

## AGENDA

### Administrative Committee Meeting

**June 13, 2012**

**9:00 a.m.**

**Location**

SANBAG

*Super Chief Conference Room*

1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor

San Bernardino, CA

#### ***Administrative Committee Membership***

**Chair – SANBAG Vice President**

Supervisor Janice Rutherford  
County of San Bernardino

**SANBAG President**

Mayor Larry McCallon  
City of Highland

**SANBAG Past President**

Supervisor Brad Mitzelfelt  
County of San Bernardino

**Mt./Desert Representatives**

Council Member Rick Roelle  
Town of Apple Valley

Council Member Mike Leonard  
City of Hesperia

Mayor Bill Jahn (*Chair-PPC*)  
City of Big Bear Lake

Council Member Jim Harris (*Chair-MDC*)  
City of Twentynine Palms

Supervisor Neil Derry  
County of San Bernardino

**East Valley Representatives**

Mayor Rhodes Rigsby  
City of Loma Linda

Mayor Patrick Morris (*Chair-CRTC*)  
City of San Bernardino

Mayor Dick Riddell (*Chair-MPC*)  
City of Yucaipa

Mayor Pro Tem Ed Scott  
City of Rialto

Supervisor Josie Gonzales  
County of San Bernardino

**West Valley Representatives**

Council Member Ed Graham  
City of Chino Hills

Mayor Dennis Yates  
City of Chino

Supervisor Gary Ovitt  
County of San Bernardino

*San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.*

*In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:*

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

*Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.*

**San Bernardino Associated Governments  
County Transportation Commission  
County Transportation Authority  
Service Authority for Freeway Emergencies  
County Congestion Management Agency**

**AGENDA**

**Administrative Committee Meeting**

**June 13, 2012**

**9:00 a.m.**

**Location:** SANBAG, Super Chief Conference Room, 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor,  
San Bernardino

**CALL TO ORDER 9:00 a.m.**  
(Meeting chaired by Mike Leonard)

- I. Pledge of Allegiance
- II. Attendance
- III. Announcements
- IV. Agenda Notices/Modifications – Mary Mayes

**1. Possible Conflict of Interest Issues for the Administrative Committee Meeting June 13, 2012. Pg. 5**

Note agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

**Consent Calendar**

Consent Calendar items shall be adopted by a single vote unless removed by member request.

**Administrative Matters**

**2. Attendance Register Pg. 6**

A quorum shall consist of a majority of the membership of each SANBAG Policy Committee, except that all County Representatives shall be counted as one for the purpose of establishing a quorum.

**3. May 2012 Procurement Report Pg. 8**

Receive May 2012 Procurement Report. **William Stawarski.**

**Notes/Actions**

## Discussion Items

### Program Support/Council of Governments

**4. Smith, Watts & Martinez, LLC Contract Extension and Increase for State Advocacy Services Pg. 10**

That the Committee recommend the Board approve Amendment No. 1 to Contract No. 09-223, with Smith, Watts & Martinez, LLC (formerly Smith, Watts & Company, LLC) for State Advocacy services for a two-year extension until September 30, 2014, and increase the contract Amendment by \$119,756 identified in the financial impact section for a new not-to-exceed amount of \$295,174. **Duane Baker**

### Comments from Committee Members

#### **Brief Comments from Committee Members**

### Public Comment

#### **Brief Comments by the General Public**

### **Adjourn to:**

#### **Closed Session**

Public Employee Performance Evaluation

Title: General Counsel

Pursuant to Government Code Section 54957

## **ADJOURNMENT**

### Additional Information

#### **Acronym List**

**Pg. 16**

Complete packages of the SANBAG agenda are available for public review at the SANBAG offices. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

## Meeting Procedures and Rules of Conduct

### **Meeting Procedures**

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

### **Accessibility**

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

**Agenda Actions** – Items listed on both the “Consent Calendar” and “Items for Discussion” contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

**Closed Session Agenda Items** – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a “Request to Speak” form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A “Request to Speak” form must be completed for *each* item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under “Public Comment” may not be acted upon at that meeting. “Public Testimony on any Item” still apply.*

**Disruptive Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

**SANBAG General Practices for Conducting Meetings  
of  
Board of Directors and Policy Committees**

**Basic Agenda Item Discussion.**

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.

