Commission
County Transportation Authority
County Congestion Management Agency
Service Authority for Freeway Emergencies**

AGENDA

Mountain/Desert Policy Committee

**June 19, 2015
9:30 AM**

Location

**Town of Apple Valley
14975 Dale Evans Parkway, Apple Valley, CA 92307**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional *“Meeting Procedures”* and agenda explanations are attached to the end of this agenda.

CALL TO ORDER

(Meeting Chaired by Ryan McEachron)

- i. Pledge of Allegiance
- ii. Attendance
- iii. Announcements
- iv. Agenda Notices/Modifications – Alicia Johnson

Possible Conflict of Interest Issues

Note agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

1. Information Relative to Possible Conflict of Interest

Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

This item is prepared monthly for review by SANBAG Board and Committee members.

CONSENT CALENDAR

Items listed on the Consent Calendar are expected to be routine and non-controversial. The Consent Calendar will be acted upon as a single motion. Items on the Consent Calendar may be removed for discussion by Board Members.

Consent - Project Delivery

- 2. Construction Contract Change Orders to on-going SANBAG Construction Contracts in the Mountain/Desert Region with Security Paving Company, Inc. and Skanska USA Civil West.**

Receive and file change order report.

Garry Cohoe

This item is not scheduled for review by any other policy committee or technical advisory committee.

Consent Calendar Items Pulled for Discussion

Items removed from the Consent Calendar shall be taken under this item in the order they were presented on the agenda.

DISCUSSION ITEMS

Discussion - Administrative Matters

- 3. Election of Committee Chair and Vice Chair**

Defer elections until July 1, 2016, for members to serve as Chair and Vice Chair of the SANBAG Mountain/Desert Policy Committee for terms to end on June 30, 2016.

Andrea Zureick

This item is not scheduled for review by any other policy committee or technical advisory committee.

Discussion - Project Delivery

- 4. Grade Separation Program Update**

Receive a presentation on the Grade Separation Program.

Garry Cohoe

This item is also scheduled for review by the Board of Directors Metro Valley Study Session on June 11, 2015.

- 5. Status of Sale of Surplus Property**

Receive update on status of SANBAG's surplus property from various projects.

Garry Cohoe

This item is also scheduled for review by the Board of Directors Metro Valley Study Session on June 11, 2015.

6. US-395 Phase I ROW Consultant Contract

That the Mountain/Desert Policy Committee recommend the Board of Directors, acting in its capacity as the San Bernardino County Transportation Commission:

A. Approve award of Contract No. 15-1001188 for Right-of-Way Services for the US-395 Phase I Project with Epic Land Solutions, Inc. in an amount not-to-exceed \$1,421,848.00.

B. Approve a contingency amount for Contract No. 15-1001188 of \$118,152.00 and authorize the Executive Director or designee to release contingency as necessary for the project.

Paula Beauchamp

This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Procurement Manager have reviewed this item and a draft of the contract.

Discussion - Regional/Subregional Planning

7. Mountain Area Transportation Study Award

That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority, approve award of Contract No. 15-1001173 with Iteris, Inc. in the amount of \$135,000 for transportation planning services to complete the Mountain Area Transportation Study.

Timothy Byrne

This item is not scheduled for review by any other policy committee or technical advisory committee. This item and the draft agreement were reviewed by SANBAG General Counsel.

Comments from Board Members

Brief comments from Board Members

Public Comment

Brief comments by the General Public

ADJOURNMENT

Additional Information

Attendance
SANBAG Entities
Acronym List
Mission Statement

The next Mountain/Desert Policy Committee Meeting will be August 21, 2015

Complete packages of the SANBAG agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Meeting Procedures and Rules of Conduct

Meeting Procedures - The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

Accessibility - The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

Agendas – All agendas are posted at 1170 W. 3rd Street, 2nd Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Agenda Actions – Items listed on both the “Consent Calendar” and “Items for Discussion” contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

Closed Session Agenda Items – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a “Request to Speak” form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under “Public Comment” may not be acted upon at that meeting. The time limits established in “Public Testimony on an Item” still apply.*

Disruptive Conduct – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

**SANBAG General Practices for Conducting Meetings
of
Board of Directors and Policy Committees**

Attendance.

- The Chair of the Board or a Policy Committee (Chair) has the option of taking attendance by Roll Call or Self-Introductions. If attendance is taken by Roll Call, the Clerk of the Board will call out by jurisdiction or supervisorial district. The Member or Alternate will respond by stating his/her name. If attendance is by Self-Introduction, the Member or Alternate will state his/her name and jurisdiction or supervisorial district.
- A Member/Alternate, who arrives after attendance is taken, shall announce his/her name prior to voting on any item.
- A Member/Alternate, who wishes to leave the meeting after attendance is taken but before remaining items are voted on, shall announce his/her name and that he/she is leaving the meeting.

Basic Agenda Item Discussion.

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.
- The “aye” votes in favor of the motion shall be made collectively. Any Member who wishes to oppose or abstain from voting on the motion, shall individually and orally state the Member’s “nay” vote or abstention. Members present who do not individually and orally state their “nay” vote or abstention shall be deemed, and reported to the public, to have voted “aye” on the motion.

The Vote as specified in the SANBAG Bylaws.

- Each Member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

Amendment or Substitute Motion.

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he/she would like to amend the motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

Call for the Question.

- At times, a Member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

The Chair.

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Chair.

Courtesy and Decorum.

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

*Adopted By SANBAG Board of Directors January 2008
Revised March 2014*

- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 1

Date: June 19, 2015

Subject:
 Information Relative to Possible Conflict of Interest

Recommendation:
 Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

Background:
 In accordance with California Government Code 84308, members of the SANBAG Board may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Principals & Agents	Subcontractors
2	C13001	Security Paving Company, Inc. <i>Joseph Ferndino</i>	Cal-Stripe, Inc. Pacific Restoration Group Statewide Traffic Safety and Signs Flatiron Electric Group, Inc. Tahlequah Steel, Inc. DYWIDAG Systems International Crown Fence Company Tipco Engineering, Inc.
2	C13149	Skanska Civil, USA <i>Jeffery Langvin</i>	Ace Fence Company Austin Enterprises BC Traffic Specialist Diversified Landscape Company DYWIDAG System International Ferreira Construction Company, Inc. Stroer & Graf Hard Hat Sweeping Statewide Traffic Safety & Signs Tahelquah Steel, Inc. Techno Coatings Under Ground Manholes

Entity: CMA, COG, CTA, CTC, SAFE

Mountain-Desert Committee Agenda Item

June 19, 2015

Page 2

6	15-1001188	Epic Land Solutions, Inc. <i>Lynette Overcamp</i>	N/A
7	15-1001173	Iteris, Inc. <i>Viggen Davidian</i>	HDR, Inc.

Financial Impact:

This item has no direct impact on the SANBAG budget.

Reviewed By:

This item is prepared monthly for review by SANBAG Board and Committee members.

Responsible Staff:

Andrea Zureick, Director of Fund Administration

Approved
Mountain-Desert Committee
Date: June 19, 2015

Witnessed By:

Minute Action

AGENDA ITEM: 2

Date: *June 19, 2015*

Subject:

Construction Contract Change Orders to on-going SANBAG Construction Contracts in the Mountain/Desert Region with Security Paving Company, Inc. and Skanska USA Civil West.

Recommendation:

Receive and file change order report.

Background:

Of SANBAG's two on-going Construction Contracts in the Mountain/Desert region, both have had Construction Change Orders (CCO's) approved since the last reporting to the Mountain/Desert Policy Committee. The CCO's are listed below.

A. Contract Number (CN) C13001 with Security Paving Company for construction of the I-15 Rancho Road Interchange project: CCO No. 12 (\$116,494.13 decrease for adjustment in compensation to the contractor due to asphalt price fluctuation based on the California Paving Asphalt Price Index as stated in the contract Special Provisions), CCO No. 84 (\$50,000.00 increase for installing drainage enhancements to eliminate erosion along the northbound on-ramp), CCO No. 90 Supplements 1 and 2 (\$10,000.00 and \$20,581.00 respectively for ADA required modifications and to compensate contractor for Time-Related Overhead costs as provided in the contract Special Provisions), CCO No. 91 (\$1,485.00 increase for installation of drainage inlet markers as requested by the City of Hesperia), CCO No. 92 (\$10,000.00 increase for reconstruction of the concrete anchor slab for the REACT Crash Cushion as required by the Caltrans Safety Review), CCO No. 93 Supplements 1 and 2 (\$1,000.00 and \$244,872.00 increases respectively for obtaining a County Encroachment Permit and re-grading of infiltration basins to provide for proper infiltration), CCO No. 94 (\$3,119.60 increase to compensate contractor for filing fees for the Annual Permit with the State Water Resources Control Board), CCO No. 95 (\$3,708.10 decrease due to revisions of the slope paving and architectural treatments on the embankment at bridge abutment 3), CCO No. 96 (\$5,812.00 increase for revisions to the Metal Beam Guard Rail on the southbound I-15 on ramp and associated utility potholing required to verify proper clearance for installation), CCO No. 98 (\$2,229.60 increase for changes to freeway entrance signs for compliance with Caltrans standards), CCO No. 99 (\$50,000.00 increase for replacement of ramp lighting poles for conformance to Caltrans standards), CCO No. 100 (\$41,966.40 increase for adding chain link fencing atop concrete barrier installed along the north side of bridge structure as requested by Caltrans), CCO No. 101 (\$32,465.00 increase for the replacement of raised pavement markers with recessed pavement markers as requested by Caltrans), CCO No. 102 (\$10,000.00 increase for relocating ramp metering cabinets to accommodate visual observation of signal while programming the controllers as requested by Caltrans), CCO No. 104 (\$63,392.00 increase for placing stamped concrete in-lieu of landscaping in median island on Rancho Road as requested by the

Entity: CMA

Mountain-Desert Committee Agenda Item

June 19, 2015

Page 2

City of Hesperia), CCO No. 105 (\$3,161.40 increase for the installation of pedestrian barricades on Rancho Road as required by the Caltrans Safety review), CCO No. 106 (\$3,300 decrease for deleting bid items related to resetting or adjustment of survey monuments as agreed upon by Caltrans and the City of Hesperia), CCO No. 107 (\$7,960.00 increase for additional chain link fencing and strengthening a portion of Metal Beam Guard Rail as required by the Caltrans Safety Review), CCO No. 108 (\$132,841.88 increase to compensate contractor for payment adjustments per Hot Mixed Asphalt QC/QA as required by the contract Special Provisions), CCO No. 109 (\$109,445.06 increase for additional quantities used for Bid Items 20, 32, 33, 47, 52, 108, 112, 119, 157 and 176), CCO No. 110 (\$67,339.32 increase for additional quantities used for Bid Item 54 Hot Mixed Asphalt (Type C) and Bid Item 172 Paved Road) and CCO No. 111 (\$23,467.95 increase to compensate contractor for 50% of the cost to extend the life of their Builders Risk insurance during additional change order/extra work as required after opening interchange to traffic).

B. CN C13149 with Skanska USA Civil West for construction of the Lenwood Road Grade Separation project: CCO No. 7 Supplement 1 (\$12,833.31 in additional funds for adding fractured fin treatment of the bridge abutments and wing-walls), CCO No. 15 Supplement 1 (\$10,000.00 in additional funds for mitigation measures associated with abandoned asbestos-wrapped utility lines within the project limits), CCO No. 17 Supplement 1 (\$2,500.00 increase to compensate contractor for apprentice on-the-job training as required in the contract Special Provisions) and CCO No. 18 (\$2,941.83 increase to provide for insulators to allow work on MSE Wall within close proximity of Southern California Edison overhead lines).

Financial Impact:

This item imposes no financial impact, as all CCO's are within previously approved contingency amounts under Task No. 0881 and No. 0890.

Reviewed By:

This item is not scheduled for review by any other policy committee or technical advisory committee.

Responsible Staff:

Garry Cohoe, Director of Project Delivery

Approved
Mountain-Desert Committee
Date: June 19, 2015

Witnessed By:

I-15 Ranchero Road Interchange - Executed Change Orders		
Number	Description	Amount
1	Traffic Control	\$ 30,000.00
1 - S1	Traffic Control	\$ 200,000.00
2	Partnering	\$ 20,600.00
3	Dust Palliative	\$ 5,000.00
4	Apprentice Program	\$ 8,000.00
5	Dispute Resolution	\$ 15,000.00
6	Relocate Additional Joshua Trees	\$ 42,500.00
7	Temporary Silt Fence, Item 8	\$ 16,352.00
8	Shared Water Pollution Control Maintenance	\$ 8,000.00
8 - S1	Shared Water Pollution Control Maintenance	\$ 10,000.00
9	Relocate Right-of-Way Fence	\$ 63,520.00
10	Additional Drainage Work	\$ 6,942.86
11	VOID - County Water Line	\$ 0.00
12	Asphalt Price Index Adjustment	\$ (116,494.13)
13	Maintain Existing Electrical System	\$ 8,500.00
14	Electrical Service Fees	\$ 5,000.00
15	Removal 96" Pipe End Sections	\$ 1,500.00
16	Credit for Agency Survey of ADL Burial	\$ (6,602.00)
16 - S1	Credit for Agency Survey of ADL Burial	\$ (690.50)
17	Temporary Relocation of Verizon Line at Ranchero Road	\$ 6,000.00
17 - S1	Temporary Relocation of Verizon Line at Ranchero Road	\$ 3,065.04
18	Revised Access Road to 96" Pipe	\$ 47,833.50
19	VOID - Relocate Temporary Concrete Barrier	\$ 0.00
20	Contractor's Proposed Detour Ranchero Road	\$ 69,700.00
21	Signal Pole Change at Ranchero Road/Caliente Road	\$ 19,144.03
22	Drainage Changes on Sheet SD-9	\$ (5,334.78)
23	Remove and Reconstruct MBGR Southbound I-15	\$ 4,183.00
24	CLOSED - Additional Compensation for Sawcutting	\$ 0.00
25	Changing Grades Northbound and Southbound I-15	\$ 0.00
26	Change in Structural Section - Mariposa Road	\$ 139,277.10
27	Change Street Lights From HPS to LCD	\$ 18,851.08
28	Roadway Evacuation - Item 159	\$ 363,000.00
29	VOID - Utility Potholes	\$ 0.00
30	City Traffic Signal Cabinets - Type R	\$ 38,526.84
31	Closure of Caliente Road	\$ 5,000.00
32	Drainage System #16	\$ 8,586.30
32 - S1	Drainage System #16	\$ 11,321.40
33	Fence and Core U-Channel	\$ 25,735.52
34	Rotating Signal Pole Modification	\$ 2,167.53
35	VOID - Temporary Realignment of Mariposa	\$ 0.00
36	VOID - Pull Box Lids	\$ 0.00
37	Revise Girder Curve Data	\$ 0.00
38	Cooper Ground Wire for SCE	\$ 5,471.25
39	Gravel Ditch Revision to Line R-6	\$ 2,013.00
40	JPCP End Anchors, Remove LCB	\$ 40,527.51
41	Conflicting Signal Pole at Caliente Road/Ranchero Road	\$ (2,270.41)
42	Closure of North Mariposa Road	\$ 43,000.00
43	Utility Access West of Caliente Road/Ranchero Road	\$ 4,878.00
44	Additional Drainage Improvements Mariposa Road	\$ 44,397.48
45	Abandon Vaults	\$ 2,000.00

