Governments SANBAG Working Together

San Bernardino Associated Governments

1170 W. 3rd St., 2nd Fl., San Bernardino, CA 92410-1715
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Web: www.sanbag.ca.gov

TRANSPORTATION MEASURE I

•San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
•San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies

AGENDA

Commuter Rail and Transit Committee Meeting

March 13, 2014
10:00 a.m.

Location
SANBAG
1170 W. 3rd Street, (1st Floor Lobby)
San Bernardino, CA

Commuter Rail and Transit Committee Membership

Chair
Mayor Paul Eaton
City of Montclair

Vice Chair
Supervisor James Ramos
County of San Bernardino

Mayor Peter Aguilar
City of Redlands

Council Member Bill Jahn
City of Big Bear Lake

Council Member Mike Leonard
City of Hesperia

Mayor Pro Tem Larry McCallon
City of Highland

Mayor L. Dennis Michael
City of Rancho Cucamonga

Mayor Ray Musser
City of Upland

Council Member Richard Riddell
City of Yucaipa

Mayor Pro Tem Alan Wapner
City of Ontario

San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.

In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:

The San Bernardino County Transportation Commission, *which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

The San Bernardino County Transportation Authority, *which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

The Service Authority for Freeway Emergencies, *which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

The Congestion Management Agency, *which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

As a ***Subregional Planning Agency****, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.

San Bernardino Associated Governments
County Transportation Commission
County Transportation Authority
Service Authority for Freeway Emergencies
County Congestion Management Agency

AGENDA

Commuter Rail and Transit Committee Meeting

March 13, 2014
10:00 a.m.

Location:
SANBAG Office
1170 West 3rd St., 1st Fl., San Bernardino

CALL TO ORDER – 10:00 a.m.
(Meeting Chaired by Mayor Paul Eaton)

I. Pledge of Allegiance
II. Attendance
III. Announcements
IV. Agenda Notices/Modifications – Marleana Roman

Notes/Actions

1. Possible Conflict of Interest Issues for the Commuter Rail and Transit Committee Meeting of March 13, 2014 Pg. 7

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Committee Member abstentions shall be stated under this item for recordation on the appropriate item.

Consent Calendar

Consent Calendar items shall be adopted by a single vote unless removed by member request.

2. Attendance Register Pg. 8

A quorum shall consist of a majority of the membership of each SANBAG Policy Committee, except that all County Representatives shall be counted as one for the purpose of establishing a quorum.

Notes/Actions

Discussion Items

Transit/Commuter Rail

3. SANBAG Fiscal Year 2014/2015 Budget – Commuter Rail and Transit Task Review Pg. 10

Review and provide direction relative to proposed tasks to be included in the Fiscal Year 2014/2015 Budget. **Mitch Alderman**

This item is not scheduled for review by any other policy committee or technical advisory committee.

4. Contract Amendment to On-call Railroad Right-of-Way Property Management, Contract No. C11206 Pg. 31

That the Committee recommend the Board acting as the San Bernardino County Transportation Commission and the San Bernardino County Transportation Authority:

1. Exercise the two (2) additional one (1) year option terms as indicated in the original contract for a new contract term date of May 31, 2016.
2. Approve Amendment No. 2 to Contract No. C11206 with Epic Land Solutions, Inc. in the amount of $2,143,810 for on-call railroad right-of-way management services for a new contract total of $3,995,670. **Monica Morales**

This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Contract Administrator have approved this item and Contract Amendment as to form.

5. Amendment No. 1 to Bikeway License Agreement No. C09168 to cross San Bernardino County Transportation Authority and the San Bernardino County Transportation Commission railroad right-of-way with the City of Rialto. Pg. 37

That the Committee recommend the Board acting as the San Bernardino County Transportation Authority:

1. Approve Amendment No. 1 to Agreement No. C09168 with the City of Rialto granting an amendment to the Bikeway License Agreement on the Baldwin Park branchline railroad right-of-way, in the City of Rialto, between mile post 10.1 and 11.7.

2. Authorize the Executive Director or his designee to enter into a Right-of-Entry permit/agreement applicable to the City of Rialto Bikeway agreement. **Monica Morales**

This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Contract Administrator are in the process of reviewing this item and a draft of the Bikeway License Agreement.

Notes/Actions

Discussion Items Continued....

Transportation Fund Administration

6. California Transit Security Grant Program Applications for San Bernardino Transit Center and Downtown San Bernardino Passenger Rail Projects Pg. 45

That the Committee recommend the Board, acting as the San Bernardino County Transportation Commission:

1. Authorize staff to submit the Fiscal Year 2012/2013 and Fiscal Year 2013/2014 California Transit Security Grant Program Grant Applications to fund security improvements totaling $2,584,990 for the Downtown San Bernardino Passenger Rail Project and $500,000 for the San Bernardino Transit Center Project.

2. Approve Resolution No. 14-010 and Resolution No. 14-015 authorizing the Executive Director and/or his designee of San Bernardino Associated Governments to execute any actions necessary for the purpose of obtaining financial assistance provided by the California Office of Emergency Services under the grant program for Fiscal Year 2012/2013 and Fiscal Year 2013/2014. **Vanessa Jezik**

This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel has reviewed a draft of the Resolution.

Transit/Commuter Rail

7. Approve Right-of-Entry/Permit to access/cross San Bernardino County Transportation Authority and the San Bernardino County Transportation Commission railroad right-of-way with GMZ Engineering Pg. 52

That the Committee recommend the Board acting as the San Bernardino County Transportation Authority:

1. Approve Right-of-Entry to GMZ Engineering R14146. **Monica Morales**

This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Contract Administrator are currently reviewing this item and a draft of the right-of-entry/permit.

ADJOURNMENT

Additional Information

Acronym List Pg. 54

Complete packages of the SANBAG agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Meeting Procedures and Rules of Conduct

Meeting Procedures
The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

Accessibility
The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

Agendas – All agendas are posted at 1170 W. 3rd Street, 2nd Floor, San Bernardino at least 72 hours in advance of the meeting, Staff reports related to agenda items may be reviewed at the SANBAG offices located at 1170 W. 3rd Street, 2nd Floor, San Bernardino and our website: www.sanbag.ca.gov.

Agenda Actions – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

Closed Session Agenda Items – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. "Public Testimony on any Item" still apply.*

Disruptive Conduct – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

SANBAG General Practices for Conducting Meetings
of
Board of Directors and Policy Committees

Attendance.

- The Chair of the Board or a Policy Committee (Chair) has the option of taking attendance by Roll Call or Self-Introductions. If attendance is taken by Roll Call, the Clerk of the Board will call out by jurisdiction or supervisorial district. The Member or Alternate will respond by stating his/her name. If attendance is by Self-Introduction, the Member or Alternate will state his/her name and jurisdiction or supervisorial district.
- A Member/Alternate, who arrives after attendance is taken, shall announce his/her name prior to voting on any item.
- A Member/Alternate, who wishes to leave the meeting after attendance is taken but before remaining items are voted on, shall announce his/her name and that he/she is leaving the meeting.

Basic Agenda Item Discussion.

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on "Request to Speak" forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.
- The "aye" votes in favor of the motion shall be made collectively. Any Member who wishes to oppose or abstain from voting on the motion, shall individually and orally state the Member's "nay" vote or abstention. Members present who do not individually and orally state their "nay" vote or abstention shall be deemed, and reported to the public, to have voted "aye" on the motion.

The Vote as specified in the SANBAG Bylaws.

- Each Member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

Amendment or Substitute Motion.

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he/she would like to amend the motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

Call for the Question.

- At times, a Member of the Board/Committee may "Call for the Question."
- Upon a "Call for the Question," the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair's discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

The Chair.

- At all times, meetings are conducted in accordance with the Chair's direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Chair.

Courtesy and Decorum.

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

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TRANSPORTATION MEASURE I

■ San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 1

Date: March 13, 2014

Subject: Information Relative to Possible Conflict of Interest

Recommendation*: Note agenda items and contractors/subcontractors which may require member abstentions due to possible conflicts of interest.

Background: In accordance with California Government Code 84308, members of the Board may not participate in any action concerning a contract where they have received a campaign contribution of more than $250 in the prior twelve months from an entity or individual. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Contractor/Agents	Subcontractors
4	C11206	Epic Land Solutions, Inc. *Duncan Robb*	Joshua Grading & Excavating, Inc.
7	R14146	GMZ Engineering, Inc. *Ghazi Mubarak*	N/A

Financial Impact: This item has no direct impact on the budget.

Reviewed By: This item is prepared monthly for review by the Board of Directors and Policy Committee members.

Approved
Commuter Rail and Transit Committee

Date: _____

Moved: *Second:*

In Favor: *Opposed:* *Abstained:*

Witnessed: _____

COG		CTC	X	CTA	X	SAFE		CMA	

Check all that apply.

CRTC1403z

COMMUTER RAIL AND TRANSIT POLICY COMMITTEE ATTENDANCE RECORD – 2014

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Patrick Morris City of San Bernardino	X	X										
Paul Eaton City of Montclair	X	X										
James Ramos County of San Bernardino	X	X										
Peter Aguilar City of Redlands	X	X										
Bill Jahn City of Big Bear Lake	X	X										
Mike Leonard City of Hesperia	X	X										
Larry McCallon City of Highland	X	X										
L. Dennis Michael City of Rancho Cucamonga	X											
Ray Musser City of Upland	X	X										
Richard Riddell City of Yucaipa	X	X										
Alan Wapner City of Ontario	X											

X = Member attended meeting. Empty box = Member did not attend meeting. Crossed out box = Not a member at the time.

CRTC-ATT14

COMMUTER RAIL AND TRANSIT POLICY COMMITTEE ATTENDANCE RECORD – 2013

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Patrick Morris City of San Bernardino	X	X	X	X		X		X		X	X	
Paul Eaton City of Montclair	X		X			X				X	X	
James Ramos County of San Bernardino	X	X	X	X				X				
Peter Aguilar City of Redlands	X	X	X	X				X		X	X	
Bill Jahn City of Big Bear Lake		X		X				X		X	X	
Mike Leonard City of Hesperia	X	X	X	X		X					X	
Larry McCallon City of Highland	X	X	X	X		X				X		
L. Dennis Michael City of Rancho Cucamonga		X	X	X				X		X	X	
Ray Musser City of Upland	X	X		X		X				X	X	
Richard Riddell City of Yucaipa	X	X	X	X				X		X	X	
Alan Wapner City of Ontario	X	X	X			X		X				

X = Member attended meeting. Empty box = Member did not attend meeting. Crossed out box = Not a member at the time.