**The Vote as specified in the SANBAG Bylaws.**

- Each member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

**Amendment or Substitute Motion.**

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he would like to amend his motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

**Call for the Question.**

- At times, a member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

**The Chair.**

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Board/Committee Chair.

**Courtesy and Decorum.**

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

*Adopted By SANBAG Board of Directors January 2008*



- San Bernardino County Transportation Commission
- San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency
- Service Authority for Freeway Emergencies

*Minute Action*

AGENDA ITEM:   1  

**Date:** June 13, 2012

**Subject:** Information Relative to Possible Conflict of Interest

**Recommendation\*:** Note agenda items and contractors/subcontractors which may require member abstentions due to possible conflicts of interest.

**Background:** In accordance with California Government Code 84308, members of the Board may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Contractor/Agents	Subcontractors
1	C09223-1	Smith, Watts & Martinez, LLC <i>Mark Watts</i>	None

**Financial Impact:** This item has no direct impact on the budget.

**Reviewed By:** This item is prepared monthly for review by the Board of Directors and Policy Committee members.

\*

	<p><i>Approved</i>  <i>Administrative Committee</i></p> <p>Date: _____</p> <p>Moved: _____ Second: _____</p> <p>In Favor: _____ Opposed: _____ Abstained: _____</p> <p>Witnessed: _____</p>
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COG		CTC		CTA		SAFE		CMA	
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*Check all that apply.*

**ADMINISTRATIVE COMMITTEE ATTENDANCE RECORD – 2012**

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Rick Roelle</b> Town of Apple Valley	X	X	X									
<b>Bill Jahn</b> City of Big Bear Lake	X	X										
<b>Dennis Yates</b> City of Chino	X		X	X	X							
<b>Mike Leonard</b> City of Hesperia	X		X	X	X							
<b>Larry McCallon</b> City of Highland	X	X	X	X	X							
<b>Rhodes Rigsby</b> City of Loma Linda	X	X	X	X	X							
<b>Janice Rutherford</b> Board of Supervisors	X		X	X								
<b>Ed Scott</b> City of Rialto	X	X	X	X	X							
<b>Ed Graham</b> City of Chino Hills	X	X	X	X	X							
<b>Patrick Morris</b> City of San Bernardino	X	X	X	X	X							
<b>Jim Harris</b> City of Twentynine Palms	X	X	X	X	X							
<b>Dick Riddell</b> City of Yucaipa	X	X	X		X							
<b>Josie Gonzales</b> Board of Supervisors	X	X	X	X	X							
<b>Brad Mitzelfelt</b> Board of Supervisors	X		X		X							
<b>Gary Oviatt</b> Board of Supervisors	X	X	X	X								
<b>Neil Derry</b> Board of Supervisors	(Self-Suspension as of 5/3/11)	X	X	X								

X = Member attended meeting.  
admatt12.docx

Empty box = Member did not attend meeting

Crossed out box = Not a member at the time.

**ADMINISTRATIVE COMMITTEE ATTENDANCE RECORD – 2011**

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Rick Roelle</b> Town of Apple Valley		X	X	X	X	X	X		X	X	X	
<b>Dennis Yates</b> City of Chino	X	X	X	X	X	X	X	X	X	X	X	X
<b>Mike Leonard</b> City of Hesperia	X			X	X	X		X		X	X	X
<b>Larry McCallon</b> City of Highland	X		X	X	X	X	X	X	X	X	X	X
<b>Rhodes Rigby</b> City of Loma Linda	X		X	X		X	X		X	X	X	X
<b>Paul Eaton</b> City of Montclair	X	X	X	X		X						
<b>Janice Rutherford</b> Board of Supervisors							X	X	X	X	X	X
<b>Patrick Morris</b> City of San Bernardino	X	X		X	X	X	X	X	X	X	X	X
<b>John Pomierski</b> City of Upland	X											
<b>Ed Graham</b> City of Chino Hills			X	X	X	X	X	X	X	X	X	X
<b>Josie Gonzales</b> Board of Supervisors	X		X		X	X			X	X	X	X
<b>Brad Mitzelfelt</b> Board of Supervisors	X	X		X	X	X	X	X			X	X
<b>Gary Ovitt</b> Board of Supervisors	X	X		X	X	X	X	X	X	X	X	X
<b>Neil Derry</b> Board of Supervisors (Self-Suspension as of 5/3/11)	X	X	X	X								

X = Member attended meeting.