Attachment: MDC CCO Log (1864 : Construction Change Orders - MDC1506)

Bolded - Construction Change Orders approved since the last reporting to the Metro Valley Study Session
Amounts shown in parentheses represent a credit to the Agency

46	Additional Hydroseeding in City Right-of-Way	\$ 95,200.00
47	Grade Ditch Caliente Road	\$ 3,000.00
48	Increase Item 4" Stripe, Delineators	\$ 17,667.27
49	VOID - Revise Lane Closure Charts	\$ 0.00
50	Drainage System 20 Changes	\$ (13,611.50)
51	Extend HDPE Southwest Corner Caliente Road/Ranchero Road	\$ 1,320.00
52	Additional Signs and Markers (City)	\$ 2,436.00
53	PCCP Dike on JPCP	\$ 35,000.00
54	VOID - Detour for Falsework	\$ 0.00
55	Drainage Southwest Mariposa Road	\$ 10,362.20
56	VOID - Additional Grade to Drain Northbound I-15	\$ 0.00
57	In Ground Concrete Washout	\$ 0.00
58	Eliminate Redwood Header	\$ (5,309.00)
59	Regrade MVP's	\$ 15,000.00
60	VOID - Relocate SCE Vent Pipe	\$ 0.00
61	Revise Drainage Northbound On and Off-Ramps	\$ 45,324.75
62	Additional Permanent Erosion Control State Right-of-Way	\$ 35,000.00
63	Revise Traffic Handling Plans	\$ 34,446.00
64	Revise Detour for Falsework	\$ 0.00
65	Delete Color from Bridge Deck	\$ (122,830.40)
66	VOID - Repair AC Dike and Eroded Slope	\$ 0.00
67	Sidewalk Joint Armor	\$ 0.00
68	Drainage System Augmentation	\$ 8,235.00
69	Repair Damaged Slopes	\$ 20,000.00
70	Electrical Modifications	\$ 75,000.00
71	Pedestrian Push Button Change	\$ 1,542.11
72	Additional Drainage System Northeast Corner Ranchero/Mariposa	\$ 1,484.90
73	Repair Damaged Pavement I-15	\$ 65,000.00
74	Modifications to Drainage System 18	\$ 54,209.25
75	Revisions to HMA Structural Section on Ranchero Road	\$ 121,335.20
76	Retaining Walls Along Ranchero Road	\$ 445,741.55
76 - S1	Change to CIP Walls	\$ (125,114.55)
77	Change from Rock Blanket to Stamped Concrete	\$ (3,874.00)
78	Removal of Additional Joshua Tree	\$ 1,519.86
79	Change of Pedestrian Button Type	\$ 4,964.51
80	Pedestrian Barricades	\$ 9,484.00
81	Revision to Electrical Pull Boxes on Bridge	\$ 0.00
83	Bike Lane Striping on Ranchero Road	\$ 4,304.00
84	Drainage Enhancements along Northbound on-ramp	\$ 50,000.00
85	Revisions to City Signs	\$ 9,195.39
86	Delete Color from Caltrans Curbed Median	\$ 2,869.15
87	Ramp Metering Standard Changes	\$ 19,882.24
88	I-15 Median Pavement Change	\$ 63,154.50
89	Bridge Profilographing	\$ 6,000.00
90	Conformance with ADA requirements	\$ 10,000.00
90 - S1	Additional Funds	\$ 10,000.00
90 - S2	Additional Funds	\$ 20,581.00
91	Drainage Inlet Markers	\$ 1,485.00
92	REACT Crash Cushion anchor slab	\$ 10,000.00
93	Dredging Infiltration Basins	\$ 5,000.00
93 - S1	County Encroachment Permit	\$ 1,000.00
93 - S2	Additional Funds	\$ 244,872.00

Bolded - Construction Change Orders approved since the last reporting to the Metro Valley Study Session. Amounts shown in parentheses represent a credit to the Agency.

94	State Water Resources Control Board Annual Permit Fees	\$ 3,119.60
95	Slope Paving revisions at Abutment 3	\$ 3,708.10
96	Revisions to MBGR at southbound on ramp	\$ 5,812.00
98	Changes to Freeway Entrance Signs	\$ 2,229.60
99	Replacement of Ramp Lighting Poles	\$ 50,000.00
100	Chain Link Fence atop Bridge Barrier	\$ 41,966.40
101	Recessed Pavement Markers	\$ 32,465.00
102	Relocation of Ramp Metering Cabinets	\$ 10,000.00
104	Stamped Concrete in Median Island on Rancho Road	\$ 63,392.00
105	Pedestrian Barriers on Rancho Road	\$ 3,161.40
106	Deleting Survey Monumentation Bid Items	\$ (3,300.00)
107	Additional Chain link Fence and strengthening MBGR	\$ 7,960.00
108	Hot Mixed Asphalt QC/QA	\$ 132,841.88
109	Addn'l Qty. for Bid Items 20, 32, 33, 47, 52, 108, 112, 119, 157 and 176	\$ 109,445.06
110	Addn'l Qty. for Bid Items 54 and 172	\$ 67,339.32
111	Additional Builders Risk Insurance Cost	\$ 23,467.95
CCO TOTAL		\$ 3,058,686.36
TOTAL CONTINGENCY AND SUPPLEMENTAL		\$ 3,172,925.63

Lenwood Grade Separation – Executed Change Orders		
Number	Description	Amount
1	Partnering	\$ 12,000.00
2	Establish Dispute Review Board	\$ 15,000.00
3	Staging Revisions	\$ 0.00
4	Hot Mix Asphalt Substitution	\$ 0.00
5	Additional Traffic Control	\$ 10,000.00
5 – S1	Additional Traffic Control – Additional Funds	\$ 10,000.00
6	Change in Sewer Pipe Size	\$ 14,962.60
7	Bridge Architectural and Wall Aesthetic Treatments	\$ (3,657.76)
7 – S1	Additional Funds	\$ 12,833.31
8	Hazardous Waste Removal	\$ 6,000.00
9	Private Gas Service and Meter Relocation	\$ 6,600.00
9 – S1	Private Gas Service and Meter Relocation – Additional Funds	\$ 3,000.00
11	Abutment 1 Pile Layout and Tip Revisions	\$ (57,000.00)
11 – S1	Abutment 2 Pile Layout and Tip Revisions	\$ (17,000.00)
11 – S2	Item #59 Drive Pile Item Adjustment	\$ 107,950.00
12	Signal and Lighting Improvements	\$ 13,816.23
13	SCE Delay	\$ 50,000.00
14	MSE Texture Change	\$ 0.00
15	Verizon Manhole and Line Conflicting with MSE 37	\$ 14,000.00
15 – S1	Additional Funds	\$ 10,000.00
17	Apprentice On-the Job Training	\$ 2,000.00
17 – S1	Additional Funds	\$ 2,500.00
18	Edison Provided Overhead Insulators	\$ 2,941.83
CCO TOTAL		\$ 215,946.21
TOTAL CONTINGENCY AND SUPPLEMENTAL		\$ 1,815,859.40

Bolded - Construction Change Orders approved since the last reporting to the Metro Valley Study Session. Amounts shown in parentheses represent a credit to the Agency.



•San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
 •San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 3

Date: June 19, 2015

Subject:

Election of Committee Chair and Vice Chair

Recommendation:

Defer elections until July 1, 2016, for members to serve as Chair and Vice Chair of the SANBAG Mountain/Desert Policy Committee for terms to end on June 30, 2016.

Background:

Terms for the Chair and Vice Chair of each of the SANBAG policy committees and Metro Valley Study Session expire on June 30, 2015. Election of Chair and Vice Chair for each of the policy committees and Metro Valley Study Session is scheduled to immediately follow the annual election of SANBAG Officers, which occurred at the June Board of Directors meeting.

The election for the Chair and Vice Chair of the Mountain/Desert Policy Committee to serve until June 30, 2016, typically occurs at the June committee meeting. Because the acting Chair and Vice Chair cannot be present for the committee meeting, staff recommends the election be deferred and held in conjunction with the caucus for the determination of General Policy Committee membership before the July Board meeting.

A complete listing of SANBAG policy committees, memberships, and chairs is attached to this item for reference.

Financial Impact:

Staff support for this activity is consistent with the adopted budget. There is no additional financial impact on the adopted SANBAG Fiscal Year 2015/2016 budget.

Reviewed By:

This item is not scheduled for review by any other policy committee or technical advisory committee.

Responsible Staff:

Andrea Zureick, Director of Fund Administration

Approved
 Mountain-Desert Committee
 Date: June 19, 2015

Witnessed By:

Entity: COG, CTA, CTC

SANBAG Policy Committee Membership

COMMITTEE	PURPOSE	MEMBERSHIP	TERMS
<p>General Policy Committee Membership consists of the following: SANBAG President, Vice President, and Immediate Past President 4 East Valley (3 City, 1 County) 4 West Valley (3 City, 1 County) 4 Mt/Desert (3 City, 1 County) City members shall be SANBAG Board Members elected by caucus of city SANBAG Board Members within the subarea. All Policy Committee and Board Study Session Chairs are included in this policy committee. All City members serving as Board officers, Committee chairs, or Board Study Session Chair, are counted toward their subareas City membership. Supervisors collectively select their representatives. The SANBAG Vice President shall serve as Chair of the General Policy Committee.</p>	<p>Makes recommendations to Board of Directors and: (1) Provides general policy oversight which spans the multiple program responsibilities of the organization and maintains the comprehensive organization integrity; (2) Provides policy direction with respect to administrative issues, policies, budget, finance, audit, and personnel issues for the organization; (3) Serves as policy review committee for any program area that lacks active policy committee oversight. Committee has authority to approve contracts in excess of \$25,000 with notification to the Board of Directors.</p>	<p>Ryan McEachron, Victorville, Vice President (Chair) L. Dennis Michael, Rancho Cucamonga, President (Vice Chair) Bill Jahn, Big Bear Lake, Past President <u>West Valley</u> L. Dennis Michael, Rancho Cucamonga Paul Eaton, Montclair (Chair – CRTC) Michael Tahan, Fontana (Chair – MVSS) Janice Rutherford, Supervisor <u>East Valley</u> Larry McCallon, Highland Dick Riddell, Yucaipa Rhodes “Dusty” Rigsby, Loma Linda James Ramos, Supervisor <u>Mountain/Desert</u> Bill Jahn, Big Bear Lake Joel Klink, Twentynine Palms Robert Lovingood, Supervisor Ryan McEachron, Victorville, Vice President (Chair - MDC)</p>	<p>6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015 6/30/2015</p>
<p>Commuter Rail & Transit Committee Membership consists of 11 SANBAG Board Members: 9 Valley-members, two being Southern California Regional Rail Authority (SCRRA) primary (*) and two being SCRRA alternate (**) members. 2 Mountain/Desert Board Members who serve on the Board of a Mountain/Desert transit agency. SCRRA members and alternates serve concurrent with their term on the SCRRA Board of Directors as appointed by the SANBAG Board. Other members are appointed by the SANBAG President for 2-year terms.</p>	<p>Provides policy guidance and recommendations to the SANBAG Board of Directors and Southern California Regional Rail Authority (SCRRA) delegates with respect to commuter rail and transit service. * SCRRA Primary Member ** SCRRA Alternate Member</p>	<p>Paul Eaton, Montclair* (Chair) James Ramos, Supervisor**(Vice Chair) Jon Harrison, Redlands Bill Jahn, Big Bear Lake Mike Leonard, Hesperia Larry McCallon, Highland* L. Dennis Michael, Rancho Cucamonga Deborah Robertson, Rialto Ray Musser, Upland Dick Riddell, Yucaipa Alan Wapner, Ontario**</p>	<p>Indeterminate (6/30/2015) Indeterminate (6/30/2015) 12/31/2016 12/31/2015 12/31/2015 Indeterminate 12/31/2015 12/31/2016 12/31/2015 12/31/2016 Indeterminate</p>

Attachment: SANBAG Policy Committee Membership (2001 : Election of Committee Chair and Vice Chair

SANBAG Policy Committee Membership

COMMITTEE	PURPOSE	MEMBERSHIP	TERMS
<p>Mountain/Desert Committee Membership consists of 12 SANBAG Board Members from each Mountain/Desert jurisdiction and County Supervisors representing the First, Second, and Third Districts.</p>	<p>Provides ongoing policy level oversight related to the full array of SANBAG responsibilities as they pertain specifically to the Mountain/Desert subregion.</p> <p>The Committee also meets as the Mountain/Desert Measure I Committee as it carries out responsibilities for Measure I Mountain/Desert Expenditure Plan.</p>	<p>Ryan McEachron, Victorville (Chair) Robert Lovingood, Supervisor (Vice Chair) Curt Emick, Apple Valley George Huntington, Yucca Valley Bill Jahn, Big Bear Lake Rich Kerr, Adelanto Joel Klink, Twentynine Palms Mike Leonard, Hesperia Julie McIntyre, Barstow Edward Paget, Needles James Ramos, Supervisor Janice Rutherford, Supervisor</p>	<p>Indeterminate (6/30/2015) Indeterminate (6/30/2015) Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate</p>

Policy Committee Meeting Times

General Policy Committee	Second Wednesday, 9:00 a.m., SANBAG Office
Commuter Rail & Transit Committee	Second Thursday, 9:00 a.m., SANBAG Office
Mountain/Desert Committee	Third Friday, 9:30 a.m., Apple Valley

NOTE: Policy Committee meetings will not be held in July of each year (effective 9/5/12).