CRTC-ATT13

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TRANSPORTATION MEASURE I

■ San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 3

Date: March 13, 2014

Subject: SANBAG Fiscal Year 2014/2015 Budget – Commuter Rail and Transit Task Review

Recommendation:* Review and provide direction relative to proposed tasks to be included in the Fiscal Year 2014/2015 Budget.

Background: The proposed Fiscal Year 2014/2015 Budget amounts include prior year Board approved appropriations to be expended in Fiscal Year 2014/2015. The narratives provide information on prior year budget commitments.

SANBAG staff has created tasks relative to the Fiscal Year 2014/2015 Budget. Details included with this item are narrative descriptions and draft total budget information for the tasks which come under the purview of the General Policy Committee. This review of tasks is intended to gain input on the appropriateness of the type and scope of the work effort. At this time, budget amounts and fund types are preliminary pending agency-wide revenue and expenditure compilation and review by SANBAG policy committees.

*

Approved
Commuter Rail and Transit Committee

Date: _____

Moved: *Second:*

In Favor: *Opposed:* *Abstained:*

Witnessed: _____

COG		CTC	X	CTA	X	SAFE		CMA	

Check all that apply.
CRTC1403a-maa
http://portal.sanbag.ca.gov/mgmt/committee/commuter/crtc2014/crtc1403/AgendaItems/CRTC1403a1-maa.pdf

The following tasks are presented for Committee review:

Task	Transit and Passenger Rail Program	Manager	Proposed Budget
0309	General Transit	Alderman	$442,517
0310	Transit Operators	Alderman	$8,832,028
0311	Transit Capital	Alderman	$18,172,946
0352	General Commuter Rail	Alderman	$2,087,879
0377	Commuter Rail Operating Expense	Alderman	$13,221,911
0379	Commuter Rail Capital Expense	Alderman	$71,551,614

The review of Commuter Rail and Transit tasks is intended to gain input on the appropriateness of the type and scope of the work effort. At this time, budget amounts and fund types are preliminary pending agency-wide revenue and expenditure compilation and review by SANBAG policy committees.

Financial Impact: These tasks will be part of the overall budget adoption which establishes the financial and policy direction for the next fiscal year.

Reviewed By: This item is not scheduled for review by any other policy committee or technical advisory committee.

Responsible Staff: Mitch A. Alderman, Director of Transit and Rail Programs

Transit & Passenger Rail

Task 0309 General Transit

Comprehensive Transportation Plan (CTP) and Congestion Management Program (CMP) development as well as tracking the feasibility of including transit corridors and other transit-related recommendations contained in the Regional Transportation Plan.

The task also includes legal services that may be required during the year for the transit programs, and professional services to support the continued development, evaluation and implementation of the transit operator reporting system. Specific items of the task include:

1. Attend and participate in regional, state, and national association meetings.

2. Continue work on implementing and maintaining the transit operator performance system.

3. Complete the development of Long and Short Range Transit Plans both for SANBAG and the transit operators.

4. Share new industry and regulatory information with operators.

5. Reviewing and implementing cost saving measures to ensure sustainable transit service for all operators in the County.

6. Unmet needs process, as required by the Transportation Development Act (TDA).

Product

Dissemination of information and technical assistance to operators. The evaluation, further development implementation, and maintenance of the transit operator performance reporting system will be of benefit to the operators and SANBAG. Providing technical assistance to the various transit operators as required. The development of Short Range Transit Plans for the County.

Contract Information

a. Existing Contracts
   i. 1000321, Transit and Specialized Transportation Planning Services, Amount Budgeted $20,000.

b. New Contracts
   i. CTO, Transit and Specialized Transportation Planning Services, Amount Budgeted $150,000, Total Estimated Contract Amount $150,000.

Prior Year Budgeted Commitments

The proposed Fiscal Year 2014/2015 budget includes Board approved Fiscal Year 2013/2014 appropriations in the estimated amount of $40,000.

Manager

Mitch Alderman, Director of Transit and Rail Programs

Transit & Passenger Rail

Task 0309 General Transit

Expenditures	2011-2012 Actual	2012-2013 Actual	2013-2014 Revised Budget	2014-2015 Budget
Regular Full-Time Employees	145,883	121,327	143,756	67,546
Overtime	360	743	625	625
Fringe Allocation-General	143,278	111,634	145,768	65,260
Professional Services	652,658	562,876	727,000	147,000
Consulting Services	8,563	1,436	-	-
Attendance Fees	1,157	1,275	3,300	1,500
Legal Fees	1,558,420	13,317	125,000	20,000
Utilities	214	1	-	-
Right of Way Capital	858,364	-	-	-
Dues & Subscriptions	349	13,669	15,656	17,000
Training/Membership	18,659	2,994	18,844	-
Postage	628	164	500	200
Travel Expense - Employee	2,798	350	5,000	5,000
Travel Expense-Mileage-Employee	1,992	901	1,000	1,000
Travel Expense-Mileage-Non-Employee	-	-	200	100
Travel Expense-Other-Metrolink Tickets	165	-	-	-
Advertising	81	791	5,000	2,000
Printing - External	-	-	500	250
Printing - Internal	-	-	150	150
Contributions/Sponsorships	2,951,665	-	2,295	-
Office Expense	-	-	500	250
Meeting Expense	481	150	500	500
Indirect Allocation-General	225,752	154,228	198,055	114,136
Total Expenditures	6,571,468	985,855	1,393,649	442,517

Funding Sources	
Local Transportation Fund - Admin	194,691
Local Transportation Fund - Planning	227,826
State Transit Assistance Fund - Rail	20,000
Total Funding Sources	442,517

Transit & Passenger Rail

Task 0310 Transit Operating

Purpose

Provide funding for the operation of seven transit operators in San Bernardino County , including Omnitrans, Victor Valley Transit Authority (VVTA), Morongo Basin Transit Authority (MBTA), Mountain Area Regional Transit Authority (MARTA), Barstow Area Transit (BAT), Needles Area Transit (NAT), and Valley Transportation Services (VTrans).

Accomplishments

During prior Fiscal Years, the SANBAG Budget included individual tasks for each of the transit operators. These tasks had historically been used to account for individualized staff assistance for each of the transit operators. However, now that SANBAG is directly receiving all of the Senior and Disabled Transit funds for the County and SANBAG created a new Consolidated Services Transportation Agency, VTrans, general transit support and assistance related activities are consolidated under (Task 0310) General Transit. This task provides for the consolidation of transit operating funds that are provided to each of the transit operators. This structure mirrors the structure that has been used successfully under the Commuter Rail program.

The operating funds provided to the transit operators offer financial assistance to offset costs associated with paratransit service by the transit operators for those that meet the qualifications under the Americans with Disabilities Act (ADA). The operating funds administered under this task are also used to provide subsidized fares for seniors.

Additionally, other fund sources within this task offer additional contributions to offset supplementary types of operating cost, such as the recently initiated San Bernardino Regional Vanpool Program – Victor Valley phase.

Work Elements

SANBAG and VVTA coordinated to secure a $1.49 million dollar Federal Transit Administration (FTA) Section 5309 discretionary grant to create and operate a successful vanpool program within the High Desert and Barstow areas. VVTA is the direct recipient of these funds and is operating and mangaging this Vanpool program. Fiscal Year 2014/2015 is the final year in which SANBAG will provide contribution to the program.

1. Finalize the SANBAG contribution on the Van Pool program for the High Desert including the Barstow Area.
2. Coordinate Measure I Senior and Disabled program funds for disbursement to the transit operators within each of the Measure I Subareas. Includes additional monies that offset other operating costs.

Product

Operating fund for Transit Operators.

Contract Information

a. Existing Contracts
   i. 1000431, Operation of a consolidated transportation services agency to provide for the coordination of transit services for seniors and persons of disability, Amount Budgeted $2,204,109.
   ii. 1000746, San Bernardino Regional Vanpool Program – Victor Valley Phase, Amount Budgeted $5,080.

Manager

Mitch Alderman, Director of Transit and Rail Programs

Transit & Passenger Rail

Task 0310 Transit Operating

Expenditures	2011-2012 Actual	2012-2013 Actual	2013-2014 Revised Budget	2014-2015 Budget
Regular Full-Time Employees	-	51,752	-	-
Overtime	-	42	-	-
Fringe Allocation-General	-	47,366	-	-
Contributions/Sponsorships	6,706,833	7,904,184	9,495,667	8,832,028
Indirect Allocation-General	-	65,439	-	-
Total Expenditures	6,706,833	8,068,783	9,495,667	8,832,028

Funding Sources	
MSI Valley Fund-Senior/Disabled	7,504,109
MSI Victor Valley Fund-Senior/Disabled	759,340
MSI Victor Valley Fund-Traffic Mgmt Sys	4,013
MSI North Desert Fund-Senior/Disabled	359,120
MSI North Desert Fund-Traffic Mgmt Sys	1,067
MSI Colorado River Fund-Senior/Disabled	11,312
MSI Morongo Basin Fund-Senior/Disabled	107,509
MSI Mountain Fund-Senior/Disabled	85,558
Total Funding Sources	8,832,028

Transit & Passenger Rail

Task 0311 Transit Capital

Purpose

Evaluate the effectiveness and efficiency and implement capital improvements proposed by the transit agencies within the County of San Bernardino.

Accomplishments

Omnitrans completed work on the sbX Bus Rapid Transit (BRT) project along the "E" Street corridor. The "E" street BRT is the first such transit service to be implemented in the San Bernardino Valley. Revenue service operations began in the fourth quarter of Fiscal Year 2013/2014.