Empty box = Member did not attend meeting

Crossed out box = Not a member at the time.



- San Bernardino County Transportation Commission
- San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency
- Service Authority for Freeway Emergencies

*Minute Action*

AGENDA ITEM:   3  

**Date:** June 13, 2012

**Subject:** May 2012 Procurement Report

**Recommendation:\*** Administrative Committee recommendation to Receive May 2012 Procurement Report.

**Background:** The Board of Directors adopted the Contracting and Procurement Policy (Policy No. 11000) on January 3, 1997 and approved the last revision on October 6, 2010. The Executive Director, or designee, is authorized to approve Purchase Orders up to an amount of \$50,000. All procurements for supplies and services approved by the Executive Director, or designee, in excess of \$5,000 shall be routinely reported to the Administrative Committee and to the Board of Directors.

Attached are the purchase orders in excess of \$5,000 to be reported to the Administrative Committee for the month of May 2012.

**Financial Impact:** This item imposes no impact on the fiscal year 2011/2012 budget. Presentation of the monthly procurement report will demonstrate compliance with the Contracting and Procurement Policy (Policy No. 11000).

**Reviewed By:** This item is scheduled for review by the Administrative Committee on June 13, 2012.

**Responsible Staff:** William Stawarski, Chief Financial Officer

\*

*Approved*  
*Administrative Committee*

Date: \_\_\_\_\_

Moved: \_\_\_\_\_ Second: \_\_\_\_\_

In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstained: \_\_\_\_\_

Witnessed: \_\_\_\_\_

COG	X	CTC	X	CTA	X	SAFE	X	CMA	X
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Check all that apply.  
 ADM1206a-ws

### May 2012 Report of Purchase Orders

PO No.	PO Issue Date	Vendor	Purpose	Amount
4000551	5/23/12	GCAP Services, Inc.	<p>In March 2011, SANBAG initiated an informal procurement process to secure Labor Compliance Officer Support Services on construction projects. Based on the understanding of the process and range of services provided, GCAP Services, Inc. was chosen to provide Labor Compliance and Equal Employment Opportunity (EEO) services on a short-term basis until Board approval to develop an RFP for these services on a multiyear basis was approved.</p> <p>On May 2, 2012, RFP C12233 for Labor Compliance and EEO services on multiyear basis was approved by the Board. Consultant selection and award is expected by July 2012 with services starting by August 2012.</p> <p>Purchase Order #4000551 for \$25,000 was processed and approved on March 23, 2011 (a revised Purchase Order for additional \$25,000 for a total of \$50,000).</p>	\$50,000.00
<p><i>*Note: Sole Source justification is noted in the Purpose statement, if applicable.</i></p>				<b>Total</b>
				<b>\$50,000.00</b>



- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

*Minute Action*

AGENDA ITEM:   4  

**Date:** June 13, 2012

**Subject:** Smith, Watts & Martinez, LLC Contract Extension and Increase for State Advocacy Services

**Recommendation:**\* That the Committee recommend the Board approve Amendment No. 1 to Contract No. 09-223, with Smith, Watts & Martinez, LLC (formerly Smith, Watts & Company, LLC) for State Advocacy services for a two-year extension until September 30, 2014, and increase the contract amount by \$119,756 as identified in the financial impact section for a new not-to-exceed amount of \$295,174.

**Background:** The proposed Amendment No. 1 with Smith, Watts & Martinez, LLC is to extend State Advocacy Services, performed on behalf of SANBAG, until September 30, 2014, and increase the not-to-exceed amount by \$119,756 to a new contract amount of \$295,174. Monthly compensation has been adjusted from \$4,590 to \$4,681 to adhere to Article VI of the original contract which states that SANBAG will annually adjust the contractors compensation to reflect the increase in the Consumer Price Index (CPI) or two percent (2%) whichever is less.