Board of Directors Study Sessions for Metro Valley Issues

STUDY SESSION	PURPOSE	MEMBERSHIP	TERMS
<p>Board of Directors Study Sessions for Metro Valley Issues Refer to SANBAG Policy 10007.</p>	<p>To review, discuss, and make recommendations for actions to be taken at regular meetings of the Board on issues relating to Measure I Projects in the Valley.</p>	<p>Board of Directors Michael Tahan, Fontana (Chair) Ray Musser, Upland (Vice Chair)</p>	<p>6/30/2015 6/30/2015</p>

Meeting Time: Second Thursday, 10:00 a.m., SANBAG Office

Independent Taxpayer Oversight Committee (ITOC) Review of Measure I Expenditure Plan

COMMITTEE	PURPOSE	MEMBERSHIP	TERMS
<p>Independent Taxpayer Oversight Committee (ITOC) Review of Measure I Expenditure Plan The ITOC shall provide citizen review to ensure that all Measure I funds are spent by the San Bernardino County Transportation Authority (hereby referred to as the Authority) in accordance with provision of the Expenditure Plan and Ordinance No. 04-01.</p>	<p>The ITOC shall review the annual audits of the Authority; report findings based on the audits to the Authority; and recommend any additional audits for consideration which the ITOC believes may improve the financial operation and integrity of program implementation.</p> <p>The Authority shall hold a publicly noticed meeting, which may or may not be included on the agenda of a regularly scheduled Board meeting, with the participation of the ITOC to consider the</p>	<p>Richard Haller Rod Johnson Norman Orfall Craig Scott Vacant Ray Wolfe, Ex-Officio In addition to the appointed members, the SANBAG Executive Director will</p>	<p>12/31/16 12/31/16 12/31/18 12/31/18 12/31/18</p>

Independent Taxpayer Oversight Committee (ITOC) Review of Measure I Expenditure Plan

COMMITTEE	PURPOSE	MEMBERSHIP	TERMS
	findings and recommendations of the audits.	serve as an ex officio member.	

SANBAG Ad Hoc Committees

COMMITTEE	PURPOSE	MEMBERSHIP
<p>Audit Subcommittee of the General Policy Committee In November 2008, the Board approved the creation of an Audit Subcommittee of the General Policy Committee to strengthen the financial oversight function of the Board. Additional SANBAG Board Members may be appointed annually at the discretion of the Board President.</p>	<p>The responsibilities of the Audit Subcommittee shall be to:</p> <ul style="list-style-type: none"> • Provide a direct contact between the independent auditor and the Board of Directors before, during and after the annual audit. • Work with the auditor and SANBAG staff on reviewing and implementing practices and controls identified in the annual audit. 	<p>Audit Subcommittee (for FY 2013/2014 Audit) - SANBAG President – L. Dennis Michael, Rancho Cucamonga - Vice President – Ryan McEachron, Victorville - Immediate Past President – Bill Jahn, Big Bear Lake - Presidential Appointment – Walt Stanckiewicz, Grand Terrace</p>
<p>Ad Hoc Committee on Litigation with San Bernardino County Flood Control District In January 2007, the SANBAG President was authorized to appoint an ad hoc review committee of SANBAG Board Members who do not represent local jurisdictions party to the San Bernardino County Flood Control District vs. SANBAG litigation relative to the Colonies Development. In April 2008, the role of this committee was expanded to include the Cactus Basin litigation.</p>	<p>Review and provide guidance on litigation with San Bernardino County Flood Control District regarding the Colonies Development and the Cactus Basin in Rialto.</p>	<p>Larry McCallon, Highland Dick Riddell, Yucaipa</p>
<p>Budget Process In July 2012, the SANBAG Board President appointed this ad hoc committee to review SANBAG's budget preparation process and final budget document and make recommendations to help improve communication and transparency of SANBAG's budget to elected officials and the general public.</p>	<p>Review SANBAG's budget adoption process and final budget document and make recommendations on changes to improve the process and the final budget document to make them more useful and informative to Board Members and the public.</p>	<p>Ray Musser, Upland – Chair Mike Podegracz, P.E. – City Manager, City of Hesperia Sam Racadio – Council Member, City of Highland Kevin Ryan - Principal Transportation Planner, City of Fontana</p>
<p>I-10 and I-15 Corridor Joint Sub-Committee In January 2015, the Board approved the change status of Express Lanes Ad Hoc Committee to the creation of the I-10 and I-15 Corridor Joint Sub-Committee of the Board of Directors Metro Valley Study Session and the Mountain/Desert Policy Committee (I-10 and I-15 Joint Sub-Committee). Members of the committee will be members of the SANBAG Board of Directors and will be appointed by the SANBAG Board President. The President will appoint the Chair and Vice-Chair of the Sub-Committee. The Sub-</p>	<p>The purpose is to consider and make recommendations to the Board of Directors on the development of express lanes in San Bernardino County, in particular on the I-10 and I-15 Corridors.</p>	<p>Alan Wapner, Ontario – Chair Ryan McEachron, Victorville – Vice Chair Josie Gonzales, Supervisor Mike Leonard, Hesperia Robert Lovingood, Supervisor Larry McCallon, Highland L. Dennis Michael, Rancho Cucamonga Frank Navarro, Colton</p>

<p>Committee will include a minimum of nine and a maximum of fourteen SANBAG Board members. Membership will be composed of a minimum of three representatives from the East Valley; and a minimum of two representatives from the Victor Valley. The Sub-Committee will meet as necessary immediately following the Metro Valley Study Session.</p>		<p>Dusty Rigsby, Loma Linda Deborah Robertson, Rialto Janice Rutherford, Supervisor Michael Tahan, Fontana</p>
---	--	--

SANBAG Ad Hoc Committees

COMMITTEE	PURPOSE	MEMBERSHIP
<p>Legislative In March 2013, the SANBAG Board President appointed this ad hoc committee. This committee will consist of the SANBAG Board Officers.</p>	<p>Review proposed legislation at the state and federal level. Provide direction to staff on positions consistent with the Board-adopted legislative platform.</p>	<p>President – L. Dennis Michael, Rancho Cucamonga Vice President – Ryan McEachron, Victorville Immediate Past President – Bill Jahn, City of Big Bear Lake</p>
<p>Transit Review Ad Hoc Committee In July 2013, the SANBAG Board President appointed this ad hoc committee.</p>	<p>Review transit agency efficiencies and maximize transit funding.</p>	<p>Janice Rutherford, Supervisor – Chair Jim Harris, Twentynine Palms Robert Lovingood, Supervisor Ryan McEachron, Victorville L. Dennis Michael, Rancho Cucamonga Dusty Rigsby, Loma Linda Alan Wapner, Ontario</p>

Attachment: SANBAG Policy Committee Membership (2001) : Election of Committee Chair and Vice Chair

SANBAG Technical Advisory Committees

COMMITTEE	PURPOSE	MEETING SCHEDULE
<p>Transportation Technical Advisory Committee (TTAC) Committee membership consists of a primary staff representative of each SANBAG member agency designated by the City Manager or County Administrative Officer.</p>	<p>SANBAG's Transportation Technical Advisory Committee was formed by SANBAG management to provide input to SANBAG staff on technical transportation-related matters and formulation of transportation-related policy recommendations to the SANBAG Board of Directors. The TTAC is not a Brown Act committee.</p>	<p>Generally meets on the first Monday of each month at 1:30 PM, at SANBAG.</p>
<p>City/County Manager's Technical Advisory Committee (CCM TAC) The committee is made up of up to two representatives of the County Administrator's Office and the city manager or administrator from each city and town in the County.</p>	<p>SANBAG's City/County Manager's Technical Advisory Committee was established in the Joint Powers Authority that established SANBAG. The primary role of the committee is to provide a forum for the chief executives of SANBAG's member agencies to become informed about and discuss issues facing SANBAG. It also provides a forum for the discussion of items of mutual concern and a way to cooperate regionally in addressing those concerns. The CCM TAC is a Brown Act Committee.</p>	<p>Meets on the first Thursday of each month at 10:00 AM, at SANBAG.</p>
<p>Public and Specialized Transportation Advisory and Coordinating Council (PASTACC) Membership consists of 13 members appointed by the SANBAG Board of Directors 6 representing Public Transit Providers 1 representing County Dept. of Public Works 1 representing the Consolidated Transportation Services Agency 5 representing Social Service Providers</p>	<p>Subject to the Transportation Development Act (TDA) Section 99238 – establishes PASTACC's statutory responsibilities: (1) Review and make recommendations to SANBAG on annual Unmet Transit Needs, Federal Transit Administration and Measure I Program applications and reports. (2) Assist SANBAG in developing public outreach approach on updating the Coordinated Public Transit/Human Services Transportation Plan and disseminate information in reference to State law and recommendations as they relate to transit and specialized transit. (3) Monitor and make recommendations on Federal regulatory processes as they relate to transit and specialized transit. (4) Address any special issues of PASTACC voting and non-voting members. The PASTACC is a Brown Act committee.</p>	<p>Meets the second Tuesday every other even month at 10:00 AM, at SANBAG.</p>
<p>Planning and Development Technical Forum (PDTF) Committee membership consists of a primary staff representative of each SANBAG member agency designated by the City Manager or County Chief Executive Officer.</p>	<p>The SANBAG Planning and Development Technical Forum was formed by SANBAG management to provide an opportunity for interaction among planning and development representatives of member agencies on planning issues of multijurisdictional importance. The PDTF is not a Brown Act Committee.</p>	<p>Meets the 4th Wednesday of each month at 2:00 p.m. at the Depot (in the SCAG Office).</p>

SANBAG Technical Advisory Committees

COMMITTEE	PURPOSE	MEETING SCHEDULE
Project Development Teams	<p>Project Development Teams (PDTs) are assembled for all major project development activities by SANBAG staff.</p> <p>Teams are generally composed of technical representatives from SANBAG, member jurisdictions appropriate to the project, Caltrans, and other major stakeholder entities that have significant involvement in the project.</p> <p>PDTs make recommendations related to approaches to project development, evaluation of alternatives, and technical solutions.</p> <p>PDTs meet on a regular basis throughout the project phase to review progress and to provide technical input required for project development.</p> <p>The PDTs are not Brown Act Committees.</p>	Varies with the PDT, at SANBAG.

Attachment: SANBAG Policy Committee Membership (2001 : Election of Committee Chair and Vice Chair

-
- San Bernardino County Transportation Commission
 - San Bernardino County Transportation Authority
 - San Bernardino County Congestion Management Agency
 - Service Authority for Freeway Emergencies
-

Minute Action

AGENDA ITEM: 4

Date: June 19, 2015

Subject:

Grade Separation Program Update

Recommendation:

Receive a presentation on the Grade Separation Program.

Background:

Significant work has been done through the design and construction of a number of grade separation projects throughout the County over the last few years. This work has been done through the Measure I Grade Separation program in conjunction with the Traffic Congestion Relief Program (TCRP) and the Trade Corridors Improvement Fund (TCIF) programs.

Staff would like to provide an overview of the program and highlight the work which has been done to improve safety, reduce traffic delays, and improve air quality and goods movement throughout the County.

Financial Impact:

No financial impact, information only.

Reviewed By:

This item is also scheduled for review by the Board of Directors Metro Valley Study Session on June 11, 2015.

Responsible Staff:

Garry Cohoe, Director of Project Delivery

Approved
Mountain-Desert Committee
Date: June 19, 2015

Witnessed By:

Entity: CTA

Minute Action

AGENDA ITEM: 5

Date: June 19, 2015

Subject:

Status of Sale of Surplus Property

Recommendation:

Receive update on status of SANBAG's surplus property from various projects.

Background:

On many projects, new right of way is required for construction of the project. In some cases, it is subsequently determined during the course of the project that for various reasons a portion or all of an acquired parcel is no longer needed. These parcels are then declared as excess property and disposition of these properties is required.

For the I-15/I-215 Devore Interchange project, there are 5 properties that SANBAG declared excess at its June 2014 Board meeting. This project is a design build project and during the course of final design and construction, these properties were declared no longer needed for construction. After SANBAG designated these properties as excess, staff have been working on the disposition of these parcels, following required statutes. One of these requirements is to allow the original property owner for single family dwellings first right of refusal to repurchase the property. On two of these properties, the original owners have expressed an interest in repurchasing the properties. The disposition of all the Devore surplus properties is shown in the table below.

On the I-215 North Corridor projects, Caltrans was the lead agency for right of way. In working with Caltrans, seventeen parcels have been determined to be excess property. These I-215 North properties, per our cooperative agreement with Caltrans, are to be disposed of by Caltrans with the proceeds going to SANBAG. The table below provides an accounting of the status of these properties. Many of these parcels are small sliver remnants of property; however, there are a few which are larger remnant parcels.

Status of Surplus Property Disposition

Project	Caltrans Parcel Number	Type of Parcel	Current Status
I-15/I-215 Devore Interchange	22491	Vacant Land-residential	Held for possible mitigation
	22530	Vacant Land-business	Leased by Contractor for construction yard
	22531	Single Family Residence (SFR)	Sold
	22532	SFR	Negotiating with original property owner
	22544	SFR	Original owner signed agreement to repurchase

Entity: CTC

Mountain-Desert Committee Agenda Item

June 19, 2015

Page 2

I-215 North Corridor	17905	Vacant Land-residential sliver	Being appraised
	17909	Vacant Land-residential sliver	Being appraised
	17921	Vacant Land-residential sliver	Being appraised
	17925	Vacant Land-business	Being appraised
	18578	Vacant Land-business	Being appraised
	18774	Vacant Land-residential sliver	Being appraised
	18817	Vacant Land-residential sliver	Being appraised
	18818	Vacant Land-residential sliver	Being appraised
	18838	Vacant Land-residential sliver	Being appraised
	18940	Vacant Land-business	Being appraised
	19177	Vacant Land-business	Being appraised
	19618	Vacant Land-business	Being appraised
	19628	Vacant Land-residential sliver	Sold
	19629	Vacant Land-residential sliver	Being appraised
	19630	Vacant Land-residential sliver	Being appraised
	19798	Improved Land-business (hotel)	Being appraised
20577	Vacant Land-residential sliver	Being appraised	

Financial Impact:

This item is consistent with the FY 2014/2015 and FY 2015/2016 SANBAG budget for tasks 0836 and 0880.