SANBAG, in partnership with Omnitrans, awarded the construction contract for the San Bernardino Transit Center (SBTC) in the third quarter of Fiscal Year 2013/2014. SBTC will be the major hub for mass transit services in San Bernardino Valley, including twenty-two bus bays and three rail platforms for Metrolink and the Redlands Passenger Rail service. Construction of the SBTC is expected to last approximately 12 months and be completed in March 2015. Immediate access to the Rialto Avenue sbX station will provide connectivity from California State University San Bernardino to Loma Linda University providing enhanced mobility options for students, faculty and visitors. The extension of the San Bernardino and Inland Empire Orange County Metrolink lines to the SBTC will provide unprecedented access to the entire Southern California region from Downtown San Bernardino.

SANBAG completed a Comprehensive Operational Analysis of Omnitrans which resulted in funding and cost projections through Fiscal Year 2019/2020. Based on these projections, it was determined that Omnitrans would realize an average annual operational funding deficit of $2.5 million dollars, totaling $12.8 million through Fiscal Year 2019/2020. An annual capital surplus of $1.4 million, totaling $10.5 million through Fiscal Year 2019/2020 was also identified. Based on these projections, the Omnitrans Board of Directors tasked staff with finding efficiencies to bridge the operating funding deficit, while maintaining existing service levels and incorporating the sbX BRT route.

Victor Valley Transit Authority (VVTA) completed a Comprehensive Operational Analysis (COA), which resulted in updating of service alignments and most importantly the implementation of Sunday service. The COA also included the expansion of BV Link (Barstow to Victor Valley) from three days to five days as well as continuing from Victor Valley to San Bernardino.

Valley Transportation Services (VTrans) continued to operate the Mobility Travel Training program (MTT), which is a three-year project totaling $1.23 million dollars, which began in 2012. MTT teaches seniors and persons with disabilities how to navigate public transportation. VTrans is also a funding partner for the U.S. Department of Veteran Affairs One Call/One Click program which provides veterans and their families a centralized location where they can access information on social services and public transportation. VTrans is an active funding partner to many social services agencies to help reduce access service demands.

Work Elements

The SBTC will be in construction during Fiscal Year 2014/2015. Construction is expected to last approximately 12 months and will be open and operational by the end of Fiscal Year 2014/2015.

A Short Range Transit Plan (SRTP) will be created for the Transit and Rail department at SANBAG. The elements included will be funding projections for SANBAG's future rail projects, all six bus transit operators, Metrolink and the Valley Transportation services (VTrans). Additionally it will discuss service and future needs of all transit and rail in San Bernardino County. This SRTP is needed to submit as part of SANBAG's request to be FTA Grantee's.

With the successful implementation of the Vanpool Program – Victor Valley phase, SANBAG will analyze the potential for expanding the Vanpool program county wide in conjunction with the County-Wide Transit

Transit & Passenger Rail

Task 0311 Transit Capital

Efficiency Study. The Vanpool program potentially would provide the San Bernardino County with additional federal funds which can be used on transit under the Federal Transit Administration (FTA) Section 5307 guidelines.

During Fiscal Year 2013/2014 a consolidation study was completed by SANBAG staff to determine if consolidating transit agencies resources would be cost effective. It was determined that Victor Valley Transit Authority (VVTA) and Barstow Area Transit (BAT) would be good candidates for possible consolidation. The analysis determined both VVTA and BAT would benefit from a consolidation into one new transit agency that included an annual $100,000 savings for each of the member agencies. All member agencies agreed that this consolidation would be beneficial to all parties. Work has begun to implement the consolidation. The VVTA/BAT consolidation will be completed during the last quarter of Fiscal Year 2014/2015.

The City of Needles Transit Maintenance Facility is inadequate as it resides on a dirt lot behind a business. During Fiscal Year 2014/2015, SANBAG staff will assist in the acquisition and construction of this new maintenance facility.

1. Construction of the San Bernardino Transit Center.
2. Review and Analyze the possible expansion of the Vanpool program to extend across the entire San Bernardino County.

Product

1. Complete construction of San Bernardino Transit Center.
2. Begin operations of sbX BRT.
3. VVTA and BAT completed consolidation to create a new agency.
4. Analyze and assist with the City of Needles for the NAT (Needles Area Transit) Maintenance Facility.
5. A final Short Range Transit Plan for the SANBAG Transit and Rail Department.

Contract Information

a. Existing Contracts
   i. 1000133, Allocation of Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) Funds for Purchase of Three Paratransit Vehicles, Amount Budgeted $70,069. Funded with PTMISEA.
   ii. 1000363, Legal Services for E Street sbX Right of Way Acquisition, Amount Budgeted $360,532. Funded with Local Projects Fund Reimbursement from Omnitrans.
   iii. 1000584, Construction Management Services for the Omnitrans Bus Facility, Amount Budgeted $519,387. Funded with Transit Center Project Fund Reimbursement from Omnitrans.
   iv. 1000612, Architectural and Engineering Services for the San Bernardino Transit Center Omnitrans Bus Facility, Amount Budgeted $353,000. Funded with Transit Center Project Fund Reimbursement from Omnitrans.
   v. C14002, Construction of the San Bernardino Transit Center, Amount Budgeted $13,254,669. Funded through Cooperative agreements R14070 and C12117.
   vi. 1000940, San Bernardino County Transit Efficiency Study, Amount Budgeted $320,105. Fund with State Transit Assistance Funds

b. New Contracts
   i. CTO, Consulting Services – Maintenance Facilicty Study, Amount Budgeted $100,000, Total Estimated Contract Amount $100,000.
   ii. CTO, Consulting Services – Desert Consolidation, Amount Budgeted $50,000 Total Estimated Contract Amount $50,000.

Transit & Passenger Rail

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iii. CTO, Consulting Services – Federal Transit Administration Grantee Study, Amount Budgeted $90,000, Total Estimated Contract Amount $90,000.

Local Funding Source Detail

i. Omnitrans - $4,738,775.

Prior Year Budgeted Commitments

The proposed Fiscal Year 2014/2015 budget includes Board approved Fiscal Year 2013/2014 appropriations in the estimated amount of $14,038,270.

Manager

Mitch Alderman, Director of Transit and Rail Programs

Transit & Passenger Rail

Task 0311 Transit Capital

Expenditures	2011-2012 Actual	2012-2013 Actual	2013-2014 Revised Budget	2014-2015 Budget
Regular Full-Time Employees	5,339	20,795	78,499	164,525
Overtime	101	-	-	-
Fringe Allocation-General	5,330	19,017	79,253	157,499
Professional Services	-	240,909	2,380,061	-
Consulting Services	570,378	1,875,359	10,373	962,387
Legal Fees	1,306	745,296	1,000,000	360,532
Construction Capital	-	10,274	11,745,093	13,749,774
Right of Way Capital	-	666,731	5,887,936	-
Postage	-	141	500	-
Travel Expense - Employee	-	-	250	-
Travel Expense-Mileage-Employee	-	-	250	-
Advertising	-	-	2,400	-
Contributions/Sponsorships	-	1,121,792	2,340,138	70,069
Pass-Thru Payments	-	-	-	2,432,701
Indirect Allocation-General	8,398	26,273	107,681	275,459
Total Expenditures	590,851	4,726,587	23,632,434	18,172,946

Funding Sources	
Local Transportation Fund - Planning	129,819
Local Transportation Fund - Rail	386,893
State Transit Assistance Fund - Rail	622,689
Transportation Enhancement Activities	992,000
Federal Transit Administration 5309	8,300,000
Public Trans Modern,Improve&Svc Enhance	2,502,770
Transit Sys Safety Sec Disaster Recovery	500,000
Transit Center Project Fund	4,738,775
Total Funding Sources	18,172,946

Transit & Passenger Rail

Task 0352 General Commuter Rail

Purpose

Work with the four other county transportation commissions that along with SANBAG comprise the Southern California Regional Rail Authority (SCRRA), the operator of the Metrolink commuter rail system to make the commuter rail program safe, efficient, and effective. Represent the San Bernardino County commuter rail interests at the regional, State, and national levels.

Accomplishments

SANBAG shares operating expenses with the Los Angeles County Metropolitan Transportation Authority (LACMTA), the Riverside County Transportation Commission (RCTC), and the Orange County Transportation Authority (OCTA) for the three Metrolink routes that service San Bernardino County. These three lines typically carry up to 50% of the total Metrolink passengers; The San Bernardino Line alone carries about 30% and boasts the highest fare box recovery on the entire Metrolink system.

During Fiscal Year 2013/2014, SANBAG worked with the four other County Transportation Commissions and SCRRA towards the implementation of Positive Train Control, the completion of a Metrolink Strategic Plan, and assist in creating policies and procedures to ensure financial solvency.

SANBAG continued to coordinate activities with the California High-Speed Rail Authority through its Memorandum of Understanding (MOU) with the Southern California Association of Governments (SCAG), San Diego Association of Governments (SANDAG), RCTC, LACMTA, and the San Diego County Regional Airport Authority for the Los Angeles to San Diego segment via San Bernardino County high-speed passenger rail corridor.

Work Elements

1. Represent the interest of the County on the SCRRA Technical Advisory Committee and advise SANBAG representatives on the SCRRA Board.

2. Attend SCRRA Board and policy committee meetings, and the American Public Transportation Association Annual Rail (APTA) Conference.

3. Attend the American Railway Engineering and Maintenance of Way Association (AREMA) meetings and Annual AREMA Conference.

4. Provide staff support to the SANBAG Commuter Rail and Transit Committee.

5. Coordinate with professional services contractor on commuter rail issues.

6. Continue support and coordination the California High Speed Authority Project.

Product

Memoranda on the Commuter Rail Program, railroad assets and real properties and high speed rail assets for the SANBAG Commuter Rail and Transit Committee and Board.

Transit & Passenger Rail

Task 0352 General Commuter Rail

Contract Information

a. Existing Contracts
   i. 1000731, Legal Services – Assistant to Legal Counsel, Amount Budgeted $50,000.
   ii. 1000940, Consulting Services – General Support Services, Amount Budgeted $30,000.
   iii. 1000939, Consulting Services – Project Management, General Support Services, Amount Budgeted $1,500,000.