In July 2009, SANBAG released a Request For Proposals (RFP) for State Advocacy Services. In response to the RFP, SANBAG received three proposals that were reviewed by an evaluation panel. The results from the RFP process concluded that Smith, Watts & Company LLC was best qualified to meet SANBAG's needs. In September 2009, the SANBAG Board of Directors

\*

*Approved*  
*Administrative Committee*

*Date:* \_\_\_\_\_

*Moved:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*In Favor:* \_\_\_\_\_ *Opposed:* \_\_\_\_\_ *Abstained:* \_\_\_\_\_

*Witnessed:* \_\_\_\_\_

COG	X	CTC	X	CTA	X	SAFE	X	CMA	X
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Check all that apply.  
 ADM1206a-dab  
 C09-223-1

unanimously approved Contract No. 09-223 with Smith, Watts & Company LLC (now Smith, Watts & Martinez, LLC) for State Advocacy Services in the amount not to exceed \$175,418. This contract will expire on September 30, 2012. The approved contract provides that in SANBAG's sole discretion the term of the contract can be extended for one additional two-year term as long as the contractor is not in default and SANBAG provides sixty days notice that it intends to extend the contract.

The purpose of this agenda item is to request this committee recommend the SANBAG Board approve Amendment No. 1 for the two-year extension with Smith, Watts & Martinez, LLC allowed for in the original contract. Smith, Watts & Martinez, LLC has provided valuable services to SANBAG while assisting in the development of the Legislative Platform and is not in default of their contract. Smith, Watts & Martinez LLC, has provided advance warning of issues and legislation which may impact transportation funding and policy in California, such as the Fuel Tax Swap that took effect in 2010, High Speed Rail, California Environmental Quality Act (CEQA) Streamlining, and Cap and Trade discussions.

Smith, Watts & Martinez, LLC has diligently:

- Identified legislation and/or amendments to legislation that coincide with the SANBAG's Legislative Platform.
- Communicated with delegation members, and members of related Assembly and Senate committees on legislation in response to specific legislative or budget proposals.
- Provided information, copies of introduced legislation, relevant testimony and analysis of legislation relative to SANBAG.
- Coordinated advocacy efforts that included testimony by the firm's representatives on SANBAG's behalf.
- Advised SANBAG staff in developing strategies on legislation and regulations.
- Assisted SANBAG with planning and scheduling meetings in Sacramento, including the coordination of communications and visits with the Legislature, members of the Governor's Administration and agency staff.
- Provided SANBAG staff with written updates regarding legislative activities on moving legislation, and general activities of state government that could impact SANBAG's interests.

Based on the services provided and the value of continuity as the state confronts a changing federal transportation environment, and the conclusion of Proposition 1B funding, it is recommended that SANBAG exercise the option of extending this contract for two years. Staff therefore, recommends approval of Amendment

No. 1 in the amount of \$119,756 for a new not-to-exceed amount of \$295,174. Direct staff to provide the sixty day notice of extension, which must be dated no later than July 30, 2012.

**Financial Impact:** This Amendment No. 1 will increase the total contract amount by \$119,756 to a total for all five years of \$295,174. This Amendment is funded in the Fiscal Year 2012/2013 budget, Task No. 0503, in the amount of \$59,878. The remaining \$59,878 will be budgeted in the Fiscal Year 2013/2014 budget.

**Reviewed By:** This item is scheduled for review by the Administrative Committee on June 13, 2012. SANBAG's General Counsel and Contracts Manager have reviewed and approved as to form.

**Responsible Staff:** Duane Baker, Director of Management Services



**AMENDMENT NO. 1 TO**

**CONTRACT NO. C09-223**

**BY AND BETWEEN**

**SAN BERNARDINO ASSOCIATED GOVERNMENTS**

**AND**

**SMITH, WATTS & MARTINEZ, LLC**

**FOR**

**STATE ADVOCACY SERVICES**

**THIS AMENDMENT No. 1**, entered into and effective on the date executed by SANBAG (“Effective Date”), is made by and between San Bernardino Associated Governments, hereinafter called “SANBAG”, and Smith, Watts & Martinez, LLC (formerly Smith, Watts & Company, LLC), hereinafter called “CONTRACTOR”.