Reviewed By:

This item is also scheduled for review by the Board of Directors Metro Valley Study Session on June 11, 2015.

Responsible Staff:

Garry Cohoe, Director of Project Delivery

Approved
Mountain-Desert Committee
Date: June 19, 2015

Witnessed By:

Minute Action

AGENDA ITEM: 6

Date: *June 19, 2015*

Subject:

US-395 Phase I ROW Consultant Contract

Recommendation:

That the Mountain/Desert Policy Committee recommend the Board of Directors, acting in its capacity as the San Bernardino County Transportation Commission:

A. Approve award of Contract No. 15-1001188 for Right-of-Way Services for the US-395 Phase I Project with Epic Land Solutions, Inc. in an amount not-to-exceed \$1,421,848.00.

B. Approve a contingency amount for Contract No. 15-1001188 of \$118,152.00 and authorize the Executive Director or designee to release contingency as necessary for the project.

Background:

On April 1, 2015, the SANBAG Board of Directors approved the release of Request for Proposals (RFP) No. 15-1001188 for Right-of-Way (ROW) Services for the US-395 Phase I Project in accordance with SANBAG Contracting Procurement Policy 11000, Section VII.B.1. The scope of work includes the services for title and escrow, appraisal, acquisition, condemnation support, relocation assistance, utility coordination, property management, demolition and clearance, disposal/sale of excess property or land, right-of way certification support, and other specialty ROW related services to obtain the ROW certification for the PROJECT and any post-ROW Certification work that is required.

On April 2, 2015, RFP 15-1001188 was released and published on SANBAG's website. Approximately 56 firms were notified of the RFP. A pre-proposal conference was held on April 9, 2015, which was attended by 11 people representing 9 firms. On April 23, 2015, five proposals were received. The five firms and location are listed below in alphabetical order:

Bender Rosenthal, Inc.
 Sacramento, CA

Epic Land Solutions, Inc.
 Riverside, CA

HDR
 Riverside, CA

OPC, Inc.
 Riverside, CA

Paragon Partners
 Huntington Beach, CA

Entity: CTC

Mountain-Desert Committee Agenda Item

June 19, 2015

Page 2

An evaluation committee consisting of representatives from the Department of Transportation (Caltrans), the County of San Bernardino and SANBAG evaluated the proposals based on the following evaluation criteria:

- Qualifications of the Firm 20%
- Staffing and Project Organization 40%
- Work Plan 40%

The RFP identified that overall scoring would weigh the interview and the technical proposal as 60% and 40%, respectively.

On April 30, 2015, the evaluation committee reviewed all proposals based on the evaluation criteria with the resultant scores being very close. As a result, the evaluation committee decided to include all the five firms in the interview process.

On May 11, 2015, the interviews were conducted. The selection panel scored the five interviews and weighted the technical proposal scores with the interview scores per the RFP criteria. Epic Land Solutions was found to be the highest ranked. The selection panel was impressed with the efficient team organization, and the knowledge and experience demonstrated. The close knit group displayed a cohesive team and answered all questions directly and completely. Present at the interview were the same key members listed in their proposal and all actively participated in answering the questions. In addition, the team committed to deliver all right of way activities with this staff. The team was familiar with the project area as they had recent experience along the project corridor while under contract with other agencies.

Staff recommends approval of Contract No. 15-1001188 with Epic Land Solutions, Inc. for US-395 Phase I ROW in an amount not-to-exceed \$1,421,848.00; establishment of a contingency amount for Contract No. 15-1001188 of \$118,152.00 and authorization of the Executive Director or designee to release contingency as necessary for the project.

Financial Impact:

This item is consistent with the Fiscal Year 2015/2016 budget.

Reviewed By:

This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Procurement Manager have reviewed this item and a draft of the contract.

Responsible Staff:

Paula Beauchamp, Project Delivery Manager

Approved
Mountain-Desert Committee
Date: June 19, 2015

Witnessed By:

Contract Summary Sheet

General Contract Information

Contract No: 15-1001188 Amendment No.: 0 Vendor No.: 02727
 Vendor/Customer Name: Epic Land Solutions, Inc. Sole Source? Yes No
 Description: RIGHT OF WAY SERVICES FOR THE US-395 PHASE I PROJECT
 Start Date: 1-Jul-15 Expiration Date: 30-Jun-18 Revised Expiration Date: _____
 Has Contract Term Been Amended? No Yes - Please Explain _____
 List Any Related Contracts Nos.: _____

Dollar Amount			
Original Contract	\$ 1,421,848.00	Original Contingency	\$ 118,152.00
Revised Contract (Inclusive of Prior Amendments)	\$ -	Revised Contingency (Inclusive of Prior Amendments)	\$ -
Current Amendment	\$ -	Contingency Amendment	\$ -
TOTAL CONTRACT VALUE	\$ 1,421,848.00	TOTAL CONTINGENCY VALUE	\$ 118,152.00
		TOTAL DOLLAR AUTHORITY (Contract Value and Contingency)	\$ 1,540,000.00

Contract Authorization

Executive Director Date: _____
 Executive Director Action: _____
 Board of Directors Date: 1-Jul-15
 Board of Directors Action: _____

Contract Management: Payable/Miscellaneous

Invoice Warning: 20% Renewals: _____ Type: Capital PAA Other
 Retention: % Maximum Retention: \$ -
 Services: Construction Intrgrnt/MOU/COOP A & E Services Other Professional Services
 Disadvantaged Business Enterprise (DBE) Goal 18%

Contract Management: Receivable

E-76 and/or CTC Date _____ (Attach Copy) Program Supplement No.: _____
 Finance Letter Reversion Date: _____ EA No.: _____

All of the above MUST be submitted to FINANCE including originals, amendments and miscellaneous transaction changes

Additional Information

Project Manager: Andrea Nieto

Attachment: 15-1001188 CSS [Revision 3] (1952 : US-395 Phase I ROW Consultant Contract Award)

EXHIBIT A - SCOPE OF WORK

EXHIBIT A – SCOPE OF WORK

OVERVIEW:

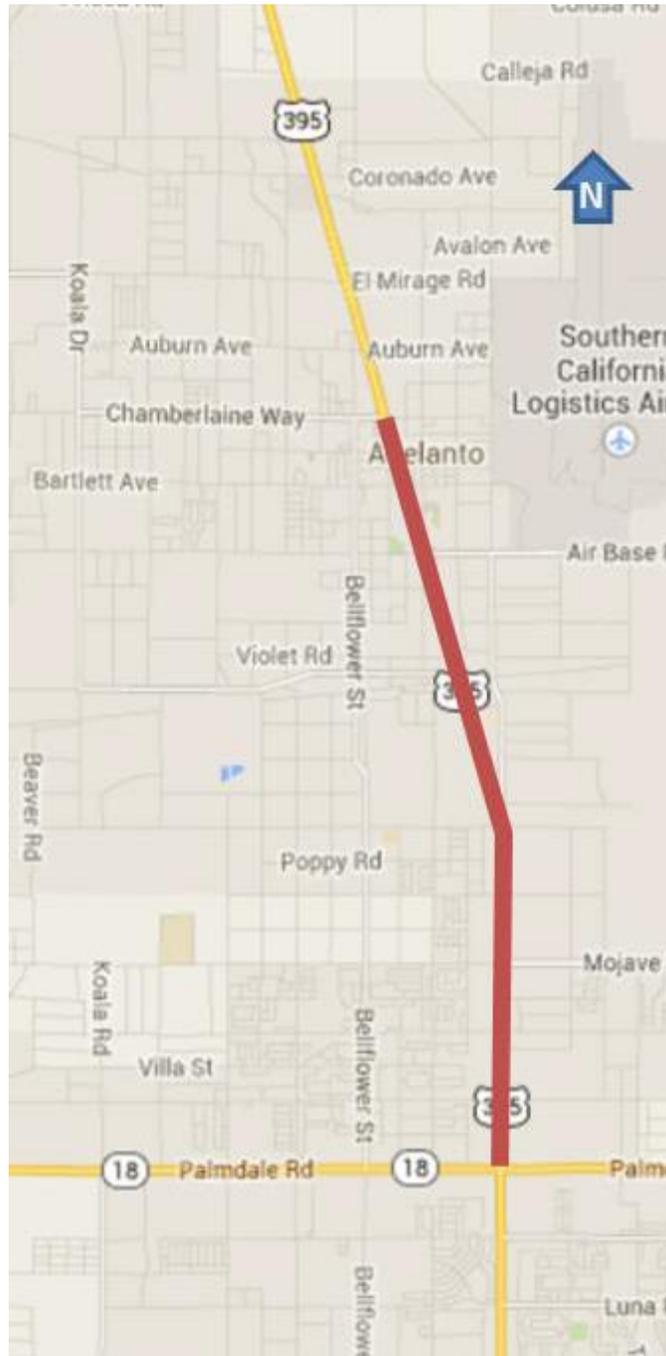
The San Bernardino Associated Governments, acting as the San Bernardino County Transportation Commission (SANBAG), is seeking professional services to provide RIGHT OF WAY SERVICES for the US-395 Phase I Project (PROJECT) in the City of Adelanto.

PROJECT DESCRIPTION, LOCATION AND SCOPE:

The improvements for the US-395 were divided into nine segments to make PROJECT funding and delivery more manageable. Phase I includes Segments 5, 6, 7 and 8 and proposes widen US-395 to four lanes, add turn lanes and signals at various intersections between State Route (SR) 18 to Chamberlain Way in the City of Adelanto.

SANBAG will be the lead for all ROW tasks associated with acquisition and utility relocation, CALTRANS will provide the ROW Engineering and will be responsible for issuing the ROW Certification. The purpose of the scope of work is to fulfill requirements leading to the successful right of way certification and project closeout.

Exhibit A.1 PROJECT LOCATION



Attachment: 15-1001188 - Epic Land SOW [Revision 2] (1952 : US-395 Phase I ROW Consultant Contract Award)

EXHIBIT A.2 - DETAILED SCOPE OF SERVICES

CONSULTANT will provide SANBAG with professional services required to obtain the ROW Certification for the PROJECT. Specific scope items and deliverables are documented in the following sections. Additional review cycles and/or deliverables resulting from changes in California Department of Transportation (CALTRANS) reviewers for completed documents, changes in CALTRANS or other agency policies or requirements will be considered as additional scope and may require budget augment.

I. APPLICABLE STANDARDS

- A. All documents will be prepared in accordance with current Federal Highway Administration (FHWA), California Department of Transportation (CALTRANS), SANBAG, and City of Adelanto (CITY) laws, status, regulations, policies, procedures, manuals, and standards where applicable. CONSULTANT will obtain, at its expense, all applicable Manuals.
- B. This PROJECT utilizes federal funds and is in the State Highway System; therefore, CONSULTANT will comply with the requirements set forth by federal and state laws, statutes and regulations, particularly [49 CFR Part 24, Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended \(Uniform Act\)](#), [Title 25 California Code of Regulations Ch. 6, Art 1, Section 6000 et seq.](#), Relocation Assistance and Real Property Acquisition Guidelines; and the [California Code of Civil Procedure Sections 1230.010-1230.070](#); [California Government Code Sections 7260-7277](#).
- C. CONSULTANT will follow the Uniform Act and Caltrans Right-of-Way Manual.
- D. CONSULTANT will comply with SANBAG Right-of-Way Procedures Manual and Policy nos. 34507 and 34509.

II. GENERAL DESCRIPTION OF REQUIRED SERVICES

- A. CONSULTANT Services include the title and escrow, appraisal, acquisition, condemnation support, relocation assistance, utility coordination, property management, demolition and clearance, disposal/sale of excess property or land, right-of way certification support and other specialty ROW related services to obtain the ROW certification for the PROJECT and any post-ROW Certification work that is required.
- B. CONSULTANT will have sole responsibility for the accuracy and completeness of all the documents furnished under this Scope of Services. CONSULTANT will independently check all the documents prior to any submittal. All the documents submitted will be reviewed by SANBAG, and/or SANBAG's designee for peer reviews, overall PROJECT consistency, and verification of implementation of CONSULTANT Quality Assurance/Quality Control process. CONSULTANT is subject to audits by SANBAG or SANBAG's designee for implementation of a Quality Assurance/Quality Control process.

- C. All the documents furnished under this Scope of Services will be of a quality acceptable to SANBAG. The criteria for acceptance will be a product of neat appearance, well organized, technically and grammatically correct, checked, and having the preparer and checker identified. The appearance, organization and content of the drawings will be to applicable standards.
- D. CONSULTANT will not suspend performance of this Contract during the negotiations of any change orders except as they may be directed by SANBAG. CONSULTANT will perform all changes in accordance with the terms and conditions of this Contract.
- E. CONSULTANT will employ quality control procedures that identify potential risks and uncertainties related to the ROW of the PROJECT.
- F. CONSULTANT will coordinate with all agencies involved or potentially impacted by the PROJECT. CONSULTANT will inform SANBAG prior to all contacts, meetings, and correspondence. CONSULTANT is required to coordinate activities with adjacent Projects.
- G. CONSULTANT will be required to meet with and coordinate their efforts with SANBAG staff, SANBAG legal counsel, and other consultants and/or Caltrans staff; participate in office or project site meetings.
- H. As directed by SANBAG, CONSULTANT will coordinate with other SANBAG staff and/or CONSULTANTS for supplemental work required for the effective delivery of the Measure I Program and other Federally Funded Programs. Fees charged by SANBAG staff and/or CONSULTANTS will be paid directly by SANBAG
- I. If legal issues exist during CONSULTANT's performance of services required by SANBAG, CONSULTANT will request legal opinion. All legal opinions will be rendered or concurred to by SANBAG's legal counsel.
- J. CONSULTANT must demonstrate knowledge and experience in working with the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the California Department of Transportation (Caltrans) and major utility owners.
- K. CONSULTANT will implement and comply with the SANBAG Quality Assurance procedures. Copy of these procedures is available on the SANBAG internet website: www.sanbag.ca.gov under "Vendor Portal".