Manager

Mitch Alderman, Director of Transit and Rail Programs

Transit & Passenger Rail

Task 0352 General Commuter Rail

Expenditures	2011-2012 Actual	2012-2013 Actual	2013-2014 Revised Budget	2014-2015 Budget
Regular Full-Time Employees	61,997	145,010	159,238	125,878
Regular Part-Time Employees	-	-	-	-
Overtime	659	728	625	625
Fringe Allocation-General	61,386	133,279	161,398	121,101
Professional Services	1,493	9,250	2,663,198	1,530,000
Attendance Fees	4,243	3,825	9,900	3,000
Legal Fees	22,776	28,316	125,000	50,000
Dues & Subscriptions	-	316	5,000	6,000
Training/Membership	4,126	4,603	4,000	4,000
Postage	335	39	250	125
Travel Expense - Employee	5,835	8,641	18,300	10,000
Travel Expense - Non-Employee	2,326	774	5,000	2,500
Travel Expense-Mileage-Employee	211	225	1,000	500
Travel Expense-Mileage-Non-Employee	987	932	1,000	500
Travel Expense-Other-Metrolink Tickets	47	342	600	1,000
Advertising	92	223	20,000	20,000
Printing - External	-	-	150	150
Record/Equipment Storage	-	-	600	150
Office Expense	158	83	250	250
Meeting Expense	283	447	500	300
Indirect Allocation-General	96,721	184,132	218,833	211,800
Total Expenditures	263,676	521,164	3,394,842	2,087,879

Funding Sources	
Local Transportation Fund - Planning	542,629
State Transit Assistance Fund - Rail	1,500,000
MSI Valley Fund-Metrolink/Rail Service	45,250
Total Funding Sources	2,087,879

Transit & Passenger Rail

Task 0377 Commuter Rail Operating

Purpose

To assist in reducing congestion, air pollution, and energy consumption by providing reliable and safe commuter rail service within and between San Bernardino County and Los Angeles, Orange, and Riverside Counties.

Accomplishments

To the extent feasible, service levels have been increased to meet the growing demand. With the current limitations of operating agreements with the Burlington Northern Santa Fe Railway and the Union Pacific Railroad, no additional weekday service can be added to the Inland Empire Orange County (IEOC) or Riverside lines. Express train service continues between San Bernardino and Los Angeles Union Station (LAUS). The express train operates one time for the morning commute to Los Angeles leaving San Bernardino with stops in Rancho Cucamonga and Covina and terminating at LAUS. The evening express train operates during the return commute with the stops at Covina and Rancho Cucamonga before terminating in San Bernardino.

Work Elements

Provide operating subsidy for Southern California Regional Rail Authority's (SCRRA) Metrolink service in San Bernardino County and payments for railroad Right of Way (ROW) maintenance. The Metrolink schedule will be modified slightly in Fiscal Year 2014/2015 to optimize operations and provide better on time performance. This task also includes the reimbursement of other agencies' expenses for maintenance of railroad ROW owned by SANBAG but not maintained by SCRRA. It also includes funding for the San Bernardino and IEOC line's weekend marketing efforts sponsored by SANBAG.

Additionally, this task tracks property management activities, including but not limited to; organization of property management files, development and implementation of property management procedures, manage and maintain property services which include marketing property for revenue generation and rail Right of Way (ROW) property maintenance. In Fiscal Year 2014/2015, a larger than usual amount of legal services have been budgeted to analyze, review and consult on potential rail litigation issues.

1. Obtain Board approval for filing Local Transportation Fund (LTF) claim for passenger rail operating assistance.

2. Process quarterly disbursements to SCRRA.

3. Monitor maintenance of railroad ROW, including determining work location, schedule, field verification of work performed, and processing payments.

4. Work with SCRRA staff to improve financial/accounting practices and monitoring.

5. Property Management of all rail Right of Way.

Product

Provisions for high-quality commuter rail passenger service and maintenance of railroad ROW owned by SANBAG.

Transit & Passenger Rail

Task 0377 Commuter Rail Operating

Contract Information

a. Existing Contracts
   i. 1000472, On-call Railroad Right of Way Property Management, Amount Budgeted $1,072,000.
   ii. 1000145, Maintenance on Active Right of Way, Amount Budgeted $147,300.
   i. 1000731, Legal Services – Railroad Right of Way, Amount Budgeted $120,000.

b. New Contracts
   ii. CTO, Professional Services - Santa Fe Depot Improvements, Amount Budgeted $25,000, Total Estimated Contract Amount $25,000.
   iii. CTO, Professional Services - SANBAG Depot Preliminary Title Reports and Ownership MOU, Amount Budgeted $25,000, Total Estimated Contract Amount $25,000.

Manager

Mitch Alderman, Director of Transit and Rail Programs

Transit & Passenger Rail

Task 0377 Commuter Rail Operating

Expenditures	2011-2012 Actual	2012-2013 Actual	2013-2014 Revised Budget	2014-2015 Budget
Regular Full-Time Employees	2,144	3,443	-	13,039
Fringe Allocation-General	2,100	3,148	-	12,482
Professional Services	30,573	520	-	50,000
Legal Fees	2,375	56,519	-	120,000
Utilities	195	-	-	-
Rail Maintenance Of Way	677,624	610,696	921,200	1,072,000
Postage	6	6	-	-
Travel Expense-Mileage-Employee	28	-	-	-
Contributions/Sponsorships	9,604,495	7,685,781	12,087,747	11,932,560
Meeting Expense	-	-	-	-
Indirect Allocation-General	3,309	4,350	-	21,830
Total Expenditures	10,322,849	8,364,463	13,008,947	13,221,911

Funding Sources	
Local Transportation Fund - Rail	10,552,217
State Transit Assistance Fund - Rail	1,380,343
Rail Assets	1,289,351
Total Funding Sources	13,221,911

Transit & Passenger Rail

Task 0379 Commuter Rail Capital

Purpose

Fund capital improvements and projects that result in maintaining high quality commuter rail service, safe operations, and service expansion.

Accomplishments

Since the inception of the SANBAG commuter rail program, a substantial investment has been made for the acquisition of railroad Right of Way (ROW) and commuter rail equipment as well as the construction of stations, track, and signal improvements necessary to operate safe and reliable service. With the initial and basic infrastructure in place, funding has been directed towards maintaining that investment as well as supporting the Southern California Regional Rail Authority (SCRRA) (or Metrolink) in their implementation of Positive Train Control (PTC) and the replacement and rehabilitation of locomotives to meet emission requirements.

In addition, SANBAG has begun construction on the Downtown San Bernardino Passenger Rail Project (DSBPRP), which extends Metrolink service from the Santa Fe Depot to the multi-modal San Bernardino Transit Center. Construction to expand Metrolink's Eastern Maintenance Facility, required to implement the DSBPRP, was completed. SANBAG also completed preliminary design and the draft environmental document for the Redlands Passenger Rail Project (RPRP), which will provide passenger rail service from the San Bernardino Transit Center to the University of Redlands.

SANBAG also initiated a study of alternatives to provide rail access to the Ontario International Airport. This study analyzes several alignments and mode options, including the extension of the Gold Line light rail, to connect the airport to nearby commuter rail stations. Also in partnership with Los Angeles County Metropolitan Transportation Authority (LACMTA), SANBAG started efforts to analyze and complete preliminary engineering of improvements to the San Gabriel Metrolink Subdivision, better known as the Metrolink San Bernardino Line. This study analyzes sections of rail alignment in both Los Angeles and San Bernardino Counties that could be double tracked to improve and expand Metrolink service. Safety enhancements along the line were also identified.

Work Elements

1. A Short Range Transit Plan (SRTP) will be created for the Transit and Rail department at SANBAG. The elements included will be funding projections for SANBAG's future rail projects, all six bus transit operators, Metrolink and the Consolidated Transportation Services Agency (CTSA). Additionally it will discuss service and future needs of all transit and rail in San Bernardino County. This SRTP is needed to submit as part of SANBAG's request to be Federal Transit Administration (FTA) Grantee's.
2. A security station study is being analyzed to see if there is an economic benefit to consolidate services associated with station security. Currently, each City is responsible for this at an individual level, as well as SANBAG is solely responsible for the Santa Fe Depot.
3. During Fiscal Year 2014/2015 the Rialto Metrolink Station will have completed property acquisition and begin construction to expand parking at this station.
4. Participate in the preliminary engineering and environmental clearance for the Gold Line extension from Azusa to Montclair.
5. On behalf of and funded by the City of Fontana, implement grade crossing safety improvements at Sierra Avenue and Juniper Avenue.
6. In conjunction with the City of Redlands, re-construct track and railroad signaling devices at Alabama Street and Colton Avenue grade crossings in conjunction the City's improvements.

Transit & Passenger Rail

Task 0379 Commuter Rail Capital

7. Initiate Upland Metrolink Station Constraints analysis to determine possible transit oriented development opportunities as well as increased accessibility for both bus and rail service. The Upland Metrolink station is located in a central urban environment and there is potential for site specific development on property currently owned by SANBAG. This study will examine the feasibility of adding additional station platforms and access by Omnitrans bus service as well as the development potential of the SANBAG owned property.

8. Initiate San Bernardino County Metrolink station land use analysis and development feasibility study. The existing land uses surrounding the seven Metrolink commuter rail stations are underutilized and not conducive to transit oriented development. The purpose of the study will be to analyze what actions may be taken to support higher levels of residential, commercial and office development around the station areas to increase rail and transit ridership as well as generate economic development opportunities for the local jurisdictions.

9. Efforts to implement the Redlands Passenger Rail Project include commencement of final design, certification of the environmental document, initially efforts to acquire rolling stock, hiring a program management consultant, and efforts to assist the cities of Redlands and San Bernardino in implementing a programmatic environmental document for Transit Oriented Development around the proposed stations.

Financing required for SCRRA new capital projects has become increasingly difficult to obtain. The implementation of PTC together with budget short-falls has placed additional financial pressure on the five member agencies – SANBAG, LACMTA, Riverside County Transportation Commission (RCTC), Ventura County Transportation Commission (VCTC), and Orange County Transportation Authority (OCTA). SANBAG will continue to seek agreement with LACMTA for funding to construct additional capacity improvements on the San Bernardino line which may include the following. This capital expense task consists of five primary programs:

1. Funding for the implementation of PTC.

2. Funding for the SCRRA annual rehabilitation and renovation program (capital maintenance) for infrastructure, locomotives, and rolling stock.

3. Establishment of a rolling stock replacement fund.

4. Construction of the DSBPRP.

5. New potential capital projects on the San Gabriel Subdivision including sealed corridor improvements, double track, rail access to the Ontario and San Bernardino Airports, safety enhancements to grade crossings, and improved land use around Metrolink stations to promote transit oriented development.