**RECITALS:**

**WHEREAS**, on October 1, 2009, SANBAG and CONTRACTOR entered into Contract No. C09-223 for State Advocacy Services on the terms and conditions set forth in the Contract, and

**WHEREAS**, the parties desire to amend the Contract to extend the contract term for two additional years at an increase cost of \$119,756.00, and to reflect the change in the name of the Contractor from Smith, Watts & Company to Smith, Watts & Martinez, LLC.

**NOW, THEREFORE**, the parties hereto do mutually agree to amend Contract No. C09-223 as follows:

1. CONTRACTOR’s name has changed from Smith, Watts & Company, LLC to Smith, Watts & Martinez, LLC. Such name change shall be made throughout the Agreement. From and after the date of this Amendment No. 1, all places within the Agreement that indicate Smith, Watts & Company, LLC shall be deemed to indicate Smith, Watts & Martinez, LLC.
2. Add to Paragraph VI. the following language: “The original Contract amount of \$175,418 shall be increased by \$119,756 to a new not-to-exceed amount of \$295,174.”
3. Amend Paragraph VIII. to delete September 30, 2012, and insert September 30, 2014 as the date of expiration.
5. Amend Paragraph XXV. to delete “Deborah Barmack” and insert “Ray Wolfe”.
7. All other provisions of Contract No. C09-223 shall remain in full force and effect.

**SMITH, WATTS & MARTINEZ, LLC**

**SAN BERNARDINO ASSOCIATED  
GOVERNMENTS**

By: \_\_\_\_\_

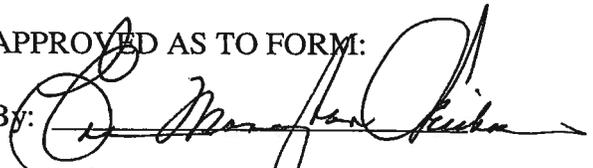
By: \_\_\_\_\_

Janice Rutherford  
SANBAG President

Date: \_\_\_\_\_

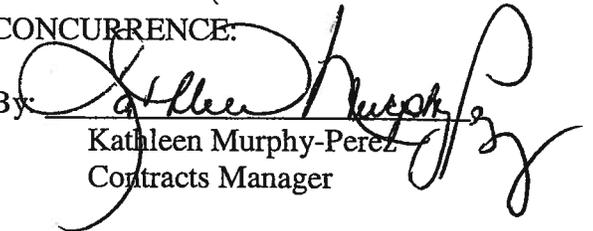
Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: 

Eileen Monaghan Teichert  
General Counsel

CONCURRENCE:

By: 

Kathleen Murphy-Perez  
Contracts Manager

This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist SANBAG Board Members and partners as they participate in deliberations at SANBAG Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. SANBAG staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CPUC	California Public Utilities Commission
CSAC	California State Association of Counties
CTA	California Transit Association
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DBE	Disadvantaged Business Enterprise
DEMO	Federal Demonstration Funds
DOT	Department of Transportation
EA	Environmental Assessment
E&D	Elderly and Disabled
E&H	Elderly and Handicapped
EIR	Environmental Impact Report (California)
EIS	Environmental Impact Statement (Federal)
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds

MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
NAT	Needles Area Transit
NEPA	National Environmental Policy Act
OA	Obligation Authority
OCTA	Orange County Transportation Authority
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PNRS	Projects of National and Regional Significance
PPM	Planning, Programming and Monitoring Funds
PSE	Plans, Specifications and Estimates
PSR	Project Study Report
PTA	Public Transportation Account
PTC	Positive Train Control
PTMISEA	Public Transportation Modernization, Improvement and Service Enhancement Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
RSTIS	Regionally Significant Transportation Investment Study
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCIF	Trade Corridor Improvement Fund
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 <sup>st</sup> Century
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TSM	Transportation Systems Management
TSSDRA	Transit System Safety, Security and Disaster Response Account
USFWS	United States Fish and Wildlife Service
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

# ***San Bernardino Associated Governments***



## **MISSION STATEMENT**

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
  
- Develop an accessible, efficient, multi-modal transportation system
  
- Strengthen economic development efforts
  
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993  
Reaffirmed March 6, 1996