III. SCOPE OF SERVICES

The PROJECT will be performed in accordance to the CALTRANS' Workplan Standards Guide for Delivery of Capital Projects. The Workplan is an outline used to plan and control the PROJECT but does not limit the CONSULTANT from providing services necessary to delivering the ROW work. The Task Number is a modification of the CALTRANS WBS.

TASK 100 – PROJECT MANAGEMENT/ RIGHT OF WAY

CONSULTANT will provide the management of the Right of Way services through completion of the PROJECT. The services provided include the requirements for meetings, schedules, progress reports, and administration of the CONSULTANT and sub-consultants work. CONSULTANT will provide but is not limited to the following project management activities:

Task 100.01 – Coordination and Meetings

CONSULTANT will meet with the relevant parties to discuss issues pertinent to the PROJECT assignments. CONSULTANT will participate in the PROJECT meetings (i.e. Project Development Team (PDT) meetings, resource agencies coordination meetings, focus meetings, workshops,..) and be prepared to discuss the PROJECT status, issues, policy, or procedural issues. CONSULTANT will bring progress plans as appropriate and assist in developing meeting notices, agenda, minutes and/or handouts as needed.

Deliverables:

- ROW Focus Meeting Agendas and Minutes

Task 100.02 – Administration

Administration will include the following elements of the work:

- Supervise, coordinate, and monitor work for conformance with the appropriate standards and policies
- Apply for and/or assist to obtain City approvals and permits as required
- Prepare, circulate, and file correspondence and memoranda as appropriate

Task 100.03 – Schedule and Progress Reports and Progress Payment Invoice

CONSULTANT will submit an initial ROW Schedule. As directed by SANBAG, the schedule will be tailored for PROJECT specific activities as appropriate to track right of way acquisition and PROJECT clearance activities from the initial appraisal phase through property possession. Following approval by SANBAG, this schedule will become the ROW Baseline Schedule and will be tracked throughout the duration of the PROJECT.

CONSULTANT will submit a progress payment invoice to the SANBAG for services completed on a monthly basis. The invoice will be detailed so it can be verified and approved by the SANBAG on a timely basis. If CONSULTANT fails to submit the required deliverable items according to the agreed schedule set at start of the PROJECT, the SANBAG will have the right to delay payment until the required information is received.

CONSULTANT will track the actual progress relative to the schedule and ensure that all significant completion dates of the ROW Schedule are being met.

At the end of each month, CONSULTANT will report the progress of the work. Progress will be based on physical percent complete, such as the number of deliverable completed or estimated progress toward completion. Progress payments will be based upon percent complete of the major tasks identified.

CONSULTANT will submit one copy of a monthly progress report to the SANBAG

project manager consisting of a written narrative and an updated bar-chart format of the ROW Schedule.

The narrative portion of the monthly progress report will describe the overall progress of the work, discuss significant problems and present proposed corrective action and show the status of major changes.

Deliverables:

- Monthly Progress Report
- Monthly ROW Schedule Update and Physical Percent Complete by Task

Task 100.04 –Quality Assurance/Quality Control (QA/QC) Plan

CONSULTANT will maintain a Quality Assurance/Quality Control (QA/QC) Plan throughout term of this Contract. The QA/QC Plan is intended to ensure that the appraisals, maps, reports, plans, studies, estimates, and other documents submitted under this Scope of Services are complete, accurate, checked, and proofread to meet professional standard practices in effect at the time of execution of the Contract. Copy of SANBAG Quality Assurance procedures is available on the SANBAG internet website: www.sanbag.ca.gov under “Vendor Portal”.

Upon receipt of the Notice to Proceed (NTP), CONSULTANT will discuss and explain their plan to provide a reasonable quality control check system and quality assurance program for the contract services described herein follow the applicable standard practices in effect at the time of execution of the Contract. Within twenty (20) working days of receiving the NTP, CONSULTANT will submit a draft copy of the QA/QC Plan for review and approval by SANBAG. If requested by SANBAG, CONSULTANT will modify and/or revise the QA/QC Plan as needed to appropriately control the PROJECT quality program for the contract.

Deliverables:

- Quality Assurance/Quality Control Plan

Task 100.05 - Project Management Plan, Risk Management Plan and Risk Register

CONSULTANT will develop and maintain a Project Management Plan, Risk Management Plan and Risk Register for the Right of Way components.

Deliverables:

- Project Management Plan
- Risk Management Plan and Risk Register

Task 100.06 –Maintain Complete Project Files

CONSULTANT will maintain a set of Project files that are indexed in accordance with CALTRANS’ Project Development Uniform File System. At the completion of this Scope of Services all electronic files and correspondence relating to the PROJECT will be turned over to SANBAG who will then forward said files to CALTRANS. This includes all working data, field data, and background information used in creating the deliverables listed in the Scope of Services.

Deliverables:

- Project Files

Task 100.07 - Support for Legal Challenges

CONSULTANT will support all efforts related to legal challenges during the Right of Way phase.

Task 100.08 - Close Out

The PROJECT is complete, and the PROJECT can be closed out, when the Construction component, the Right of Way component (including excess property disposal), postconstruction environmental mitigation, and other necessary actions are finished. CONSULTANT will support the process of formally bringing the Right of Way component to an end.

Deliverables:

- Lessons Learned
- Project Files

TASK 220 TITLE AND ESCROW SERVICES**220.01 - Existing Records**

As needed, CONSULTAN will perform thorough research to locate all relevant survey and land ownership records required to complete existing land-net field survey boundary analysis, determination, and delineation being performed by CALTRANS. Services may include, but are not limited to, the following work program:

1. CONSULTANT will provide Preliminary Title Reports and Litigation Guaranties on all Fee Simple and less than Fee Simple property and property interests as requested by SANBAG.
2. CONSULTANT will ensure that all Preliminary Title Reports are accurate and complete.
3. CONSULTANT will provide all additional legal documents required by SANBAG, such as, copies of conveyance deed, deed restrictions, liens and encumbrances, title chains and the like.

Deliverables:

- Preliminary Title Reports and Litigation Guaranties

220.02 - Aquisition Documents

As needed, CONSULTAN will prepare all property acquisition document. Services may include, but are not limited to, the following work program:

1. CONSULTANT staff will prepare and review all legal documents necessary to ensure that SANBAG is acquiring good title to the property or property interests to be purchased, free from liens and encumbrances.
2. CONSULTANT will provide all necessary assistance to SANBAG to clear all exceptions stated in the Preliminary Title Reports, unless waived by SANBAG in writing.
3. CONSULTANT will ensure that all conditions precedent and conditions subsequent provided for in Purchase and Sales Agreements are met and satisfied prior to Close of Escrow.
4. CONSULTANT will prepare, subject to review and approval by SANBAG's Legal Counsel, Escrow Instructions for execution by SANBAG and the grantor(s) or

- grantee(s). CONSULTANT will ensure that all legal requirements are satisfied prior to Close of Escrow.
5. CONSULTANT will provide efficient Escrow Services to SANBAG and property owners involved in SANBAG related transactions.
 6. CONSULTANT will prepare all necessary conveyance documents; demand and release of lien/encumbrance documents and submit the same for approval by SANBAG Legal Counsel prior to close of escrow.
 7. CONSULTANT will obtain grantor(s) Tax Identification Number, Social Security Number, Employer Identification Number or Federal Employer Identification Number prior to Close of Escrow and provide the same to SANBAG.
 8. CONSULTANT will record all documents necessary for the acquisition of property/property rights, release of liens and encumbrances with the proper State, County and City recorder's office.
 9. CONSULTANT will prepare an Escrow Closing Schedule in accordance with written instructions from SANBAG and property owners.
 10. Immediately prior to Close of Escrow, CONSULTANT will order and provide SANBAG with an Updated Preliminary Title Report to ensure that no new liens and/or encumbrances are recorded on the property/property interests to be acquired by SANBAG.
 11. At Close of Escrow, CONSULTANT will prepare and submit an Escrow Closing Statement to SANBAG and other parties to the transaction, together with copies of all documents conveying title to SANBAG, copies of releases of liens and encumbrances, receipt for payments made on behalf of SANBAG and the other parties to the transaction.
 12. At Close of Escrow, the CONSULTANT will issue a Standard Owner's Policy of Title Insurance effectively insuring SANBAG's interest and ownership of the property or property rights acquired, unless an ALTA Policy of Title Insurance is requested by SANBAG.
 13. CONSULTANT will provide multi-lingual services as needed for efficient closing of SANBAG transactions.
 14. As requested by SANBAG, CONSULTANT may be required to testify in any administrative or judicial proceeding.
 15. CONSULTANT will perform any other normal procedures and processes necessary to implement the assignment or work program and will provide any other supporting information and/or correspondence required by SANBAG.

Deliverables:

- Preliminary Title Reports and Litigation Guaranties
- Updated Preliminary Title Reports
- Escrow Instructions
- Escrow Closing Schedule

TASK 225 – OBTAIN RIGHT OF WAY INTERESTS FOR PROJECT RIGHT OF WAY CERTIFICATION

Task 225.01 –Phase I Enviromental Site Assessments

CONSULTANT will provide Phase I Enviromental Site Assessme services for developed or undeveloped residential, commercial, industrial and agricultural properties. Phase I

Environmental Site Assessment (ESA) shall be in conformance with ASTM International (ASTM) Standard E1527-13, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process. The Such Site Assessme services may include, but are not limited to, the following work program:

1. CONSULTANT wil review historical sources including building department records, historical aerial photographs, local street directories, fire insurance maps, and other credible sources of past uses or occupancies.
2. CONSULTANT wil review regulatory records including local, state, tribal and federal databases according to the current search distances within ASTM E1527-13.
3. CONSULTANT will review regulatory files or conduct interviews of state and local government officials in person, by telephone, or in writing to obtain information on permits and compliance history associated with hazardous substances and petroleum products, and information indicating recognized environmental conditions in connection with the property.
4. CONSULTANT will conduct interviews of owner/ccupant including past and present owners, occupants, neighbors, and/or other persons who are familiar with the property in person, by telephone, or in writing to obtain information on the history, operations, management, waste management practices, and other environmental considerations in connection with the property..
5. CONSULTANT will perform site reconnaissance. This shall include a reasonable observation of the property and structures, the periphery of the property, the interior common areas of structures, and a representative sample of occupant spaces. Items such as current and past uses of the property and adjoining properties; obvious geologic, hydrogeologic, and topographic conditions; structures; roads; potential hazardous substances and petroleum products; storage tanks; odors; pools of liquid; drums; containers; surface waters; suspected fill materials; stained soil or pavement; stressed vegetation; solid waste; waste water; wells; and septic systems shall be noted as reasonably and visibly observed.
6. CONSULTANT will develop a report summarizing the results and recommendations.

Deliverables:

- Phase I Site Assessme Report.

Task 225.02 –Phase II Enviromental Site Assessments

Based on the findings of the Phase I Environmental Site Assessment, a Phase II Investigation may be warranted. Sampling procedures shall conform to the requirements of the appropriate regulatory agencies. A state-certified laboratory shall analyze the samples and the project will be performed under the responsible charge of a qualified representative. Such Site Assessme services may include, but are not limited to, the following work:

1. CONSULTANT will obtqain the right of entries.
2. CONSULTANT will provide notices to the owners previous to comenmance of the the work.

3. CONSULTANT will prepare a site-specific health and safety plan.
4. CONSULTANT will notify Underground Service Alert (USA) a minimum of 48 hours prior to drilling activities to clear public utilities.
5. CONSULTANT will secure the necessary Boring Permit from the appropriate regulatory agency. Permit acquisition will involve submitting a completed application and site plan to the agency for review and approval and remitting the necessary fees.
6. CONSULTANT will notify the applicable regulatory agencies prior to drilling/backfilling activities.
7. CONSULTANT will perform a geophysical survey on the subject property to identify the location of former on-site tankholds and/or existing USTs, piping, and/or associated features and to additionally clear boring locations of utilities.
8. CONSULTANT will advance a number of borings based on the identified recognized environmental conditions for the collection of soil gas, soil, and/or groundwater samples.
9. CONSULTANT will field-screen each soil sample using a photoionization detector.
10. CONSULTANT will prepare soil gas samples, soil samples and groundwater samples for laboratory analysis for chemicals of concern as needed.
11. Based on the results of the investigation, the CONSULTANT will compare the analytical results with the applicable requirements regarding regulatory notifications of a release and requirements for additional investigation and or cleanup.
12. CONSULTANT will develop a report summarizing the results and recommendations.

Deliverables:

- Phase II Site Assessme Report

Task 225.03 – Community Outreach

CONSULTANT will provide Community Outreach services. Such Outreach services may include, but are not limited to, the following work program:

1. CONSULTANT will coordianate with SANBAG and Caltrans public relations personel.
2. CONSULTANT will locate and secure sites for the meetings.
3. CONSULTANT will design and prepar flyers and poster boards.
4. CONSULTANT will mail notifications and PROJECT. information to the community.
5. CONSULTANT's Project manager and right of way/relocation agent will attend to the meetings.
6. CONSULTNAT will provid refreshments to the community meetings for the PROJECT.