The majority of funding for the above projects will be comprised of Federal funds with Measure I Valley Rail, Transportation Development Act funds, and State Bond Proceeds funds being the local match. Federal funds needed for specific SCRRA projects will be applied for by SCRRA and will not flow through the SANBAG Budget. Other Federal funds for the DSBPRP and RPRP will be included in the SANBAG budget. Historically SCRRA claimed all Federal Rail dollars on behalf of SANBAG; however in Fiscal Year 2014/2015 SANBAG is going to allocate some monies for current SANBAG rail projects. SCRRA is not proposing to do any capital projects that affect SANBAG for this budget year. Additionally, $8.5 million is for rehabilitation work on the Redlands Rail line.

Transit & Passenger Rail

Task 0379 Commuter Rail Capital

Product

Capital maintenance and new capital projects will improvement quality commuter train operations and expansion as well as the safe operation of freight trains.

a. Short Range Transit Plan for the Transit and Rail Department.

b. City to start construction of the Rialto Metrolink Station parking improvements.

Contract Information

a. Existing Contracts
   - i. 1000248, Engineering and Design Services for DSBPRP and RPRP, Amount Budgeted $3,775,000. Funded with Measure I Valley Rail and Bond Proceeds.
   - ii. 1000583, Construction Management Services DSBPRP, Amount Budgeted $4,000,000. Funded with Local Transportation Fund – Rail.
   - iii. C14001, Construction of DSBPRP, Amount Budgeted $32,000,000. Funded with Local Transportation Service, State Local Partnership Program, Transit System Safety Security Disaster Recovery, Measure I Valley Senior & Disabled and Bond Proceeds.
   - iv. 1000571, Legal Services for DSBPRP and RPRP, Amount Budgeted $847,831. Funded with Local Transportation Fund – Rail and Bond Proceeds.
   - v. 1000716, Memorandum of Understanding for Design and Construction Support for the Eastern Maintenance Facility and the Downtown San Bernardino Passenger Rail Project, Amount Budgeted $645,816. Funded with State Transit Assistance Fund – Rail.
   - vi. 1000923, Cooperative Agreement Alabama St. at Redlands Blvd. and Colton Av. At Redlands Blvd. intersection improvements, Amount Budgeted $1,800,000. Funded with Bond Proceeds.
   - vii. 1000865, Ontario Airport Access Study, Amount Budgeted $50,000. Funded with State Transit Assistance Funds.
   - viii. 1000945, Cost Sharing on Metrolink, Amount Budgeted $25,000. Funded with State Transit Assistance Funds.
   - ix. 1000878, Rialto Metrolink Parking Expansion, Amount Budgeted $800,000. Funded with Local Transportation Fund.

b. New Contracts
   - i. CTO/Contract, Art Construction Services for DSBPRP, Amount Budgeted $50,000, Total estimated contract amount $50,000.
   - ii. Agreement, Professional Services with BNSF, Amount Budgeted $1,000,000, Total Estimated Contract Amount $1,000,000.
   - iii. CTO/RFP, Environmental, Monitoring & Mitigation for DSBPRP, Amount Budgeted $357,000, Total Estimated Contract Amount $357,000.
   - iv. Purchase Agreement, of BNSF Shortway for DSBPRP, Amount Budgeted $3,000,000, Total Estimated Contract Amount $3,000,000.
   - v. CTO/RFP, Way finding for DSBPRP and SBTC, Amount Budgeted $25,000, Total Estimated Contract Amount $25,000.
   - vi. Utility Agreement, Downtown San Bernardino Passenger Rail Service Project – Utilities, Amount Budgeted $500,000, Total Estimated Contract Amount $500,000.
   - vii. CTO/IFB, City of Fontana Grade Crossing Project (Sierra), Amount Budgeted $1,000,000, Total Estimated Contract Amount $1,000,000.
   - viii. CTO/IFB, City of Fontana Grade Crossing Project (Juniper), Amount Budgeted $1,000,000, Total Estimated Contract Amount $1,000,000.
   - ix. CTO/RFP, City of Redlands Crossing Improvements; Design, Amount Budgeted $1,650,000, Total Estimated Contract Amount $1,650,000.

Transit & Passenger Rail

Task 0379 Commuter Rail Capital

x. CTO/IFB, City of Redlands Crossing Improvements; Construction, Amount Budgeted $5,800,000, Total Estimated Contract Amount $5,800,000.
xi. CTO/RFP, Redlands Passenger Rail Project – Final Design, Amount Budgeted $7,000,000, Total Estimated Contract Amount $7,000,000.
xii. CTO, Land Use PIER for RPRP, Amount Budgeted $650,000, Total Estimated Contract Amount $650,000.
xiii. CTO, RPRP Operator Selection, Amount Budgeted $150,000, Total Estimated Contract Amount $150,000.
xiv. CTO, Program Management Consultant for RPRP, Amount Budgeted $250,000, Total Estimated Contract Amount $250,000.
xv. Acquisition, RPRP Right of Way acquisition, Amount Budgeted $500,000, Total Estimated Contract Amount $500,000.
xvi. RFP, RPRP Right of Way Demolition, Amount Budgeted $150,000, Total Estimated Contract Amount $500,000.
xvii. IFB, Vehicle Procurement for RPRP, Amount Budgeted $3,000,000, Total Estimated Contract Amount $3,000,000.
xviii. CTO, Vehicle Selection for RPRP, Amount Budgeted $150,000, Total Estimated Contract Amount $150,000.
xix. CTO, SANBAG Short Range Transit Plan, Amount Budgeted $150,000, Total Estimated Contract Amount $150,000.
xx. CTO, Rail Security Station Study, Amount Budgeted $200,000, Total Estimated Contract Amount $200,000.
xxi. CTO, Lilac/Rancho Double Track Preliminary Engineering and Environmental, Amount Budgeted $1,800,000, Total Estimated Contract Amount $1,800,000.
xxii. CTO, Connectivity Study and Implementation, Amount Budgeted $250,000, Total Estimated Contract Amount $250,000.
xxiii. CTO, Upland Metrolink Station Constraints Analysis, Amount Budgeted $250,000, Total Estimated Contract Amount $250,000.

Local Funding Source Detail

i. IVDA - $1,550,000.
ii. City of Fontana - $2,024,100.

Prior Year Budgeted Commitments

The proposed Fiscal Year 2014/2015 budget includes Board approved Fiscal Year 2013/2014 appropriations in the estimated amount of $35,000,000.

Manager

Mitch Alderman, Director of Transit and Rail Program

Transit & Passenger Rail

Task 0379 Commuter Rail Capital

Expenditures	2011-2012 Actual	2012-2013 Actual	2013-2014 Revised Budget	2014-2015 Budget
Regular Full-Time Employees	58,648	89,169	129,566	184,759
Overtime	123	314	-	-
Fringe Allocation-General	57,580	81,833	130,811	176,870
Professional Services	622,010	1,358,156	3,306,196	3,732,000
Consulting Services	12,348,305	6,222,852	11,346,560	21,225,000
Legal Fees	18,684	743,219	1,593,862	847,831
Rail Maintenance Of Way	97,153	117,300	-	-
Construction Capital	-	8,529,835	71,650,260	35,050,000
Right of Way Capital	-	7,241,260	5,283,500	2,755,000
Postage	230	-	-	-
Travel Expense - Employee	393	1,542	-	-
Travel Expense-Mileage-Employee	936	8	-	-
Advertising	386	1,897	10,700	-
Printing - External	758	-	-	-
Printing - Internal	20	-	-	-
Contributions/Sponsorships	495,062	1,327,650	2,805,640	4,270,816
Land	-	-	-	3,000,000
Office Equip/Software-Inventorial	-	-	-	-
Computer Hardware & Software	25,735	-	-	-
Indirect Allocation-General	90,723	113,057	177,734	309,338
Total Expenditures	13,816,747	25,828,092	96,434,829	71,551,614

Funding Sources	
Local Transportation Fund - Planning	39,745
Local Transportation Fund - Rail	7,089,791
State Transit Assistance Fund - Rail	5,088,049
State Local Partnership Program	10,900,000
Public Trans Modern,Improve&Svc Enhance	4,800,000
Transit Sys Safety Sec Disaster Recovery	2,714,882
MSI Valley Fund-Metrolink/Rail Service	6,112,742
MSI Valley Fund-Senior/Disabled	5,600,000
Local Projects Fund	3,574,100
Valley Metrolink/Rail Bond Fund	25,632,305
Total Funding Sources	71,551,614

Governments SANBAG Working Together

San Bernardino Associated Governments

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TRANSPORTATION MEASURE I

■ San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 4

Date: March 13, 2014

Subject: Contract Amendment to On-call Railroad Right-of-Way Property Management, Contract No. C11206

Recommendation:* That the Committee recommend the Board acting as the San Bernardino County Transportation Commission and the San Bernardino County Transportation Authority:

1. Exercise the two (2) additional one (1) year option terms as indicated in the original contract for a new contract term date of May 31, 2016.

2. Approve Amendment No. 2 to Contract No. C11206 with Epic Land Solutions, Inc. in the amount of $2,143,810 for on-call railroad right-of-way management services for a new contract total of $3,995,670.

Background: Between 1991 and 1993, SANBAG acquired the Baldwin Park branch, the Pasadena Subdivision, and the Redlands branch line for its commuter rail program. Following the acquisition of these rail assets, in 1994, SANBAG contracted with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide property management services. The management services provided to SANBAG by LACMTA included: environmental due diligence work, management of leases, licenses and easements, ensuring that weed abatement and trash removal is handled, preparing agreements and licenses for utilities and street crossings of the right-of-way, and marketing surplus property. With expansion of Metrolink into downtown San Bernardino, addition of passenger rail service to Redlands, miscellaneous other projects along the right-of-way, and the increased

*

Approved
Commuter Rail and Transit Committee

Date: _____

Moved: *Second:*

In Favor: *Opposed:* *Abstained:*

Witnessed: _____

COG		CTC	X	CTA	X	SAFE		CMA	

Check all that apply.