Deliverables:

- Two public events

Task 225.01 –Right Of Way Appraisal Services

CONSULTANT will provide right of way appraisal services for developed or undeveloped residential, commercial, industrial and agricultural properties. CONSULTANT may be required to produce appraisal reports for full or partial acquisitions, easements, temporary construction easements, leased or licensed properties, and sale or disposition of excess/surplus properties. Such appraisal services may include, but are not limited to, the following work program:

1. CONSULTANT will prepare appraisals in accordance with the Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended, and implemented by 49 CFR Part 24; the State of California Government Code, the State of California Relocation Assistance and Real Property Acquisition Guidelines (Title 25, California Code of Regulations Ch 6, Art 1, Section 6000 et seq.), the California Code of Civil Procedure, the Uniform Standards of Professional Appraisal Practice (USPAP), and in some cases, the Uniform Appraisal Standards for Federal Land Acquisition Act. CONSULTANT must be licensed by the State of California.
2. CONSULTANT must be qualified to provide expert witness testimony and defend the conclusions reached in the appraisal at any Administrative or Judicial proceeding.
3. Deliverables will typically consist of three (3) originals of the completed appraisal report, specialty reports and component valuations which may be performed by someone other than CONSULTANT, and incorporated into the overall fair market valuation.
4. Appraisal reports may be reviewed for acceptance and independent approval by the review appraisers. Revisions may be required by reason of this review process. CONSULTANTS may be requested to complete and deliver revised and/or updated appraisals. In the event of non-acceptance due to errors or omissions, CONSULTANT will have fifteen (15) calendar days to make corrections and return the revised appraisals to the review appraiser.
5. For proposed acquisitions, the owner of the real property or a designated representative will be invited by CONSULTANT to accompany the CONSULTANT during the inspection of the property. This invitation must be in the form of a letter entitled "Notice to Appraise" written by the CONSULTANT to the owner. A copy of the invitation will be included in the appraisal report.
6. It is the CONSULTANT's responsibility to contact CALTRAN's project engineers for discussion and/or clarification of any project design matters. This is critical in the appraisal of partial acquisitions and easements where the CONSULTANT may need cross sections or other project engineering data to complete the report.
7. The highest and best use for the property in the before condition must be determined and supported. If a partial acquisition is involved, the highest and best use of the property in the after condition must be determined and supported. If the existing use is not the premise on which the valuation is based, the appraisal will contain an explanation justifying the determination that the property is available and adaptable for a different highest and best use and there is demand for that use in the market.
8. Where the acquisition involves only a part (or portion) of the property, the CONSULTANT will estimate any severance damages and special benefits to the remainder, including reasoning and market data to support the conclusion. The CONSULTANT will indicate if the remainder constitutes an economic or uneconomic unit in the market and/or to the present owner.

9. The California Eminent Domain Law will be followed in partial acquisitions. Special benefits are to be offset only against damages to the remainder in accordance with the law.
10. Appraisal for easement acquisitions will reflect the restrictive elements of the easement to be acquired and the potential effect of such elements on the utility of the property considering its highest and best use. Full details with respect to any interference with the highest and best use of the property affected must be explained and supported.
11. The CONSULTANT must estimate and support the economic rent, state the contract rent and the remaining term of the lease as of the date of value. Include lessor and lessee responsibilities for paying major expenses, e.g. taxes, insurance and maintenance.
12. CONSULTANT will itemize in detail the “improvements pertaining to realty” (Eminent Domain Law-CCP Section 1263.205) showing their replacement cost new, depreciated value in place, salvage value if any, and relocation estimate. To the extent possible, determine the ownership claims of the Improvements Pertaining to the Realty.
13. In cases where the Appraisal Assignment requires a Specialty Appraisal (Furniture, Fixtures, Machinery and Equipment) and/or Specialists Reports (title, survey, soils, and engineering), CONSULTANT may be required to coordinate with SANBAG staff and/or CONSULTANTs for such services as directed by SANBAG. Fees charged by SANBAG staff and/or CONSULTANTs for Specialty Appraisal and/or Specialists Reports will be paid directly by SANBAG.
14. It is the CONSULTANT’s responsibility to thoroughly review the Specialty Appraisal for adoption (with adjustments or not, as appropriate) and inclusion in the overall appraisal. The estimated values that the specialty items actually contribute to the overall value of the real estate will be separately stated but included in the total value of the property.
- 15.
16. If any legal issues exist during the course of the appraisal assignment, CONSULTANT will notify SANBAG who will request legal opinion. All legal opinions will be rendered by SANBAG’s legal counsel.
17. It is the CONSULTANT’s responsibility to contact SANBAG project manager to arrange for legal counsel discussions and/or clarifications in identifying personal or real property.
18. If hazardous waste is discovered on the property, CONSULTANT will seek further direction from SANBAG.
19. Additional Qualifications:
 - a. CONSULTANT should have a minimum five years experience as full time appraiser
 - b. CONSULTANT should be a member of a professionally recognized appraisal society or institute, such as the Appraisal Institute.
 - c. CONSULTANT should have completed a minimum ten appraisal assignments in California involving potential acquisition pursuant to the laws of eminent domain.
 - d. Should should certify that CONSULTANT has not been disciplined in the last five years as an appraiser by any government or professional association.

Deliverables:

- Completed Appraisal Reports
- Specialty Reports
- Component Valuations

Task 225.02 - Goodwill Appraisal Services

Such appraisal services may include, but are not limited to, the following work program:

1. CONSULTANT's Appraiser will prepare Goodwill Valuations in accordance with the California Code of Civil Procedure, and the Uniform Standards of Professional Appraisal Practice (USPAP). Appraiser must be licensed by the State of California.
2. Appraiser must be qualified to provide expert witness testimony and defend the conclusions reached in the appraisal at any Administrative or Judicial proceeding.
3. Deliverables will typically consist of three (3) originals of the completed appraisal report.
4. In valuing the loss of goodwill to a business, Appraiser will rely upon the definition of fair market value found in Section 1263.320 of the California Code of Civil Procedure, and compensation for loss of goodwill as outlined in Section 1263.510 of the California Code of Civil Procedure.
5. It is the Appraiser's responsibility to contact SANBAG's staff for discussion and/or clarification of any PROJECT design matters as well as relocation sites for the business.
6. Appraiser will work with and take direction from SANBAG legal counsel in the delivery of their reports.
7. If any legal issues exist during the course of the appraisal assignment, Appraiser will request legal opinion. All legal opinions will be rendered by SANBAG's legal counsel.
8. Additional Qualifications:
 - e. CONSULTANT should have a minimum of five years experience as a full time Goodwill appraiser.
 - f. CONSULTANT should be a member of a professionally recognized appraisal society or institute, such as the Appraisal Institute.
 - g. CONSULTANT should have completed a minimum ten Goodwill Valuation assignments in California involving potential acquisition pursuant to the laws of eminent domain.
 - h. CONSULTANT should certify that CONSULTANT has not been disciplined in the last five years as a Goodwill Appraiser by any government body or professional association.

Deliverables:

- Completed Appraisal Reports

Task 225.03 - Furniture, Fixtures, Machinery and Equipment Appraisal Services

Such appraisal services may include, but are not limited to, the following work program:

1. CONSULTANT will prepare Furniture, Fixtures, Machinery and Equipment appraisals in accordance with the California Code of Civil Procedure, the Uniform Standards of Appraisal Practice (USPAP), the Uniform Relocation and Real Property

Acquisition Policies Act of 1970, as amended, and implemented by 49 CFR Part 24; the State of California Government Code; the State of California Relocation Assistance and Real Property Acquisition Guidelines (Title 25, California Code of Regulations Ch 6, Art 1, Section 6000 et seq.). Appraiser must be licensed by the State of California.

1. CONSULTANT must be qualified to provide expert witness testimony and defend the conclusions reached in the appraisal at any Administrative or Judicial proceeding.
2. Deliverables will typically consist of three (3) originals of the completed appraisal report.
3. It is the CONSULTANT's responsibility to contact CALTRANS's project engineers for discussion and/or clarification of any PROJECT design matters.
4. It is the CONSULTANT responsibility to contact SANBAG's legal counsel for discussion and/or clarification in identifying personal or real property.
5. If any legal issues exist during the course of the appraisal assignment, CONSULTANT will request legal opinion. All legal opinions will be rendered by SANBAG's legal counsel.
6. Additional Qualifications:
 - a. CONSULTANT should have a minimum five years experience as full time Furniture, Fixtures, and Equipment (F F & E) appraiser
 - b. CONSULTANT should be a member of a professionally recognized appraisal society or institute, such as the Appraisal Institute.
 - c. CONSULTANT should have completed a minimum ten F F & E appraisal assignments in California involving potential acquisition pursuant to the laws of eminent domain.
 - d. CONSULTANT should certify that CONSULTANT has not been disciplined in the last five years as an appraiser by any government or professional association.

Deliverables:

- Completed Appraisal Reports

Task 225.04 - Right Of Way Acquisition and Relocation, Real Property Searches, Identification and Feasibility Studies for Replacement and Mitigation Sites, and Cost Estimates

CONSULTANT services may include, but are not limited to, the following work program:

1. All CONSULTANT work will comply with applicable Federal, State and local statutes and regulations, including but not limited to, the Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended, and implemented by 49 CFR Part 24; the California Government Code; the State of California Relocation Assistance and Real Property Acquisition Guidelines (Title 25, California Code of Regulations Ch 6, Art 1, Section 6000 et seq.); the California Code of Civil Procedure; the Uniform Standards for Federal Land Acquisition Act; the California Public Utilities Code; and the California Streets and Highways Code.

2. CONSULTANT deliverables will typically consist of three (3) originals, together with specialist's reports which may be performed by someone other than CONSULTANT.
3. As directed by SANBAG, CONSULTANT will coordinate with other SANBAG staff and/or CONSULTANTS for supplemental work required for the effective delivery of the Measure I Program and other Federally Funded Programs. Fees charged by SANBAG staff and/or CONSULTANTS will be paid directly by SANBAG.
4. CONSULTANT may be required to take direction from SANBAG's legal counsel in the delivery of services, and to provide testimony in any Administrative or Judicial proceeding related to services rendered by CONSULTANT to SANBAG.
5. CONSULTANT's Acquisition/Negotiation Agents must provide evidence of proper real estate license in the State of California.

Deliverables:

- Cost Estimates
- Feasibility/Mitigation Documents,
- Property Maps, correspondence,,
- Correspondence

TASK 195 - PROPERTY MANAGEMENT, HAZARDOUS MATERIAL REMOVAL, DEMOLITION AND CLEARANCE SERVICES

Property Management, Hazardous Material Removal, Demolition and/or Clearance services support maybe needed for the PROJECT. If deemed necessary, CONSULTANT will provide these services to SANBAG for all currently owned or acquired property, until the property is turned over to either Caltrans or the contractor for this PROJECT's construction, or as otherwise directed by SANBAG. All work will be performed in accordance with federal, state and local regulations and policies and procedures. Services may include, but are not limited to, the following work program::

Task 195.01 - General Property Management Services

As needed, CONSULTANT will manage all property held for the PROJECT and all excess properties. CONSULTANT services may include, but are not limited to, the following work program:

1. Terminating tenancies, monitoring and coordinating properties for hazardous waste cleanup, and final preparation of the properties to clearance and demolition or excess land sales.
2. Maintain a Certified Property Manager (CPM) on staff during the full term of the agreement and/or task order as necessary.
3. Prepare and maintain a monthly Property Inventory Report.
4. Inspecting properties for loss prevention
5. In cases where occupants need to remain in the property prior to relocation, administer temporary lease agreements, which include rent collection, ensure payment of utility bills and maintain decent living conditions for occupants. Prepare, maintain and submit a monthly Rent Collection and Receivables Aging Report.
6. Preparing the property to be transferred to clearance status, including vacating tenants, terminating utility services (disconnects/removals) and boarding up improvements.
7. After occupants have been relocated and properties are vacant, CONSULTANT will

coordinate with SANBAG to appropriately fence and secure properties and prevent trespassers, intruders and vandals from gaining entry to properties.

8. As directed by SANBAG, CONSULTANT will coordinate with other SANBAG staff and/or CONSULTANTS for supplemental work (i.e. perform soil testing, environmental clean-up) required for the effective delivery of the Measure I Program and other Federally Funded Programs. Fees charged by SANBAG staff and/or CONSULTANTS will be paid directly by SANBAG.

Deliverables:

- Monthly Property Inventory Report

Task 195.02 - Hazardous Material Removal, Demolition and Clearance

As needed, CONSULTANT will monitor and coordinate properties for hazardous waste cleanup, and final preparation of the properties to clearance and demolition or excess land. Services may include, but are not limited to, the following work program::

1. The CONSULTANT may be required to provide survey activities. Survey activities may include the surveying and testing, as applicable, of buildings, structures, stored materials, tank contents and containers to determine whether hazardous waste or materials are present. The CONSULTANT may also be required to perform environmental site assessment work to confirm that the properties are free and clear of hazardous materials, potentially requiring the on call team to assist with required environmental assessment and/or site remediation work as directed by SANBAG.
2. Typical surveys or assessments may include, but not be limited to inspections for:
 - Asbestos containing materials (ACM) in buildings and pipelines
 - PCB containing materials in transformers, equipment, containers
 - Fuels and other chemicals in tanks, barrels and storage containers
 - Review of buildings or structures to determine whether hazardous materials are being used or stored
 - The presence of lead paint
 - Environmental Assessment (i.e. Phase 1, Phase 2)

Only if needed a Certified Industrial Hygienist (CIH) will be utilized for survey plans and work. When surveys are included in a task order, survey activities as well as results will be included as a report or as part of the Site Investigation Report.

3. The CONSULTANT may be required to remove and dispose of asbestos and lead paint. This work will consist of identifying, quantifying, removing and disposing of materials containing friable and/or non-friable asbestos prior to the demolition of improvements and obtaining all necessary licenses, permits, certification and other documents needed for the work. No grinding equipment that may expose asbestos containing materials may be used.

CONSULTANT will prepare a plan presenting the methods for removing, handling, transporting and disposing of friable or non-friable asbestos. Prior to submittal to the SANBAG project manager, the local Air Quality Management District must approve the plans for friable asbestos. The submittal of these plans to the Southern California Air Quality Management District (SCAQMD) must occur 14 days prior to the start of work. This plan will include identification of all Environmental Protection Agency (EPA) and Occupational Safety and Health Administration (OSHA) licenses, permits

and certifications required for asbestos abatement work, removal, handling and transport.

All asbestos work and lead paint removal will conform to federal, state and local laws governing the identification, preparation, workers, equipment, safety, monitoring, signing, fencing, removing, and hauling of friable and non-friable asbestos and will supply copies or information on all applicable licenses, permits, and notifications required by applicable laws and regulations.

In cleaning sites that involve asbestos removal, CONSULTANT must be properly licensed for such work. CONSULTANT will be responsible for maintaining, monitoring, securing, and posting the site in accordance with all laws, regulations and permits required for asbestos abatement work. The CONSULTANT will be provided with an asbestos report prior to starting the job, and will be required to provide the SANBAG manager with copies of all documents required for abatement and certification at the conclusion of the removal and disposal of asbestos.

CONSULTANT will use a California Uniform Hazardous Waste Manifest, which will be signed by the CONSULTANT project manager or his designee. SANBAG project manager will supply the EPA Generator number for the CONSULTANT if necessary.

CONSULTANT will use hazardous waste haulers having current registration with the California Department of Health Services (CDOHS), and will have a U. S. EPA Identification Number (US EPA ID Number). All vehicles used to transport hazardous waste will have a valid Certificate of Compliance affixed to the vehicle.

Asbestos containerized for transportation to a disposal site will be appropriately labeled. CONSULTANT will pay any disposal site charges.

Non-friable asbestos containing material is to be considered hazardous waste. CONSULTANT will take precautions during removal that it remains wet, breakage is minimized, minimal visual emissions are allowed and it is not physically altered or powdered to result in the release of free asbestos fibers.

If the CONSULTANT discovers any asbestos containing material or other hazardous waste not noted in the port provided by SANBAG, the CONSULTANT must stop work. The CONSULTANT must call the SANBAG project manager and should give an estimate of cost for this unforeseen work. said materials will be removed only after approval in writing by the SANBAG project manager. The removal of unforeseen asbestos will comply with the requirements pertaining to removal and disposal of asbestos.

4. CONSULTANT will immediately notify the SANBAG project manager upon encountering any type of hazardous and/or toxic wastes or materials during the demolition and removal process. SANBAG Project manager will request an immediate site investigation by SANBAG's designated CONSULTANT. Should it become necessary to terminate the demolition and removal process, CONSULTANT will be compensated only for work in progress or actually completed. The amount of such compensation is to be determined by the SANBAG project manager. No payment will be made for delay or lost profits anticipated for uncompleted work. Failure of the CONSULTANT to notify SANBAG of the presence of hazardous and/or toxic wastes or materials may result in legal liability to the CONSULTANT for all actual damages resulting to SANBAG.
5. CONSULTANT may be required to provide related demolition and clearance services,

including but not limited to, demolition and clearance, removal of walls, fences, trees and shrubs, asbestos and lead based paint removal and disposal, site remediation of hazardous materials, and fencing or securing properties.

CONSULTANT will work through a Demolition Contractor whom will furnish all labor, tools, materials and equipment necessary to provide routine and/or emergency demolition and clearance services for residential, commercial and industrial properties. In the performance of this task, CONSULTANT will at all times comply with all applicable laws, decisions, ordinances, statutes, rules, and regulations of the U. S. Government, the state of California, and any political subdivision or public SANBAG thereof, including without limitation, tax, labor, prevailing wage, safety, security and social security laws and regulations. In addition, CONSULTANT will perform the services there under in a manner so as not to endanger the safety or any person and property.

CONSULTANT will procure all permits and licenses, pay all charges and fees, and give all notices necessary for the due and lawful performance of work. CONSULTANT will comply with the provisions of said statutes in obtaining such permits, licenses and other authorizations, and they will be obtained in sufficient time to prevent delays to the work.

CONSULTANT will preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) adjacent to the work site, which is not to be removed and which does not unreasonably interfere with the work required under this contract.

CONSULTANT will protect from damage all existing improvements and utilities near the work site, and on adjacent property owned by a third party, the locations of which are made known to or should be known by the CONSULTANT. CONSULTANT will repair any damage, at its own cost or expense, to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the CONSULTANT fails or refused to repair the damage promptly, SANBAG may have the necessary work performed and charge the cost to the CONSULTANT.

6. All materials resulting from provision of demolition and clearance services will become the property of the Demolition Contractor and will be removed from the premises. Hazardous materials will be disposed of in accordance with appropriate laws and regulations including OSHA Construction Standard (29 CFR 1926.1101) and EPA National Emission Standards for Hazardous Air Pollutants (NESHAP 40 CFR subpart M).

Sewer capping will be the first order of work. CONSULTANT will disconnect and cap sewer lines at the property line or back of sidewalk. All sewer capping will be subject to inspection by the responsible agency. CONSULTANT will notify the responsible agency a minimum of 24 hours prior to capping the sewer. The excavation resulting from the sewer cap operation will be covered until inspection by the responsible agency and immediately backfilled after inspection. CONSULTANT or his representative will be on the site at the time the responsible agency inspects the sewer cap.

Prior to starting demolition operations, CONSULTANT will contact utility companies to verify the location of their service lines to be protected in place and/or verify removal of their service lines.

Prior to starting demolition operations adjacent to any public way, CONSULTANT will erect a protection fence. A protection fence will not be necessary when the distance from the improvement to the public way is more than one-half the height of the improvement being demolished.

Where a protection fence is erected on a public sidewalk, a pedestrian walkway will be provided. The walkway and sidewalk will meet the Code requirements established by the City where the PROJECT is located. The required width of the walkway will be unobstructed.

No structural member in any level will be demolished or removed until the level next above is completely removed, excepting Class "A" masonry and/or concrete improvements, subject to the approval of the responsible agency.

The cleaning of brick on the site is prohibited. CONSULTANT will break the floor of and fill all basements, pits, and sumps and backfill all excavations resulting from the removal operations.

CONSULTANT will not proceed from one item of work to the next until the previous item is in non-hazardous condition and all combustible material has been removed.

CONSULTANT will clear and grub all trees, shrubs and vegetation unless otherwise specified in a task order. Tree removal will include removing the major root ball and backfilling the resulting excavations.

CONSULTANT will not remove fencing adjoining improved property unless instructed to do so by the SANBAG project manager.

Unless specifically stated otherwise in these provisions, SANBAG assumes no responsibility for conditions not evident at the time of bid openings or for subsequent change or damage of any nature to the improvements not within the control of the Agencies.

The SANBAG project manager reserves the right to remove such items from the improvements as deemed suitable before directing CONSULTANT to begin demolition operations.

7. The workmanship will be in conformance with the building codes of the state, county, and city in which the work is being done. CONSULTANT will conduct operations in such a manner to cause the least obstruction and/or inconvenience to the surrounding tenants and/or property owners.

It is the CONSULTANT's responsibility to notify the SANBAG project manager to have all work inspected within 24 hours of work completion for final inspection of work. CONSULTANT will leave each work site in a clean and neat condition, and will haul away and legally discard any materials or debris caused by work actions from the job site, at no additional cost.

8. As directed by SANBAG, CONSULTANT will coordinate with other SANBAG staff and/or CONSULTANTs for supplemental work (i.e. perform soil testing, environmental clean-up) required for the effective delivery of the Measure I Program and other Federally Funded Programs. Fees charged by SANBAG staff and/or CONSULTANTs will be paid directly by SANBAG.

Deliverables:

- Site Investigation Report
- Asbestos and Lead Paint Removal Plan

Task 195.03 - Relocation Services

The CONSULTANT will provide a Relocation Assistance Coordinator, as needed, to implement the Relocation Assistance Program (RAP) in accordance with applicable laws, regulations, and policies. Services may include, but are not limited to, the following work program:

1. Implement the Uniform Act and other requirements.
2. Prepare Relocation Impact Documents (RID), Replacement Housing Valuations, and other R/W Planning documents.
3. Identify that sufficient CONSULTANTs are available to perform the RAP requirements of the PROJECT such that there is adequate time to spend with each displacee to ensure the appropriate level of advisory assistance is provided and that claims are processed in a timely manner.
4. Coordinate increase of rental rates with Caltrans ROW staff to ensure that increases for RAP eligible occupants are in accordance with rental policy for residential rental rates. Increases in rental rates for 90-day Occupants may drastically affect their entitlements.
5. Perform inspections of the real property just prior to or at the close of escrow to determine if the acquired items of realty are still on-site, and explain to the displacees who will remain in occupancy that they are responsible for maintenance of the property until they vacate. Describe grace period, if any, for businesses renting from the State, in the rental agreement.

Deliverables:

- Relocation Impact Documents (RID)
- Replacement Housing Valuations,
- Other ROW Planning documents.

TASK 200 - UTILITY RELOCATION

CONSULTANT will provide all work involved in the protection, removal and/or relocation of utility facilities necessary to clear and certify Right of Way for the PROJECT; as well, administering the physical utility relocation work prior to, during, or after the construction of the project pursuant to a Notice to Owner to relocate and includes determining the construction schedule for utility relocation. Services may include, but are not limited to, the following work program:

1. CONSULTANT will provide a Utility Relocation Coordinator with knowledge and experience with Local, State, and Federal laws, policies, and procedures that deal with Utility Relocation to verify utilities, identify utility conflicts, coordinate utility relocation, and manage and track billings related to these activities for utilities in physical conflict or in violation of the Department's utility accommodation policy for transportation projects. Additionally, the Utilities' Relocation Coordinator will be knowledgeable in liability determination for cost of utility relocation by understanding and using Master Contracts between Caltrans and utility companies, State Streets and Highways Code, and Statutes relating to the Department of Transportation.
2. CONSULTANT will establish files that document action taken or recommended.
3. CONSULTANT will prepare estimates based on possible relocations. Update and

- revise the estimates when necessary.
4. CONSULTANT will identify and verify all utility facilities lying within existing and proposed rights of way.
 5. CONSULTANT will coordinate all positive location requirements for all high/low risk utility facilities within the PROJECT limits.
 6. CONSULTANT will review utility relocation plans from utility companies.
 7. CONSULTANT will coordinate “avoidance” and relocation of facilities.
 8. CONSULTANT will assist in preparing and/or reviewing: encroachment exception requests, high/low risk policy exceptions, FHWA Request for Authorization packages, FHWA Approval of Utility Agreement, portions of the Right of Way Data Sheets, portions of the R/W Certification document.
 9. CONSULTANT will prepare Notices to Owners, Utility Agreements, Service Agreements and Encroachment Permits.
 10. CONSULTANT will administer relocation work includes pre-construction meetings, coordination with utility owner and monitoring utility relocation work.
 11. CONSULTANT will verify relocation billings and process for payment when acceptable.
 12. CONSULTANT will Utility Close Out.

Deliverables:

- Notices to Owners
- Utility Agreements
- Utility Service Agreements
- Encroachment Permits

TASK 245 -POST RIGHT OF WAY CERTIFICATION WORK

CONSULTANT will assure that all Right of Way deliverables are completed after the project has been certified.

Task 195.03 - Construction Support

CONSULTANT will provide Right of Way support during the Construction of the project. Services may include, but are not limited to, the following work program:

1. CONSULTANT will prepare a TCE book/binder with all TCEs and a summary table of TCEs, with parcel number, resident contact information, start and expiration dates and summary of agreements with owner. CONSULTANT will keep the TCE book/binder up to date and provide a copy to SANBAG and Resident Engineer before construction start.
2. CONSULTANT will coordinate with owners and/or tenants during construction as issues arise, such as where a fence is reinstalled, access issues and relocating a pet during construction
3. CONSULTANT will record Notice of Completions for temporary construction releases as needed
4. CONSULTANT will prepare and deliver notices to owners/tenants that notify of when construction will begin and TCE will be implemented in accordance to the provision in the TCE or other acquisition document
5. CONSULTANT will negotiate with owners to extend TCE time periods if needed.

Deliverables:

- TCE table and book
- Notice to Owners

Minute Action

AGENDA ITEM: 7

Date: *June 19, 2015*

Subject:

Mountain Area Transportation Study Award

Recommendation:

That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority, approve award of Contract No. 15-1001173 with Iteris, Inc. in the amount of \$135,000 for transportation planning services to complete the Mountain Area Transportation Study.

Background:

On February 20, 2015, the Mountain/Desert Policy Committee recommended the Board approve the release of the Request for Proposals (RFP) for the Mountain Area Transportation Study which the Board of Directors subsequently approved on March 4, 2015.

At the request of the City of Big Bear Lake, discussions were initiated with city, county and SANBAG staff to develop a scope of work to address issues raised with regards to defining transportation infrastructure needs throughout the Mountain Areas. The San Bernardino Mountain Area stretches from the Los Angeles County Line on the west to the Lucerne Valley on the east. The communities of San Bernardino County within the study area include Wrightwood, Crestline, Blue Jay, Lake Arrowhead, Running Springs, Green Valley Lake, Arrowbear and Big Bear City as well as the City of Big Bear Lake. The primary access roadways of SR-18, SR-330, and SR-38 experience unique traffic patterns associated with visitors to the area. While the full time population and associated employment are relatively low, substantial increases occur during the peak winter and summer seasons. As a result, traffic congestion occurs for extended periods as visitors and associated additional employees attempt to access the San Bernardino Mountain communities. Traffic congestion can also discourage would-be visitors, hindering the local economy in the San Bernardino Mountains. All relevant parties including the County of San Bernardino, the City of Big Bear Lake, Caltrans, SANBAG, SCAG, and the California Highway Patrol are committed to finding solutions to improve access to the study area by identifying, analyzing, and mitigating congested intersections and roadway segments.

Visitation levels clearly affect all mountain communities and mountain infrastructure. On a typical off peak weekday in 2012, the City of Big Bear Lake had a full time population of 5,100 in about 2,200 households with employment of 3,800 while serving about 10,000 visitors. However, during a peak season weekday for the same year the City of Big Bear Lake had employment of about 5,800 while serving 60,000 visitors. For 2040 during an off-peak weekday, the City of Big Bear Lake forecasts a full time population of 7,000 in about 3,000 households with employment of 5,400 while serving about 14,000 visitors. The City of Big Bear

Entity: CTA

Mountain-Desert Committee Agenda Item

June 19, 2015

Page 2

Lake forecasts employment of 7,400 while serving 76,000 visitors during a peak season weekday in 2040.

The Mountain Area faces transportation challenges with existing and future traffic growth. Access to and within the mountain area is important to ensure its economic vitality. Unfortunately, traditional tools that are applied to evaluate existing and future traffic conditions are not capable of analyzing unique situations with heavy tourism that occur throughout our mountain communities. The Mountain Area Transportation Study will assist in developing tools that can be applied to more accurately plan for future transportation needs.