CRTC1403a-mmm

http://portal.sanbag.ca.gov/mgmt/APOR-Mgmnt/Shared%20Documents/C11206-01.docx

need to develop transit oriented land uses around station locations, it became necessary to expand and more closely manage the SANBAG railroad right-of-way. As a result of these needs, the SANBAG Board in September 2010 approved the release of a Request for Proposal for the selection of a Railroad Right-of-Way Property Management Consultant. In May 2011 the Board approved the award to Epic Land Solutions, Inc.

The contract was generally to be for on-call as-needed services to manage the railroad right-of-way and assets owned by SANBAG. The Scope of Work was divided into five tasks as follows:

Task 1 – Evaluate and Organize Property Management Files
Task 2 – Develop and Implement Property Management Procedures
Task 3 – Manage and Maintain Property Services
Task 4 – Identify and Dispose of Excess Property
Task 5 – Other Services

During the procurement it was not known as to the extent of services by task that would be used. Now that staff is finishing up the third year of managing SANBAG's rail right-of-way, there is a better understanding of the day to day activities that are needed to continue proper management. Epic's original fee proposal was based on a calculation of 18 months of work spread of over the three year term. SANBAG staff worked with Epic Land Solutions, Inc. to provide a proposal for another two years, based on the current work environment of rail owned right-of-way. This amendment includes increased monthly maintenance-of-way expenses and administration of license agreements. Additionally, once the SANBAG Board approves a Policy related to Rail right-of-way, which includes a Board approved fee schedule; Epic will see an increase in administration costs to begin license amendment with those who have had a no fee agreements. This will provide SANBAG with an increase in revenue which up until this time has not been applicable.

Financial Impact: This item is consistent with the FY 2013/14 budget, Task No. 377, Commuter Rail Operating.

Reviewed By: This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Contract Administrator have approved this item and Contract Amendment as to form.

Responsible Staff: Monica Morales, Transit Specialist

CRTC1403a-mmm

Governments SANBAG Working Together

CONTRACT SUMMARY SHEET

Contract No. C 11206 Amendment No. 1

By and Between

Epic Land Solutions, Inc. and San Bernardino Associated Governments

Contract Description Railroad Right-of-Way Property Management

Board of Director's Meeting Date: April 9, 2014

Overview of BOD Action: 1. Exercise the two (2) additional one (1) year option terms as indicated in the original contract for a new contract term date of May 31, 2016. 2. Approve Amendment No. 2 to Contract No. C11206 with Epic Land Solutions, Inc. in the amount of $2,143,810 for on-call railroad right-of-way management services for a new contract total of $3,995,670.

Is this a Sole-Source procurement? ☐ Yes ☒ No

CONTRACT OVERVIEW

Original Contract Amount	$	1,851,860	**Original Contingency Amount**	$	
Revised Contract Amount *Inclusive of prior amendments*	$	1,851,860	**Revised Contingency Amount** *Inclusive of prior amendments*	$	
Current Amendment Amount	$	2,143,810	**Contingency Amendment**	$	
TOTAL CONTRACT VALUE	$	3,995,670	**TOTAL CONTINGENCY VALUE**	$	
TOTAL BUDGET AUTHORITY *(contract value + contingency)*				$	3,995,670

Contract Start Date	**Current Contract Expiration Date**	**Revised Contract Expiration Date**
5/4/11	5/3/14	5/31/16

Has the contract term been amended? ☐ No ☒ Yes - please explain.
Utilizing the two, one (1) year option term extentions

FINANCIAL INFORMATION

☒ Budget authority for this contract currently exists in Task No. 0377.
☐ A Budget Amendment is required. How are we funding current FY? Rail Assets

☐ Federal Funds ☐ State Funds ☒ Local Funds ☐ TDA Funds ☐ Measure I Funds

*Provide Brief Overview of the **Overall** Funding for the duration of the Contract: Rail Assets*

☒ Payable ☐ Receivable

CONTRACT MANAGEMENT INFORMATION

Check all applicable boxes:

☐ Retention? If yes, indicate % _____.

☐ Disadvantaged Business Enterprise (DBE) Goal _____ %

Monica Morales Project Manager (Print Name)	Monica Morales Signature	2-28-14 Date
Mitch Alderman Task Manager (Print Name)	M.A. Alderman Signature	3/3/14 Date
Andrea Zureick Dir. of Fund Admin. & Programming (Print Name)	Signature	Date
Jeffery Hill Contract Administrator (Print Name)	Signature	Date
William Stawarski Chief Financial Officer (Print Name)	Signature	Date

AMENDMENT NO. 1

TO

CONTRACT No. C11206

BY AND BETWEEN THE

SAN BERNARDINO ASSOCIATD GOVERNMENTS,

ACTING IN ITS CAPACITY AS THE SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY

AND

EPIC LAND SOLUTIONS, INC.

FOR

ON-CALL PROPERTY MANAGEMENT SERVICES FOR RAILROAD RIGHT-OF-WAY

This Amendment, made and entered into by and between the San Bernardino Associated Governments, acting in its capacity as the San Bernardino Transportation Authority (referred to hereafter as "SANBAG"), whose address is 1170 W. 3rd Street, 2nd Floor San Bernardino, California 92410-171; and the firm of Epic Land Solutions, Inc. (hereinafter referred to as "CONSULTANT") whose address is: 2601 Airport Drive, Suite 115, Torrance, California 90505. The SANBAG and CONSULTANT are each a "Party" and collectively the "Parties" herein.

RECITALS

WHEREAS, the parties previously entered into that certain Contract # C11206 on June 8, 2011 for the provision of Railroad Right-of-Way Property Management by Consultant;

WHEREAS, SANBAG wishes to exercise the two (2) additional one (1) year extension option terms.

WHEREAS, CONSULTANT has confirmed that the required services for two (2) additional years can be completed for a total Contract amount increase of $2,143,810.

NOW, THEREFORE, the Parties hereto agree to amend the Contract as follows:

1. Delete the first paragraph of **ARTICLE 2. "PERIOD OF PERFORMANCE"**, in its entirety and replace with the following:

   "The Period of Performance by CONSULTANT under this Contract shall commence upon issuance of a written Notice To Proceed (NTP) issued by SANBAG and shall continue in effect through May 31, 2016, or until otherwise terminated, or unless extended as hereinafter provided by written amendment."

2. **ARTICLE 3. "PRICE"**, paragraph 3.2 is hereby amended to delete "$1,851,860" as the not-to-exceed amount and replace it with "$3,995,670".

3. The Contract is incorporated into this Amendment.

4. Except as amended by this Amendment, all other provisions of the Contract shall remain in full force and effect.

5. This Amendment No. 1 is effective on the date executed by SANBAG.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 below.

EPIC LAND SOLUTIONS, INC.

By: _____
James L. Overcamp. Jr.
Vice President

Date: _____

SANBAG

By: _____
W.E. Jahn
President, Board of Directors

Date: _____

APPROVED AS TO FORM

By: _____
Eileen Monaghan Teichert
General Counsel

CONCURRENCE

By: _____
Jeffery Hill
Contracts Administrator

Governments SANBAG Working Together

San Bernardino Associated Governments

1170 W. 3rd Street, 2nd Floor San Bernardino, CA 92410-1715
Phone: (909) 884-8276 Fax: (909) 885-4407 Web: www.sanbag.ca.gov

TRANSPORTATION MEASURE I

■ San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 5

Date: March 13, 2014

Subject: Amendment No. 1 to Bikeway License Agreement No. C09168 to cross San Bernardino County Transportation Authority and the San Bernardino County Transportation Commission railroad right-of-way with the City of Rialto

Recommendation:* That the Committee recommend the Board acting as the San Bernardino County Transportation Authority:

1. Approve Amendment No. 1 to Agreement No. C09168 with the City of Rialto granting an amendment to the Bikeway License Agreement on the Baldwin Park branchline railroad right-of-way, in the City of Rialto, between mile post 10.1 and 11.7.

2. Authorize the Executive Director or his designee to enter into a Right-of-Entry permit/agreement applicable to the City of Rialto Bikeway agreement.

Background: Between 1991 and 1993, San Bernardino Associated Governments (SANBAG) acquired the Baldwin Park branchline, the Pasadena Subdivision, and the Redlands branchline, and all railroad rights-of-way, for its commuter rail program. Following the acquisition of these rail assets, SANBAG in 1994 contracted with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide property management services. During 2011, SANBAG conducted a procurement to select its own consultant to provide these services followed by the termination of said services with LACMTA. On May 4, 2011, the Board awarded Contract No. C11206 to Epic Land Solutions for management services of SANBAG's rights-of-way.

*

Approved
Commuter Rail and Transit Committee

Date: _____

Moved: *Second:*

In Favor: *Opposed:* *Abstained:*

Witnessed: _____

COG		CTC	X	CTA	X	SAFE		CMA	

Check all that apply.

CRTC1403b-mmm
http://portal.sanbag.ca.gov/mgmt/APOR-Mgmnt/ContractsWorkInProcess%20Files%20%202014/C09168-1.docx

Historically, the management services provided to SANBAG by the LACMTA have included: environmental due diligence, management of leases, licenses and easements, weed abatement and trash removal, preparing agreements and licenses for utilities and street crossings of the right-of-way, and marketing surplus property. To expedite the provision of these services, SANBAG provided LACMTA power-of-attorney to handle these matters on SANBAG's behalf. SANBAG's rail assets portfolio includes approximately one-thousand fifty (1,050) licenses, leases, and agreements that generate roughly $400,000 in annual revenue. The revenues generated by SANBAG's rail assets are used to fund improvements related to the rail system. Examples of past projects include the restoration of the San Bernardino Depot, San Bernardino Parking Structure, and the restoration of the Upland Lemon Grower's Warehouse.

When SANBAG procured the right-of-way consultant services, SANBAG did not grant Epic Land Solutions, Inc. (Epic) power-of-attorney. Consequently, this Board action is required to authorize SANBAG to enter into or amend any new or existing license, lease, or agreement for the use of SANBAG's property.

The amendment to City of Rialto Agreement No. C09168, Bikeway License Agreement will grant requested changes to exhibit D-2 for fencing requirements. Originally, landscaping and fencing was prohibited within one hundred and fifty (150) feet of the centerline of any at-grade road crossings. However after plan review, staff agreed with the City's request to change the requirement to prohibit landscaping and fencing within 20 or 25 feet of the centerline of any at-grade road crossing depending on their approved plans.

The Bikeway License Agreement will be for an at grade use of the property between Grove Street and Wabash Avenue on SANBAG's rail right-of-way property in the City of Rialto, approximately 8,448 Lin. Ft (1.6 miles). The use of the property will be for construction, maintenance and use as a bikeway and pedestrian walkway along with associated landscaping and appurtenances and also provides for reservation of future rail implementation.

This agreement was originally executed by LACMTA in September 2009; with a term of 20 years. The license does allow SANBAG to terminate the license with thirty (30) days prior written notice.

Additionally, staff is requesting the Executive Director or his designee to enter into the necessary right-of-entry (ROE) permit or agreement with the contractor who has been awarded by the City of Rialto. The ROE will be reviewed by legal counsel prior to submitting to Executive Director.

CRTC1403b-mmm

It is necessary to refine the boiler-plate license agreements. Staff is currently working with general counsel to develop a policy governing future licenses, leases and agreements for SANBAG's rights-of-way and property. Options would likely include a range of options from continuing to present each new or amended agreement to the Board for action to the Board approving boilerplate documents and delegating authority to the Executive Director or his designee to execute them.

Financial Impact: Approval of this item will result in a one-time $1,500 administration fee to Epic Land Solutions, Inc. by the City of Redlands.

All fees will be collected by Epic on behalf of SANBAG and retained in the SANBAG rail assets trust account until the funds are transmitted to SANBAG's finance department. The revenue may be budgeted in subsequent fiscal years for projects that benefit SANBAG's rail systems/assets.

Reviewed By: This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Contract Administrator are in the process of reviewing this item and a draft of the Bikeway License Agreement.

Responsible Staff: Monica Morales, Transit Specialist

CRTC1403b-mmm

Governments SANBAG Working Together

CONTRACT SUMMARY SHEET

Contract No. C 09168 Amendment No. 1

By and Between

City of Rialto and San Bernardino Associated Governments

Contract Description BIKEWAY LICENSE AGREEMENT

Board of Director's Meeting Date: April 9, 2014

Overview of BOD Action: 1. Approve Amendment No. 1 to Agreement No. C09168 with the City of Rialto granting an amendment to the Bikeway License Agreement on the Baldwin Park branchline railroad right-of-way, in the City of Rialto, between mile post 10.1 and 11.7.
2. Authorize the Executive Director or his designee to enter into a Right-of-Entry permit/agreement applicable to the City of Railto Bikeway agreement.

Is this a Sole-Source procurement? ☐ **Yes** ☐ **No**

CONTRACT OVERVIEW					
Original Contract Amount	$	0.00	**Original Contingency Amount**	$	
Revised Contract Amount *Inclusive of prior amendments*	$		**Revised Contingency Amount** *Inclusive of prior amendments*	$	
Current Amendment Amount	$	1,500	**Contingency Amendment**	$	
TOTAL CONTRACT VALUE	$	1,500	**TOTAL CONTINGENCY VALUE**	$	
TOTAL BUDGET AUTHORITY *(contract value + contingency)*				$	1,500

Contract Start Date	**Current Contract Expiration Date**	**Revised Contract Expiration Date**
03/01/09	02/28/29	

Has the contract term been amended? ☒ No ☐ Yes - please explain.

FINANCIAL INFORMATION

☒ Budget authority for this contract currently exists in Task No. 0377.
☐ A Budget Amendment is required. How are we funding current FY? Rail Assets

☐ Federal Funds ☐ State Funds ☐ Local Funds ☐ TDA Funds ☐ Measure I Funds

*Provide Brief Overview of the **Overall** Funding for the duration of the Contract: Rail Assets*

☐ Payable ☒ Receivable

CONTRACT MANAGEMENT INFORMATION

Check all applicable boxes:

☐ Retention? If yes, indicate % _____.

☐ Disadvantaged Business Enterprise (DBE) Goal _____ %

Monica Morales

Project Manager (Print Name)	Signature	Date
Task Manager (Print Name)	Signature	Date
Dir. of Fund Admin. & Programming (Print Name)	Signature	Date
Contract Administrator (Print Name)	Signature	Date
Chief Financial Officer (Print Name)	Signature	Date

FIRST AMENDMENT TO BIKEWAY LICENSE AGREEMENT

BETWEEN

SAN BERNARDINO ASSOCIATED GOVERNMENTS

AND

CITY OF RIALTO

DRAFT

FIRST AMENDMENT TO BIKEWAY LICENSE AGREEMENT

This FIRST AMENDMENT TO BIKEWAY LICENSE AGREEMENT ("Amendment") is made and entered into by and between the **SAN BERNARDINO ASSOCIATED GOVERNMENTS,** acting in its capacity as the **SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY**, a public agency existing under the authority of the laws of the State of California ("SANBAG"), and the **CITY OF RIALTO** ("Licensee"), whereby the parties mutually agree to amend that certain Bikeway License Agreement between them dated March 1, 2009, SANBAG contract number C09168 and designated in SANBAG's railroad right of way files as RBPK 001888 (the "License"), as follows:

1. SANBAG's Address as set forth in paragraph 7 of the Basic License Provisions of the License is amended to read:

   "San Bernardino Associated Governments
   1170 West 3rd Street, Second Floor
   San Bernardino, CA 92410
   Attn: Department of Transit and Rail"

2. Paragraph (c) of Exhibit D-2 is deleted and replaced in totality with the following:

   "(c) Landscape Maintenance:

   - Provide adequate watering for the planted trees, shrubbery and ground cover to keep plantings in a healthy condition.
   - Pruning of trees. During the first five years of establishment, trees shall receive at least annual pruning. All cuttings shall be disposed of off-site, the same day.
   - Planting design and subsequent trimming plan shall incorporate compliance with existing regulations related to visibility and clearance for vehicles and pedestrians (including bus stop clearance requirements) and to maintain adequate visibility to existing advertising billboards.
   - Tree trimming at bus stops shall meet requirements that no part of any tree shall extend beyond the curb line for the entire length of the red curb and that at the curb line, no part of any tree shall be lower than 13 feet above the street level.
   - Maintenance levels shall be sufficient to not pose a fire hazard to all SANBAG buildings and structures, including poles and wirelines.

- Respond to emergency situations, including trimming for public safety and visibility of traffic devices, signs, etc.

- To facilitate railroad operations, the landscaping shall also be maintained so as to not:
  (i) obstruct railroad signs and signals,
  (ii) interfere with railroad employees performing their duties on the SANBAG Property,
  (iii) prevent the proper functioning of signal and communication lines, or
  (iv) railroad employees from visually inspecting moving equipment from their normal duty stations.

- Licensee shall maintain the northeasterly extent of any and all landscaping associated with the Bikeway and the License Property such that the same are at all times no closer than twenty (20) feet from the centerline of the nearest railroad track located northeasterly of the License Property.

- Fencing and landscaping associated with the Bikeway lying within twenty and twenty-five (20-25) feet of the centerline of any at-grade road crossing of SANBAG Property shall meet the following minimum requirements:
  (i) landscaping shall be maintained to a height of not more than three (3) feet above surrounding ground level;
  (ii) fencing shall be maintained to a height of not more than four (4) feet above surrounding ground level."

3. Licensee shall pay the sum of One-Thousand Five-Hundred Dollars ($1,500.00) to SANBAG as _____, such sum shall be payable _____.

4. In all other respects the License shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment below.

CITY OF RIALTO

By: _____
Deborah Robertson
Mayor, City of Rialto

Date: _____

SANBAG

By: _____
W.E. Jahn
President, Board of Directors

Date: _____

APPROVED AS TO FORM

By: _____
Eileen Monaghan Teichert
General Counsel

CONCURRENCE

By: _____
Jeffery Hill
Contracts Administrator

Governments SANBAG Working Together

San Bernardino Associated Governments

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TRANSPORTATION MEASURE I

■ San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 6

Date: March 13, 2014

Subject: California Transit Security Grant Program Applications for San Bernardino Transit Center and Downtown San Bernardino Passenger Rail Projects

Recommendation:* That the Committee recommend the Board, acting as the San Bernardino County Transportation Commission:

1. Authorize staff to submit the Fiscal Year 2012/2013 and Fiscal Year 2013/2014 California Transit Security Grant Program Grant Applications to fund security improvements totaling $2,584,990 for the Downtown San Bernardino Passenger Rail Project and $500,000 for the San Bernardino Transit Center Project.

2. Approve Resolution No. 14-010 and Resolution No. 14-015 authorizing the Executive Director and/or his designee of San Bernardino Associated Governments to execute any actions necessary for the purpose of obtaining financial assistance provided by the California Office of Emergency Services under the grant program for Fiscal Year 2012/2013 and Fiscal Year 2013/2014.

Background: The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects

*

Approved
Commuter Rail and Transit Committee

Date: _____

Moved: *Second:*

In Favor: *Opposed:* *Abstained:*

Witnessed: _____

COG		CTC	X	CTA		SAFE		CMA	

Check all that apply.

CRTC1403a-vj
http://portal.sanbag.ca.gov/mgmt/APOR-Mgmnt/ContractsWorkInProcess%20Files%20%202014/Res%2014-010.docx
http://portal.sanbag.ca.gov/mgmt/APOR-Mgmnt/ContractsWorkInProcess%20Files%20%202014/Res%2014-015.docx

that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems. The California Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security and Disaster Response Account under the California Transit Security Grant Program (CTSGP) and California Transit Assistance Fund (CTAF).

Due to CTSGP requirements, Board approval of project and fiscal year-specific resolutions is required prior to submitting a grant application. To date, SANBAG has received $1,459,313 to fund security improvements for the Downtown San Bernardino Passenger Rail Project (DSBPRP). In October 2013 and January 2014, the Board approved the submission of a subsequent grant application to fund DSBPRP security improvements and an application to fund a security study of the various Valley transit stations, respectively.

Following the finalization of the bids for the DSBPRP and San Bernardino Transit Center (SBTC), staff was able to determine with more certainty eligible security-related costs associated with both projects. Maximizing the use of the CTSGP funds allows SANBAG to save more flexible fund sources for other projects. With the award of Fiscal Year 2012/2013 and Fiscal Year 2013/2014 CTSGP funds, SANBAG would improve the physical security of the SBTC by installing lighting, fencing, and electronic security and safety systems, which will include security cameras and fire alarm systems. SANBAG would also improve the physical security of the tracks, rights of way, parking lots, and pedestrian pathways associated with the DSBPRP. SANBAG would use the funds to install/construct chain link and wrought iron fences, gates, and hand rails in addition to purchasing security and safety equipment.