The scope focuses on evaluation of the existing and future transportation system, development of a traffic forecasting tool to accurately evaluate future transportation conditions throughout the Mountain Area, identification of projects to address existing and forecast congestion and development of an implementation plan. The results from the study will be used as a basis for future funding allocation recommendations and pursuit of grant funding opportunities. The study will be managed by SANBAG staff and overseen by a project Technical Advisory Committee (TAC), consisting of representatives from Caltrans, the County of San Bernardino, City of Big Bear Lake, the California Highway Patrol, the Southern California Association of Governments and the United States Forest Service, as appropriate. Meetings of the TAC will be held on an as-needed basis. It is anticipated that the study would be completed within 10-12 months.

SANBAG issued an RFP on March 9, 2015, for consultant support in the development of the Mountain Area Transportation Study. The RFP was posted on the SANBAG website, advertisements were placed in a local newspaper and RFP notifications were mailed to vendors registered on SANBAG's procurement website, Planet Bids. On April 23, 2015, the following three firms submitted proposals in response to this RFP (in alphabetical order): Fehr & Peers, Iteris, Inc. and LSA Associates, Inc.

An Evaluation Team reviewed the proposals, which consisted of representatives from the County of San Bernardino, City of Big Bear Lake and SANBAG. The proposals were evaluated based on criteria contained in the RFP, which included the following elements:

- Qualifications, Related Experience and References
- Proposed Staffing and Project Organization
- Work Plan
- Price

Based on the criteria outlined in the RFP the Evaluation Team met on May 7, 2015, to review, discuss and score the proposals. Based on the scoring, the firms were ranked and Fehr & Peers and Iteris, Inc. were invited to participate in oral interviews. Interviews were conducted on May 19, 2015 and evaluated based on consultant team responses to the Evaluation Team questions. Weighting scores from the proposal and interview equally, the Evaluation Team deemed Iteris, Inc. as the most qualified team

Based on the final ranking after conclusion of the interview process, the Evaluation Team agreed to recommend the selection of Iteris, Inc. for award of Contract No. 15-1001173 in the amount of \$135,000. The Evaluation Team deemed Iteris, Inc. as the most qualified team to provide the

Mountain-Desert Committee Agenda Item

June 19, 2015

Page 3

transportation planning services requested in the RFP. The Iteris, Inc. team received higher scores due to their ability to respond to the questions provided at the interview. The Iteris, Inc. team demonstrated an in-depth project understanding by providing several examples of key transportation issues the Mountain Area faces today along with potential solutions and future funding opportunities. They also provided excellent insight of key project stakeholders and their roles and interest in improving access to forest land and other destinations throughout the study area.

Financial Impact:

This item is consistent with the Adopted Fiscal Year 2015/2016 Annual Budget. A total of \$150,000 was budgeted to perform the Mountain Area Transportation Study under Task 0941 through the use of Measure I Transportation System Management funds from the Victor Valley and Mountain Subregions. Contract No. 15-1001173 will account for \$135,000 of the budgeted amount with the remaining \$15,000 used to support SANBAG staff time to manage the project and administer the contract.

Reviewed By:

This item is not scheduled for review by any other policy committee or technical advisory committee. This item and the draft agreement were reviewed by SANBAG General Counsel.

Responsible Staff:

Timothy Byrne, Chief of Planning

Approved
Mountain-Desert Committee
Date: June 19, 2015

Witnessed By:

Contract Summary Sheet

General Contract Information

Contract No: 15-1001173 Amendment No.: 0 Vendor No.: 01105
 Vendor/Customer Name: ITERIS, Inc. Sole Source? Yes No
 Description: Mountain Area Transportation Study
 Start Date: 07/06/2015 Expiration Date: 12/31/2016 Revised Expiration Date: _____
 Has Contract Term Been Amended? No Yes - Please Explain _____
 List Any Related Contracts Nos.: _____

Dollar Amount			
Original Contract	\$ 135,000.00	Original Contingency	\$ -
Revised Contract (Inclusive of Prior Amendments)	\$ -	Revised Contingency (Inclusive of Prior Amendments)	\$ -
Current Amendment	\$ -	Contingency Amendment	\$ -
TOTAL CONTRACT VALUE	\$ 135,000.00	TOTAL CONTINGENCY VALUE	\$ -
		TOTAL DOLLAR AUTHORITY (Contract Value and Contingency)	\$ 135,000.00

Contract Authorization

Executive Director Date: _____
 Executive Director Action: _____
 Board of Directors Date: 07/01/2015
 Board of Directors Action: Approve agreement 15-1001173 with Iteris, Inc.

Contract Management: Payable/Miscellaneous

Invoice Warning: 20% Renewals: No Type: Capital PAA Other
 Retention: % Maximum Retention: \$ -
 Services: Construction Intrgrnt/MOU/COOP A & E Services Other Professional Services
 Disadvantaged Business Enterprise (DBE) Goal %

Contract Management: Receivable

E-76 and/or CTC Date _____ (Attach Copy) Program Supplement No.: _____
 Finance Letter Reversion Date: _____ EA No.: _____

All of the above MUST be submitted to FINANCE including originals, amendments and miscellaneous transaction changes

Additional Information

Project Manager: Tim Byrne

Attachment: 15-1001173 CSS Mountain Subarea Measure I Major Local Highway [Revision 1] (1921 : MATS Award)

Scope of Work

The San Bernardino Mountain Area stretches from the Los Angeles County Line on the west to the Lucerne Valley on the east. The communities of San Bernardino County within the study area include Wrightwood, Crestline, Blue Jay, Lake Arrowhead, Running Springs, Green Valley Lake, Arrowbear and Big Bear City as well as the City of Big Bear Lake. The primary access roadways of SR-18, SR-330, and SR-38 experience unique traffic patterns associated with visitors to the area. While the full time population and associated employment are relatively low, substantial increases occur during the peak winter and summer seasons. As a result, traffic congestion occurs for extended periods as visitors and associated additional employees attempt to access the San Bernardino Mountain communities. Traffic congestion can also discourage would-be visitors, hindering the local economy in the San Bernardino Mountains. All relevant parties including the County of San Bernardino, the City of Big Bear Lake, Caltrans, SANBAG, SCAG, and the California Highway Patrol are committed to finding solutions to improve access to the study area by identifying, analyzing, and mitigating congested intersections and roadway segments.

Visitation levels clearly affect all mountain communities and mountain infrastructure. On a typical off peak weekday in Year 2012, the City of Big Bear Lake had a full time population of 5,100 in about 2,200 households with employment of 3,800 while serving about 10,000 visitors. However during a peak season weekday for the same year the City of Big Bear Lake had employment of about 5,800 while serving 60,000 visitors. For Year 2040 during an off-peak weekday, the City of Big Bear Lake forecasts a full time population of 7,000 in about 3,000 households with employment of 5,400 while serving about 14,000 visitors. The City of Big Bear Lake forecasts employment of 7,400 while serving 76,000 visitors during a peak season weekday in Year 2040.

Unfortunately, both the SCAG Regional Model and SANBAG's San Bernardino County Transportation Analysis Model (SBTAM) are not currently capable of analyzing unique situations with heavy tourism that occur in the San Bernardino Mountain communities. The San Bernardino Mountain Model was originally developed in the mid 1990's and updated in the early 2000's but it does not forecast traffic volumes beyond Year 2020. Some elements of the modeling used for the 2011 Big Bear Modal Alternatives Analysis may also be applicable to this study. An updated and enhanced analytical tool is needed to capture the unique travel patterns associated with tourism in the study area.

A transportation planning consultant will be retained to identify and analyze the major and secondary arterials and intersections that provide access to, from, and within the San Bernardino Mountain communities. The primary goal of this effort is development of a sub-regional transportation improvement plan that identifies key projects that address both existing and forecast deficiencies during both peak summer and winter seasons. The study recommendations would not include costly new roadway facilities or realignments but would rather include operations-type capacity and safety improvements that could then be prioritized and funded by local agencies and Caltrans. The focus will be primarily on the identification of traffic bottlenecks and potential improvement options. In developing the list of improvements, the transportation planning consultant will also solicit input regarding existing traffic and safety issues from other agencies and interested parties including but not limited to Caltrans

maintenance personnel, San Bernardino County Fire Department, School Districts, Community Service Districts, and the five principal study participants.

The following are the key tasks envisioned for the San Bernardino Mountain Area Transportation Study:

- 1) Assessment of Existing Conditions – The existing transportation setting will be defined in terms of infrastructure and performance. The assessment will define the relationship of the San Bernardino Mountain communities to the rest of San Bernardino County and the greater Los Angeles/Orange County metropolitan area.
 - a) Define the major and secondary arterials that provide primary access to, from, and within the San Bernardino Mountain communities including their functional classifications and the existing improvements.
 - b) While some limited traffic count data is available, peak hour traffic counts during summer and winter peak season Friday afternoon arrivals and during summer and winter peak season Sunday afternoon departures will need to be collected at up to 40 intersections and up to 30 arterial/highway segments in the study area. SANBAG is proceeding with traffic counts for the 2015 winter season separate from this contract.
 - c) Define the roadway system performance and corresponding level of service, documenting both the peak weekday and the peak weekend summer and winter season traffic volumes. Saturation flow rates used in the level of service calculations will be adjusted to account for adverse winter weather conditions. Traffic collision data related to collision rates for similar facilities on State Highways in San Bernardino County will also be analyzed and evaluated for potential safety improvements.

Deliverables: Existing Conditions Memorandum

- 2) Develop Refined Traffic Volume Forecasts – A modeling tool will be developed to ensure that reasonable future traffic volumes can be forecast throughout the San Bernardino Mountains. Activities are expected to include:
 - a) Review the existing SCAG Regional Model, the San Bernardino County Transportation Analysis Model (SBTAM), and other sources to develop a recommended course of action for the development of a tool that can develop reasonable future forecasts accounting for seasonal visitors and related employment increases in the San Bernardino Mountain Area. Simplified modeling approaches that can readily be applied for various scenario analyses shall be considered in the development of a response to this RFP. Prior to the development of a modeling tool, a recommendation shall be presented to the project team for concurrence.
 - b) Develop a revised transportation model and perform base year model validation.
 - c) Document model development.

- d) Prepare baseline model forecasts for Year 2040.
- e) Analyze level of service for the existing roadway network and identify intersections and roadway segments where traffic issues and problems are likely to occur. The focus is on bottlenecks at intersections or roadway segments.

Deliverables: Mountain Area Modeling Tool Methodology Memorandum, Functional Forecasting tool, Future Conditions Memorandum

- 3) Identification and Costing of Transportation Projects – Improvement projects will be identified to address existing and future problem locations identified in Tasks 1 and 2. Projects in the City of Big Bear Lake and in the County of San Bernardino will be identified and prioritized in each jurisdiction following consultation with each agency. Planning level cost estimates will be developed for each project for incorporation into an implementation plan.

Deliverables: Improvement project list and associated cost estimates

- 4) Analysis of Transportation Projects – Based on the results of the future model run developed in Task 2 and the potential projects identified in Task 3, evaluate the future transportation network with regard to its ability to satisfy future traffic demands in Year 2040 under peak weekday and weekend summer and winter season traffic volumes. Future network performance will be summarized, identifying any remaining bottlenecks and infrastructure needs.

Deliverables: Future Conditions Evaluation Memorandum

- 5) Recommendations and Implementation Plan – Information from the previous tasks will be utilized to generate recommended future infrastructure improvements in the San Bernardino Mountain communities. An implementation plan will be developed for the future improvement projects considering implementation timeframe, prioritization, and potential funding sources.

Deliverables: Final comprehensive report incorporating previous technical memoranda and including a recommended Implementation Plan

Schedule – The San Bernardino Mountain Area Transportation Study is expected to take 10-12 months to complete.

MOUNTAIN/DESERT POLICY COMMITTEE ATTENDANCE RECORD – 2015

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Rich Kerr City of Adelanto	X***	X	X*	**	**		**					
Curt Emick Town of Apple Valley			X*	**	**		**					
Julie McIntyre City of Barstow		X	X	**	**		**					
Bill Jahn City of Big Bear Lake	X	X	X	**	**		**					
Mike Leonard City of Hesperia	X	X	X	**	**		**					
Ed Paget City of Needles		X	X	**	**		**					
Joel Klink City of Twentynine Palms	***		X	**	**		**					
Ryan McEachron City of Victorville	X	X		**	**		**					
George Huntington Town of Yucca Valley	X	X	X	**	**		**					
Robert Lovingood County of San Bernardino	X	X	X	**	**		**					
Janice Rutherford County of San Bernardino	X			**	**		**					
James Ramos County of San Bernardino				**	**		**					

*Non-voting City Representative attended
+ Measure I Committee representative

**The Mountain/Desert Committee did not meet
x*Alternate Attended

*** New SANBAG Board Member

X = Member attended meeting.
MDCatt14.doc

Empty box = Member did not attend meeting

Crossed out box = Not a Board Member at the time.

San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.

In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.

This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist SANBAG Board Members and partners as they participate in deliberations at SANBAG Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. SANBAG staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CPUC	California Public Utilities Commission
CSAC	California State Association of Counties
CTA	California Transit Association
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DBE	Disadvantaged Business Enterprise
DEMO	Federal Demonstration Funds
DOT	Department of Transportation
EA	Environmental Assessment
E&D	Elderly and Disabled
E&H	Elderly and Handicapped
EIR	Environmental Impact Report (California)
EIS	Environmental Impact Statement (Federal)
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds

MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
NAT	Needles Area Transit
NEPA	National Environmental Policy Act
OA	Obligation Authority
OCTA	Orange County Transportation Authority
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PNRS	Projects of National and Regional Significance
PPM	Planning, Programming and Monitoring Funds
PSE	Plans, Specifications and Estimates
PSR	Project Study Report
PTA	Public Transportation Account
PTC	Positive Train Control
PTMISEA	Public Transportation Modernization, Improvement and Service Enhancement Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
RSTIS	Regionally Significant Transportation Investment Study
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCIF	Trade Corridor Improvement Fund
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 st Century
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TSM	Transportation Systems Management
TSSDRA	Transit System Safety, Security and Disaster Response Account
USFWS	United States Fish and Wildlife Service
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

San Bernardino Associated Governments



MISSION STATEMENT

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
- Develop an accessible, efficient, multi-modal transportation system
- Strengthen economic development efforts
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993
Reaffirmed March 6, 1996