The SBTC will serve as a transfer point for bus routes serving the Downtown area and provide connectivity between the sbX Bus Rapid Transit system, DSBPRP, and the future Redlands Passenger Rail Project. DSBPRP will include the extension of Metrolink regional passenger rail service approximately 1 mile east from its current terminus at the existing San Bernardino Metrolink Station/Santa Fe Depot to a new Metrolink commuter rail terminus at the intersection of Rialto Avenue and E Street in the City of San Bernardino.

Financial Impact: This item is consistent with the adopted SANBAG Fiscal Year 2013/2014 Budget. The CTSGP grant does not require matching funds.

CRTC1403a-vj

Reviewed By: This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel has reviewed drafts of the Resolutions.

Responsible Staff: Vanessa Jezik, Transportation Programming Analyst

CRTC1403a-vj

RESOLUTION NO. 14-010

A RESOLUTION OF THE SAN BERNARDINO COUNTY TRANSPORTATION COMMISSION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY TO THE CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR CALIFORNIA TRANSIT SECURITY GRANT PROGRAM FUNDS UP TO $1,487,219 FOR THE SAN BERNARDINO TRANSIT CENTER PROJECT AND REDLANDS FIRST MILE PROJECT AND TO EXECUTE NECESSARY DOCUMENTATION TO OBTAIN THE FUNDS AND ENSURE CONTINUED COMPLIANCE WITH THE REQUISITE ASSURANCES, AND STATE AND FEDERAL LAWS

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the San Bernardino County Transportation Commission (Commission) is eligible to receive CTSGP funds; and

WHEREAS, Commission will apply for Fiscal Year 2012/2013 CTSGP funds in an amount up to $500,000 for the San Bernardino Transit Center project and $987,219 for the Redlands First Mile project, for a total amount of $1,487,219; and

WHEREAS, Commission recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires Commission to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of Commission to execute documents, take actions necessary to obtain CTSGP funds from Cal OES, and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

NOW, THEREFORE, the San Bernardino County Transportation Commission does hereby find, determine, resolve and order as follows:

Section 1. The above recitals are true and correct and are incorporated in full by this reference.

Section 2. Raymond Wolfe, Executive Director, and/or his designee, is hereby authorized to execute necessary documentation for and on behalf of Commission, a public entity established under the laws of the State of California, and take any actions necessary for the

purpose of obtaining financial assistance provided by the California Office of Emergency Services under the CTSGP.

Section 3. This Resolution shall take effect upon adoption.

Adopted by the San Bernardino County Transportation Commission on _____, 2014, by the following vote:

AYES:

NOES:

ABSENT:

_____
W.E. Jahn, Chairperson
San Bernardino County Transportation Commission

ATTEST:

_____
Vicki Watson,
Clerk of the Commission

RESOLUTION NO. 14-015

A RESOLUTION OF THE SAN BERNARDINO COUNTY TRANSPORTATION COMMISSION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY TO THE CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR CALIFORNIA TRANSIT SECURITY GRANT PROGRAM FUNDS UP TO $1,597,771 FOR THE REDLANDS FIRST MILE PROJECT AND TO EXECUTE NECESSARY DOCUMENTATION TO OBTAIN THE FUNDS AND ENSURE CONTINUED COMPLIANCE WITH THE REQUISITE ASSURANCES, AND STATE AND FEDERAL LAWS

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the San Bernardino County Transportation Commission (Commission) is eligible to receive CTSGP funds; and

WHEREAS, Commission will apply for Fiscal Year 2013/2014 CTSGP funds in an amount up to $1,597,771 for the Redlands First Mile project; and

WHEREAS, Commission recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires Commission to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of Commission to execute documents, take actions necessary to obtain CTSGP funds from Cal OES, and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

NOW, THEREFORE, the San Bernardino County Transportation Commission does hereby find, determine, resolve and order as follows:

Section 1. The above recitals are true and correct and are incorporated in full by this reference.

Section 2. Raymond Wolfe, Executive Director, and/or his designee, is hereby authorized to execute necessary documentation for and on behalf of Commission, a public entity established under the laws of the State of California, and take any actions necessary for the purpose of obtaining financial assistance provided by the California Office of Emergency Services under the CTSGP.

Section 3. This Resolution shall take effect upon adoption.

Adopted by the San Bernardino County Transportation Commission on _____, 2014, by the following vote:

AYES:

NOES:

ABSENT:

_____
W.E. Jahn, Chairperson
San Bernardino County Transportation Commission

ATTEST:

_____
Vicki Watson,
Clerk of the Commission

Governments SANBAG Working Together

San Bernardino Associated Governments

1170 W. 3rd Street, 2nd Floor San Bernardino, CA 92410-1715
Phone: (909) 884-8276 Fax: (909) 885-4407 Web: www.sanbag.ca.gov

TRANSPORTATION MEASURE I

■ San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 7

Date: March 13, 2014

Subject: Approve Right-of-Entry/Permit to access/cross San Bernardino County Transportation Authority and the San Bernardino County Transportation Commission railroad right-of-way with GMZ Engineering

Recommendation:* That the Committee recommend the Board acting as the San Bernardino County Transportation Authority:

1. Approve Right-of-Entry to GMZ Engineering R14146

Background: Between 1991 and 1993, San Bernardino Associated Governments (SANBAG) acquired the Baldwin Park branchline, the Pasadena Subdivision, and the Redlands branchline, and all railroad rights-of-way, for its commuter rail program. Following the acquisition of these rail assets, SANBAG in 1994 contracted with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide property management services. During 2011, SANBAG conducted a procurement to select its own consultant to provide these services followed by the termination of said services with LACMTA. On May 4, 2011, the Board awarded Contract No. C11206 to Epic Land Solutions for management services of SANBAG's rights-of-way.

Historically, the management services provided to SANBAG by the LACMTA have included: environmental due diligence, management of leases, licenses and easements, weed abatement and trash removal, preparing agreements and licenses for utilities and street crossings of the right-of-way, and marketing surplus property. To expedite the provision of these services, SANBAG provided LACMTA power-of-attorney to handle these matters on SANBAG's behalf. SANBAG's rail

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Approved
Commuter Rail and Transit Committee

Date: _____

Moved: *Second:*

In Favor: *Opposed:* *Abstained:*

Witnessed: _____

COG		CTC	X	CTA	X	SAFE		CMA	

Check all that apply.

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assets portfolio includes approximately one-thousand fifty (1,050) licenses, leases, and agreements that generate roughly $400,000 in annual revenue. The revenues generated by SANBAG's rail assets are used to fund improvements related to the rail system. Examples of past projects include the restoration of the San Bernardino Depot, San Bernardino Parking Structure, and the restoration of the Upland Lemon Grower's Warehouse.

When SANBAG procured the right-of-way consultant services, SANBAG did not grant Epic Land Solutions, Inc. (Epic) power-of-attorney. Consequently, this Board action is required to authorize SANBAG to enter into or amend any new or existing license, lease, or agreement for the use of SANBAG's property.

The City of San Bernardino currently has a license agreement with SANBAG for the Mount Vernon Avenue Bridge which crosses the SANBAG rail right-of-way. The right-of-entry grants the City of San Bernardino's contractor, GMZ Engineering, access to remove existing shoring and installation of replacement temporary shoring for the Mount Vernon Avenue overcrossing at the BNSF Yards. Details include replacing timber shoring footings with concrete. The parts effecting SANBAG rail right-of-way are bents 7 and 8.

It is necessary to refine the boiler-plate license agreements. Staff is currently working with general counsel to develop a policy governing future licenses, leases and agreements for SANBAG's rights-of-way and property. Options would likely include a range of options from continuing to present each new or amended agreement to the Board for action to the Board approving boilerplate documents and delegating authority to the Executive Director or his designee to execute them.

Financial Impact: Approval of this item will result in a one-time $1,500 administration fee to Epic Land Solutions, Inc. by GMZ Engineering.

All fees will be collected by Epic on behalf of SANBAG and retained in the SANBAG rail assets trust account until the funds are transmitted to SANBAG's finance department. The revenue may be budgeted in subsequent fiscal years for projects that benefit SANBAG's rail systems/assets.

Reviewed By: This item is not scheduled for review by any other policy committee or technical advisory committee. SANBAG General Counsel and Contract Administrator are currently reviewing this item and a draft of the right-of-entry/permit.

Responsible Staff: Monica Morales, Transit Specialist

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SANBAG Acronym List

This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist SANBAG Board Members and partners as they participate in deliberations at SANBAG Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. SANBAG staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CPUC	California Public Utilities Commission
CSAC	California State Association of Counties
CTA	California Transit Association
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DBE	Disadvantaged Business Enterprise
DEMO	Federal Demonstration Funds
DOT	Department of Transportation
EA	Environmental Assessment
E&D	Elderly and Disabled
E&H	Elderly and Handicapped
EIR	Environmental Impact Report (California)
EIS	Environmental Impact Statement (Federal)
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds

MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
NAT	Needles Area Transit
NEPA	National Environmental Policy Act
OA	Obligation Authority
OCTA	Orange County Transportation Authority
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PNRS	Projects of National and Regional Significance
PPM	Planning, Programming and Monitoring Funds
PSE	Plans, Specifications and Estimates
PSR	Project Study Report
PTA	Public Transportation Account
PTC	Positive Train Control
PTMISEA	Public Transportation Modernization, Improvement and Service Enhancement Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
RSTIS	Regionally Significant Transportation Investment Study
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCIF	Trade Corridor Improvement Fund
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21st Century
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TSM	Transportation Systems Management
TSSDRA	Transit System Safety, Security and Disaster Response Account
USFWS	United States Fish and Wildlife Service
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

San Bernardino Associated Governments

Governments
SANBAG
Working Together

MISSION STATEMENT

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning

- Develop an accessible, efficient, multi-modal transportation system

- Strengthen economic development efforts

- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993
Reaffirmed March 6, 1996